



**Meeting Minutes**

**Young Men's College Preparatory Academy**

**MEETING NO.:** 012

**LOCATION:** Young Men's College Preparatory Academy

**DATE / TIME:** March 26, 2014, 4:30 pm

**ATTENDEES:** Saul Cantu, Teacher; Jonathan Trinh, Dean of Instruction; Albert Wong, HISD Facility Design; Steve Hoyt, HISD Facilities Construction; David Funk, HISD Facilities Planning; John Haskew, HKA/Corgan; James Harrison, HKA/Corgan; Charles Jacobs, HKA/Corgan; Eric Hortsman, HKA/Corgan; Bao Tran, HKA/Corgan; Regina Stamatiou, HKA/Corgan; H. Sonny Fletcher, HISD Program Manager, Rice & Gardner Consulting, Inc.

**PURPOSE:** The purpose of this meeting was to review the latest floor plan.

**AGENDA ITEMS:**

- Presentation and Discussion of latest Floor Plan
- What to expect at the next PAT Meeting

***Discussion:***

1. Eric Hortsman, Corgan, presented the latest floor plans. The PAT noted:
  - a. Since High School students only have one year of required physical education and middle school students are required to take physical education during all three years, the gym should be located closer to the Middle school and the Multi-purpose room should be closer to the High School section of the facility.
  - b. The kitchen/serving area which services all grade levels, should be located in or near the center of the East corridor. This location allows for access by both the Middle School and High School sections of the school.

**What to Expect at the Next Meeting**

1. Further refinement of the floor plans and exterior elevations.

**ACTION ITEMS:**

- 2-01 Architect to further develop the site plan and floor plan.

**NEXT MEETING:** April 23, 4:30 PM CDT in the Library

Please review the meeting minutes and submit any changes or corrections to Mr. H. Sonny Fletcher. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

***H. Sonny Fletcher***

Senior Program Manager

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