



Meeting Minutes 2012 Bond Project Advisory Team (PAT) Meeting #16 Sam Houston MSTC

PAT MEETING #: 16

LOCATION: Sam Houston MSTC (Rm. 707)

DATE / TIME: May 9, 2016 3:30pm

ATTENDEES: (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Rupak Gandhi	Principal		Robert Montiel	Teacher, PE
✓	Ada Rivera	Dean of Students		William Zappa	Teacher, ROTC
	Ryan Hutchings	Dean of Students	✓	Kristen Cobb	HISD Communications
	Lt.C. Jessie Washington	Teacher, ROTC	✓	Christel Coleman	CFS Program Manager
✓	Nicole Harris	Teacher, PE	✓	Mel Butler	CFS Program Manager
✓	Roshanda McClain	CATE, Cosmetology	✓	Steve Parker	Stantec Architecture
✓	Rodney Dotson	Assistant Principal		Jennifer Henrikson	Stantec Architecture
✓	Diana Vasquez	Parent	✓	Raul Pinol-Marti	Stantec Architecture
✓	Jesus Parales	10th Student		Maureen McLaine	Stantec Architecture
	Shai Varela	Student		Greg Louviere	Stantec Architecture
	Danya de la Cruz	Student			

AGENDA:

- Welcome & Introductions
- Review of Plan Development - Stantec
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – Monday, August 29, 2016



DISCUSSION:

1. Meeting opened with Welcome and introductions led by HISD Program Manager, Christel Coleman.
2. Steve, Stantec, began the presentation by reviewing the proposed construction phasing plan with the PAT members. The current proposed phasing plan would result in the teachers and students not being able to use the JROTC building, and approximately half of the parking by the Science building and JROTC would not be accessible.
3. Principal Gandhi asked if the use of the JROTC and parking lot could be extended and fenced off at a later phase.
 - a. Steve, Stantec, replied, "Yes," and that a coordination meeting with the General Contractor will be scheduled during June or July to update and review.
 - b. The parking lot for the new school will most likely be constructed first before the current parking lot is utilized for construction of the new building.
 - c. An accessible path of travel and life safety requirements for the campus will also be discussed and defined.
4. Ms. Harris, PAT member, asked if the athletic fields would be usable for the 2016-2017 school year.
 - a. The Stantec team responded, "No," the fields would not be available for use.
 - b. Ms. Harris mentioned she would speak with the Athletics group to inform them. Ms. Coleman will also follow up with the HISD Athletics group.
5. The Stantec team continued with the presentation reviewing the changes made to the Administrative/Clinic area as a result of comments made at the Community Meeting.
6. Incorporation of visual wall/display cases at the Visual Arts classrooms was also presented.
7. Community member, Diane Vasquez, asked if any of the Sam Houston facade was being kept as part of the design like at Milby HS.
 - a. The Stantec responded that the facade will not be kept.
8. Owner provided equipment vs. Contractor provided equipment was discussed specifically pertaining to Cosmetology and Auto. Tech.
 - a. Ms. Coleman will setup a meeting with the end users to confirm their needs and verify how this equipment will be procured.
9. An August PAT meeting date was set for August 29, 2016.
10. The meeting adjourned.



ACTION ITEMS:

13-1 A/E to update plans according to feedback from PAT.

NEXT PAT MEETING: (Mtg. #16) – Monday, August 29, 2016

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of design updates from Stantec.
2. Introduction of General Contractor with discussion of phasing and schedule.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman

Program Manager

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