



Meeting Minutes
2012 Bond Project Advisory Team (PAT) Meeting #8
Sam Houston MSTC

PAT MEETING #: 8

LOCATION: Sam Houston MSTC (Rm. 707)

DATE / TIME: June 8, 2015, 2:00pm

ATTENDEES: (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Rupak Gandhi	Principal		Danya De La Cruz Campos	11th Student
✓	Ada Rivera	Dean of Students		Miguel Macias	12th Student
✓	Ryan Hutchings	Dean of Students		Kevin Balderrama	12th Student
✓	Mariana Maldonado	Dean of Students		LaJuan Harris	CFS Facilities Planner
	Brian Gaston	Dean of Students	✓	Christel Coleman	CFS Program Manager
	Lt.C. Jessie Washington	Teacher, ROTC		Mel Butler	CFS Program Manager
✓	Nicole Harris	Teacher, PE	✓	Bob Myers	CFS Design Manager
	Roshanda McClain	CATE, Cosmetology	✓	Steve Parker	Stantec Architecture
✓	Rodney Dotson	Assistant Principal		Taryn Kinney	Stantec Architecture
✓	Diana Vasquez	Parent		Jennifer Henrikson	Stantec Architecture
	Sergio Vasquez	Parent	✓	Raul Pinol-Mart.	Stantec Architecture
✓	Tamyia Curtis	9th Student	✓	Tracy Eich	Stantec Architecture
	Jesus Parales	10th Student			



AGENDA:

- Welcome & Introductions
- Schematic Design Plan Development Review by Stantec
 - a. Discussion
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – Monday, July 13, 2015 / 2:00pm

DISCUSSION:

1. The meeting opened with Christel Coleman, HISD Program Manager, welcoming the PAT and introducing the Stantec Architecture team to begin their presentation.
2. Steve Parker, Stantec, began by explaining that the presentation will discuss the progress of the Site Plan, Learning Centers (placement of dispersed Science classrooms), Automotive CTE (number of lifts required), and PE/Athletics shifting of planned spaces.
3. Mrs. Harris, PAT Member, asked how many parking spaces are at the Irvington/ Tidwell intersection. She expressed concern with all parking being eliminated.
 - a. Tracy Eich, Stantec, responded that some parking can be kept in that corner with landscaping placed as a buffer.
4. Steve Parker, Stantec, asked the PAT members if it was acceptable for the Tidwell side entrance to the parking lot at the Irvington/Tidwell intersection to be gated.
 - a. The PAT members confirmed it would be better to gate this entrance for safety.
5. Rodney Dotson, PAT member, requested a fence to be installed around the track to restrict access during certain times of the day.
 - a. Steve, Stantec, responded that the fence will be added to the Site plan.
6. Mr. Parker then asked how many buses line up at one time in the parking lot along the Hardy Toll Access Road.
 - a. Mr. Dotson, PAT member, confirmed there a 9 buses that stack in this area.
7. Tracy, Stantec, explained how dispersing Science Labs throughout the neighborhoods on the 2nd and 3rd floor will allow options to have a 9th Grade Center, Academy, and many other grade level configurations.
8. The discussion continued the Automotive program. The Stantec team explained that the programmed space did not fit in the current allotted square footage. To rectify this issue, the number of lifts was reduced from 12 to 8, and it is also proposed to remove a separating wall to.
 - a. The PAT members agreed that this is acceptable to remove the wall, and the number of lifts can be reduced to 8. The PAT also requested to add a white board space. Ms. Coleman will coordinate a meeting with the Automotive teachers and the Stantec team to further assess their needs.
9. The distribution of Administrative spaces was then reviewed. There will be 1 module of administrative space for every 6 Learning Centers.
10. A PAT member commented that the Testing Center only needs to have (1) door. Stantec noted this change.
11. Mrs. Vasquez, PAT member, asked the location of the Multi-Use/Community Room.
 - a. Raul, Stantec, responded that it is on the 1st floor near the Administrative offices.
12. Ms. Rivera commented that a Waiting Area/Open Work space needed to be added to the Innovation Commons Administrative area to allow students to drop off laptops that need repairs or to wait for repairs to be completed. Stantec noted to move the Laptop Repair space to a more central location in the Innovations neighborhood.



13. The Stantec team moved on to discuss the Athletics areas. The previous configuration of the gymnasiums allowed for both the competition and auxiliary gymnasiums to both be on the first floor.
 - a. The revised layout saves space and allows the bus drop off area to not be pushed so close to the Hardy Toll Frontage Rd.
 - b. The PAT accepted this modification.
14. The PAT asked about the location of Storage Rooms for wrestling mats and equipment.
 - a. Tracy, Stantec, replied that there is storage on each level for equipment.
15. Ms. Harris asked which way the gymnasiums were facing as a Westward facing gymnasium would cause visibility problems from the Sun.
 - a. Tracy, Stantec, responded that the gymnasiums were facing West, but there will be a shading device to allow light to bounce off and not create a visibility issue.
16. The presentation ended with noting that the area allocated for the Health Classroom near the athletic areas could actually be a space for a Wrestling Room instead. The Health class could utilize open space for a classroom.
17. The Stantec team thanked the PAT members for their feedback and asked them to think of ways the courtyard could be developed that would benefit the needs of Sam Houston MSTC.
18. The meeting adjourned.

ACTION ITEMS:

- 1-1 PAT Members to think of how students and teachers can utilize the Quad (courtyard) for classes, activities, displays, etc.

NEXT PAT MEETING: (Mtg. #9) – Monday, July 13, 2015, 2:00 pm, at SHMSTC / Rm. 707

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. A/E review of schematic design.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman

Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (832) 567-2381

Email: ccolem11@houstonisd.org