Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Worthing High School

MEETING #: 34
LOCATION: Worthing High School
DATE / TIME: January 4, 2016, 4:30pm
ATTENDEES: (those marked with a check were present)

<table>
<thead>
<tr>
<th>Ron Roberts</th>
<th>Clay Clayton</th>
<th>Juana Espinoza</th>
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<tbody>
<tr>
<td>Princess Jenkins</td>
<td>Sue Robertson</td>
<td>Joe Tomaselli</td>
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<td>Melody Winston</td>
<td>Dan Bankhead</td>
<td>Kim Hager</td>
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<td>Jim Beal</td>
<td>John Modest Jr.</td>
<td>Martha F. Lewis</td>
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<td>Kedrick Wright</td>
<td>Rhonda Booker</td>
<td>Howard Morrin</td>
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<td>Giovanna Pennick</td>
<td>Noe' Almgauer</td>
<td>Lorie Westrick</td>
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<td>Billie Wesley</td>
<td>LaTonya Perry</td>
<td>Glenn Jarrett</td>
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<td>Lloyd Hart</td>
<td>Alaa Alysari</td>
<td>Rajone Lyman</td>
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<td>Brandon Ellis</td>
<td>Lenny Schad</td>
<td>Michael Garfield</td>
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<tr>
<td>Sara Butler</td>
<td>Melvin Lovelace</td>
<td>Sheila Pope</td>
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<td>Joe Tomaselli</td>
<td>Peter Coleman</td>
<td>Cecillia Bunnell</td>
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<tr>
<td>√ Cedric Winslow</td>
<td>Thomas Davis</td>
<td>Rebecca Kiest</td>
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<td>√ Fred Albertson</td>
<td>√ Duane Clarke</td>
<td>Horacio Gomez</td>
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PURPOSE: Meeting discussion will focused on current 2007 phase with an overview of the 2012 portion of the project, including construction and coordination for moving into the new areas of construction and the start of demolition and construction of the 2012 phase of the project.

AGENDA:
- Status of open items from previous meeting minutes
  a. 18-12 – The school will provide a syllabus of the teaching tool credit for LEED prior to the next meeting. This Action Item has been completed.
  b. 18-13 - School as a teaching tool credit for LEED – The School will provide this prior to the next meeting. 18-13 - The school will provide the requirements for testing after Spring Break to direct the team on how to handle the move.
  c. 18-14 - A meeting with the senior school staff will be done prior to the next meeting to coordinate door access and other potential concerns during the move. A tour for the Principal, School Support Officer and staff will be arranged.
d. 18-15 - Meeting on room names and staff room assignments will be done prior to the next PAT.

- Construction update on the 2007 addition.
- Discussion of construction that might impact the school activities and instruction during testing periods or special events that require coordination with the CMAR.
- Community activities for LEED credit
- What to expect at the next PAT Meeting

DISCUSSION:

1. Discussion of open items from previous meeting:
   a. School has provided a syllabus to KWAME for LEED Credit 3, The School as a Teaching Tool for Innovation and Design Process.
   b. The school testing will take place in March 29, 2016, and not on the 21st as discussed in previous meeting.
   c. Meeting to review room names and staff distribution has taken place. Information was coordinated with HISD FF&E Manager, Marnique Thompson.
   d. A meeting to pick furniture is set for the 12th at 11:30 am at Worthing

2. Construction update on the 2007 Addition:
   a. Critical Path items are pending approval of Change Orders #14, #15, #16, #17, and #18, which include site sanitary line completion on the northeast end of Phase One Addition. HISD Accounting is currently reviewing these Change Orders.
   b. Work in progress include Terrazzo finish, lay-in ceiling grid, light fixtures installation, and epoxy floor finish in 1st level restrooms.
   c. Paint is on hold until AC system starts running.
   d. CenterPoint relocated the 4-inch gas line and tap last week; however, the gas meter installation to serve the Phase One and Phase Two projects will be complete in approximately 3 weeks.
   e. CenterPoint is scheduled to relocated power poles serving Tech Center on Scott St. in mid-February. This item is impacting the project completion date.
   f. Canopy installation for Areas A and B is complete.
   g. Exterior stucco soffits installation is in progress.
   h. Sidewalks around building are being installed.

3. Discussion of construction that might impact the school activities and instruction during the testing periods or special events:
   a. Testing will no longer take place on March 21st, but will take place until March 29th.
   b. The CenterPoint gas meter installation and relocation of the power poles in new sStaff Parking by Tech Center has affected the completion date as planned for mid-March. B3Ci will review their construction schedule to ascertain the impact on this delay. They will provide a schedule by the end of the week. An alternate plan to stay in existing facilities until the remainder of the school semester will be considered. Once the impact is known, then KWAME will coordinate a meeting with all affected parties to discuss what and when things are happening, and coordinate and plan accordingly.

4. Community activities for LEED Credit:
   a. For LEED ID Credit SS C10 for Joint Use of Facilities agreement between District and community. (A minimum 3 share spaces are required), Principal Clark will request a letter from HISD Administration to address this item.
ACTION ITEMS:

18-12 School as a teaching tool credit for LEED – The School will provide this a syllabus prior to the next meeting. Done
18-13 The school will provide the requirements for testing after Spring Break to the direct team on how to handle move. See above notes.
18-14 A meeting with the senior school staff will be done prior to the next meeting to coordinate door access and other potential concerns during the move. A tour for the Principal, School support Officer and staff will be arranged. See notes above
18-15 Meeting on room names and staff room assignments will be done prior to the next PAT. Done.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of project progress.
2. Review of existing phasing plan for relocation of staff, students and furniture

NEXT PAT MEETING: The next PAT meeting will be Monday February 1, 2015 at 4:30 pm.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James Beal
Program Manager
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Email: jbeal@houstonisd.org