



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Cynthia Ann Parker Elementary School
HISD Music Magnet School

MEETING #: 35
LOCATION: Parker Elementary School
DATE / TIME: April 4, 2017, 3:30 PM
ATTENDEES: Lori Frodine, Principal; Bryan Berry, Assistant Principal; Heather Grosso, Teacher; Carol Kehlenbrink, Magnet Coord.; Alean Zufall, School Administrator; Dale Harrison, Teacher; Catherine Quinn, Librarian; Becky Edmondson, Community Member; Cindy Chapman, Community Member; Josh VanLandingham, Parent/Community; Christian Sheridan, Brave/Architecture; Rick De La Cruz, Brave/Architecture; Patrick Bridges, Patriot Contracting, LLC; Steven Redmond, HISD – Program Manager (URS); Mel Butler, HISD Program Director (URS)

PURPOSE: The purpose of the meeting is a tour of the construction site to view the progress on the new building.

- AGENDA:**
- Introductions of visitors / guests
 - Discussion of Safety Procedures before the site walk
 - Site Walk
 - What to expect at the next PAT Meeting, June 2017

- SITE WALK:**
1. Walk of the site with Program Manager and the Architect

- ACTION ITEMS:**
- 33-01 Construction Contractor will produce a recovery schedule that demonstrates how the contractor will make up for the lack of progress. (Construction Contractor)
- 32-01 Architect will prepare illustrations / images to depict the Library, Mascot location and accent wall utilization in the classroom. (Architect)



WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Update of Construction Progress and meeting with Construction PM.

NEXT PAT MEETING:

The next meeting will be on Wednesday, June 14, 2017 at 1:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, AIA, Program Manager
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