



Project Advisory Team
Meeting Minutes
Sharpstown High School

MEETING NO.: 026

LOCATION: Sharpstown High School, Library

DATE / TIME: May 26, 2015 meeting held on June 2, 2015 @ 3:00 PM

ATTENDEES: Samuel Spiller, Teacher; Julio Morales, Teacher; Michael Mitchell, Assistant Principal; Adam Weiss, AUTOARCH, Architects; Charles Griffiths, KBR Building Group; Steven Herring KBR Building Group; Joseph Greco, KBR Building Group; Douglas Lacy, HISD–Program Manager

PURPOSE: Project and Schedule progress

AGENDA ITEMS:

- A. Temporary Parking Status (Houston Baptist University – Remote Parking)
 - a. Agreement fully executed and submitted to the City of Houston
- B. Potential Construction Schedule
 - a. GMP Status (Final GMP bid due date – 11 June 2015)
 - b. Final GMP existing building site visit June 4th @ 3:00 PM (Asbestos and Demolition Scope Review)
 - c. Gas Line relocation start date – 13 July 2015
 - d. Tentative Construction start date – August 2015
- C. What to expect at next PAT Meeting
 - a. GMP Status
- D. Next PAT Meeting Dates
 - a. Tuesday, June 23, 2015 @ 3:00 PM
 - b. Tuesday, July 28, 2015 @ 3:00 PM
 - c. Tuesday, August 25, 2015 @ 4:30 PM

DISCUSSION:

1. The Program Manager, Douglas Lacy, informed the PAT of the status of the parking agreement between HISD, Sharpstown High School and Houston Baptist University. The agreement is signed by all parties. The City of Houston has requested the permit drawings, acknowledges the parking agreement.
2. The Program Manager, identified the Final GMP bid due date for receipt of subcontractor bids for required pricing for the construction document phase as 11 June 2015. Those bids shall be submitted as a formal proposal form the CMAR, the KBR Building Group, to HISD Facilities on 30 June 2015.

3. In preparation of the bids, there shall be a pre bid site visit at Sharpstown High School for all subcontractors with interest in bidding the asbestos removal from the existing building, demolition of the existing building and salvageable material from the existing building. The site visit shall start at 3:00PM on 04 June 2015.
4. Centerpoint Energy shall start the relocation of the existing gas line that feeds the building on 13 July 2015. The site plan which identifies the scope of work has been submitted to Centerpoint. A phone call shall be placed to Centerpoint by the Program Manager on the 01 July to follow up on the start date.
5. The Program Manager identified the tentative start of construction as August 2015, if the CMAR pricing of the GMP (Guaranteed Maximum Price) is within the construction budget for the project.

NEXT REGULAR MONTHLY MEETING:

Tuesday, June 23, 2015 @ 3:00 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy. After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
2012 HISD Bond Program, Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9338
Dlacy1@houstonisd.org