

## Pre-K Assessment Q & A

### 1. What if students are missing from my list?

- All students must be coded as grade level PK or PE in Chancery SMS in order for them to show up on your student list. Check with your SIMS clerk on your campus to make sure all students have been processed in Chancery. Students will not show up on your list until they have been entered into the Chancery system by your campus SIMS clerk.
- The HISD IT Department and Frog Street will upload new lists as students are entered into the HISD Chancery system. The classroom teacher cannot add or delete students in Frog Street system. The campus SIMS clerk must ensure new students have been entered into the Chancery system.

**\*If you get a new student, ask your SIMS clerk to process their folder ASAP.**

### 2. What do I do if I can't log in?

- Double check your login ID that was emailed to you from Frog Street. Frog Street received your HISD login ID to use for your Frog Street login ID. Frog Street added a number 1 to the end of some login ID numbers to ensure no duplicate numbers. Please pay close attention to the login ID received from Frog Street as it may have an added 1 at the end. Example: TWALKER1 would be TWALKER11
- Make sure you are not using the temporary password you were given at the training. Temporary passwords given at training are invalid.
- If you received an email with a link, you will need to register. You must create/ fill in the password before you can login. Make sure you note your Frog Street password for future use.
- If a teacher was emailed a link to register, but the teacher did not receive the email and never registered, the teacher can click on the "Forgot Password?" link at [www.frogstreetassessment.com](http://www.frogstreetassessment.com) and they will be emailed a new registration link.
- If you have any password issues, please use the "Forgot Password?" link at [www.frogstreetassessment.com](http://www.frogstreetassessment.com). If you are still not able to recover your password or obtain a registration link, please send all password issues to [aheath2@houstonisd.org](mailto:aheath2@houstonisd.org).

### 3. What if I did not receive an email with login information?

- You must be coded as a PK or PE (PPCD/PALS) HISD teacher to have access to the assessment. Check with your campus to see if you are coded correctly in the system.
- If the teacher is coded as PK or PE (PPCD/PALS) HISD and still hasn't received an email with login information email [customerservice@frogstreet.com](mailto:customerservice@frogstreet.com)

**4. What if I didn't take the Frog Street Press Assessment Training?**

- Watch the assessment [videos](#) provided by the Frog Street Press. (You must download Quick Time to view the videos.)
- Ask one of the teachers on your campus who did take the training. They should be able to help you.
- Ask your designated Frog Street Assessment campus administrator/contact person for the help.

**5. How do I find the assessment?**

- The assessment link is [www.frogstreetassessment.com](http://www.frogstreetassessment.com)

**6. Which assessments do teachers give?**

- All subtests in **Language and Literacy** and **Mathematics** sections for EOY.

Language & Literacy	Mathematics
Follow Directions Vocabulary Uppercase Letters Lowercase Letters Rhyming Alliteration Name Writing -(marked after observed) Writing -(marked after observed)	Rote Counting Numeral Recognition Subitize 1-to-1 Counting Cardinality Patterns

**7. How do I test in Spanish/English?**

- At the top of the first page there are two tabs that say, “End Of Year (Eng)” Or End Of Year (Sp) – click on the tab to determine which language you will be using to assess that child. **The assessment language is the same as the language of instruction.**

**8. What if we have a class without an assigned teacher of record?**

- Login information was delivered by email to the campus Frog Street administrator during the BOY window. If you have 3 classrooms of students without a teacher, all the students will be under this one login id. Once a teacher is hired and assigned to the class the HISD SIS Department will send the teacher information to Frog Street and Frog Street will enter the student data with the appropriate teacher name. All assessment data will then have the correct teacher and students. **If this situation occurs for the please contact Janice Dingayan [jdingaya@houstonisd.org](mailto:jdingaya@houstonisd.org).**