Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Young Women’s College Preparatory Academy

MEETING #: 9
LOCATION: Young Women’s College Preparatory Academy
DATE / TIME: May 20, 2015; 3:45 pm

ATTENDEES: (those marked with a check were present)

- Delesa O’Dell Thomas  Principal
- Tabitha Davis  Dean of Students
- Susan Deison  Advisory Council
- Astra Zeno  Teacher
- Lori Dunklin  Teacher
- Mariela Niland  Teacher
- Lauren Sims  Student
- Phyllicia Moore  Teacher
- Princess Jenkins  HISD
- Robert Myers  HISD- Facilities
- Carolina Weitzman  Natex Architects
- Albert Wong  HISD
- Erica Simms  Parent
- Erica Dean  Parent
- Jordan Lockridge  Student

- Monica Bowes  Dean of Instruction
- Craig Taylor  Community
- Michael Harris  Advisory Council
- Nelva Williamson  Teacher
- Jeremy McGrath  Teacher
- Jose Guveira  Teacher
- Joel Richards  Parent
- Anthony Payne  Natex Architects
- Tiffany Burrell  Parent
- Dr. Polly Turner  Advisory Council
- Frank Jones  Advisory Council Member
- John Haugen  Natex Architects
- Jasmine Burrell  Student
- Juliette Colvin  Student

PURPOSE: The purpose of this meeting was to review the outcome of discussions at the Design Charrette, the revised floor plans and progress made on the Schematic Design documentation.

AGENDA:
- Review proposed Charrette outcomes – site plan, new gym, security entrance, extended learning areas, improvements to cafeteria and central student union.
- Review proposed floor plans
- Review proposed exterior massing/elevations

DISCUSSION:
1. Natex presented the current design schedule – reiterating that the project is currently in Schematic Design and there will be opportunities to provide input to the design at future PAT meetings.
   a. The PAT inquired about the expected start and completion of construction. Preliminary dates of construction beginning in 1st quarter of 2016 and finishing in 3rd quarter of 2018, per the Program Schedule, were given.
   b. PAT queried about the phasing of the project. Natex stated that it is expected the addition will be completed first and the renovation of the existing building will follow in phases.
   c. Principal Thomas stated that summer school is typically very small, with possibly 4 students only attending this year.
2. Natex presented the conclusions of the Design Charrette discussions and the current design direction:
   a. The preferred site plan has a front circular drive and visitor parking, bus drop-off/pick-up lanes behind the gym, new student parking to the east, future redevelopment of the baseball field and interim solutions for running track/soccer/tennis areas.
   b. The preferred floor plan was the option of a new gymnasium in the addition, due to projected costs and difficulty of expanding the existing Gymnasium. A new Teaching Theatre and Fine Arts Learning Center will be located in this Gymnasium, adjacent to the existing Auditorium.
   c. In the layout of the new security entrance, Natex stated that the current configuration would be more secure than most new schools, since the receptionist is not located in the lobby but in a separate space behind glass. A visitor is buzzed in through the entry doors, checks in with receptionist and is then buzzed into the rest of the school.
   d. Extended Learning Areas will be created within the existing building.
   e. Cafeteria improvements will have increased daylighting and a food court concept.
   f. PAT members expressed overall satisfaction with the direction of the design, following the Design Charrette.

3. Natex presented the draft proposed floor plans with the following comments from the PAT:
   a. The College Access Coordinator’s office should be moved from a corner on Level 1 and be more accessible to the students.
   b. The current layout of CTE spaces in the addition is functional, with the Robotics lab having additional space to expand teaching/competitions into the adjacent atrium. The Robotics lab is connected visually and spatially to the other CTE labs through the atrium.
   c. The PAT appeared to be in agreement with the proposed layout of science labs in the addition.
   d. The teachers’ workroom on Level 1 should become a teacher’s workroom/lounge. The teachers’ workroom on Level 2 should be moved to the same location on Level 3.
   e. The administrative office on Level 3, at the north east corner of the existing building, will be for an additional dean, due to the anticipated, increased school capacity.
   f. The new gymnasium should be an amenity and training facility to help keep 8th graders from leaving the school to go to other high schools. The potential for a fitness area was queried. One set of the existing locker rooms and shower rooms in the basement was suggested as a potential location since only one shower and locker room is required. Natex expressed concern about any new work downstairs so as not to trigger accessibility requirements and exceed budgets. NATEX will look at options for a fitness room.

4. Natex presented building elevations analysis and preliminary massing for the new proposed addition:
   a. PAT members expressed approval of the aesthetics of the addition and the relationship to the existing building.

**ACTION ITEMS:**
1-01 Prepare for submittal of Schematic Design (NATEX)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**
1. Presentation of preliminary Schematic Design submittal.

**NEXT PAT MEETING:** Monday, June 15, 2015 3:45 pm, Young Women’s College Preparatory Academy.
Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

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