



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Westbury High School

MEETING #: 2

LOCATION: Westbury High School

DATE / TIME: October 21, 2014, 4:30pm

ATTENDEES: (those marked with a check were present)

	Alsmeyer, Zak	Student
	Arceneaux, Aaron	Student
	Bravo, Miguel	Student
✓	Brooks, Frances Marie	Westbury Staff
	Catchings, Jason C	Westbury Principal
✓	Chapman, Cindy	Community Member
✓	Clemons, Carolyn	Westbury Staff
✓	Crook, Stephanie D	Westbury Staff
✓	Dusablon, Christopher J	Westbury Staff
✓	Edmondson, Becky	Community Member
✓	Elizondo, Omar E	Westbury Staff
✓	Gonzales Rojas, Maria A	Westbury Staff
✓	Hodge, Jaliyyah	Student
	Iko, Chinmeri	Student
✓	Jones, Jala	Student
✓	Longoria, Noelia G	Westbury Staff
✓	Lopez Carretero, Alicia	Westbury Staff
✓	Lopez, Rita M	Westbury Staff
✓	Moczygemba, Adriana	Student

	Moore, Lorenzo	Student
✓	Ownby, Kathleen	Community member
	Pedroso, Jamin	Student
✓	Reña, Annette	Student
	Sanders, Jeremy	Student
✓	Thurmond, Gerald P	Westbury Staff
✓	Valadez, Tonoï	Student
✓	Vazquez, Cindy	Student
✓	Williams, Cedric	Westbury Staff
✓	Alling, Brian	HISD – Project Manager
	Bankhead, Dan	HISD – Facilities Design
	Clayton, Clay	HISD – Facilities Planning
✓	Harris, LaJuan	HISD – Facilities Planning
	Robertson, Sue	HISD - Facilities Planning
	Wright, Kedrick	HISD - Facilities Design

PURPOSE: The purpose of this meeting was to coordinate planning phase efforts with Project Advisory Team (PAT) members.

AGENDA:

- Discuss and finalize a list of Guiding Principles.
- Review the capacity model progress to date.
- Discuss what to expect at the next PAT Meeting.



DISCUSSION:

1. HISD Project Manager Brian Alling thanked the PAT participants for their time and assistance with the project.
2. Mr. Alling introduced Ms. LaJuan Harris of HISD Facilities Planning Department who discussed with attendees their proposed Guiding Principles for the project.
3. Attendees broke out into several small groups to review their thoughts on the topic and to establish recommended language and prioritization of ideas they wanted to communicate.
4. After meeting in small groups, each group shared with the rest of attendees their thoughts and primary Guiding Principle for larger group discussion.
 - a. Some of the priority topics identified by the group for Guiding Principles were:
 - i. Safety
 - ii. Rigor in Academic Excellence
 - iii. Close Relationship with Community Entities and Activities including:
 1. Planned future Levitt Pavilion
 2. Willow Waterhole Reserve
 3. City of Houston potential shared use agreements for Library or other community needs
 4. Athletic events/use by community
 - iv. Equity in All Sports
 - v. Equity in All Student Populations
 - vi. Flexibility in Campus Facility Design and Operation
 - b. Meeting attendees noted improving the campus perception for safety is a concern and priority and believe this would reduce the number of Westbury zoned students electing to transfer to other HISD schools.
 - c. PAT members voiced a desire to consider adding a Natatorium to the Westbury campus due to the strong community interest in swimming. This is not in the Bond project scope currently.
 - d. Attendees expressed a desire to ensure the building re-design would have spaces which are relevant and useful so valuable construction dollars are not wasted. An example was given of some current science rooms which have large areas of the room rarely used. A request was made for future designs to create shared spaces to maximize their use.
 - e. It was noted that Westbury has a growing number of special curriculum and student-need based programs.
 - i. The PAT requested the meeting minutes reference this comment as a reminder that special-need groups are provided with facilities which address their needs in the final project design.
 - ii. It was stated that the campus has a larger than normal number of refugees and special-needs students which should be accounted for in the design.
 - iii. Ms. Harris noted most, if not all, have been identified by the campus in the building capacity model document.
5. Ms. Harris shared images of the current capacity study document being prepared for the campus and noted its progress and information contained in the document.
 - a. She noted that the capacity model assumes a mixture of renovation and new facilities.
 - b. Current temporary buildings are being projected to be replaced by new campus square footage in building program.
 - c. Student capacity noted in the 2012 Bond, on bond publications and online website is shown to be 2300-2500 students.



- i. However, several PAT members noted they thought this was originally 2500-2800 students. Ms. Harris confirmed that the capacity model will be developed for 2300 students.
 - ii. Current Westbury attendance is approximately 2,100 students.
6. Three PAT members from the Westbury community expressed concerns regarding safety and security issues with the adjacent property with abandoned apartments.
 - a. Ms. Harris and Mr. Alling reminded these individuals the project team has not yet been directed to plan for use of any off-site property nor informed of additional funds intended to transfer to the project.
 - b. Given the current project information, the PAT members and HISD project team were encouraged to focus conversations on current campus facility needs and address any off-campus concerns through other means.
 - c. Brian Alling agreed to meet with these individuals after the PAT meeting. The group toured the Willow Waterhole Reserve, the future Pavilion site as well drove around the apartment complex to view their areas of concern.

ACTION ITEMS:

1. Ms. Harris was asked to confirm if there was any earlier 2012 Bond communication citing Westbury's target population as 2,500-2,800 students.
2. PAT members asked if HISD could provide an update on what is planned for the HISD owned and semi-cleared property just to the South of the campus on the other side of apartment complex.
3. PAT members noted they had heard rumors of potential agreement with the nearby Shell facility owners and HISD regarding use of property in the area around Westbury.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Attendees will review and finalize the Guiding Principles.
2. PAT members will hear an update regarding the Education Specifications being developed for the project.

NEXT PAT MEETING: Tuesday, November 18, 2014 at 4:30 pm; Westbury High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
Project Manager
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