4/2/2025

HOUSTON INDEPENDENT SCHOOL DISTRICT

# **Private Nonprofit Schools**

### Spring Consultation Meeting 2024-2025 SY

ESEA Federal Programs Title I, Part A / Title II, Part A / Title IV, Part A CARES Act: ESSER I

Wednesday, April 2, 2025

HISD External Funding Department Catapult Learning, Third-Party Provider



Updated 3-4-2025

# Introductions

- External Funding Department
  - Titles I, II and IV, Part A
  - CARES Act ESSER I
- Multilingual Department
  - Title I, Part C Migrant
  - Title III, Part A Immigrant and English Learners (EL)

# **Attendance Tracker**

Please scan the QR Code below to register your attendance



# **About Consultation**

- Consultation meetings between private non-profits and school districts are required by USDE and TEA
- Must be timely and meaningful
- Must occur before school districts make any decision that affects the opportunities of private school children and teachers
- Must allow schools a genuine opportunity to express their views
- Should result in a quality program designed to meet the needs of private school participants
- Must sign in and out for attendance.
- Must be ongoing as Catapult Learning visits private non-profits, in-person and virtually, to discuss the Campus Needs Assessment (CNA), Program Description, and Comprehensive Campus Professional Development Plan and HISD responds to questions and concerns in person, by phone, or via email.
- Houston ISD requires the private non-profit principal to attend due to being the instructional leader. The leader bears final responsibility for the strategic instructional plans of the school for student achievement and for teacher and staff quality.

# **Consultation Requirements**

Shall include:

- How the children's will be identified
- · What services will be offered
- How, where, and by whom the services will be provided
- How the services will be academically addressed and how the results of that assessment will be used to improve those services
- Size and scope of equitable services to be provided to the eligible private school children, the proportion of funds that is allocated for such services, and how that proportion of funds is determined
- How and when the LEA will make decisions about the delivery of services to such children, including a thorough consideration and analysis of the views of the private school officials on the provision of services through a contract with potential third-party provider

# Consultation Requirements Continued

- Whether the LEA shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor
- Whether to provide equitable services to eligible private school children –
  - By creating a pool or pool of funds with all the funds allocated based on all the children from low-income families in a participating attendance area who attend PNP schools; or
  - In the LEA's participating school attendance area who attend private schools with the proportion of funds allocated based on the number of children from low-income families who attend private school

# Agenda

### • 2024-2025 Close Out

- Available Budget
- Close-Out Checklist
- Important Dates
- Carryover
- Use of Funds
- Summer Programming
- Compliance Report

### 2025-2026 Participation

- Student Eligibility Next Steps
- Available Budget
- 2025-2026 Fall Consultation Meeting

### **CARES Act ESSER I**

- Inventory Check
- Storing Inventory

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# Purpose and Intent of Grants

### Title I, Part A – Improving Basic Programs

- Provide supplemental funding to acquire additional education resources at schools serving high concentrations of students from low-income homes
- Resources are used to improve the quality of education programs and ensure students from lowincome families have opportunities to meet challenging state assessments

### Title II, Part A – Supporting Effective Instruction

- Increase student achievement consistent with the challenging State academic standards
- Improve the quality and effectiveness of teachers, principals, and other school leaders
- Increase the number of effective teachers, principals, and other school leaders who are effective in improving student academic achievement in schools
- Provide low-income and minority students greater access to effective teachers, principals and other school leaders
- Support educators in their work to improve the overall quality of instruction and ensure equity of educational opportunity for all students

### Title IV, Part A – Student Support and Academic Enrichment

- Increase the capacity of state education agencies, local educational agencies, campuses and communities to meet the following goals:
  - Provide all students access to a well-rounded education •
    - Improve school conditions for student learning (safe and healthy students)
  - Improve the use of technology to improve the academic outcomes and digital literacy of students

### Coronavirus Aid, Relief, and Socioeconomic Security (CARES) Act ESSER I

To prevent, prepare for, and respond to the coronavirus



### HOUSTON INDEPENDENT SCHOOL DISTRICT

# 2024-2025 Close Out



# Titles I, II and IV, Part A

- Available Budget
- Close-Out Checklist
- Upcoming Important Dates
  - Pool Date
  - Reimbursement Date
- Carryover

# Titles I, II & IV, Part A – Available Budget

- Catapult Learning sends every 30 days to each private non-profit their available balances for each grant.
  - Any funds remaining after Friday, April 4<sup>th</sup> will be pooled for use.

### Titles I, II & IV, Part A – Close-Out Checklist

### • Due Date:

- Friday, June 6, 2025
- Send To:
  - HISDPNP@houstonisd.org
- Subject Line:
  - Name of private non-profit
    - Close-Out Checklist
      - Example: External Funding
         PNP\_Close-out Checklist

Campus Nam	(Closi	rnal Funding Titles I, II & IV 2023-024 CLOSE-OUT CHECKLIST ng/Ending Participation) PNP Schools
_		ipated in the current school year <u>must</u> complete this form.
MARK BOX YES NO N/A	GRANT ALL Grants	DESCRIPTION Provide plastic documentation bins to Catapult Learning to transfer to cardboard Bankers Boxes for Storage. The plastic bin will be returned to HISD. Schools: Closing or Ending Participation
□ YES □ NO □ N/A	Title I, Part A Grant	Return the materials to Catapult Learning that were provided for your instructional program. Schools: Closing or Ending Participation
□ YES □ NO □ N/A	ALL Grants	Be sure all compliance documentation is uploaded to the Documentation Crate. All remaining documentation must be placed in documentation bins or stored electronically. (See PNP Schools Handbook – Compliance Tab) Schools: All Schools
□ YES □ NO □ N/A	ALL Grants	Be sure all required compliance documents are completed for the year and submitted to HISD. (e.g., ESA Compliance Report, EOY Survey, CNA, Spending Plans, etc.) Schools: All Schools
□ YES □ NO □ N/A	ALL Grants – Professional Development	Be sure all reimbursements have been processed for your campus personnel prior to your school closing or discontinuing participation. Schools: All Schools
DATE		SUBMITTED BY (Type the name below.)
Click or tap to enter a date.		

Titles I, II and IV, Part A –
<b>Important Upcoming Dates</b>

Туре	Date	
Pool	Friday, April 4, 2025	
Reimbursement*	Friday, June 27, 2025	

\*Private non-profit schools with reimbursements submitted by or on Friday, June 27, 2025 will be reimbursed within 30 days by Monday, July 28, 2025.

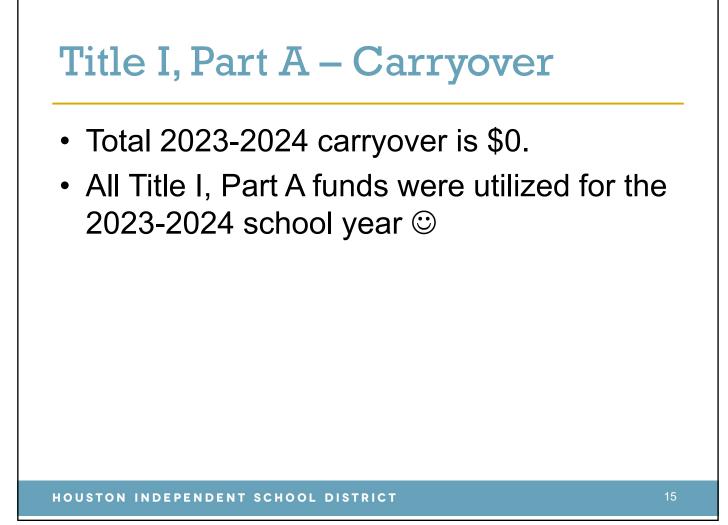
It is highly encouraged to submit receipts by or before Friday, June 27, 2025 to ensure a smooth and easy processing of paperwork for reimbursement.

# Title I, Part A

- Carryover
- Instructional Services
- Summer School
- Compliance Report

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# Title I, Part A – Instructional **Services Submission Window**

April 2024					
Date	Action				
Tuesday, April 1, 2025 – Monday, April 7, 2025	Submission Window for Student Eligibility Rosters				
Friday, April 11, 2025	Final Correction Date				
May 2024					
Monday, May 5, 2025 – Friday, May 9, 2025	Submission Window for Student Eligibility Rosters				
Friday, May 16, 2025	Final Correction Date				
Important Notes: April 2025					

April 2025

This is an important window because students must be verified as eligible to receive instructional services during 1. the academic school year in order to attend the 2025 Summer School funded with Title I, Part A Funds for the extended school year. This is the last window of this school year for currently enrolled students to be verified. Extra time is provided to prepare your student submission for those demonstrating a need for intervention and reinforcement.

May 2025

1. Only for new students enrolled after April 18, 2025 to allow for them to participate in 2025 Summer services. These are the only students that can be submitted during the May 2025 submission window.

# Title I, Part A – Summer School

### **Catapult Learning – Sally Paz**

- Met with private non-profits in February 2025 to discuss commitments for summer school including:
  - Funding for Summer Services Finalized
    - Monday, April 7, 2025
  - Parent Workshops Learning at Home (April and May)
  - Learning Bags -
    - April Unleashing Brain Power
    - May Game and Gear: Reading and Math

# Title I, Part A – Summer School

### Catapult Learning – Sally Paz

Participating Private Non-Profits and Services

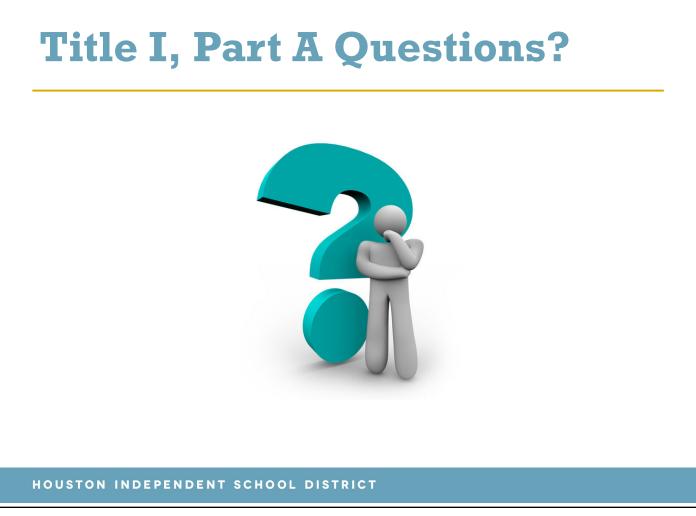
Private Non-Profit	Summer Services	Private Non-Profit	Summer Services
Al-Hadi Richmond/ Voss	Summer Journey	St. Francis de Sales	Summer Journey
Assumption Catholic	Summer Journey	St. Ambrose	Summer Journey
Corpus Christi	Summer Journey	St. Augustine	Summer Journey
Holy Ghost	Summer Journey	St. John Paul II	STEM
The Imani School	STEM	St. Mary's Purification	Summery Journey
Muhammed University	Interventions	San Francisco Nativity	STEM
Our Redeemer	Tutoring	St. Thomas More	Summer Journey
Our Lady of Guadalupe Catholic	Summer Journey	Torah Day School	Summer Journey

### Title I, Part A – Compliance Report

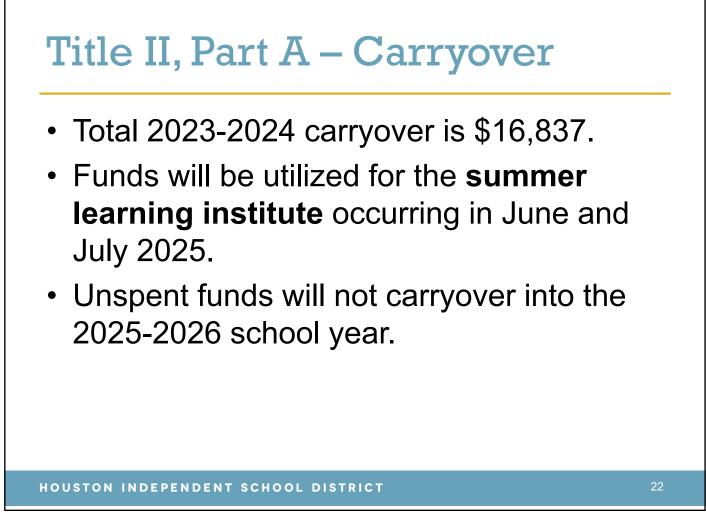
### 2024-2025 Compliance Report

- This document captures data about the students receiving Title I instructional services at the PNP school.
- HISD reports this to TEA at the end of the academic school year in the ESSA Consolidated Compliance Report.
- Via Google Doc submission
- Due Date:
  - Friday, May 16, 2025

2023-2024 ESSA CONSOLIDATED COMPLIANCE REPORT TITLE I, PART A					
2023-2024 TITLE I, PART A, STUDENT PARTICIPATION Totals for "By Grade," "By Gender," and "By Ethnicity" must MATCH.					
DUE BY FRIDAY, MAY 17, 2024					
bhill7@houstonisd.org Switch account					
* Indicates required question					
* Indicates required question Email * Your email					
Your email					
Your answer					
By Grade Please enter the total number of Title I, Part A students for your Campus. EXAMPLE: (Grade) Prefixed (Answer) 1					
PreK-4 *					
Your answer					
Kindergarten *					



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### Title II, Part A – Summer Learning Institute

### Catapult Learning – Ashley Leverett

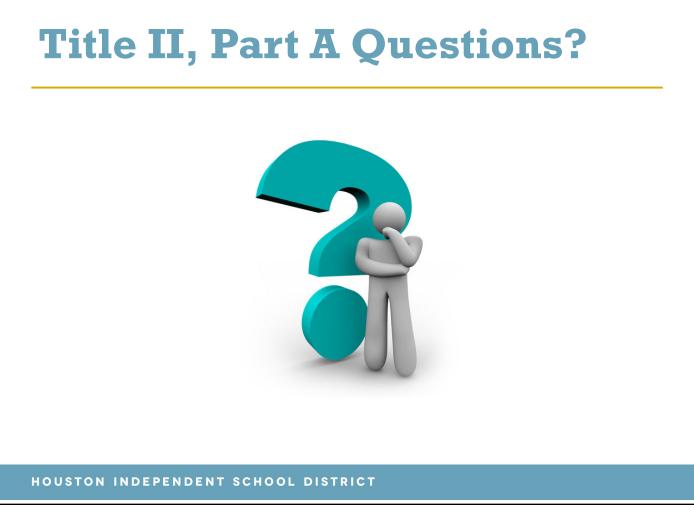
### When

- Week 1: June 3-5, 2025
- Week 2 : June 10-12, 2025
- Week 3 : July 8-10, 2025
- Week 4: July 15-17, 2025
- Virtual Institutes will be held through June and July
- Literacy First Institutes offered weekly
- Coaching Packages that Support Professional Learning
- Where
  - Hilton Garden Inn Galleria and Kingdom Builder Center
- Resources
  - Lunch will be provided for face-to-face attendees
  - Registration will open Friday, April 18, 2025

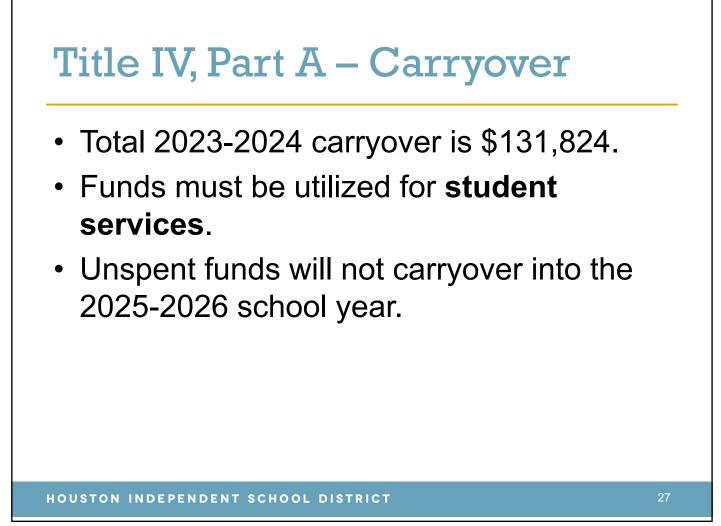
# Title II, Part A – Summer Learning Institute

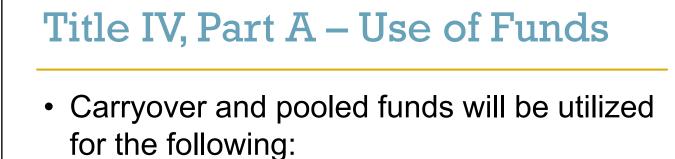
### Registration

- Administrators will be sent a link to register. Please forward the email to your teachers.
- Registration is ongoing and will close two days before the workshop starts.
- Each workshop is limited to 45 attendees.



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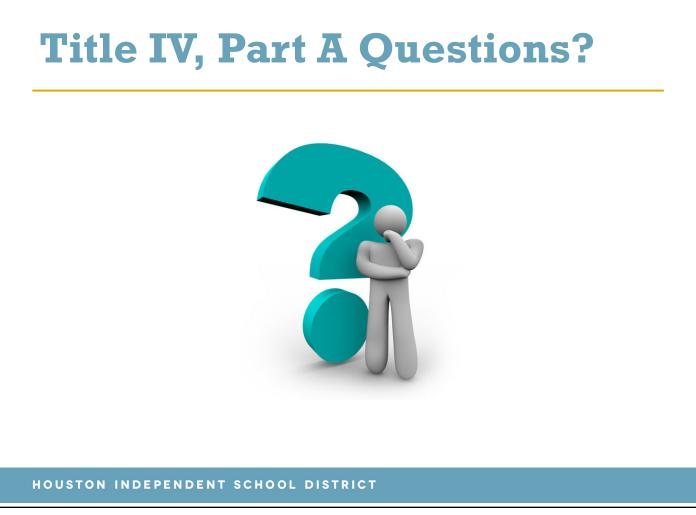




- Student Enrichment Programing: Sally Paz
- Professional Development: Ashley Leverett

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# 2025-2026 Participation



# 2025-2026 Participation

- Participation Update
- Student Eligibility August 2025 Next Steps
- Available Budget
- Fall 2025 Consultation Meeting

# 2025-2026 Participation Update

- One new school will be participating in 2025-2026.
- Participation forms were due Friday, March 21, 2025 to participate in the 2025-2026 school year.
- Houston ISD notified all private non-profits that have not submitted their participation forms or revisions.

Grant	Required Forms
Title I, Part A	<ol> <li>Campus Eligibility Roster</li> <li>School Directory</li> <li>501c(3) tax documentation</li> </ol>
Title II, Part A	1. Professional Development Participation Form
Title IV, Part A	1. Student Support and Academic Enrichment Participation Form
HOUSTON INDEPENDENT SCHOOL DISTR	32

# 2025-2026 Student Eligibility – August 2025 Next Steps

- Title I, Part A
  - Student documentation cannot be more than a year old.
  - Sally Paz and her team will contact private non-profit principals in July 2025 to review documentation to ensure compliance is met in order for instructional services to be provided to students beginning in the 2025-2026 school year.

# Titles I, II & IV, Part A – Available Budget

- August 2025 PNP campuses will have access to view the loaded entitlement for the 2025-2026 school year via the PNP –Dashboard which will house all campus financials such as:
  - 2025-2026 Entitlement
  - 2025-2026 Counseling Re-Allocated Funds
    - TIA, Academic Counseling and TIVA, Social and Emotional Counseling
  - Carryover (if applicable)
  - Catapult Learning Monthly campus Title Balances

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### Titles I, II & IV, Part A – Fall 2025 Consultation Meeting

- Houston ISD will host the Fall 2025 consultation meeting for private non-profits on <u>Wednesday, August 20, 2025</u>.
- Location
  - Hattie Mae White Educational Center: 9955% % 6=ym & y超 tzxyts 超] %<5>7
  - Room 1E01 and 1E02
- Time
  - 9:00 AM 11:00 AM
  - 1:00 PM 3:00 PM
- Required to attend at least one offering

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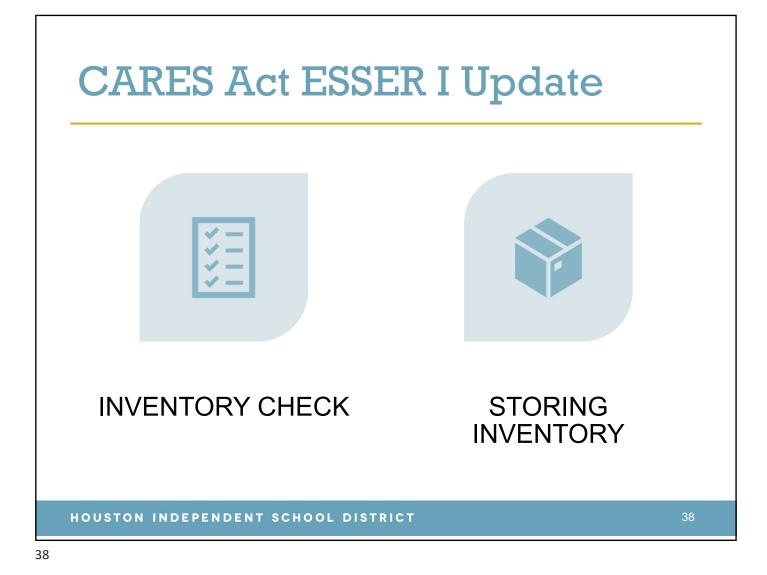


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# **CARES Act ESSER I Update**





# Spring 2025 – Inventory Check

- Houston ISD completed the CARES inventory check for technology and building equipment with the private nonprofit campuses on March 17 – 21, 2025.
- External Funding will be contacting principals with follow up information if applicable.

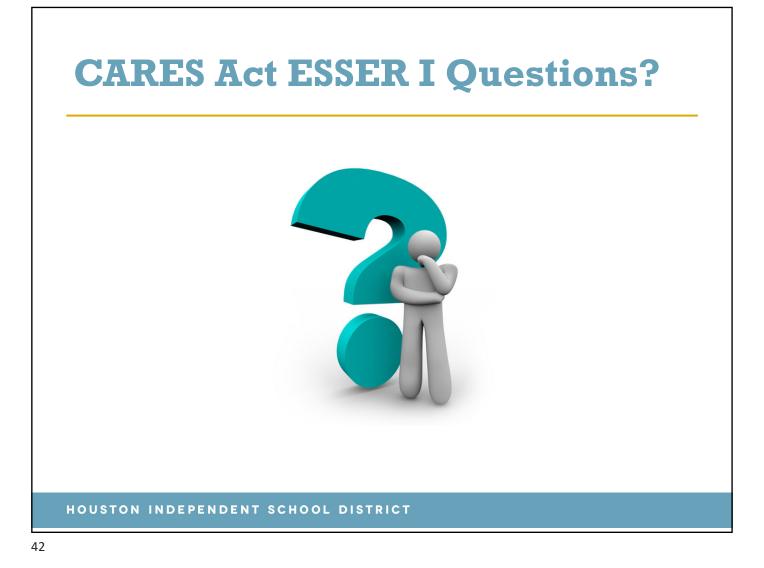
## Summer 2025 – Storing Inventory

- Per guidance, private non-profits are to secure and properly store, at the school, all technology and indoor property that was purchased with CARES Act ESSER I funds during the following time periods:
  - Summer Break
  - Winter Break
  - Spring Break
  - Any CARES Act items that are moved off campus or damaged must be identified and communicated with the LEA. This step is mandatory for auditing purposes.

# Fall 2025 – Inventory Check

- Houston ISD will be visiting private nonprofits to perform the Fall 2025 inventory check for technology and building equipment.
- External Funding will be contacting principals to schedule a date and time in September 2025 to schedule a date to perform the inventory in October 2025.

- Inventory check may be virtual or in-person.



# Spring 2025 Consultation Meeting Evaluation

- Due Date:
  - Wednesday, April 2, 2025
- Send To:
  - HISDPNP@houstonisd.org
- Subject Line:
  - Name of private non-profit Spring Meeting Evaluation
    - Example: External Funding PNP\_ Spring Meeting Evaluation

HOUSTON INDEPENDENT SC	HOOL	DISTR	ICT		
PNP Schools' Spring Consu April 17, 2024 1:00 PM – 3:00 I MEETING EVALU	l PM		ing	SAN	IP
Everyone attending should complete an evaluation of the name is <u>optional</u> .	ne meet	ing; hov			
Name:					
Position:					
Private School/Consortium:					
Click on the box by the number that best represents yo	ur resp	onse.			
(5) Strongly Agree (4) Agree (3) Neutral (2) D	isagree	: (1) Str	ongly D	isagree	
<ol> <li>The presentation had clearly identified objectives/goals.</li> </ol>	5	4	3 🗆	2	1
<ol> <li>The presenters' knowledge and preparation were sufficient to meet the objectives.</li> </ol>	5 🗌	4 🗌	3	2 🗌	1
3. The materials were adequate and useful.	5 🗌	4 🗌	3 🗌	2 🗌	1
<ol> <li>The presenter allowed opportunities to ask questions and express feedback.</li> </ol>	5 🗌	4 🗌	3 🗌	2 🗌	1
dditional Comments (optional): Please complete and return 😁					

# Contacts

Name	Email	Phone					
Houston ISD – External Funding							
Houston ISD Private Non-Profits	HISDPNP@houstonisd.org	Not Applicable					
Barbara Hill – PNP Coordinator I	bhill7@houstonisd.org	713-556-6928					
	Catapult Learning						
Annette Charles – Territory Vice President	annette.charles@catapultlearning.com	817-914-4376					
Greg Groenke – Regional Director	greg.groenke@catapultlearning.com	346-208-2116					
Sally Paz – Area Manager	sally.paz@catapultlearning.com	713-301-5993					
Ashley Leverett – PD Manager	ashley.leverett@catapultlearning.com	281-905-4306					
Srijana Adhikari – Sr.Billing Specialist	Srijana.adhikari@fullbloom.org	919-516-9549					
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# **Important Resources**



Home Titles I, II & IV, Part A

ESSER I. ESSER II & ESSER III

Parent and Family Engagement

Private Nonprofit Schools

Title I, Part D Title II, Part A

Title IV, Part A

ESSER Grant - The CARES Act

Department SharePoint Site
Parent Notifications

PRIVATE NONPROFIT SCHOOLS AND NEGLECTED AND DELINQUENT FACILITIES PARTICIPATION WITH HISD IN FEDERAL PROGRAMS



Phote Nonprofit (PNP) Schools in the city of Houston and surrounding areas are given the opportunity every year to participate with Houston ISD to receive equitable services from specific Indenal grant programs. The Department of External Funding provides guidance for three of the six federal programs. Click on the links below to view the program information.

### HISD PNP Schools Website

www.houstonisd.org/Page/59247

### 2024-2025 PNP Schools Handbook:

Private Nonprofit Schools Handbook 2024-2025

**Note:** All required forms and documents should be emailed to <u>HISDPNP@houstonisd.org</u> by the due date.

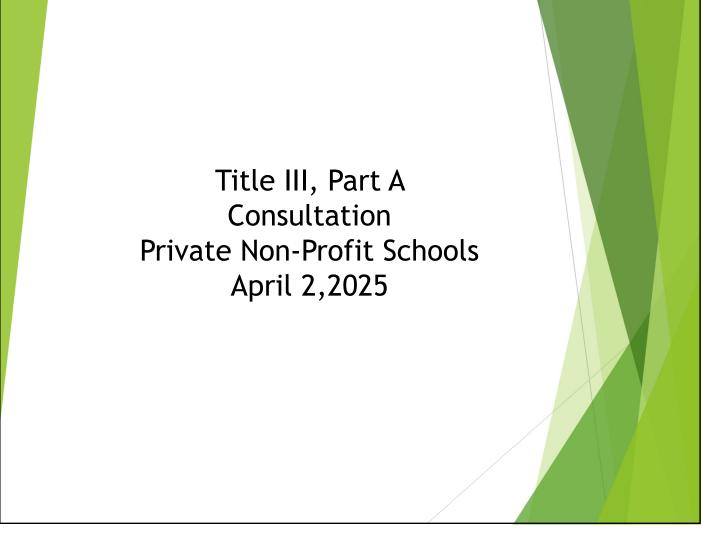
 Include your PNP school name and the name of the form or document being submitted.

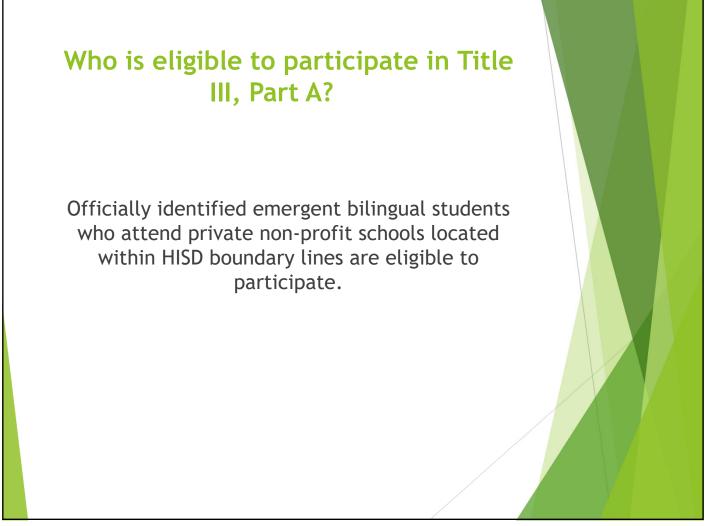
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HOUSTON INDEPENDENT SCHOOL DISTRICT **Thank You!** ADEPE 2. **ISTON** 

4/2/2025





### How are emergent bilingual (EB) students identified?

Parents must complete a Home Language Survey form.

If they indicate a language <u>other</u> than English then proficiency testing is initiated.

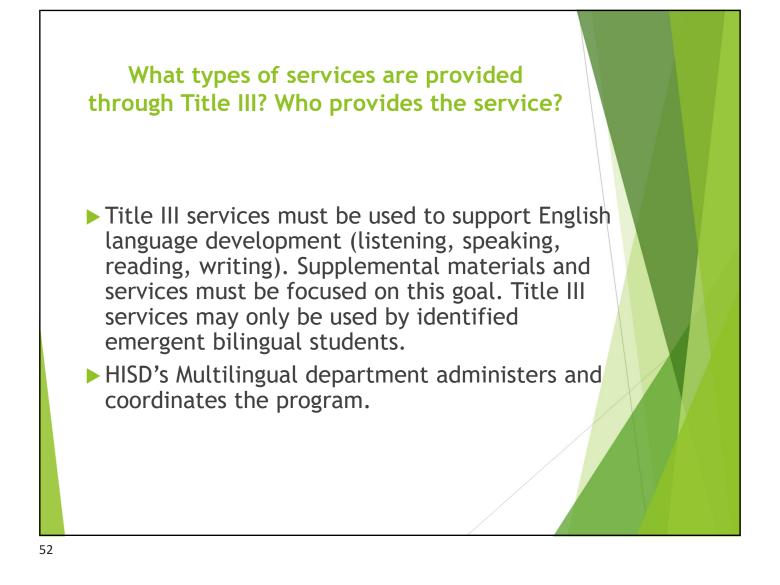
Home Language Survey forms must be kept on file for all identified EB students. This is an auditable document.

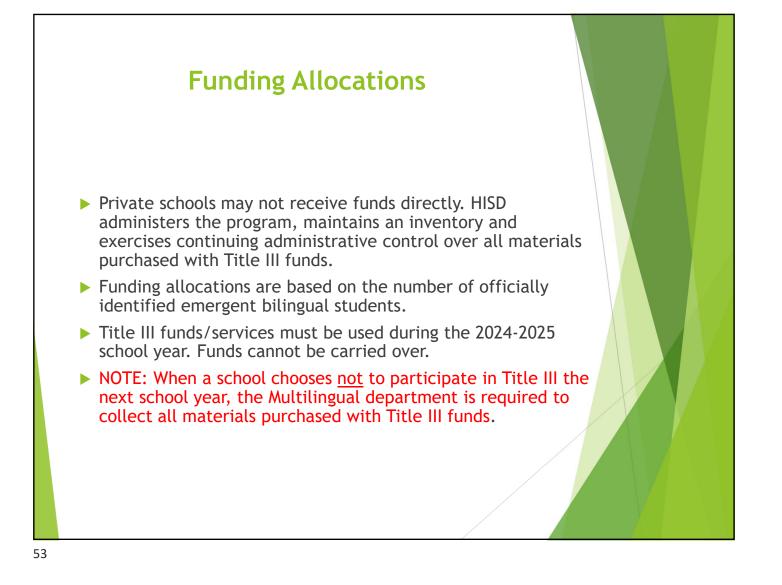
### Potential EB student identification testing

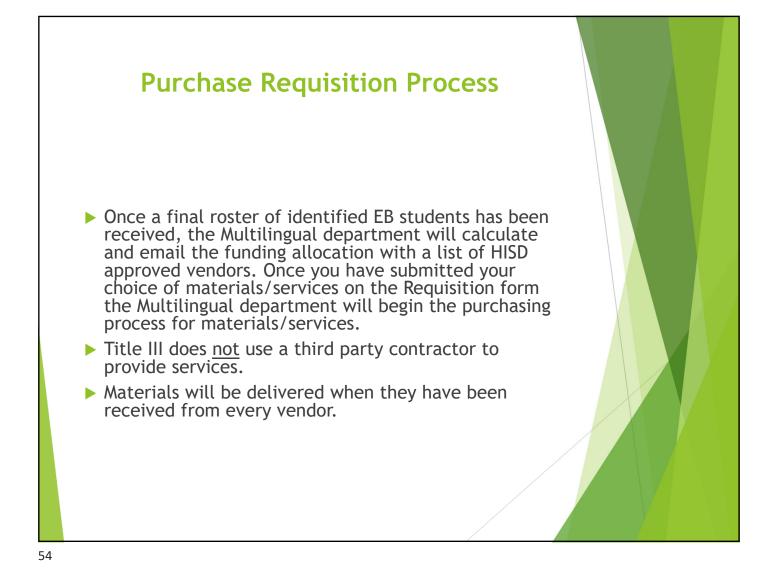
- Schools must have staff trained to administer the state mandated tests for identification of EB students. The preLAS is used for PK/Kindergarten and LAS Links for grades 1-12. Both tests are online.
- HISD's Multilingual Programs Department provides online links to this training. Administrators, teachers or paraprofessionals may be trained to administer these tests. Let me know if you have new staff members who need to be trained.
- Potential EB students must be tested with preLAS or LAS Links.
- Pre-K and Kinder students must be tested with the preLAS.
- > All other grade levels must be tested using LASLinks.
- Previously identified EB students must be <u>retested</u> with preLAS/LAS Links to determine if they still qualify for Title III program support.

### How does a student qualify for Title III service?

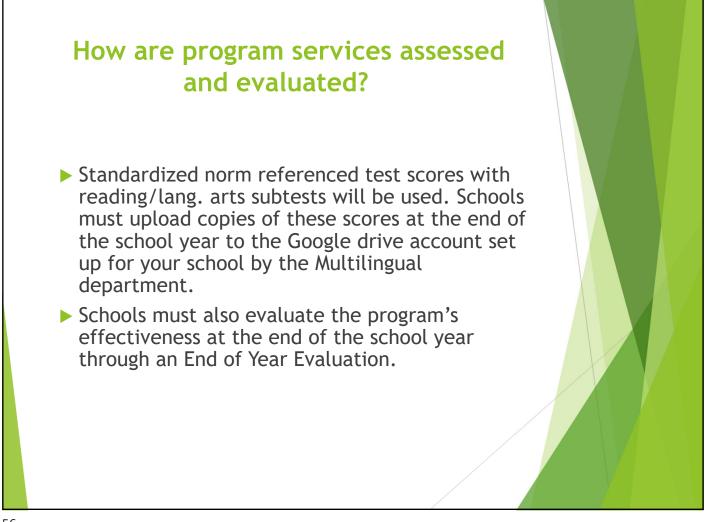
If a student receives a designation of Non-English Speaker (NES) or Limited English Speaker (LES) on the preLAS or LAS Links he/she qualifies for Title III services. Students who score 4 or 5 on <u>all</u> required language domains do not qualify.

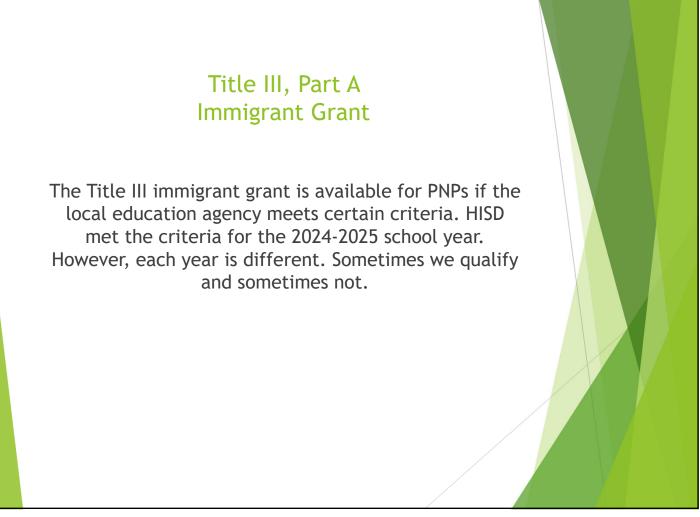












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### **Complaint Procedure**

If a disagreement occurs between the local education agency (HISD) and a private school, HISD must maintain written documentation (i.e. policy, emails, forms, meeting notes or training agendas/handouts) explaining the rationale behind a decision or when the school was informed of a certain process.

