Project Advisory Team (PAT) Meeting Minutes

Worthing High School

MEETING NO.: 012
LOCATION: Worthing High School
DATE / TIME: April 7, 2014 / 4:20 pm
ATTENDEES: Kedrick Wright; HISD, Senior Manager, Facilities Design; Princess Jenkins; HISD, Facilities Planner; Jim Beal, KWAME, Project Manager; Kim Jones, OWS, Community Outreach; John Modest Jr., HISD, Principal; Noe Almaguer, MW Architects, Project Manager; LaTonya Perry, MW Architects, Project Coordinator; Alaa Alyasin, MW Architects, Project Coordinator; Denetris Jones, HISD, Secretary; Giovanna Pennick, HISD, Teacher; Paul Jones, HISD, Teacher; Billy Wesley, HISD, Teacher; Perla Lane, B3Ci, Project Manager; Joe Tomaselli, B3Ci, Construction Site Superintendent

PURPOSE: The purpose of this meeting was to receive an update on the building design and construction for Worthing High School.

AGENDA ITEMS:
- Review of final modifications from the last PAT of the addition.
- Discussion of construction on 2007 addition and immediate impacts to the school.
- Review changes made to the 2007 addition to incorporate 21st century learning concepts.
- Schedule future PAT updates.
- Review Schematic design submittal including auditorium area.
- Coordinate meetings to review Schematic Design plans with different curriculum departments.
- What to expect at the next PAT meeting.

NOTES:
Discussion:
1. Molina Walker Architects reviewed the auditorium changes. Discussion of the impact of the existing columns in the room on the north side of the space led to looking at moving storage so the columns are in the storage area. The Architects will look at this as an option.
2. The plan assumes using the current stage in the auditorium for dance classes.
3. A Handicap access ramp is planned for the Auditorium.
4. The 2007 addition windows are being reconfigured to increase day light into some classrooms. There are currently classrooms with large windows that will remain.
5. There are a few changes to the interior including adding plumbing for sinks and providing Agricultural CTE with a large garage like glass door and canopy to allow access directly to the exterior of the building rather than having to use the interior corridor.
6. The 2012 addition will have a grand hall which will allow pictures of past Principals and other leaders that graduated from the school to be displayed. Large areas of glass are planned at this area facing Reed Road as well as an open courtyard.
7. All five Wet Labs and both Health Science CTEs are located in the 2007 addition.
8. JROTC will be at the front of the school near the entry. They will have immediate access to the east side parking area for drill practice.
9. For the Hospitality CTE, there will be a non-working demonstration kitchen provided. This is very close to the new school kitchen which would allow students to walk over to see the actual process of what is done. It was
bought up at a previous meeting that hospitality only needs enough space to provide a mock kitchen. The space will be adjusted or repurposed.

10. There is a courtyard planned in the middle of the building that is easily assessable for classes and can be used as additional space for students to eat lunch.

11. The gym and locker rooms will be on the east side of the building and be easily assessable for games and other activities. This is close to where the existing gym is located.

12. The PAT noted that Apollo Tutor rooms need to be closer together as they are managed by one person.

13. The Architect will start meeting with individual CTE groups from the school in two weeks to discuss specifics of their programmed space.

14. Although the school kitchen and dining area are shown, the Architect will meet with a kitchen consultant to layout kitchen and serving area for an inviting appeal.

15. The Architect will look at a space at new Reed Road entry for campus security.

16. Going Forward, PAT Meeting time will now be from 4:30pm to 6:00pm which will make it easier on the staff and students to attend.

**What to Expect at the Next PAT Meeting:**
1. The Architect will present updated 2012 floor plans.

**ACTION ITEMS:**
12-01 Complete a master schedule for both projects (Program Manager)
12-02 Complete changes to 2012 layouts for 2007 addition (Architect)
12-03 Prepare SD drawings (Architect)
12-04 Get final approvals on changes 2007 addition and issue changes to the contractor for pricing and inclusion in that portion of the work (Program Manager/Architect)

**NEXT PAT MEETING:** The next PAT Meeting will be held on May 5, 2014 at 4:30pm.

Please review the meeting minutes and submit any changes or corrections to James Beal. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James Ayer Beal AVS, LEED AP, PM
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