



Meeting Minutes
2012 Bond Project Advisory Team (PAT) Meeting #9
Scarborough High School

PAT MEETING #: 9

LOCATION: Scarborough High School

DATE / TIME: July 16, 2015, 2:30pm

ATTENDEES: (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
	Dr. Diego Linares	Principal		Keisha Roberts	Parent
✓	Omari R. Issa	Assistant Principal		Rebecca Janacek	Parent
	Stella Cunningham	Classroom Teacher		Lajuan Harris	CFS Facilities Planner
	John Feitshans	Classroom Teacher	✓	Bob Myers	CFS Facilities Design Manager
	Jacqueline McWilliams	Classroom Teacher		Mel Butler	CFS Program Manager
	Robin Nuber	Classroom Teacher	✓	Christel Coleman	CFS Program Manager
	Phuong Tieu	School-Based Staff	✓	Michael Porterfield	Randall-Porterfield Architects
	Lee Mashburn	School-Based Staff	✓	Carrie Sheldon	Randall-Porterfield Architects
	Josie Cavazos	Non-Instructional Staff		Xavier Vargas	Randall-Porterfield Architects
	Esther McMillan	Non-Instructional Staff			
	Mary Thurman	Community Member			



AGENDA:

- Welcome & Introductions
- Schematic Design Progress Update by Randall-Porterfield
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – September PAT Date TBD

DISCUSSION:

1. The meeting began with Christel Coleman, HISD Program Manager, briefly reviewing the agenda.
2. Carrie Sheldon, Randall-Porterfield Architects, began the presentation by stating that the Genius Bar locations had been updated as well as the design of the Welcome Center & JROTC/Music & Arts Building based on the comments from the last PAT Meeting.
3. These drawings were reviewed with the PAT, and there are no objections with moving forward with the proposed changes.
4. Omari Issa, PAT Member, asked if there are any updates regarding the acquisition of storage and Security gate installation.
 - a. Christel Coleman, HISD Program Manager, responded that she is still investigating solutions to procure the temporary storage. Also, a vendor has been selected to complete the gate installation, and Randall-Porterfield is nearing completion with the drawings.
5. Mr. Issa mentioned that due to August being busy with school start, Principal Linares would like to cancel the August PAT Meeting.
 - a. Christel, HISD, noted this change and will reach out to Principal Linares to select a date for the September PAT Meeting as well as the September Community Meeting.
6. The meeting adjourned.

ACTION ITEMS:

- 4-1 Incorporate comments from PAT into Schematic design

NEXT PAT MEETING: September 2015 – Date TBD

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review Schematic Design progress from A/E

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Best regards,

Christel Coleman

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HOUSTON INDEPENDENT SCHOOL DISTRICT

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