



Project Advisory Team
Meeting Minutes
Sharpstown High School

MEETING NO.: 017

LOCATION: Hattie Mae White Office Building

DATE / TIME: August 20, 2014 @ 4:30 PM

ATTENDEES: Michael Mitchell, Assistant Principal; Douglas Lacy, HISD – Program Manager; Dave Funk, HISD – Facilities Planning; Michael Sabouni, AUTOARCH, Architects; Muhammad Vzair, Student; Samuel Spiller, Teacher; Joe Mumbach, Community Member; Christian Staples, KBR Building Group; Matt Wood, KBR Building Group; Julio Morales, Teacher, Esther Omogbehin, School Support Officer; Robert Gasparello, Principal

PURPOSE: The meeting was an informative session for the Principal and the new School Support Officer.

AGENDA ITEMS:

- A. PAT Meeting Dates:
 - a. Tuesday, September 23, 2014 @ 4:30 PM
 - b. Community Meeting, Tuesday, September 23, 2014 @ 6:30 PM
- B. Project Schedule Review, KBR Building Group
- C. Munoz & Co. / AUTOARCH, Architects Presentation

NOTES:

1. The A/E Firm, Munoz and Co, Architects; reviewed with the PAT the current status of the project by discussing the site and floor plans. This informative review session allowed the SSO and the Principal to have an understanding of the direction and progress of the project during the Schematic and Design Development Phases. Noted below are the questions developed during the review session that shall be reviewed with HISD Facilities and Design to determine their merit within the existing Sharpstown budget and program direction.
 - a. Auditorium will it accommodate two full classrooms
 - b. Private Meeting space that will be adequate for full staff meetings (Lecture Hall will meet this need)
 - c. Permanent exterior seating (and possible shading) for the Exterior Learning Centers
 - d. Permanent interior seating for the Mall area
 - e. Plants and greenery inside the school should be developed
 - f. Clerestory at the Mall, is it feasible?
 - g. Exterior amphitheater – combine the spark park
 - h. Additional covered exterior seating for Lunch and places for students to convene.
 - i. Student capacity is too small for the projected enrollment?
 - j. Relocate (6) T – Buildings from the West to East end of the school site.
 - k. Dedicated room that is larger than a classroom for the College Career Center.
 - l. Relocate restrooms towards the front of the Mall to accommodate evening events.
 - m. Total number of students that can be seated in the Mall area during Lunch.

2. The CMAR discussed in detail the current project schedule and how it relates to the current design phase through the start and completion of construction. During this discussion there were questions and concerns relating to the environmental schedule for hazardous material removal at the existing school and temporary parking during the demolition phase of the existing building. Those questions are identified as follows:
 - a. Hazardous materials have been identified in the existing school. Removal of this material shall occur during available periods throughout the school term of 2014 / 2015. Shall this removal process affect the ability to occupy the school in the fall of 2015?
 - b. Summer school the summer of 2015 will not be possible because of the hazardous material removal.
 - c. Hazardous material removal will be required during the summer of 2016 at the existing school. This removal process delays demolition of the school, therefore, there may be a delay in development of the parking area for the new school site. There will be parking concerns.
 - d. Remote and temporary parking shall be discussed and investigated by HISD Facilities.
3. The scheduled meeting date for the PAT during the month of September 23, 2014, shall also be the date for the next Community Meeting. The PAT shall meet at 4:30 PM and the Community Meeting shall be held at 6:30 PM.

NEXT REGULAR MONTHLY MEETING:

Tuesday, September 23, 2014 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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