

Grad Lab Syllabus

Fall 2020

Contact Information

Administrator/Staff

Tracy Celestine
Judy Hoang

Email

Tracy.celestine@houstonisd.org
Jhoang@houstonisd.org

Office Location & Hours

M-F 2:45 pm - 3:30 pm

General Information

Description

APEX Learning allows students the opportunity to earn credits for course(s):

1. Previously taken but were unsuccessful, or
2. Assist students that want to get ahead of their education.

Grad Lab is not an environment where students can waste time, but to accomplish necessary tasks toward earning a high school diploma.

Expectations and Goals

Students are expected to work daily in their course(s), for at least two hours per day attend class regularly and follow all guidelines. Students in Grad Lab are assigned APEX Learning course(s) that are either **Original Credit (OC)** or **Credit Recovery (CR)**.

Original Credit (OC): First time student is taking the course.

Credit Recovery (CR): Student is recovering the course after an unsuccessful attempt

To be successful in the initiative, students are required to uphold the following guidelines or risk the removal from the Grad Lab need to pursue an alternate venue for recovery or earning credit.

1. Login daily and complete a minimum of 3 - 5 assignments/quizzes.
2. Refrain from distractions that hinder progress in the Grad Lab.
3. Attend your assigned lab period(s) daily.
4. Attend open lab times and tutorials as needed.
5. Meet the assigned deadline for course completion.

Knowledge

A Passing Grade is **overall grade of 70%**. To be successful in your course(s), you should take your own notes in an interactive notebook (such as a composition book). Taking good notes will essentially be useful throughout the course(s).

1. Students are given 3 attempts on all assignments/quizzes.
2. After 3 unsuccessful attempts, students will be locked out of the assignment.
3. To earn a reset on the assignment, student must show that have review study guides and take proper notes.
4. If the student does not feel confident for another attempt, or

5. The student has continued to be unsuccessful, the instructor may award the student with the highest graded attempt and push the student forward. **This action is limited as the passing grade is overall grade of 70%.**

Original Credit (OC)

An Original Credit is offered to assist students that want to get ahead of their education.

- Students are required to complete all computer scored and teacher scored assignments and assessments; **nothing is excluded.**
- Computer scored assignments and assessments are digital course work such as quizzes and unit tests.
- Written course work such as journals, discussions, practices, and labs are **excluded** from Original Credit courses.

Credit Recovery (CR)

A Credit Recovery is offered to assist students to recover the course after an unsuccessful attempt.

- Before each unit, Pre-Test
- Students are required to complete all computer scored assignments and assessments and teacher scored assessments.
- Computer scored assignments and assessments are digital course work such as quizzes and unit tests.
- Teacher scored assessments are written course work such as unit tests and final exam.
- Written course work such as journals, discussions, practices, and labs are **excluded** from Credit Recovery courses.