Project Advisory Team (PAT) Meeting Minutes
Worthing High School

MEETING NO.: 014
LOCATION: Worthing High School
DATE / TIME: June 3, 2014 / 10:00 AM to 11:00 AM

ATTENDEES: Kedrick Wright; HISD, Senior Manager, Facilities Design; Princess Jenkins; HISD, Facilities Planner; Clay Clayton, HISD, Facilities Planner; Jim Beal, KWAME, Project Manager; John Modest Jr., HISD, Principal; Noe Almaguer, MW Architects, Project Manager; LaTonya Perry, MW Architects, Project Coordinator; Denetris Jones, HISD, Secretary; Giovanna Pennick, HISD, Teacher; Paul Jones, HISD, Teacher; Billy Wesley, HISD, Teacher; Brandon Ellis, HISD, Teacher; Perla Lane, B3Ci, Project Manager; Joe Tomaselli, B3Ci, Construction Site Superintendent; Alex Wamrimi, B3Ci, Intern; Ted Sims, Community/Alumni Member

PURPOSE: The purpose of the meeting was to discuss and receive an update on the building design

AGENDA ITEMS:
• Discussion of construction on 2007 addition and Immediate impacts to the school.
• Presentation of 2012 Addition Renderings
• Discuss Schedule
• What to expect at the next PAT meeting

NOTES:
Discussion:
1. The Contractor informed the group that there are no immediate impacts on the school for the summer school session due to the construction of the 2007 addition.
2. The Architect presented current proposed layout for both the 2007 and 2012 additions. He noted that a similar presentation was given to HISD’s upper management.
3. The Architect informed the PAT that HISD’s Instructional Technology group is in the process of revising their standards for technology in the Learning Centers. It is expected that ceiling mounted projectors will be used instead of electronic whiteboards. The change will be incorporated into both additions once the standards are fully developed and issued.
4. It was noted that the renovation of the existing Auditorium includes stage lighting and sound systems, stage floor, and conversions of the areas adjacent area at north and south side of Auditorium. Currently there is no exterior work planned.
5. The Architect informed the PAT that options to address the impacts of the Kitchen during the 2012 construction are being reviewed. One possibility is to use a temporary building for food preparation and serving adjacent to the Technology Building. Another possibility is to have a temporary kitchen and serving area inside the Technology Building. The options will be further developed and the PAT will be included in any decision making.
6. The Architect also noted that the impact to the Gymnasium during the 2012 construction is likely to be mitigated by using the existing Auxiliary Gymnasium and adjacent rooms during the 2007 and 2012 construction. The Architect will continue to develop this option and once it is reviewed by the Contractor, the PAT will be asked to review and offer their thoughts.

7. It was noted that there is a new soft ball field included in the 2012 project. The remaining fields and track will remain as they exist.

8. Worthing HS was asked to provide to the Program Manager a tally of the number of faculty, staff, and students that drive to school. If they have historical data, that should also be forwarded. It is intended to meet with the City of Houston and request a variance to reduce the required number of parking spaces.

9. The Contractor informed the PAT that when the 3-story building is demolished, the far north east parking lot will not be accessible.

What to Expect at the Next PAT Meeting:
1. The Architect will present further developed floor plans for the 2012 additions and status of the 2007 project.

ACTION ITEMS:
14-01 Worthing HS will provide the number of faculty, staff, and students that drive to school to Program Manager.

NEXT PAT MEETING: The next PAT Meeting will be held on Tuesday, July 8, 2014 at 10:00 am. The August Summer Schedule PAT Meeting will be held on Tuesday, August 5, 2014 at 10:00 am followed by a regularly scheduled PAT meeting on Monday, September 1, 2014 at 4:30 PM

Please review the meeting minutes and submit any changes or corrections to James Beal. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

James Ayer Beal AVS, LEED AP, PM
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 417-2900
Email: J_beal@ATT.net