CONSTRUCTION AND FACILITY SERVICES (CFS)
3200 Center Street, Houston TX 77007-5909

Project Advisory Team (PAT) Meeting Minutes
Worthing High School

MEETING NO.: 011
LOCATION: Worthing High School
DATE / TIME: March 3, 2014 4:00pm
ATTENDEES: Princess Jenkins; HISD, Facilities Planner; Jim Beal, KWAME, Project Manager; Kim Jones, OWS, Community Outreach; Rhonda Booker, HISD, Teacher; John Modest Jr., HISD, Principal; Noe Almaguer, MW Architects, Project Manager; LaTonya Perry, MW Architects, Project Coordinator; Demetris Jones, HISD, Secretary; Richard Williams, HISD, Teacher; Giovanna Pennick, HISD, Teacher; Paul Jones, HISD, Teacher; Billy Wesley, HISD, Teacher; John Cook, Student

PURPOSE: The purpose of this meeting is to receive an update on the proposed design for Worthing High School.

AGENDA ITEMS:
- Review 2007 Bond Addition Modifications
- Discuss Construction of the 2007 addition and immediate impacts on the school
- Review 2012 Bond Programming and Design
- Discuss Schedule/ Timeline

NOTES:
Discussion:
1. Future PAT meetings will be held at 4:15 pm in lieu of 4:00 pm on the first Monday of the month.
2. PAT Committee members will send Princess Jenkins their reviewed Educational Specification Room Descriptions so that she can compile and distribute the full document to all members for a final review. Administration, Guidance, Career and Technical Education (CTE) and Performing Arts are still pending submittal.
3. The school administration would like to add welding to the Space Requirements. It was suggested that infrastructure be added for the Agriculture CTE program spaces. Further consideration will follow.
4. The team reviewed the repurposing of the 2007 Addition as follows:
   a. The 1st Floor will include:
      i. Apollo Tutoring (Rooms A116, A118, A120, A122, A124)
      ii. Small Group Rooms (A107, A109A, A109B)
      iii. Teacher Work Center (A125, A126, A127, A128, A129, A130, A131, A132)
      iv. CTE Computer Networking (A135, A136, A112)
      v. Extended Learning Areas (143, B117)
      vi. Administration Office (C103)
      vii. Apollo Tutoring (C104)
      viii. Teacher Work Center (C120, C121, C122, C123, C124, C125, C125, C128)
      ix. CTE Agriculture (C119)
   b. The 2nd Floor will include:
      i. Teacher Work Center (D103)
      ii. CTE Computer Programing (D108, D112)
      iii. Extended Learning Area (D119)
      iv. Health Science (E101, A103, E103A, A105)
      v. Wet Lab with Prep Room (D212, D122)
vi. Wet Lab with Prep Room (E108, E104)

vii. Administration Office (E106)

viii. Extended Learning (E107)

c. The Prep Room for Wet Lab D123 will be changed to the other side of room so that it can be shared with proposed new Wet Lab noted on Item b.v.

d. The rooms adjacent to the Auditorium where the current administration is located will be converted to the Dance/Theater Learning Center. The current clinic will be converted to Dressing Rooms and Costume Storage.

e. The existing Vocal Music and Instrumental Music Learning Centers and the Shared Practices rooms will be renovated. These spaces will remain in their current locations.

f. The Shared Ensemble Room and Shared Work Room will be provided in the 2012 addition close to the Instrumental Music and Vocal Music.

g. Molina Walker Architects (MWA) will revise the color coded plans to incorporate the above changes and send them to HISD Program Manager for review and approval.

5. MWA developed a design phase schedule for the project. The schedule will be forwarded to B3Ci so that they can develop a Master Schedule for the entire project. Once the Master Schedule is developed, The HISD Program Manager will develop a summarized version to share with the PAT.

6. The PAT previewed the proposed presentation for the Community Meeting which will take place on March 4, 2014. MWA made the presentation to the PAT and discussed each of the slides that will be presented to the community. The presentation includes the following items: Guiding Principles, Project Space Program Information, 2012 Site Concept, “21st Century Learning” features in 2007 Addition, Benchmarking Tours, and views of Building Massing. The Worthing High School students involved in the school tours will share their experience with the community. Principal Modest will introduce the meeting as well as discuss the Guiding Principles.

What to Expect at the Next PAT Meeting:
1. The Architect will present updated floor plans and building renderings for the PAT to review.

ACTION ITEMS:

11-01 Complete a master schedule for both projects. (Molina Walker Architects)
11-02 Complete changes to 2012 layouts for 2007 addition. (Molina Walker Architects)
11-03 Prepare SD drawings. (Molina Walker Architects)
11-04 Get final approvals on changes 2007 addition and issue changes to the contractor for pricing and inclusion in that portion of the work (Molina Walker Architects)
11-05 Submit remaining room descriptions for review (Worthing HS PAT and Users)

NEXT PAT MEETING: Next PAT Meeting will be held on Monday, April 7, 2014 at 4:15pm.

Please review the meeting minutes and submit any changes or corrections to James Beal. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James Ayer Beal AVS, LEED AP, PM
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