



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Booker T. Washington High School

MEETING #: 20
LOCATION: Booker T. Washington High School
DATE / TIME: October 14, 2014, 4:00pm
ATTENDEES: (those marked with a check were present)

√	Matisia Hollingsworth
	Eric Ford
	Bob Myers
	Dan Bankhead
	Travis Stanford
	Stacy Pierson
√	Carona Burns
√	Kathy Moreland
	Kedrick Wright
√	Princess Jenkins
	Sue Robertson
	Robert Sands
√	LaShonda Bilbo-Ervin

	Nghia Le
	Ryan Cozad
	Russell Sassin
√	Tara Manning
	Clay Clayton
√	Amanda Goodie
	Barbara J. Pierce
	Martin Lavergne
	Sammy Dyer
	Frank North
	Michael Hall
	Geoff Bay
	Licia Green

	Carla Remen Schneider
	Stephanie Nellons – Paige
	Jim Hepburn
√	Ed Schmidt
√	Tanya Debose
	Russ McLeod
	Matt Wood
√	Rick Anderson
√	Lorraine Gibbs
	Lamar Johnson
	Noe Resendiz
	Rivin Williams
	Jada Davis

PURPOSE: The purpose of this meeting was to discuss the updated entryway and to update the PAT on the construction process.

AGENDA:

- Review Update of Entryway
- Project Schedule Update
- Next PAT Meeting



DISCUSSION:

1. Property Acquisition:
 - a. The School district is close to owning each of the existing homes
 - i. The district expects to own all property within the month
 - ii. It does not appear as though the current residents are moving out very quickly
 - b. Asbestos abatement contractors have begun working on the owned property and have completed almost two thirds of the homes
 - c. The PAT asked about the extent of the fence that will be surrounding the property out of concern for the neighbors across the street on 43rd street. The entire area will be fenced once construction starts.
 - d. The PAT noted that there was additional development going on in the neighborhood and suggested that the team could follow the other project at H-GAC.org (Houston Greater Area Council).
2. Schedule Update:
 - a. Progress
 - i. The PAT members asked if the project was progressing according to the anticipated schedule. Amanda Goodie informed the PAT that the project on schedule and expects the abatement of the homes to start next month.
 - ii. The PAT asked what they could expect as far as a groundbreaking ceremony. Amanda Goodie offered that HISD had submitted an informational document to the Principal and would follow up as to what she was expecting.
 - b. Potential Delays
 - i. The PAT asked if there were any potential delays with the existing residents moving out. The issue was discussed with the implications of a possible reluctance to vacate the homes.
3. Entryway Update
 - a. The Architect explained that there was no update to the entryway design due to the pricing / budget / permitting process. The architect presented the status of the permit drawings as a way of explaining the items that remain unresolved. The items left to be resolved primarily had to do with the structural for the main entryway. The architects are waiting on notes from the city's structural department, and the constructability review from the CMAR. This will be resolved before the final 100% drawings are submitted for the 2nd round review to the City of Houston Permitting Department.
4. Student Involvement in the construction process:
 - a. The Architect reported that they had met with the Construction Engineering instructor at the school and will begin working with that program over the next two months. They will provide instructional assistance for the coming design sections of the class: November 11, 2014 and December 11, 2014.



ACTION ITEMS:

20-01 Follow up about Groundbreaking (HISD Program Manager)

What to Expect at the Next PAT Meeting:

1. The PAT will receive an update on Construction.

NEXT PAT MEETING: The next PAT Meeting will be held on November 11, 2014 at 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Amanda Goodie. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Amanda Goodie

Program Manager

HISD – Construction & Facility Services

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