

# SDMC 2 Meeting Agenda

January 11, 2022



## TEAM NORMS

- We will maintain a positive tone at our meetings
- We will begin and end our meetings on time and stay fully engaged throughout each meeting.
- We will listen respectfully and consider matters from another's perspective.

Quarter 2 (November, December, January) - The Quarter 2 meeting will need to be held in January 11, 2022

### AGENDA - Purpose / Goal(s) for this meeting:

- Welcome
- SDMC Members
- Celebrations
- COVID – Final Exams – extension process
- Review of School Improvement Plan 2021 – 2022
  - WICOR
  - Sheltered Instruction
- Review of school rules and policies for next school year
  - Closed Campus policy
  - Cell phone policy
  - Tardy Policy
- Recruiting new students
- Summer Trainings Opportunities
  - ACES
  - AVID
  - Advanced Placement / GT hours
- Effective School Frameworks
  - Hourly instructional support staff
- Teacher Needs
- Students Needs
- Communication with Parents
- Attendance Appeals / OnTime Grade status
- Fall Graduation 2022 – January 29
- Final Exam Exception for Spring 2022 – Promoting attendance
- **Items for next SDMC**

## Targets

### 21-22 STAAR GOALS BY CONTENT (HS)

Content	Number Tested	Approaches	Meets	Masters
Algebra I	25	100%	55% (14)	25% (6)
Biology	30	100%	70% (21)	37% (11)
English I	43	90%	50% (22)	20% (9)
English II	38	98%	75% (29)	20% (8)
US History	37	100%	70% (26)	52% (19)

### 20-21 STAAR RESULTS BY CONTENT (HS)

Content	Number Tested	Approaches	Meets	Masters	STAAR Participation
Algebra I	15	87%	47%	20%	100%
Biology	30	87%	57%	30%	100%
English I	27	56%	30%	4%	100%
English II	37	89%	68%	14%	100%
US History	39	87%	67%	49%	100%

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MEETING MINUTES (To be completed by the recorder):

Recorded by Mr. Maples

Discussion / Decision Summary:

1. Celebrations
2. Attendance & Virtual Process Qualifications
3. Parent Involvement – Fraga is a GOLD School
4. Celebrations:
  - a. 8 total Fall Graduates – Graduation is on January 29. – From Mr. Horne
  - b. College prep achievement – Mr. Tano needs to work with 3 more students on achieving college readiness. – from Mr. Tano
  - c. Thank you Fraga for your hard work and dedication – you are an Awesome Team – from Mr. Santos
  - d. Fall STAAR results – congratulations to the Math team Mr. Tano and Mr. Trieu for the hard work! – from Mr. Santos.
5. Other Topics
  - a. ALL FINALS COMPLETE BY 24TH (JAN)
  - b. Enter January 18 as the final exam date in Power School.
6. TIP- we have funds to support students and teachers. Please reflect on teacher and student needs. We will continue the recruitment for interventionist to support English and Math/problem solving in the classroom, small pull outs, after school tutorials, supplies and any other resources.
7. Continue the partnership with UH - New biology Tutor (from UH)
8. School policies
  - a. Any other policies to review for the next school year?
    - i. The following policies were reviewed
      1. Cell phones – Ms. Walston reviewed her cell phone policy and the team suggested improvements to the policy for the 2022-2023
      2. Dresscode - team suggested improvements to the policy for the 2022-2023 and provided recommended for the next year.
      3. Closed campus policy – review the policy and provided recommendations to allow students have food deliver to the during their lunch time as long as they are supervised. Also, allow their parents to drop off food. No visitors from outside will be allow to hand out with them during lunch.
      4. Tardy Policy was reviews – will stay as it is starting at 8:10 am
9. Master schedule and Bell schedule – Will stay as is for Next Year 2022-2023. Lunch time might change.
10. Summer School Training Ideas
  - a. Possibility of Summer AVID Institute
  - b. GT / AP
11. Communication with parents
  - a. Continue the support and documentation.
12. FINAL EXAMS EXEMPTIONS for Spring semester requirements – can help increase student attendance.
13. STAR 2.0 – Professional Development on ACES for next year.

# SDMC 2 Meeting Agenda

January 11, 2022



- School Improvement Plan Review
  - Board Goal 1 – English
    - STAAR Data Goals
    - Protocols during Lesson Planning and Instruction – Gradual Release
  - Board Goal 2 – Mathematics
    - Planning with the end in mind
    - PLC
  - Board Goal 3 – CCMR's –College and Career Readiness
  - Board Goal 4 – Special Population
    - Concentration on Special Ed
    - SIP Goals
  - CCMR Goal
    - Microsoft Certification, TSI, Etc.
  - Attendance Goal
    - Communication is key.
    - Ms. De La Rosa is contacting everyone who is absent and keeping a log on each student.
  - Special Populations and Multilingual Students
    - Goal: at least 50% move one level up by 2022.
    - Sheltered Instruction Strategies
    - Visuals
    - Sentence Stems
    - 35+/- multilingual students – I and II
- Other topics.....
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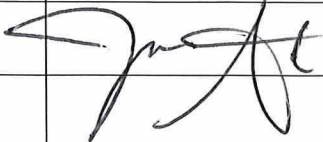



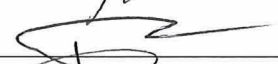

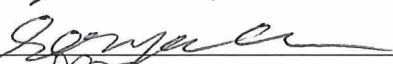
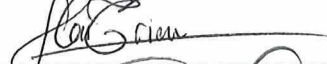
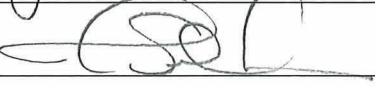





Date of next meeting: \_\_May 18, 2022\_\_

# SDMC 2 Meeting Agenda

January 11, 2022



## Team Members Present – Sign In Sheet

Name	Role	Signature
Mr. Santos	Facilitator:	
<del>Ms.</del> Ms. Uresti	Timekeeper:	
Mr. Maples	Recorder:	
Ms. Cooper	Educator	
Aliid Suband	Educator	
Mr. Tano	Educator	
Rachael Watson	Teacher	
Jack Maples	Teacher	
Samaya Allen	Sr. Academic Tutor	
Jlail Grien	Teacher	
Lyrika Sullivan	Inst. Specialist	
Roberto Leyva	CIT	
Andrew Horne	Counselor	
Estefani Garcia	Wraparound specialist	
Judy Hoan	Dual Credit/CSR	
Victoria Uresti	School Secretary	





MIDDLE COLLEGE HIGH SCHOOL at FRAGA

2021 – 22

## ELECTRONICS & CELL PHONE USE POLICY

Cell phones/electronic devices may serve as an outstanding instructional tool and learning resource, if used appropriately. We encourage our staff members and students to use electronics and other 21st century devices to supplement instruction and learning. In order to preserve the teaching and learning environment, this document is to clarify the cell phone/electronic policy for Middle College High School at HCC Fraga.

Cell phones/electronic devices may be used for educational purposes in the classroom setting. If a student wishes to use their device for non-educational purposes they may do so before the morning bell rings, lunch and after school, Monday through Friday. Lunch time is not an instructional time; however, the administration of MCHS at HCC Fraga reserves the right to ban cell phone use during the lunch hours if student cell phone use during lunch times should happen to evolve into a situation which disrupts the educational process and/or safety of students.

Scholars must turn cell phones/electronic devices OFF before entering any classroom, office, or theater/multipurpose room.

Once inside any of the aforementioned locations, scholar must store their cell phones and electronic devices in a location that is not visible to the teacher or other students, even though they are OFF.

If a cell phone/head phones or any electronic device rings, vibrates, is used for any reason other than allowed by an educator or administrator, or is visible anytime during class time, a staff member has the right to confiscate the device.

Refusal to surrender a cell phone or electronic device when asked is defiance. Defiance can result in disciplinary consequences, including suspension. Parent will be contacted.

**Each Offense ~ the device will remain in the administrative office until Friday of that week. Your parent will be contacted to pick up the phone and pay a \$15 fee for returning of the device.**

**The staff of MCHS at HCC Fraga asks for your FULL co-operation with our policy.**

Parents can contact their teenager via their cell phone before school and after school. In the event of an immediate emergency, please call the main school line at (713) 228-3408.

If a student is ill, they should see the nurse, academic administrator or counselor. Students are not authorized to use their personal phones during instructional hours or hallways, including situations in which they may feel ill and wish to call a parent or other guardian to inform them.

If a student's cell phone is visible, if a student is texting, if a student is using the phone to speak with, if a student is surfing the Internet, etc. the device will be confiscated. The phone will be available for pick up from the main office after 3:45 pm. HISD policy requires a fee for the return of cell phones. Texas Education Code §37.082 requires a \$15 retrieval fee for cell phones.

**Note: MCHS at HCC Fraga is not responsible for lost, stolen, or damaged electronic communication devices or any charges incurred as a result.**

Student's Name: \_\_\_\_\_ Student's ID: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



MIDDLE COLLEGE HIGH SCHOOL at FRAGA

**2021 – 2022**

## **CLOSED CAMPUS POLICY**

Middle College HS at HCC Fraga has a closed campus policy. This means that once a student arrives at school, he/she is not allowed to leave the campus.

Permission must be cleared through the main office with a written note & picture ID from the parent. Students MAY NOT leave campus once they have arrived at school in the morning.

Occasionally it is necessary for a student has to attend an appointment or an emergency may occur during the school day. When a student must leave school during school hours for any reason the student and parent/guardian must:

- 1) All parents/guardian must present a governmental ID when checking in the front office and when requesting to sign the student out of school.
- 2) the student must be “signed out” in the main office by the parent/guardian.
- 3) If another adult is to pick up the student, the authorized adult must be listed on file at school as an emergency contact, listed in Power School / HISD Connect and must have a written permission from the parent granting the leave.

By law, students may be released only if this procedure is followed. For prearranged medical or dental appointments, students must bring a note on the day of the appointment stating the reason and time of dismissal at which time they will obtain a dismiss pass. An authorized adult must always be present.





MIDDLE COLLEGE HIGH SCHOOL at FRAGA

## 2021 – 2022 DRESS CODE

**Dear Panther Family,**

**The district has decided to return to a dress code policy for the 2021-2022 school year. Please see our dress code policy.**

**Standard dress code consists of:**

1. Polo shirt
2. Pants that are not ripped
3. Closed toe shoes
4. Visible ID badge

**School Dress Code:** All students attending Middle College High School at HCC Fraga are required to dress for college success. Teachers are expected to enforce the dress code, and for questionable attire, send the students to the office with a note describing the dress code violation. The student will either return in dress code or will have a note explaining the office decision.

**Tops:** Students will be required to wear a polo shirt. Note that the student's clothing should not be altered i.e. decorative tearing, cutting, beading, knotting or any other alteration) which represents a distraction to the educational process. Students will be permitted to wear the MCHS at HCC Fraga spirit t-shirt or college shirts.

**ID Badges** - Students will be given a student ID badge during orientation week. They will be required to wear their own MCHS at HCC Fraga ID badge above their waist with their picture visible at all times. Note: ID badges are property of HISD and must not be defaced. Lanyards must be school issued, college, or military logo design on them.

**Pants:** Pants with rips are not acceptable and school should not be altered i.e. decorative tearing, cutting, beading, knotting or any other alteration which represents a distraction to the educational process.

Skirts, spandex, leggings, sport shorts, sweat pants, decorative stitching are not allowed. Dress code must not be excessively tight, loose, or baggy and must be worn at the natural waist.

July 7, 2021

**Shoes:** Closed toe shoes are required. House shoes such as bedroom slipper, flip-flops, and athletic slides are not allowed.

**Jewelry, Eyewear, and Head Gear** - Jewelry (including body jewelry) must not contain spikes. Jewelry should not be heavy, harmful or distracting. Sunglasses are not to be worn in the building. Only prescription contacts are permitted. No head covering of any kind. Hats, scarves, bandanas or head gear are not allowed.

**Religious, Racial, Gender-Specific or Ethnic Attire:**

Nothing in this policy is intended to abridge rights at law relating to non-discrimination or hinder the advancement of diversity at the institution. Significant flexibility in freedom of choice will be shown in relation to religious or ethnic attire. Head covers, skirts or/and dresses that are required for religious purposes or to honor cultural tradition are allowed.

MCHS at HCC Fraga will not tolerate gang-related behavior and/or the wearing of gang-identified articles of clothing and/or other gang symbols. Any articles of clothing, symbols, or emblems thought to signify gang membership will be banned. Apparel with inappropriate writing, inappropriate drawings, or inappropriate advertisements, to include but not limited to drugs, alcohol, tobacco, violence, prison activities, gang activities, sexual innuendoes, cultural divisiveness, and racial intolerance may not be worn.

MCHS at HCC Fraga faculty and administration will enforce the dress code in a uniform manner. They will also determine the appropriateness of attire for school occasions and activities. All students have the responsibility to wear clothing that contributes both to their own health and safety as well as that of others. The student dress code applies to students on campus, whether during the school day or after hours, including those serving detention or Saturday School.

Students who disagree with particular requirements of the MCHS at HCC Fraga dress code are encouraged to work within the system to request changes. Use your representatives on the SDMC and on Student Council to express your opinions. There are many interests for the school to consider in deciding policy, but please know that student concerns are given serious consideration whenever policy is developed. As a general rule the MCHS at HCC Fraga dress code will not be revised more frequently than once a year. Also, courts at both the state and federal levels have recognized the rights of school officials to regulate standards of student dress and grooming.

Students not in compliance with the standardized dress code will be subject to disciplinary action. The administration of MCHS at HCC Fraga will be the final authority of any rules subject to interpretation. When in doubt, do not wear items until it has been cleared by an administrator.