



## Meeting Minutes 2012 Bond Project Advisory Team (PAT) Meeting #7 Sam Houston MSTC

**PAT MEETING #:** 7

**LOCATION:** Sam Houston MSTC (Rm. 707)

**DATE / TIME:** May 11, 2015, 2:00pm

**ATTENDEES:** (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Rupak Gandhi	Principal	✓	Danya De La Cruz Campos	11th Student
✓	Ada Rivera	Dean of Students	✓	Miguel Macias	12th Student
✓	Ryan Hutchings	Dean of Students	✓	Kevin Balderrama	12th Student
✓	Mariana Maldonado	Dean of Students	✓	LaJuan Harris	CFS Facilities Planner
	Brian Gaston	Dean of Students	✓	Christel Coleman	CFS Program Manager
✓	Lt.C. Jessie Washington	Teacher, ROTC		Mel Butler	CFS Program Manager
✓	Nicole Harris	Teacher, PE	✓	Bob Myers	CFS Design Manager
✓	Roshanda McClain	CATE, Cosmetology	✓	Steve Parker	Stantec Architecture
✓	Rodney Dotson	Assistant Principal	✓	Taryn Kinney	Stantec Architecture
✓	Diana Vasquez	Parent	✓	Jennifer Henrikson	Stantec Architecture
✓	Sergio Vasquez	Parent	✓	Raul Pinol-Mart.	Stantec Architecture
✓	Tamyia Curtis	9th Student	✓	Tracy Eich	Stantec Architecture
✓	Jesus Paraless	10th Student			



## AGENDA:

- Welcome & Introductions
- Schematic Design Plan Development Review by Stantec
  - a. Discussion
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – Monday, June 8, 2015 / 2:00pm

## DISCUSSION:

1. The meeting began by Christel Coleman, HISD Program Manager, welcoming the PAT and allowing new attendees to introduce themselves.
2. Ms. Coleman then discussed the upcoming June and July PAT Meeting dates with the PAT. The dates discussed were June 8, 2015 at 2PM and July 13, 2015 at 2PM.
3. Tracy Eich, Stantec Architecture, began a brief review of the Design Charrette findings to acclimate new attendees to the scope of the project.
4. Mr. Eich then provided a brief overview of the items to be reviewed at the meeting which were: Site Review, Administrative Distribution, Dining Distribution. He then explained that a design decision made during the Design Charrette was to transition from a four-story building concept to a three-story building concept. Mr. Eich also defined where there is main access to the building for staff, students and visitors and identified the proposed bus drop off location.
  - a. Mrs. Vasquez asked will this be enough parking for students on site with the current layout since there are students currently who park offsite.
  - b. Ms. Maldonado responded that students parked off-site due to not meeting requirements.
  - c. Mr. Eich confirmed that there would be more onsite parking than Sam Houston currently has.
5. Principal Gandhi asked if Tracy, Stantec Architecture, could explain what the access points are for teachers.
  - a. Mr. Eich explained the proposed layout allowed for teacher to access the building through the main entrance from the designated Staff Parking area or through the Bus drop off zone which also has designated Staff Parking.
6. Steve Parker, Stantec Architecture, reminded Principal Gandhi and other members of the PAT that JROTC would need to be temporarily relocated during construction. He recommended that they identify this space within the building soon to prevent problems in the future. Ms. Coleman, HISD Program Manager, commented that she will coordinate this effort with Principal Gandhi if needed. Principal Gandhi agreed.
7. Nicole Harris, PAT member, asked the Stantec Design Team if they oriented the baseball field in a way that the sun does not raise a safety concern for outfield baseball position.
  - a. Mr. Eich confirmed that the Design Team had taken this into consideration and there shouldn't be any safety issues with the direction of the sun the way the baseball field is oriented. He also commented that they will review their field layout again and make any adjustments if needed.
8. Principal Gandhi asked if the marching band would have space to practice on a concrete pad like the JROTC.
  - a. Taryn Kinney, Stantec Architecture, replied that the student parking lot will be striped the size of football field so the marching band can do full formations.
9. Ms. Kinney asked the PAT members if dispersing science labs into core classroom areas would benefit them.
  - a. Principal Gandhi replied 'Yes,' and with Sam Houston MSTC's Linked Learning program, this would be advantageous since all Science classrooms would not be concentrated in one area.



10. Ms. Kinney then asked Ms. McClain, PAT member, if having an exterior wall with a storefront for Cosmetology would help promote after hour services.
  - a. Ms. McClain responded that an outside entry would be preferred.
11. Ms. Kinney showed the PAT members the proposed areas for dining which are main dining on Level 1 and then dispersed to accommodate some students on Levels 2 and 3.
  - a. The PAT members confirmed that having some dispersed dining areas would be beneficial and allow for students to have a quiet area to eat and study or complete group assignments as well as make it easier for teachers to have a working lunch in their classroom. Principal Gandhi also mentioned that spreading out the dining areas would be better but still needs to be set to specific areas for easier monitoring.
  - b. Rodney Dotson, PAT member, asked how food would be transported to these areas.
  - c. LaJuan Harris, HISD Planner, responded that these areas could possibly have Cafes that served boxed lunches for Food Service efficiency.
12. Taryn Kinney, Stantec Architecture, asked the PAT members how to disperse the 10 Deans of Instruction throughout the neighborhoods. The PAT reviewed the layout and confirmed areas noting that the Dean of Technology should be near the Power Up Help Desk.
13. Christel Coleman, HISD Program Manager, asked the PAT members if they were all aware that the current design for Sam Houston MSTC's new school did not include a pool or childcare as a result of PAT negotiations regarding the space program back in late calendar 2014 and to confirm if this was acceptable.
  - a. Principal Gandhi responded 'Yes,' and commented that this was acceptable since Sam Houston was going to push towards having a tennis program vs. swimming program.
14. It was also mentioned by the Stantec Design Team that the Auditorium capacity may have to be reduced from 800 seats to 500 seats if further on in the design process meeting the project budget becomes an issue. The PAT members agreed to a potential reduction if required.
15. Tracy Eich, Stantec Architecture, asked the PAT members as a takeaway, to think of how the Quad (courtyard area) could be activated, and what activities could happen there. The PAT members agreed.
16. The meeting adjourned.

#### **ACTION ITEMS:**

- 1-1 A/E to update plan with programming decisions made at May 11, 2015 PAT Meeting.
- 1-2 PAT Members to think of how students and teachers can utilize the Quad (courtyard) for classes, activities, displays, etc.

**NEXT PAT MEETING: (Mtg. #8)** – Monday, June 8, 2015, 2:00 pm, at SHMSTC / Rm. 707

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. A/E review of schematic design.

*Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.*

Best regards,

#### **Christel Coleman**

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