



**Meeting Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting #6**  
**Scarborough High School**

**PAT MEETING #:** 6

**LOCATION:** Scarborough High School

**DATE / TIME:** March 25, 2015, 3:30pm

**ATTENDEES:** (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Dr. Diego Linares	Principal		Keisha Roberts	Parent
✓	Omari R. Issa	Assistant Principal		Rebecca Janacek	Parent
✓	Stella Cunningham	Classroom Teacher	✓	Lajuan Harris	CFS Facilities Planner
	John Feitshans	Classroom Teacher	✓	Mel Butler	CFS Project Manager
✓	Jacqueline McWilliams	Classroom Teacher	✓	Christel Coleman	CFS Project Manager
✓	Robin Nuber	Classroom Teacher	✓	Michael Porterfield	Randall-Porterfield Architects
✓	Phuong Tieu	School-Based Staff	✓	Carrie Sheldon	Randall-Porterfield Architects
✓	Lee Mashburn	School-Based Staff		Wally Huerta	Huerta & Assoc. Architects
	Josie Cavazos	Non-Instructional Staff		Stacey Dueitt	Huerta & Assoc. Architects
✓	Esther McMillan	Non-Instructional Staff		Kong Eunhye	Randall-Porterfield Architects
	Mary Thurman	Community Member		Sang Le	Randall-Porterfield Architects



## AGENDA:

- Welcome & Introductions
- Presentation of 21<sup>st</sup> Century Learning Environments
  - Discussion
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting

## DISCUSSION:

1. All members introduced themselves.
2. Christel Coleman, HISD Program Manager, began the meeting by explaining that Randall-Porterfield Architects would be presenting on 21<sup>st</sup> Century Learning Environments as a foundation to prepare the PAT Members for the upcoming Design Charrette that will take place before the completion of the school semester.
  - a. Omari Issa, Scarborough HS Assistant Principal, asked if Ms. Coleman could explain the process of the Design Charrette.
  - b. Ms. Coleman responded, 'Yes,' and explained that the Design Charrette is a working session with the PAT members, Architects, members of their design team and HISD Bond Personnel to develop conceptual layouts for Scarborough HS based on the Priority List and Ed. Specs. received from the HISD Planning Group. This session lasts one and a half days at a location determined by the HISD Design Group. She also commented that the HISD Design Group will be reaching out to Principal Linares in the next few weeks to schedule the Charrette. Three other schools will also participate in the Charrette with Scarborough HS. After approval of the conceptual layouts, the design team will proceed into the Schematic Design Phase.
3. Ms. Coleman mentioned that students needed to begin participating in the PAT Meetings as well as the Design Charrette.
  - a. Principal Linares agreed to select students for participation on the PAT.
4. Mike Porterfield, Randall-Porterfield Architects, lead the presentation on 21<sup>st</sup> Century Learning Environments. The following items were shared with the PAT Members:
  - a. Subtle improvements to the built environment can dramatically improve performance.
  - b. Learning spaces must promote individual and project based learning, critical thinking, and prepare students for the 21<sup>st</sup> Century work and lifestyle environment.
  - c. By incorporating flexible, adaptive spaces, splashes of color, and natural lighting, Scarborough HS will be implementing the principles of a 21<sup>st</sup> Century School.
  - d. Taking advantage of Scarborough High School's interior courtyards as gathering and learning areas for students will be favorable to incorporate the 21<sup>st</sup> Century learning principles.
  - e. By adding flexible/movable furniture, the Library will be transformed into an innovative and engaging learning environment that provides collaborative areas, social learning areas, and quiet study areas.
5. Mr. Porterfield concluded the presentation by encouraging the PAT to think about how they would like to see these principles implemented into Scarborough HS prior to the Design Charrette. The PAT agreed.
6. Principal Linares asked if the PAT was going to be given a cost for each item on the Priority List to assign a further level of priority in case all items could not be completed.



- a. Ms. Coleman confirmed that an internal budget review had been completed, and that the CFS Program Management Team was intent on staying “true to the process”, meaning, resisting pressure to try to finalize the scope of work prior to the Design Charrette.
  - b. Ms. Coleman further advised that she felt comfortable that the critical items identified on the Priority List could be achieved, and recommended that the CFS Team prepare for a ‘Working Session’ with Principal Linares to review the potential budget implications of adherence to the Ed. Specs.
7. The PAT discussed the dates for the April and May PAT Meetings. Ms. Coleman will send Outlook Invitations for April 22, 2015 and May 27, 2015.
  8. The meeting was adjourned.

**ACTION ITEMS:**

- 4-1 Prepare for and attend Design Charrette – Date TBD by HISD Design Group Personnel

**NEXT PAT MEETING:** Wednesday, April 22, 2015, 3:30 pm

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review Preliminary Design Concepts by A/E

*Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.*

Best regards,

**Christel Coleman**

Project Manager

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