



Middle College High School at Houston Community College Felix Fraga

An HISD Dual Credit Program

Mr. Jose Santos, Principal

301 N Drennan St – Suite 205, Houston, TX 77003

713-228-3408 (office) - 713-228-3418 (fax) - @MCHSFraga (twitter) - houstonisd.org/fraga (website)



Application for Admission 2020-2021

Admissions Policy:

Middle College High School at HCC Fraga – An HISD program's mission is all students will obtain their high school diploma in a supportive, flexible academic environment, while building habits and skills to help them be successful in the workforce or any post-secondary academic institution.

Student selection will be based upon the application essays, student interview, and completion of the application process.

Please complete and return all sections of the application to the MCHS Felix Fraga Campus Office located on the 2nd Floor of the HCC Felix Fraga Campus building. All applications will be reviewed in the order they are received, and students will be contacted to enroll based on the availability of slots in our program. The following forms must be submitted:

1. Completed application (all sections);
 - Current Immunizations
 - Proof of HISD residency
 - Copy of recent year's high school transcript, final report card and college transcript-if available;
 - Copy of district and state achievement test scores for the school year (STAAR / SAT/ TSI);
 - Copy of current discipline file;
 - Copy of Birth Certificate,
 - Social Security (if applicable)
 - One letter of recommendation (school administrator, counselor, teacher, community member or other adult who you have worked closely with – Not parent/guardian nor family member)
2. If applicable: Copy of Gifted/Talented, Special Education ARD/Individual Education Plan (IEP), 504, and/or ESL/LEP information;
3. Those students who will be considered for acceptance will be scheduled for an interview.
4. Selected applicants will be notified by mail and will be expected to participate in the New Student Induction Event (orientation) prior to the first day of school.

Application Process:

After submitting an application, students will attend an interview with their parent/guardian. A Middle College High School at HCC Fraga staff member will contact families after receiving a completed application to set up an interview time. During the interview the student will be asked to submit a writing sample by completing essay prompts and will be interviewed by members of the Middle College High School at HCC Fraga faculty.

Students missing one or more of the following components will not be considered for admission: completed application, interview, or completed writing samples.

Applications can be mailed, delivered to the office or faxed.

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Date: _____

IN ORDER TO COMPLETE THE ENTIRE APPLICATION PROCESS, WE REQUIRE THE FOLLOWING DOCUMENTATION BE SUBMITTED AS SOON AS POSSIBLE.

The following items are required:

- _____ Middle College High School @ HCC Felix Fraga Application with questions answered
- _____ One letter of recommendation from a current school counselor, teacher or administrator.
(Not Required but Highly recommended. – **No es requerido, pero recomendado.**)
- _____ A copy of the student's Permanent Record or Unofficial Transcript (parent may request this from the High School Office.) The permanent record will have all standardized test results for the past years (STAAR, Stanford, ITBS, IOWA or other)
- _____ Provide Contact information from Parent/Guardian(s) and Student
- _____ Copy of student's Birth certificate
- _____ Copy of Social Security card (if applicable, **Si lo tiene disponible**)
- _____ Copy of current Immunization/ Vaccination records
- _____ Proof of HISD residency (copy of an Electric, Gas, Water Bill or Lease Contract)
- _____ Copy of Parent's ID/ TX Driver's License
- _____ Copy of Gifted/Talented, Special Education ARD/Individual Education Plan (IEP), 504, and/or ESL/LEP information
- _____ Schedule Student Interview (Both Parent/Guardian(s) and Student must be present during the interview if student is under the age of 18)

PLEASE NOTE: All applications and accompanying documents will be considered on a rolling admissions basis. This means that qualified applicants are accepted as soon as the application is evaluated and qualifications are met.

Thank you,

Office Staff at Middle College High School @ HCC Felix Fraga



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2020-21 Application for Admission

Part I: Student Biographical Information/ **Información Biográfico del Estudiante**

Last Name _____ First Name/ _____
Apellido *(print / imprima)* **Primer Nombre** *(print / imprima)*

Student ID# _____ Current Grade _____ Date of Birth _____
Número de Identificación **Grado** **Fecha de Nacimiento**

Current Campus _____ Male (**Hombre**) / Female (**Mujer**)
Escuela que le pertenezca

Address/**Dirección** _____

City/**Ciudad** _____ Zip Code/**Código Postal** _____

Student Email /**Correo Electrónico del Estudiante** _____

Plans after high school (check all that apply):

Two year college or technical; four Year College; Work; Military; Other

Have you ever attended Middle College High School at HCC Fraga before? / **¿Ha asistido Middle College High School at HCC Fraga antes?** Yes(**Si**) / No

Zoned High School: _____

OFFICE USE ONLY: Date Received _____ Received By _____

Possible Out-of-District Applicant _____

Part II: Information about Parents/Guardians/ **Información de Padre/Guardián**

Father's/Guardian's Name: _____
Nombre del Padre/Guardián

Phone (____) _____ Email _____
Teléfono **Correo Electrónico**

Place of Employment _____ Occupation _____
Lugar de Trabajo **Ocupación**

Emergency Phone (____) _____ Work Phone (____) _____
Telefono de Emergencia **Telefono del Trabajo**

Mother's/Guardian's Name: _____
Nombre de la Madre/Guardián

Phone (____) _____ Email _____
Teléfono **Correo Electrónico**

Place of Employment _____ Occupation _____
Lugar de Trabajo **Ocupación**

Emergency Phone (____) _____ Work Phone (____) _____
Telefono de Emergencia **Telefono del Trabajo**

Parent/Guardian Signature / **Firma del Padre/Guardián**

**Part II continued: Information about Parents/Guardians/
Información de Padre/Guardián**

In the blank provided put the letter that corresponds to the highest level of education you (the parent/guardian) have completed. /

En el espacio ponga la letra del nivel de educación que usted (el padre/guardián) ha completado.

Father/Guardian / Padre/Guardian _____

A. Less than High School / *Primaria o menos*

B. Some High School / *Algunos cursos de Secundaria*

C. High School / *Escuela Secundaria*

D. Tech School / *Escuela Técnica*

E. Some college classes / *Algunos cursos universitarios*

F. Associate degree / *Titulo de dos años*

G. Bachelor's degree / *Titulo Bachiller*

H. More than a bachelor's degree / *Más de un Titulo Bachiller*

Mother/Guardian / Madre/Guardian _____

A. Less than High School / *Primaria o menos*

B. Some High School / *Algunos cursos de Secundaria*

C. High School / *Escuela Secundaria*

D. Tech School / *Escuela Técnica*

E. Some college classes / *Algunos cursos universitarios*

F. Associate degree / *Titulo de dos años*

G. Bachelor's degree / *Titulo Bachiller*

H. More than a bachelor's degree / *Más de un Titulo Bachiller*

Part III: Middle College HS at Fraga – An HISD Dual Credit Program/High School – Section A

Parent/Guardian Agreement:

Middle College High School is a unique and challenging environment for students. Our mission is to build a team that includes teachers, parents, and students in order to achieve academic success. Students, with support from home, will traditionally have more confidence and increased academic success. Below is a list of parent expectations. Please print your initials on the line if you understand and agree to each expectation.

Acuerdo de Padre/Guardián:

La Escuela Secundaria de Middle College High School at Fraga tiene un entorno único y desafiante para los estudiantes. Nuestra misión es construir un equipo que incluye maestros, padres y alumnos a fin de lograr el éxito académico. Estudiantes, con el apoyo de su familia, tradicionalmente tendrán más confianza y mayor éxito académico. A continuación se presenta una lista de las expectativas de los padres. Favor de poner sus iniciales en la línea si entiendes y aceptas a cada expectativa.

- _____ I will ensure there is a quiet time and place for my student to do homework every night.
Se asegurará que hay un tiempo tranquilo y lugar para mi alumno hacer su tarea cada noche.
- _____ I will check grades on-line and/or review my student's progress report.
Comprobar calidades en la línea o revisar el informe de progreso de mi estudiante.
- _____ I will communicate with my student and staff regularly regarding progress, goals, questions, comments, and concerns.
Se comunica con mi estudiante y sus maestros periódicamente sobre los progresos, objetivos, preguntas, comentarios y preocupaciones.
- _____ I will ensure my student has transportation to and from school on the days that MCHS at Fraga is in session and HISD is not.
Se asegurará que mi estudiante tiene transporte para la ida y venida de la escuela en los días que MCHS AT FRAGA está en sesione y HISD no está.
- _____ I will ensure there is transportation to and from tutorials and/or Saturday School as needed.
Se asegurará que hay transporte para la ida y venida a tutoriales y/o escuela de sábado si sea necesario.
- _____ I will ensure that my student is in regular attendance at Middle College High School at HCC Fraga and HCC.
Se asegurará que mi estudiante es de asistencia regular a Middle College High School at HCC Fraga y HCC.
- _____ I will maintain accurate contact information with the school by reporting any changes in address or telephone numbers immediately.
Mantengo precisa información de contacto con la escuela por informar inmediatamente de cualquier cambio en los números de teléfono o dirección.
- _____ I understand that when my student is in a HCC class, regardless of location, that they must follow all Middle College High School at HCC Fraga, HISD and HCC policies.
Entiendo que cuando mi estudiantes está en una clase de HCC, independientemente de su locación, que ellos deben seguir todos las reglas y políticas de Middle College High School at HCC Fraga, HISD and HCC.
- _____ I understand that if my student breaks a Middle College High School at HCC Fraga, HCC, or HISD policy and is removed from the class(es), my student's continued enrollment at Middle College High School at HCC Fraga may be in jeopardy.
Entiendo que si mi estudiante no siguié las reglas y política de Middle College High School at HCC Fraga, HCC, or HISD y es removido de las clase(s), la continuación de su inscripción en Middle College High School at HCC Fraga puede estar en peligro.

Part III continued: Middle College High School at HCC Fraga – An HISD Dual Credit Program– Section B

Student Agreement:

Middle College High School at Fraga is a unique and challenging environment for students. Our mission is to build a team that includes teachers, parents, and students in order to achieve academic success. Students, with support from home, will traditionally have more confidence and increased academic success. Below is a list of student expectations. Please print your initials on the line if you understand and agree to each expectation.

Acuerdo del Estudiante:

La Escuela Secundaria de Middle College High School at Fraga tiene un entorno único y desafiante para los estudiantes. Nuestra misión es construir un equipo que incluye maestros, padres y alumnos a fin de lograr el éxito académico. Estudiantes, con el apoyo de su familia, tradicionalmente tendrán más confianza y mayor éxito académico. A continuación se presenta una lista de las expectativas de los estudiante. Favor de poner sus iniciales en la línea si entiendes y aceptas a cada expectativa.

- _____ I understand that I will enroll in all Pre-AP, and Dual Credit courses as appropriate (when available).
Entiendo que voy estar inscribid o en cursos Pre-Avanzados (Pre-AP), y cursos de crédito dual apropiados (cuando sean disponibles).
- _____ I understand that I am required to attend Middle College High School at HCC Fraga and HCC classes regularly.
Entiendo que estoy obligado a asistir a las clases de Middle College High School at HCC Fraga y HCC regularmente.
- _____ I will set aside time for homework every night to help ensure assignments are completed on time.
Establecerá tiempo cada noche para tarea para ayudar a garantizar las asignaciones se completan a tiempo.
- _____ I will follow the MCHS at Fraga Student Code of Conduct and the HCC Student Code of Conduct.
Voy a seguir el Código de Conducta Estúdiale de MCHS AT FRAGA y el Código de Conducta Estúdiale de HCC
- _____ I will come prepared for every class every day and turn in all assignments on time.
Voy a venir preparado para cada clase cada día y entregara todas las asignaciones en tiempo.
- _____ I will conduct myself in an academically professional manner by following all rules of common courtesy and demonstrating best work ethic at all times.
Voy a conducta me en una manera profesional académicamente siguiendo todas las reglas de cortesía común y demostrando el mejor ética de trabajo en todo momento.
- _____ I understand that if I break a HCC policy and I am removed from the class(es) I may be required to leave MCHS at Fraga.
Entiendo que si no segué una de las políticas de HCC y me quitan de la clase es posible que es requerida a dejar MCHS at Fraga.
- _____ I understand that I am ultimately responsible for my success. I will be given resources and support but I am responsible for using these resources and asking for help.
Entiendo que yo soy responsable de mi éxito. Van a dará recursos y apoyo, pero yo soy responsable de utilizar estos recursos y pidiendo ayuda.

Student Signature / Firma del Estudiante

