



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Madison High School

**MEETING #:** 03

**LOCATION:** Madison High School

**DATE / TIME:** November 11, 2014, 4:30pm

**ATTENDEES:** (those marked with a check were present)

<input type="checkbox"/>	Angela Barrett	Teacher	<input checked="" type="checkbox"/>	Josolynne Reed	Teacher
<input checked="" type="checkbox"/>	Brenda Braziel	CATE	<input type="checkbox"/>	Gloria Russell	Parent
<input type="checkbox"/>	Ladeana Harris	Alumni	<input checked="" type="checkbox"/>	LaJuan Harris	HISD
<input type="checkbox"/>	Vivian Harris	Council Rep	<input type="checkbox"/>	Kedrick Wright	HISD
<input type="checkbox"/>	Shavara Lyons	CATE	<input checked="" type="checkbox"/>	Steven Gee	HISD
<input checked="" type="checkbox"/>	Dexter McDougald	Alumni	<input type="checkbox"/>	Vivian Harris	Community
<input checked="" type="checkbox"/>	Shenettra McLemore-Reed	Parent	<input type="checkbox"/>	Rosalyn Rogers	Attendance Clerk
<input checked="" type="checkbox"/>	Linda Scurlock	Community	<input type="checkbox"/>	Tony Rhodes	Student
<input type="checkbox"/>	Ray Washington	Community	<input type="checkbox"/>	Dasjah Martinez	Student
<input type="checkbox"/>	Allen Williams	Teacher	<input type="checkbox"/>	Lesbra Espinal	Student
<input checked="" type="checkbox"/>	Sonja Williams	Principal	<input type="checkbox"/>	Heili Torres	Student
<input checked="" type="checkbox"/>	Joyce Woods	Registrar	<input type="checkbox"/>	Roy'al Mcgee	Student
<input type="checkbox"/>	Luis Pineda	Student	<input checked="" type="checkbox"/>	Joseph Richardson	Student
<input checked="" type="checkbox"/>	Sharon Sanford	Counselor	<input type="checkbox"/>	Rose Young	Librarian
<input checked="" type="checkbox"/>	Clarence Jerome	Student	<input checked="" type="checkbox"/>	Brandon Wilson	Student

**PURPOSE:** Discussion focused on Madison High School's Capacity Model and Space Requirements.

**AGENDA:**

- Approve Guiding Principles
- Approve Capacity Model
- Discuss Space Requirements
- What to expect at the next PAT Meeting

**DISCUSSION:**

1. Steven Gee, HISD Project Manager welcomed the participants.
2. Guiding Principles -
  - a. The Project Advisory Team (PAT) reviewed the Guiding Principles draft prepared at the last PAT meeting.
  - b. Principal Sonja Williams then reviewed the three recommendations that she received from the PAT.



- c. The three revisions from Linda Scurlock, Dr. Josolynne Reed and Brenda Brazil addressed wording concerns within the Guiding Principles. All three request for revision where voted on accepted by the PAT.
3. Capacity Model-
  - a. LaJuan Harris explained to the PAT how the planned square footage and construction budget of the school was calculated
  - b. Ms. Harris stated the total square footage of the school is based on 140 sq. ft. per student. The budget is based on a \$160 per sq. ft. The school will be planned at the lower end of the enrollment range, to take in account the current market trends closer to \$190 per sq. ft. Ms. Harris informed the PAT that addressing the budget at the front end will help mitigate the impact of this market trend.
  - c. Ms. Harris stated the process to determine the area for each space is based on number of students and the function of the space. Typically, HISD's learning centers are 850 square feet. Science learning centers are combinations of classroom and lab, accordingly they are nearly double in size at 1,650 square feet.
  - d. Ms. Harris stated the Educational Specification will include all of the required spaces for the school and alternate spaces will be noted within the document. Doing this will provide the architects with information on expansion and growth opportunities as well as cost saving options.

#### QUESTIONS/ANSWERS:

1. Why did HISD not account for inflation when preparing the budgets? *Inflation was calculated when preparing the budgets, but the Texas construction markets are experiencing all time increasing rates.*
2. Why were other schools given more money than Madison High School.? *The budget for all schools are based on the projected enrollment and the scope of work that will be completed at the school.*

#### ACTION ITEMS:

- 03-01 PAT members requested cost reports from HISD to verify the uptrend in the cost of construction.  
(Principal)

#### WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Discuss the Capacity Model.
2. Discuss Space Requirements.

**NEXT PAT MEETING:** Tuesday, December 9, 2014 at 4:30 pm, Madison High School Library

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Steven Gee**

#### HOUSTON INDEPENDENT SCHOOL DISTRICT

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