



**Meeting Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting #11**  
**Scarborough High School**

**PAT MEETING #:** 11

**LOCATION:** Scarborough High School

**DATE / TIME:** September 17, 2015, 3:30pm

**ATTENDEES:** (those marked with a check were present)

Present ?	NAME	ORGANIZATION / ROLE	Present ?	NAME	ORGANIZATION / ROLE
✓	Dr. Diego Linares	Principal		Keisha Roberts	Parent
✓	Omari R. Issa	Assistant Principal		Rebecca Janacek	Parent
	Stella Cunningham	Classroom Teacher		Lajuan Harris	CFS Facilities Planner
✓	John Feitshans	Classroom Teacher	✓	Bob Myers	CFS Facilities Design Manager
	Jacqueline McWilliams	Classroom Teacher	✓	Mel Butler	CFS Program Director
	Robin Nuber	Classroom Teacher	✓	Christel Coleman	CFS Program Manager
	Phuong Tieu	Assistant Principal	✓	Michael Porterfield	Randall-Porterfield Architects
✓	Lee Mashburn	School-Based Staff	✓	Carrie Sheldon	Randall-Porterfield Architects
	Josie Cavazos	Non-Instructional Staff	✓	Xavier Vargas	Randall-Porterfield Architects
✓	Esther McMillan	Non-Instructional Staff			
	Mary Thurman	Community Member			



## **AGENDA:**

- Welcome & Introductions
- Schematic Design Progress Update by Randall-Porterfield
- Community Meeting Procedures
- Next Steps
- Questions / Open Discussion
- Next PAT Meeting – (October 29, 2015 at 3:30pm)

## **DISCUSSION:**

1. The meeting began with Welcome & Introductions by Christel Coleman, HISD Program Manager and a brief review of the planned Agenda.
2. Design Progress Update was provided by Randall-Porterfield Architects of the Welcome Center JROTC Building and classroom renovations, and referred to the PowerPoint slide presentation.
3. The comment to keep the band space located inside the school or relocate it was brought up by the PAT. It was confirmed to keep the allocated space in the JROTC building for the band and performing arts. The function of this music arts space will be further defined throughout development of the design.
4. The proposed interior layouts for classrooms was discussed and the following assessments were made:
  - a. Final location of ISS classroom to be determined at next PAT meeting.
  - b. The theatre classroom location could be moved and replaced by ISS classroom if needed.
  - c. The JROTC exterior wall will be moved out to provide more square footage for Band.
  - d. The proposed Dance classroom will be enlarged by removing some of the storage rooms in the current layout.
5. It was determined that at the next PAT Meeting, all changes will be incorporated into the floor plans for the PAT to review and approve.
6. The meeting adjourned.

## **ACTION ITEMS:**

11-1 PAT to review current classroom layouts and follow up at next PAT Meeting.

**NEXT PAT MEETING:** October 29, 2015 (3:30 pm) at Scarborough HS.

## **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review Design Development Design progress from A/E.

*Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.*

Best regards,

**Christel Coleman**

Program Manager

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**HOUSTON INDEPENDENT SCHOOL DISTRICT**

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