

Waltrip High School Schedule Change Request Form

Student Name _____ Grade _____

Student ID# _____ Cell number _____

Indicate Reason for Request

Schedule changes will only be considered for the following reasons:

CHECK ONE OF THE FOLLOWING:

- Did not receive a course required for graduation.
- Enrolled in a course I have already completed and received credit for.
- Do not have a full schedule of 8 classes.
- Passed the course in summer school.
- A class period is missing or repeated
- A required English, Math, Science or Social Studies class is missing.

Indicate the course that needs to be changed.

Drop Course	Class Period	Add Course

Parent Signature _____ Date _____

Student Signature _____ Date _____

- This form will only be accepted from August 26, 2022, through September 1, 2022 - in the cafeteria at the Counselors' table or in the Counselors' suite (3116).
- Schedule changes are subject to class availability. It may not be possible to grant the request due to conflicts and/or class size.
- Your schedule request may alter other periods, courses, and teachers displayed on your current schedule.

FOR OFFICE USE ONLY

Signature _____ Date _____

____ Approved ____ Denied _____