Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Wilson Montessori School

MEETING #: 018

LOCATION: Wilson Montessori School

DATE / TIME: April 11, 2016; 5:30pm

ATTENDEES: (those marked with a check were present)

- Beth Bonnette  Principal
- Jodi Aserkoff  Elem. Teacher
- Melissa Bohls  Lower Elem. Teacher
- Jeff Mollhagen  Teacher
- Deborah Cogley  Teacher
- Wendy Freed  Early Childhood Teacher
- Debra Loewenstein  Teacher
- R. Robbins  Teacher
- Ernesto Alfaro  Parent
- Elizabeth Eriksen  Parent
- David Jans  Parent
- Amber Moncla  Parent
- Ken Smart  Parent
- Diana Gibson-Johnson  School Support Officer
- Dr. Esther Omogbehin  Chief Support Officer
- June Spencer  Friends of Cherryhurst Park
- David Funk  HISD Planner
- Dinah Eghan-Wiafe  HISD Designer
- Brian Alling  HISD Project Manager
- Parra Camilo  Neighborhood citizen
- Terry Smith  Smith & Company Architects
- Meredith Reed  Smith & Company Architects
- Charles Shepherd  Smith & Company Architects
- Michelle Dudley  Pfluger Architects
- Stefi Santa Cruz  Pfluger Architects
- Martin Brennan  Pfluger Architects

PURPOSE: The purpose of the meeting was to update attendees of the project status.

AGENDA:
- Review status of the project design documents
- Review status of the planned temporary portable classroom building preparations
- Questions and Answers

DISCUSSION:
1. Mr. Brian Alling, HISD Project Manager, welcomed HISD School Support Officer Ms. Dianna Gibson-Johnson and Chief Support Officer Dr. Esther Omogbehin and the Project Advisory Team (PAT) members and thanked them for their time and participation in the project design process. This month’s PAT meeting was scheduled to provide a status update of the project progress to date.

2. Mr. Alling shared an update of the main project’s status:
a. The project construction documents are complete and have been issued for contractors’ review. Construction proposals are due to be submitted to HISD on May 3, 2016 (this date has since been revised to May 10th).

b. The project has been advertised in the local papers as well as local construction plan rooms.

c. The plan is to submit a recommendation to the HISD Board of Trustees at their June meeting.

3. Mr. Alling shared an update of the site preparation work recently performed at the Wilson Montessori campus as part of the preparation for the 10-room temporary portable classroom building.

a. The Scout House building has been demolished and that portion of site has been cleared. Debris from the demolition has been hauled off site.

b. The steel shade structure over the campus’ existing play hard surface area has been demolished and the demolished material has been hauled off site.

c. The remaining concrete footings have had orange makers placed on them for safety reasons and will remain until the temporary building is set up over them.

d. Mr. Alling informed the PAT attendees the portable classroom building vendor contracted to provide the 10-classroom portable building had announced on April 4th they were closing their business. No specifics of the business closing are known other than it was immediate and affective on that date. Therefore, the delivery of the building components to the site and setup scheduled to begin in early April will be delayed while the district and the vendor work out other arrangements for the Wilson Montessori project. Mr. Alling noted the district is also currently pursuing other options to acquire a building or buildings for Wilson Montessori project. Mr. Alling indicated he would keep Principal Bonnette updated with progress and share a revised building delivery and setup dates when known.

QUESTIONS/ANSWERS:

1. None

ACTION ITEMS:

18.01 Mr. Alling will provide updates for the planned temporary portable classroom building to Principal Bonnette as they are available.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The PAT will be presented with project design updates as well as information regarding the temporary portable classroom building.
NEXT PAT MEETING: The next PAT meeting date is scheduled for May 9, 2016.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
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