

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

February 14, 2019

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

- | | |
|--------------------------------------|---------------------------------------|
| A. Superintendent's Priority Items | G. Human Resources |
| B. Trustee Items | H. Business Operations |
| C. Closed Session (Closed to Public) | I. Finance |
| D. Academic Services | J. Other |
| E. School Offices | K. Policy |
| F. Strategy and Innovation | L. Superintendent's Information Items |

MEMBERS OF THE BOARD OF EDUCATION

Diana Dávila, *President*
Holly Maria Flynn Vilaseca, *First Vice President*
Elizabeth Santos, *Second Vice President*
Sergio Lira, Ed.D., *Secretary*
Sue Deigaard, *Assistant Secretary*
Wanda Adams
Jolanda Jones
Rhonda Skillern-Jones
Anne Sung

Grenita Lathan, Ph.D., *Interim Superintendent of Schools*

BOARD OF EDUCATION AGENDA

February 14, 2019

2:00 p.m. – BOARD SERVICES CONFERENCE ROOM

- CALL TO ORDER
- ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, AND 551.084, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C
- RECESS

4:00 p.m. – BOARD AUDITORIUM

- TEXAS ACADEMIC PERFORMANCE REPORT (TAPR)

5:00 p.m. – BOARD AUDITORIUM

- REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION
- MEDITATION AND PLEDGE OF ALLEGIANCE
- PRESENTATION: SUPERINTENDENT SEARCH – HYA COMMUNITY ENGAGEMENT AND DESIRED CHARACTERISTICS REPORT
- RECOGNITIONS
- SPEAKERS TO AGENDA ITEMS

BUSINESS AGENDA

- CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION
- CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Table of Contents

A. SUPERINTENDENT'S PRIORITY ITEMS

- A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)
- A-2. Board Monitoring Update: Presentation Of Goal 2 Progress Measures 1, 2, And 3 And Constraint 4 Progress Measure 3
 - February 2019 GPM And CPM Update
 - February Constraint Monitoring Report
 - February Goal Monitoring Report

B. TRUSTEE ITEMS

- B-1. Approval For The Board Of Education To Appoint Trustees To Serve As Representatives To Other Organizations For One- Or Multi-Year Terms - *New*
 - 2019 Table Of Appointments - *New*

- B-2. Suspension Of The Superintendent Search Until After The Texas Education Agency Investigation And All Appeals - *New*

C. CLOSED SESSION

C-1. Personnel

- a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.
- b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.
- d. Update on possible candidates for position of Superintendent of Schools

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice
- b. Pending or contemplated litigation matters and status report
- c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options
- d. Receive legal advice concerning superintendent search and superintendent search contract, including contractual provisions.
- e. Status report in the matter of *Dynastudy v. Houston Independent School District*, in the U. S. District Court for the Southern District of Texas, Houston Division; Civil Action No. 4:16-CV-01442
- f. Status report in the matter of *Jessica DeValentino v. HISD*; in the U. S. District Court for the Southern District of Texas, Houston, Division; Civil Action No. 4:18-CV-00393

- g. Consideration and authority to settle the matter of *Dylan D. Pham v. Houston Independent School District*, in the 127th Judicial District Court of Harris County; Cause No. 2016-46467
- h. Consideration and authority to settle in the threatened litigation matter concerning Victoria Owens v. HISD
- i. Consideration and authority to settle the subrogation lien of Renae Hutton against Patterson Edward Jack, Jr. and Sedgwick Insurance for Workers' Compensation Benefits; Sedgwick Insurance Claim No. 301791332370001

C-3. Real Estate

a. Sale

- 1. Approval of sale of surplus property at 4435 Weaver Road, Houston, Texas 77016 and authority to negotiate and execute all related documents
- 2. Approval of sale of surplus property at 11433 Suburban Drive, Houston, Texas 77016 and authority to negotiate and execute all related documents

D. ACADEMIC SERVICES

D-1. Adoption Of Recommended Instructional Materials For School Year 2019–2020
- *Revised*

- Proclamation 2019 Executive Summary

D-2. Interlocal Agreement Between Harris County And The Houston Independent School District To Provide On-site Instruction To Eligible Inmates At The Harris County Jail - *Revised*

- Explanatory Sheet

E. SCHOOL OFFICES

F. STRATEGY AND INNOVATION

G. HUMAN RESOURCES

H. BUSINESS OPERATIONS

H-1. Authority To Negotiate, Execute, And Amend A Construction Contract For New Exterior Hydraulic Passenger Elevator At Houston Academy For International Studies High School

- Executive Summary

H-2. Authority To Negotiate, Execute, And Amend A Construction Contract For Structural Repairs At Hobby Elementary School

- Executive Summary

H-3. Authority To Negotiate, Execute, And Amend An Interlocal Agreement Between Harris County And The Houston Independent School District To Provide Active Shooter Training For Harris County Sheriff's Office Deputies And Houston Independent School District Police Officers At The Former Chatham Elementary School Facility

- Executive Summary

H-4. Authority To Negotiate, Execute, And Amend An Interlocal Agreement With Lower Colorado River Authority

- Executive Summary - *Revised*

I. FINANCE

I-1. Approval Of Vendor Awards For Purchases Over \$100,000 And Ratification Of Vendor Awards For Purchases Under \$100,000

- Purchasing Requests

I-2. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations

- Attachment For Approval Of Donations - *Revised*

I-3. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants

- Attachment For Acceptance Of Grants - *Revised*

I-4. Approval Of The 2018–2019 Midyear Budget Amendment

- Executive Summary
- Budgetary Information

I-5. Adoption Of Penalty On Tax Year 2018 Delinquent Taxes And All Subsequent Tax Years For The Houston Independent School District In Accordance With Section 33.08 Of The Texas Property Tax Code

- Executive Summary
- Resolution And Ordinance

I-6. Approval Of Resolution Extending Depository Contract For The Biennium 2019–2021

- Resolution Extending Depository Contract
- Executive Summary

J. OTHER

K. POLICY

K-1. Proposed Revisions To Board Policy BQB(LOCAL), *Planning And Decision-Making Process: Campus-Level*—Second Reading

- BQB(LOCAL), Second Reading

K-2. Proposed Revisions to Board Policy AE(LOCAL), *Educational Philosophy*—First Reading - *Revised*

- AE(LOCAL), First Reading - *Revised*
- Explanatory Sheet - *Revised*

K-3. Proposed Revisions to Board Policy BBD(LOCAL), *Board Members: Training And Orientation*—First Reading

- BBD(LOCAL), First Reading
- Explanatory Sheet

K-4. Proposed Revisions To Board Policy BDB(LOCAL), *Board Internal Organization: Board Committees*—First Reading - *Withdrawn*

- BDB(LOCAL), First Reading - *Withdrawn*

K-5. Proposed Revisions To Board Policy BE(LOCAL), *Board Meetings*—First Reading - *Withdrawn*

- BE(LOCAL), First Reading - *Withdrawn*
- BE(XHIBIT), First Reading - *Withdrawn*

K-6. Proposed Revisions To Board Policy BED(LOCAL), *Board Meetings: Public Participation*—First Reading - *Withdrawn*

- BED(LOCAL). First Reading - *Withdrawn*

L. SUPERINTENDENT'S INFORMATION ITEMS

L-1. Debt Management Activity Report

- Debt Management Activity Report
- Executive Summary

HEARING OF CITIZENS

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings; schools visited; community and district activities; new initiatives; education programs; and continuing education. There will be no action concerning these items.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

**SUBJECT: BOARD MONITORING UPDATE: PRESENTATION OF GOAL 2
PROGRESS MEASURES 1, 2, AND 3 AND CONSTRAINT 4
PROGRESS MEASURE 3**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain constraints.

Attached to this update are a presentation and reports regarding goal progress measures (GPMs) and constraint progress measures (CPMs). The following measures have new data this month.

Goal 2: The percentage of graduates meeting the Global Graduate standards as measured by the College and Career Readiness component of the Texas accountability system shall increase three percentage points annually per year from the 2017 graduates baseline of 52 percent up to 67 percent by 2022.

- GPM 2.1—The percentage of students completing (earning a 70 or better) a career and technical education (CTE) course shall be reported for each semester and shall show improvement of two percentage points annually from 63.0 percent in spring 2017 to 69.0 percent in spring 2020.
- GPM 2.2—The percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course shall be reported for each semester and shall show improvement of one percentage point annually from 39.1 percent in spring 2017 to 42.1 percent in spring 2020.
- GPM 2.3—The percentage of students completing (earning a 70 or better) a dual credit or dual enrollment course shall be reported for each semester and shall show improvement of one percentage point annually from 10.0 percent in spring 2017 to 13.0 percent in spring 2020.

Constraint 4: The Superintendent shall not allow struggling schools to operate without highly qualified leaders and teachers in core subjects.*

*Struggling schools include Improvement Required (IR) schools, formerly IR schools, and schools receiving an overall accountability scale score of 65 or less. Teacher qualification should consider certification and experience.

REPORT FROM THE SUPERINTENDENT

- CPM 4.3—The percentage of teaching positions at struggling schools held by teachers certified in their assigned subject areas and grade levels shall increase each semester from 99 percent in 2017 until 100 percent is reached and maintained through 2020.

HOUSTON INDEPENDENT SCHOOL DISTRICT

GPMs 2.1, 2.2, and 2.3 CPM 4.3

Date: 2/14/2019

Presenter:

Carla Stevens

*Assistant Superintendent,
Research and Accountability*



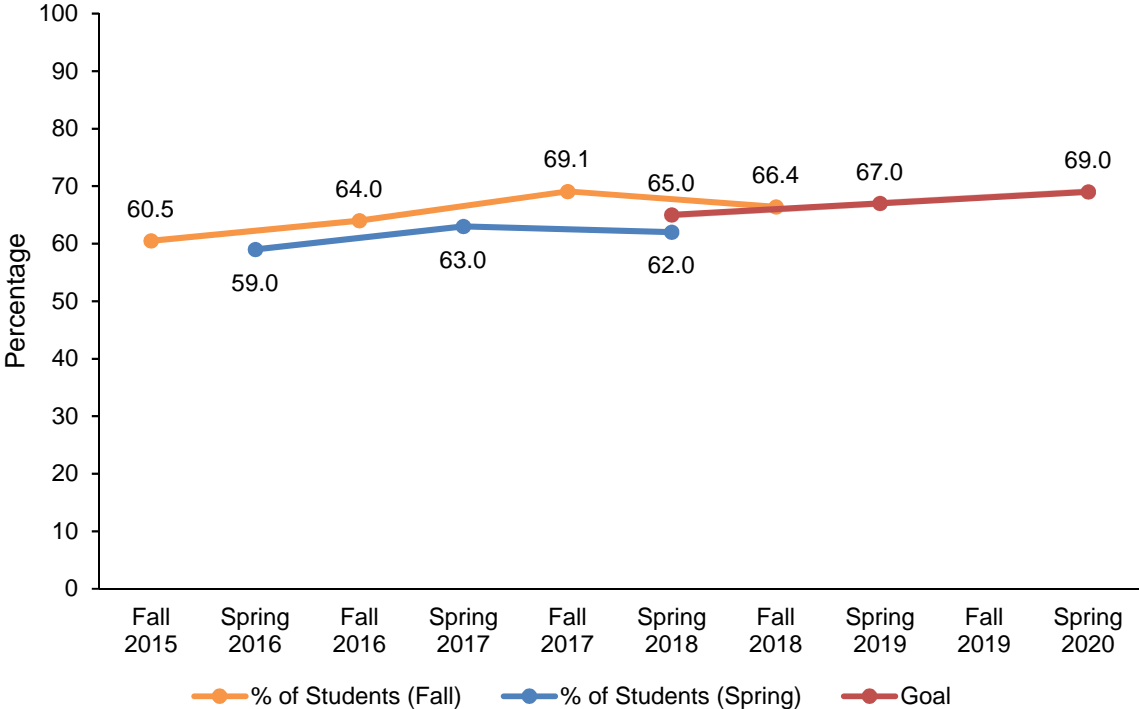
Goal 2

- The percentage of graduates meeting the Global Graduate standards as measured by the College and Career Readiness component of the Texas accountability system shall increase three percentage points annually per year from the 2017 graduates baseline of 52 percent up to 67 percent by 2022.

Goal Progress Measure 2.1

- The percentage of students completing (earning a 70 or better) a career and technical education (CTE) course shall be reported for each semester and shall show improvement of two percentage points annually from 63.0 percent in Spring 2017 to 69.0 percent in Spring 2020.

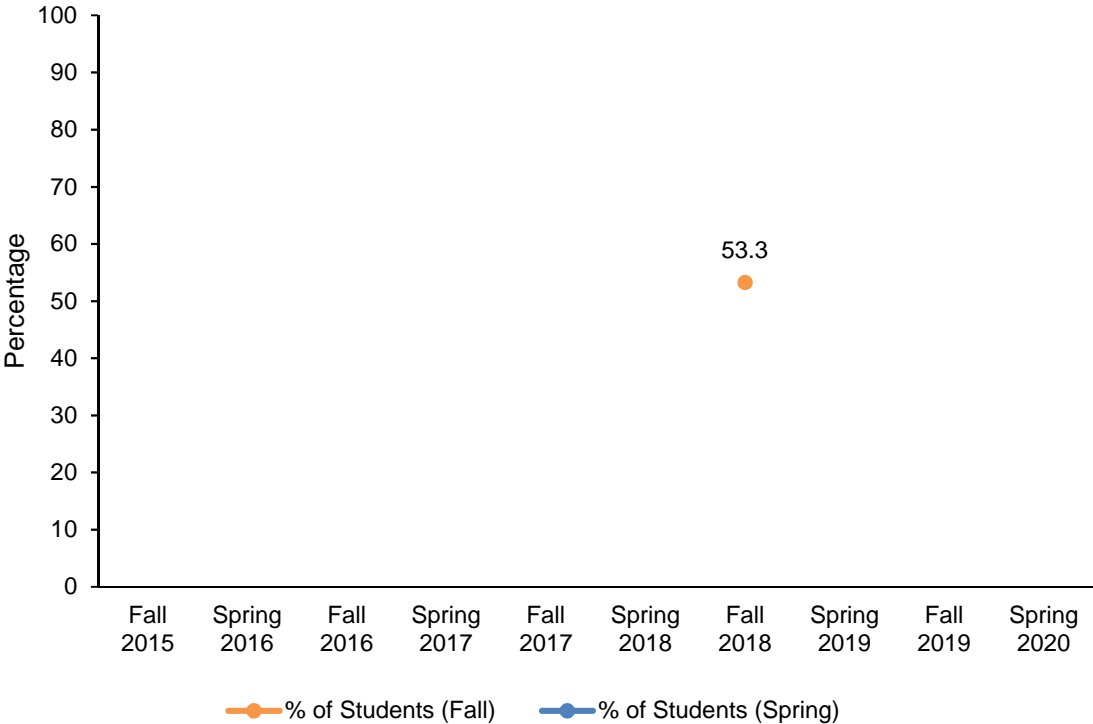
Percentage of Students Completing a CTE Course



- **On Track** to Meet Goal.
- 2.7 percentage points lower than Fall 2017 CTE course completion.
- 4.4 percentage points higher from Spring 2018 CTE course completion.

Note: Only students enrolled in grades 10–12 are included in the calculation.

Percentage of Students Completing a CTE Course Students Receiving Special Education Services



- 13.1 Percentage Points lower than all students.

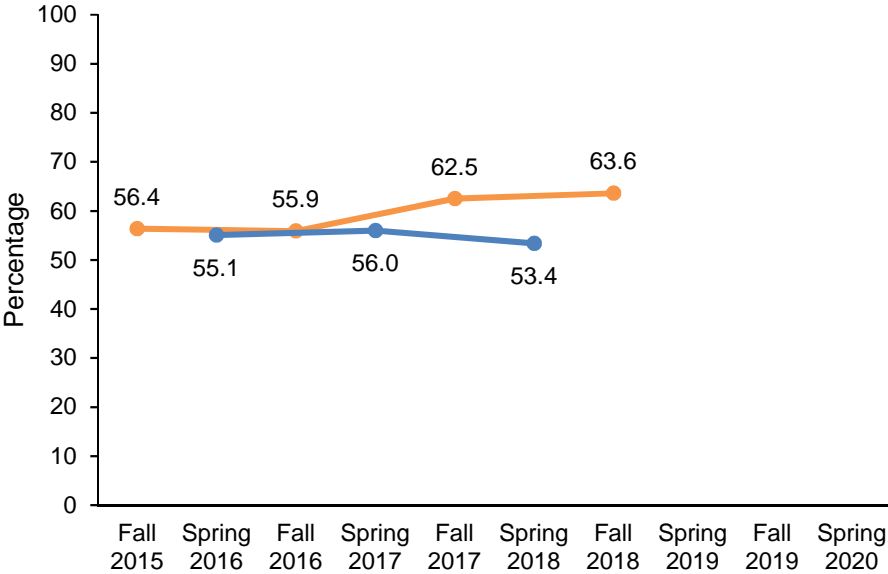
Note: Only students enrolled in grades 10–12 are included in the calculation.

Achieve 180 Campuses

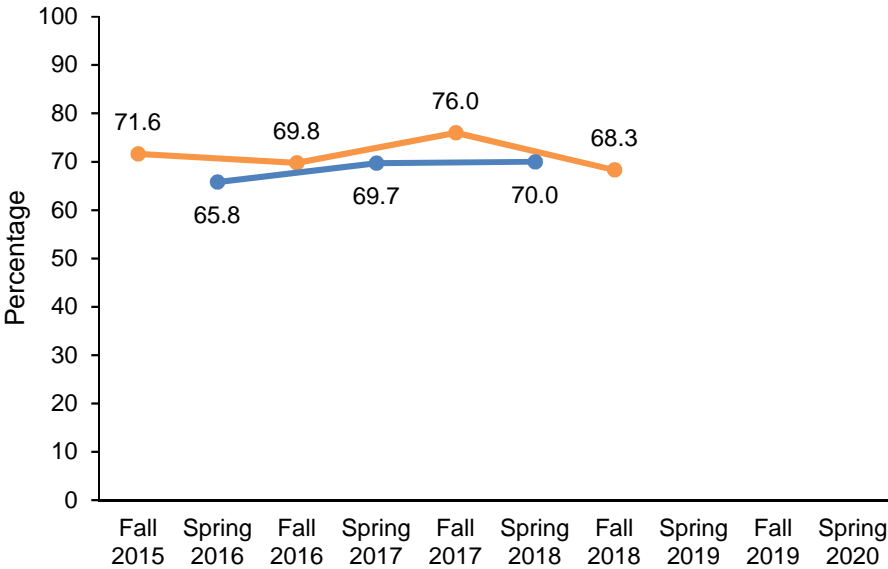
Tier 3 Support (12) Improvement Required 2-8, Supt FIR		Tier 2 Support (12) New Improvement Required, NR, FIR		Tier 1A Support (12) - FIR Former Improvement Required 1 YR		Tier 1B Support (11) - FIR Former Improvement Required 2 YR	
School	Feeder	School	Feeder	School	Feeder	School	Feeder
Blackshear ES – (FIR)	Yates	Bruce ES – (FIR)	Wheatley	Bonham ES – (FIR)	Sharpstown	Kashmere Gardens – (FIR)	Kashmere
Dogan ES – (FIR)	Wheatley	Foerster ES (FIR) – NR	Westbury	Fondren ES – (FIR)	Westbury	Cook ES – (FIR)	Kashmere
Highland Heights (IR5) – NR	Washington	Forest Brook MS – (FIR)	North Forest	Hilliard ES – (FIR)	North Forest	Lewis ES – (FIR)	Chavez
Mading ES– (FIR)	Sterling	Deady MS – NR	Milby	Looscan ES – (FIR)	Northside	Belfort ECC – Paired	Chavez
Wesley ES – (FIR)	Washington	Holland MS – NR	Furr	Montgomery ES – (FIR)	Madison	Edison MS – (FIR)	Austin
Woodson ES – (FIR)	Worthing	Williams MS – NR	Washington	Pugh ES – (FIR)	Wheatley	Key MS – (FIR)	Kashmere
Henry MS (IR4) – NR	Sam Houston	Yates HS – NR	Yates	Stevens ES – (FIR)	Waltrip	C Martinez ES – (FIR)	Northside
Kashmere HS (IR8) – NR	Kashmere	HS Ahead MS – NR		Gregory-Lincoln – (FIR)	Heights	Young ES – (FIR)	Worthing
North Forest HS (IR3) – NR	North Forest	Cullen MS – (FIR)	Yates	Lawson MS – (FIR)	Madison	Gallegos ES – (FIR)	Milby
Wheatley HS (IR6) – NR	Wheatley	Madison HS – (FIR)	Madison	Liberty HS – (FIR)	Wisdom	Milby HS – (FIR)	Milby
Worthing HS – (FIR)	Worthing	Sugar Grove MS (IR1)	Sharpstown	Sharpstown HS – (FIR)	Sharpstown	Westbury HS – (FIR)	Westbury
Washington HS (IR2) – NR	Washington	Attucks MS (IR1) – NR	Worthing	Texas Connections – (FIR)	Charter		
School Level	Total	District	Trustee	1A – Supported through the Achieve 180 Office of School Support			
Elementary	26	I	Elizabeth Santos				
K-8	2	II	Rhonda Skillern -Jones				
Middle School	13	III	Sergio Lira				
High School	11	IV	Jolanda Jones				
Charter	1	V	Susan Deigaard				
A180 Area/Program Schools	36	VI	Holly Maria Flynn Vilaseca				
A180 Program Only Schools	17	VII	Anne Sung				
Total A180 Schools	53	VIII	Diana Davila				
		IX	Wanda Adams				
				Tier 1B Support (6) – IR New Improvement Required, NR			
School	Feeder						
Codwell ES (IR1)	Sterling						
Marshall ES (IR1)	North Forest						
Shearn ES (IR1)	Yates						
Sherman ES (IR1)	Northside						
Thomas MS - NR	Sterling						
Reagan K-8 - NR	Madison						
1B – Supported through other Offices of School Support							

Percentage of Students Completing a CTE Course Achieve 180 Results

A180 Office (36 Campuses)



Tier 3 (12 Campuses)



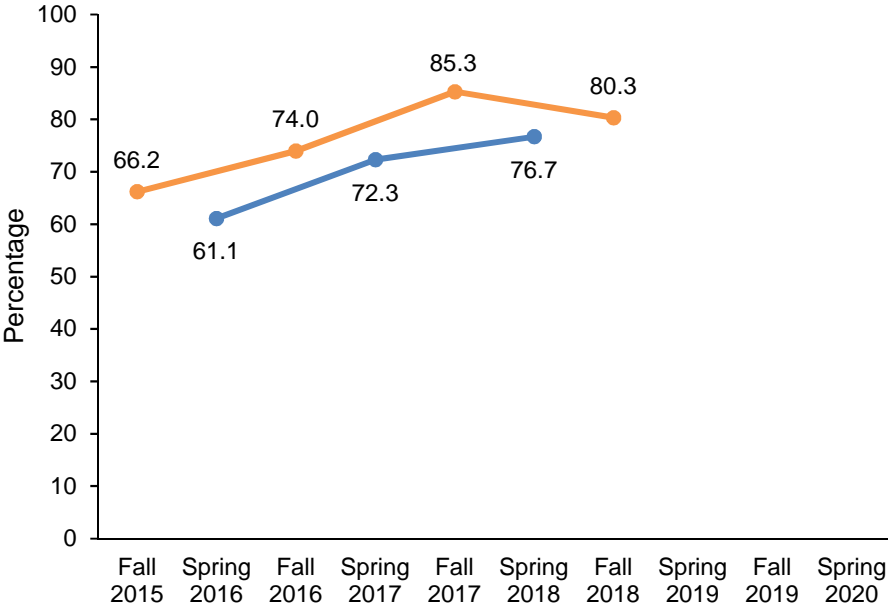
—●— % of Students (Fall) —●— % of Students (Spring)

Note: Only students enrolled in grades 10–12 are included in the calculation.

—●— % of Students (Fall) —●— % of Students (Spring)

Percentage of Students Completing a CTE Course A180 Results (Continued)

A180 Feeders (17 Campuses)



—●— % of Students (Fall) —●— % of Students (Spring)

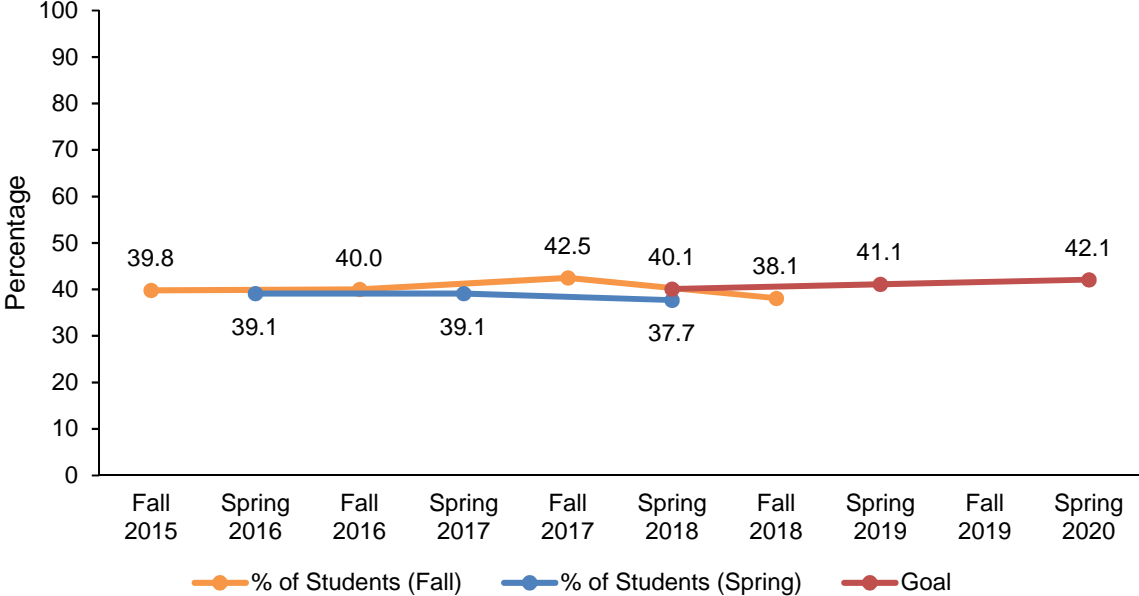
Note: Only students enrolled in grades 10–12 are included in the calculation.

Goal Progress Measure 2.2

- The percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course shall be reported for each semester and shall show improvement of two percentage points annually from 39.1 percent in Spring 2017 to 42.1 percent in Spring 2020.

Percentage of Students Completing an AP/IB Course

Percentage of Students
Completing an AP or IB Course

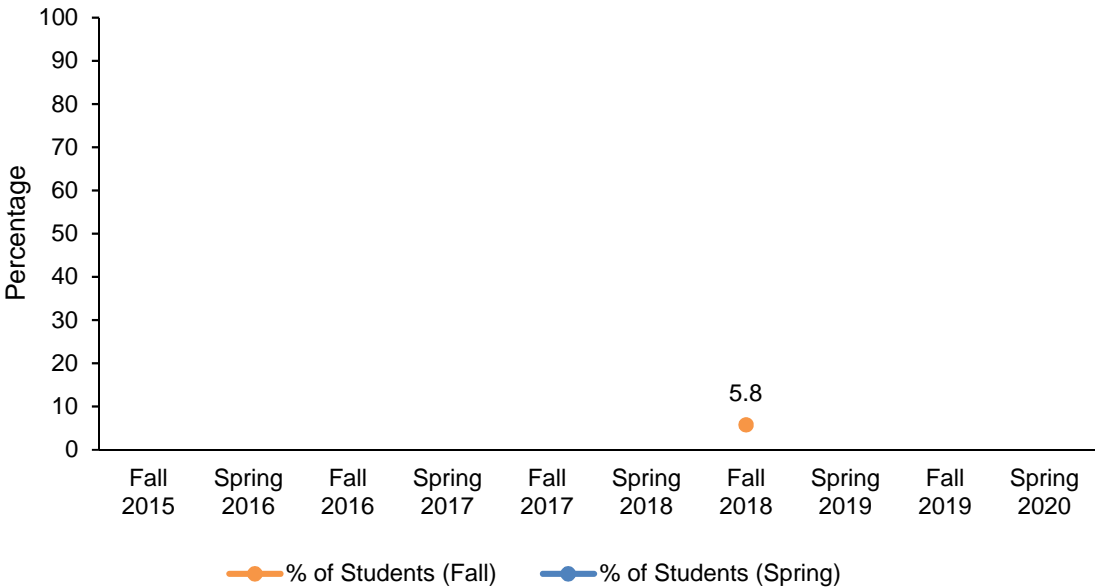


- **Not On Track** to Meet Goal.
- 4.4 percentage points lower than Fall 2017 AP/IB course completion.
- 0.4 percentage points higher from Spring 2018 AP/IB course completion.

Note: Only students enrolled in grades 10–12 are included in the calculation.

Percentage of Students Completing an AP/IB Course Students Receiving Special Education Services

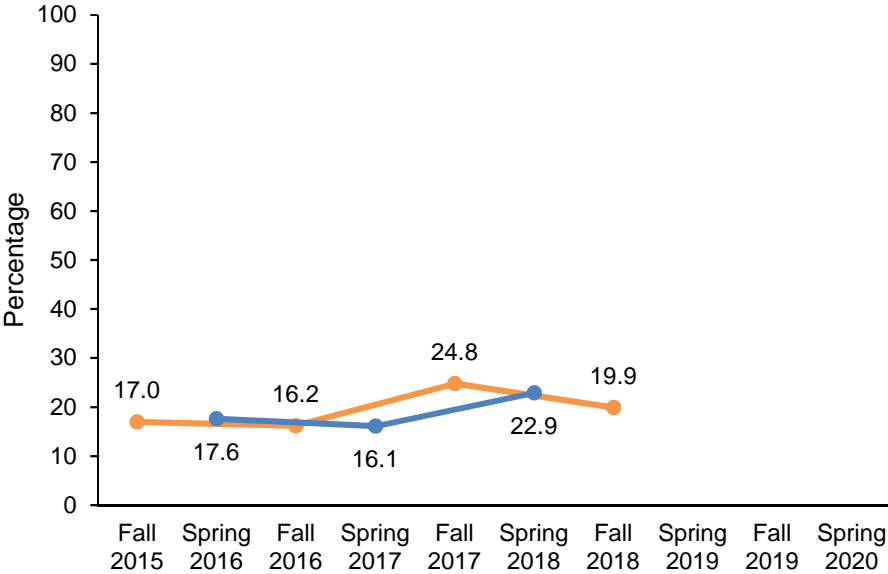
- 32.3 percentage points lower than all students.



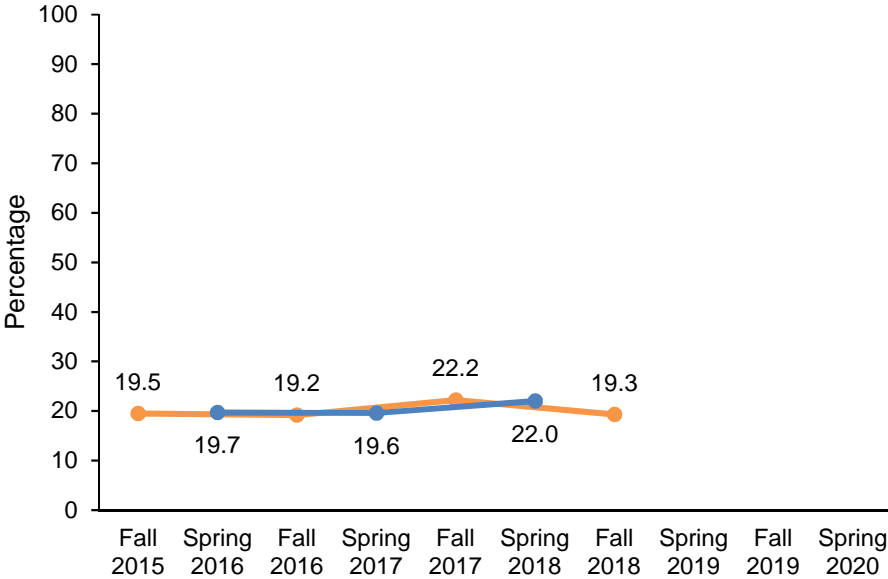
Note: Only students enrolled in grades 10–12 are included in the calculation.

Percentage of Students Completing an AP/IB Course Achieve 180 Results

A180 Office (36 Campuses)



Tier 3 (12 Campuses)



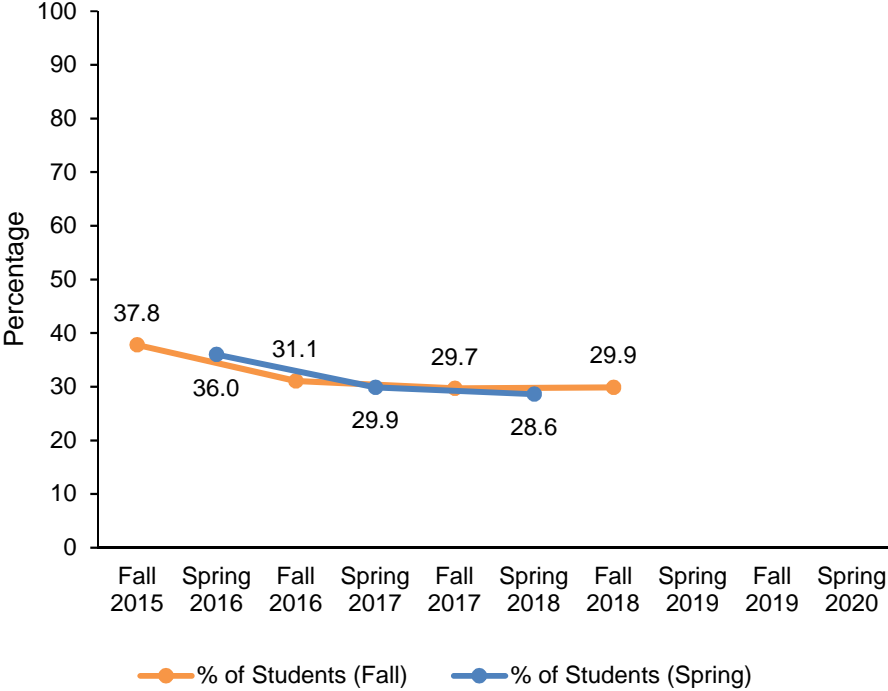
—●— % of Students (Fall) —●— % of Students (Spring)

Note: Only students enrolled in grades 10–12 are included in the calculation.

—●— % of Students (Fall) —●— % of Students (Spring)

Percentage of Students Completing an AP/IB Course Achieve 180 Results (Continued)

A180 Feeders (17 Campuses)

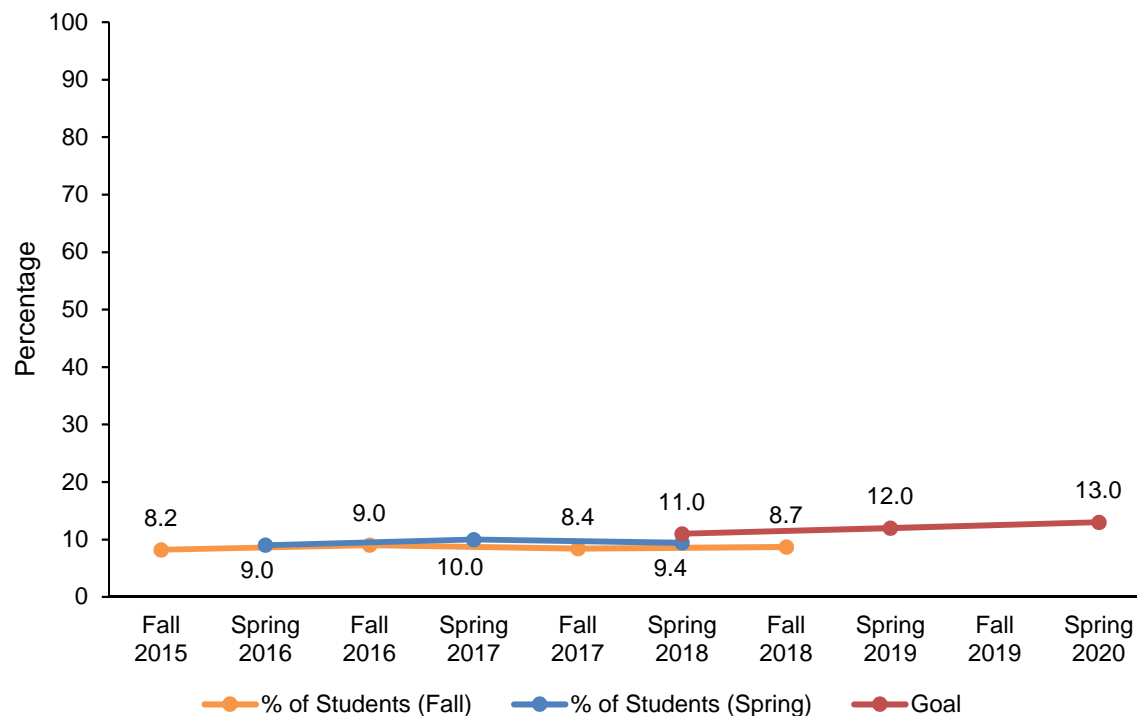


Note: Only students enrolled in grades 10–12 are included in the calculation.

Goal Progress Measure 2.3

- The percentage of students completing (earning a 70 or better) a dual credit or dual enrollment course shall be reported for each semester and shall show improvement of two percentage points annually from 10.0 percent in Spring 2017 to 13.0 percent in Spring 2020.

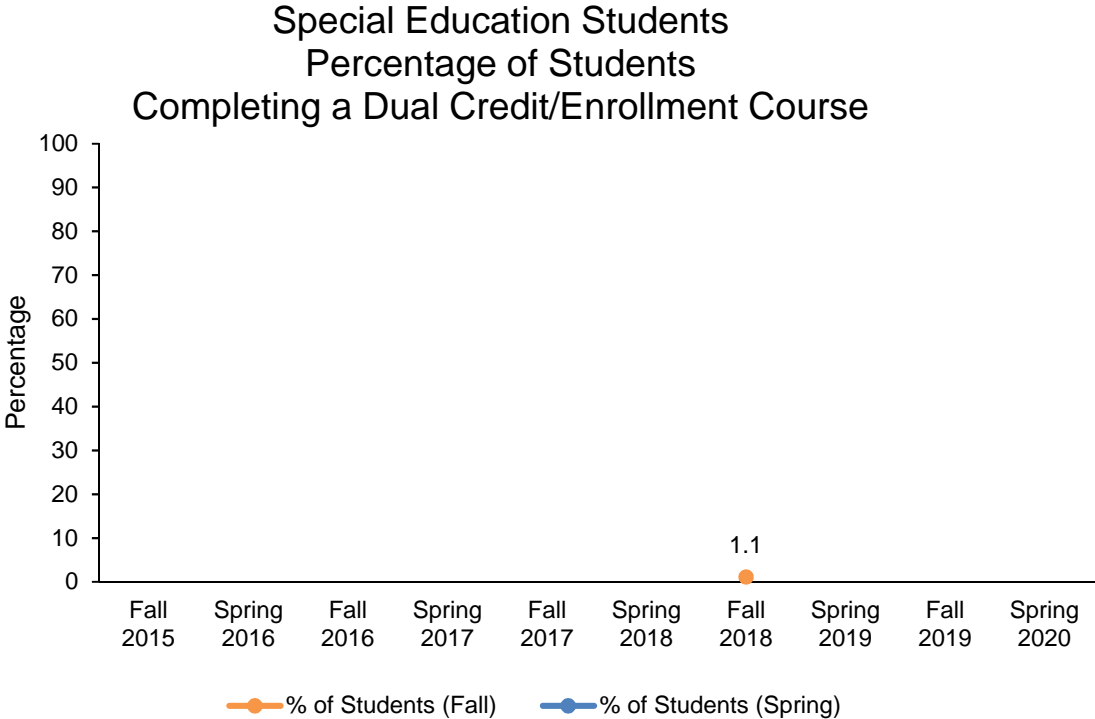
Percentage of Students Completing a Dual Credit/Enrollment Course



Note: Only students enrolled in grades 10–12 are included in the calculation.

- **Not On Track** to Meet Goal.
- 0.3 percentage points higher than Fall 2017 dual credit/enrollment course completion.
- 0.7 percentage points lower than Spring 2018 dual credit/enrollment course completion.

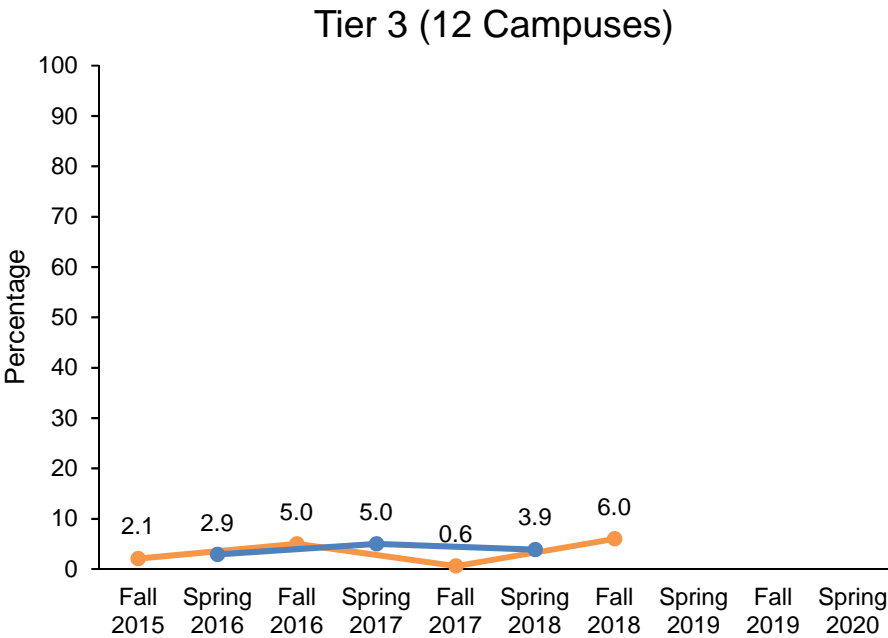
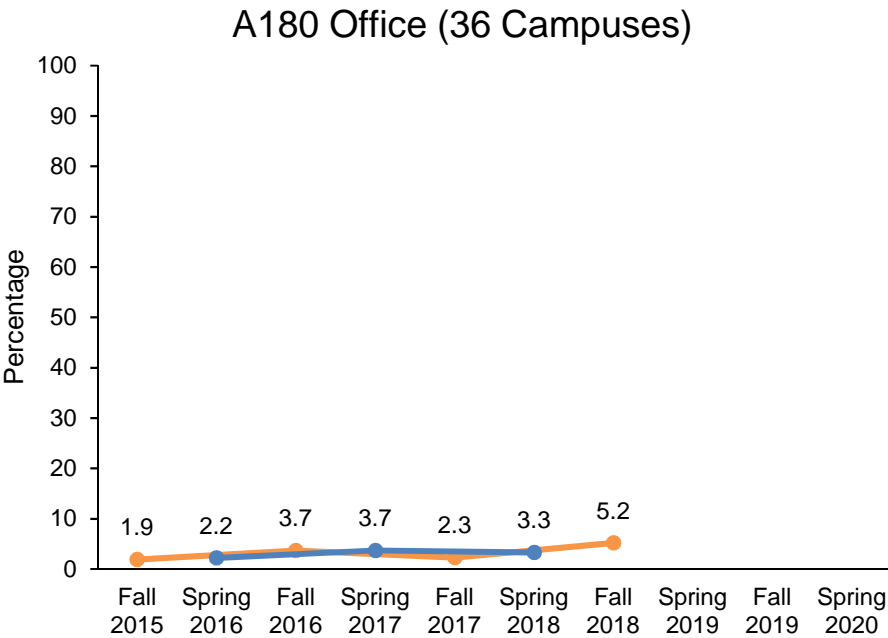
Percentage of Students Completing a Dual Credit/Enrollment Course Students Receiving Special Education Services



- 7.6 percentage points lower than all students.

Note: Only students enrolled in grades 10–12 are included in the calculation.

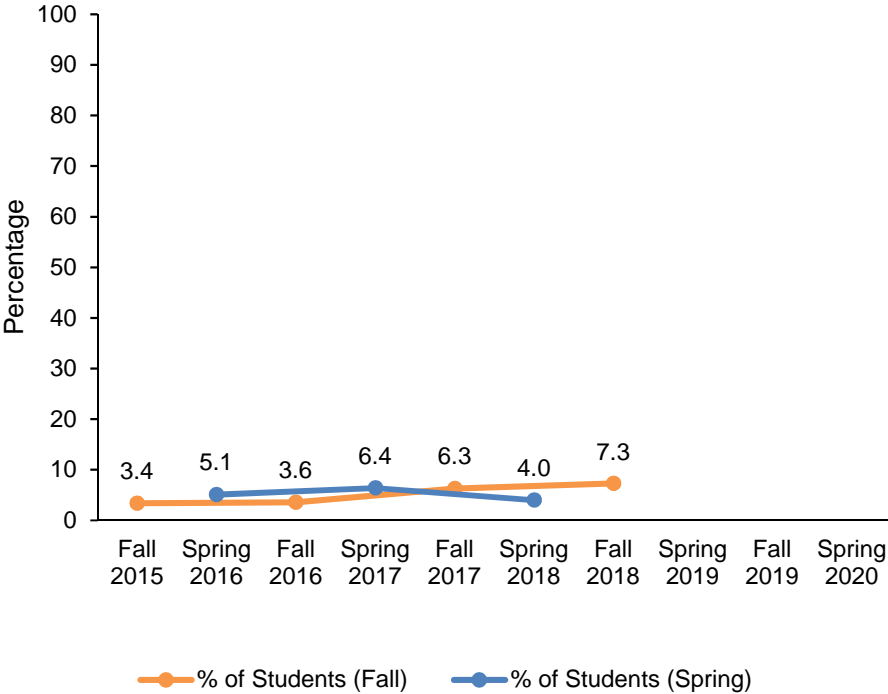
Percentage of Students Completing a CTE Course Achieve 180 Results



Note: Only students enrolled in grades 10–12 are included in the calculation.

Percentage of Students Completing a CTE Course Achieve 180 Results (Continued)

A180 Feeders (17 Campuses)



Note: Only students enrolled in grades 10–12 are included in the calculation.

Constraint 4

- The superintendent shall not allow struggling schools to operate without highly qualified leaders and teachers in core subjects.

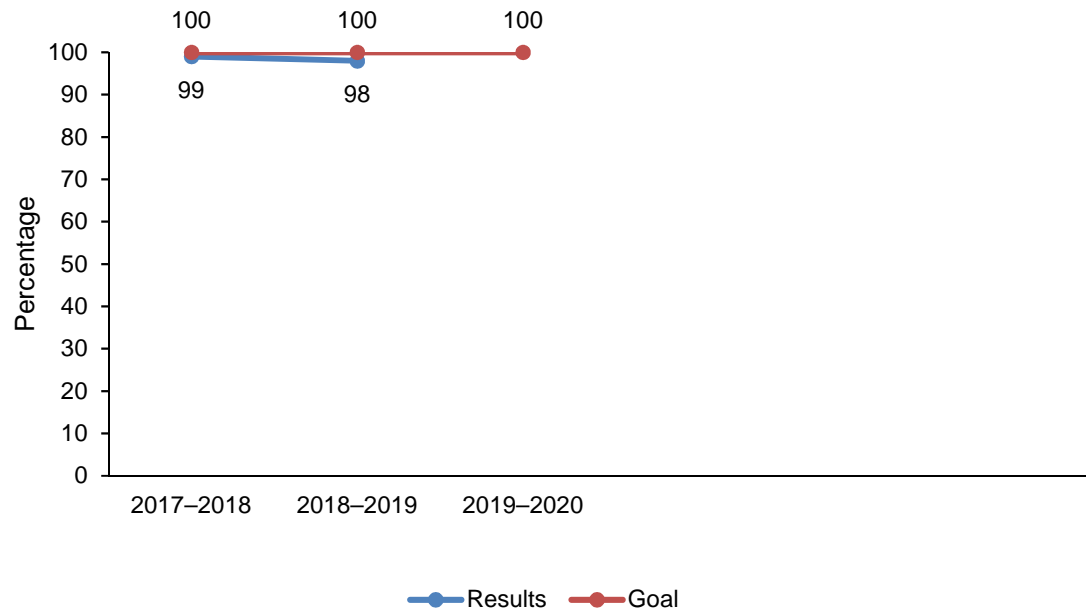
Constraint 4 (Cont.)

- Struggling schools include Improvement Required (IR) schools, formerly IR schools, and schools receiving an overall accountability scale score of 65 or less. Teacher qualification should consider certification and experience.

Constraint Progress Measure 4.3

- The percent of teaching positions at struggling schools held by teachers certified in their assigned subject areas and grade levels shall increase each semester from 99 percent in 2017 until 100 percent is reached and maintained through 2020.

Percent of Struggling School Teaching Positions Reported In-Field



- **Did Not Meet Goal**

- 75/3,305 struggling school teaching positions reported out-of-field.
- 20 at Elem. Schools
- 27 at Mid. Schools
- 19 at High Schools
- 9 at Comb. Schools

HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you

Date: 2/14/2019

Presenter:

Carla Stevens

*Assistant Superintendent,
Research and Accountability*



HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – February 2019

Constraint 4, February 2019 Struggling Schools

Constraint 4

The superintendent shall not allow struggling schools to operate without highly qualified leaders and teachers in core subjects.*

*Struggling schools include Improvement Required (IR) schools, formerly IR schools, and schools receiving an overall accountability scale score of 65 or less. Teacher qualification should consider certification and experience.

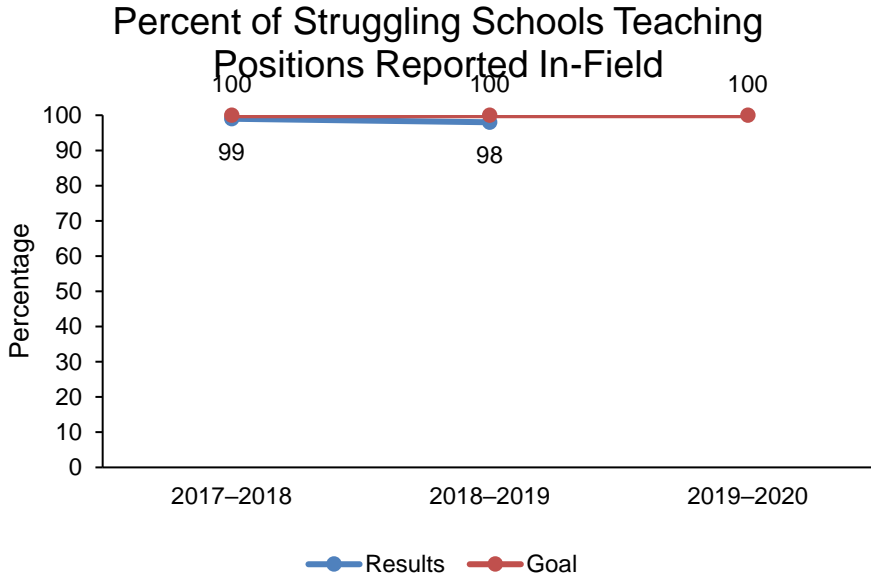
Superintendent's Response

Human Resources works to ensure that teachers are appropriately placed in classrooms per their certifications. Reports are run in Chancery and compared to the Position Control number the teacher is in, as well as looking for alignment with their certification area. For 2019–2020, weekly reports will be run in September and October and shared with Area Superintendents in an effort to better monitor teacher assignments.

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – February 2019

Constraint Progress Measure 4.3 – February 2019	Evaluation												
The percent of teaching positions at struggling schools held by teachers certified in their assigned subject areas and grade levels shall increase each semester from 99 percent in 2017 until 100 percent is reached and maintained through 2020.	Did Not Meet Goal												
<div><p>Percent of Struggling Schools Teaching Positions Reported In-Field</p><table><thead><tr><th>School Year</th><th>Results (%)</th><th>Goal (%)</th></tr></thead><tbody><tr><td>2017-2018</td><td>99</td><td>100</td></tr><tr><td>2018-2019</td><td>98</td><td>100</td></tr><tr><td>2019-2020</td><td>100</td><td>100</td></tr></tbody></table></div>		School Year	Results (%)	Goal (%)	2017-2018	99	100	2018-2019	98	100	2019-2020	100	100
School Year	Results (%)	Goal (%)											
2017-2018	99	100											
2018-2019	98	100											
2019-2020	100	100											
Data Source													
<ul style="list-style-type: none">HRIS Employee Roster File													
Support Data													
<ul style="list-style-type: none">The Human Resources Department will conduct audits every October to verify that 100% of courses are taught by teachers certified in their assigned subject areas.Eighty-five campuses were designated a struggling school for the 2017–2018 school year. Eight campuses were not required for reporting in CPM 4.3 due to either being a charter campus or having closed.Eighty-six campuses were designated a struggling school for the 2018–2019 school year. Nine of the 86 campuses are charter schools, and are not required for reporting.													

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – February 2019

Constraint Progress Measure 4.3 Support Data (Cont.)

1. Teaching Positions Reporting Out-of-Field

- 2% (75/3,305) of struggling school teaching positions reported out-of-field, therefore 98% of struggling school teaching positions were reported in-field
 - 20 of the teaching positions were at Elementary Schools
 - 27 of the teaching positions were at Middle Schools
 - 19 of the teaching positions were at High Schools
 - 9 of the teaching positions were at Combined Schools

Reason for Out-of-Field Position	Number of Instances
No Certificate on file	
*Associate Teacher (6)	7
*Teaching Assistant (1)	
Emergency Permit, Current	1
ESL Waiver	5
Emergency Permit Pending	3
Eligible for Emergency Permit	21
Ineligible for Permit, Certified, Teaching out-of-field	38

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – February 2019

Goal 2, February 2019 Global Graduate Students

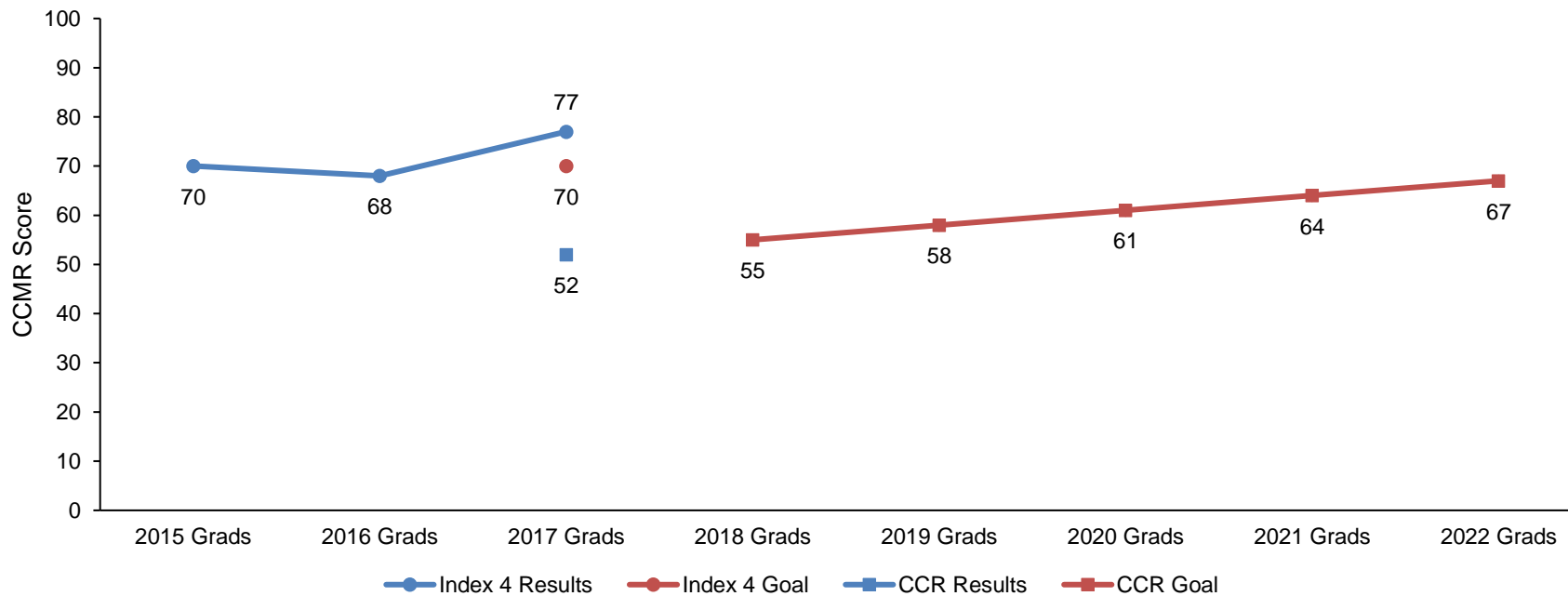
Goal 2 – September 2018

The percentage of graduates meeting the Global Graduate standards as measured by the College and Career Readiness component of the Texas accountability system shall increase three percentage points annually per year from the 2017 graduates baseline of 52 percent up to 67 percent by 2022.

Evaluation

2018 Exceeded Goal

Graduates Meeting Global Graduate Standards



Support Data

- Index 4 results are based on the postsecondary component of the old accountability system, and an HISD estimated postsecondary component for the 2017 graduates. The College and Career Readiness (CCR) results are based on the new accountability system, excluding military enrollment, starting with the 2017 graduates.

HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – February 2019

Goal Progress Measure 2.1 – February 2019		Evaluation																																																																			
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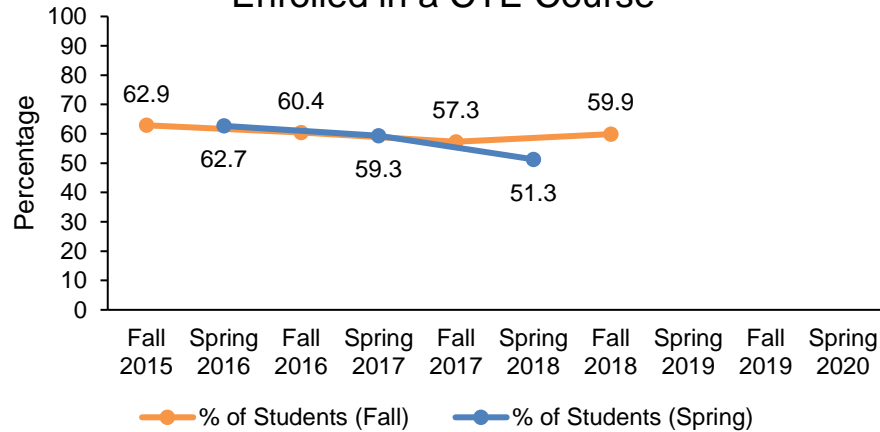
HISD | Research and Accountability

ANALYZING DATA, MEASURING PERFORMANCE.

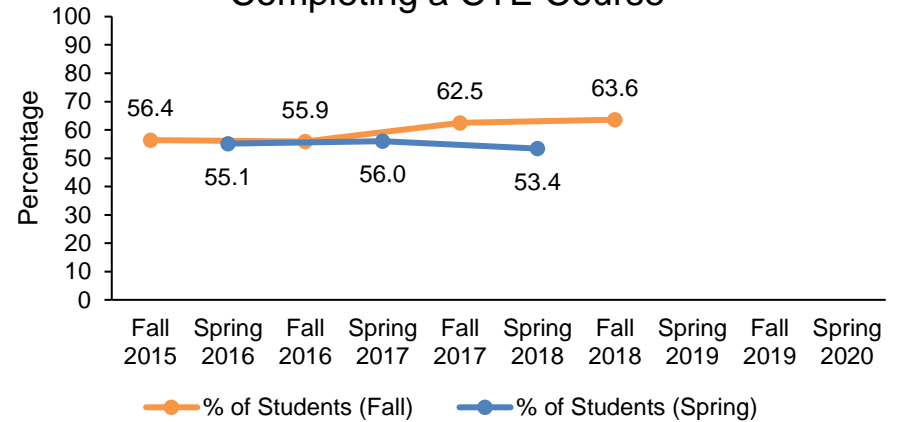
Goal Monitoring Report – February 2019

Goal Progress Measure 2.1 Achieve 180 Data

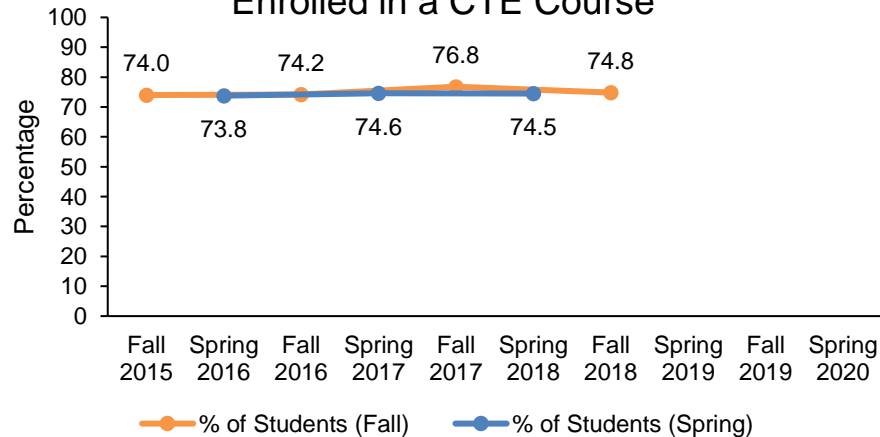
A180 Office (36 Campuses)
Percentage of Students
Enrolled in a CTE Course



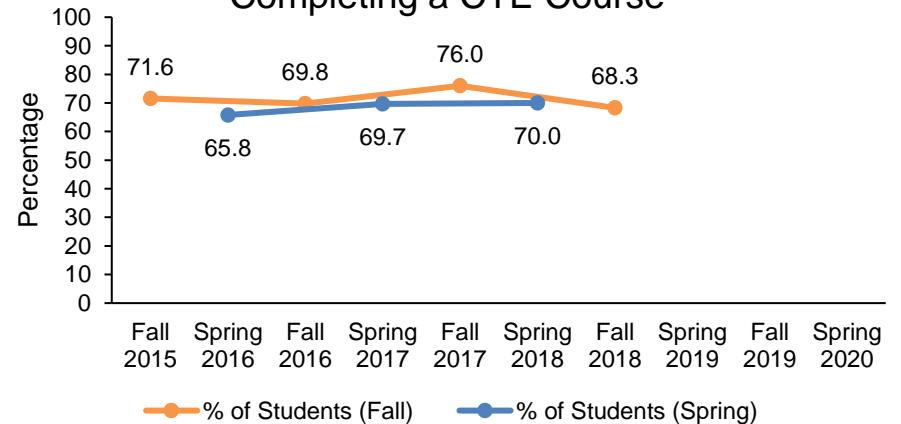
A180 Office (36 Campuses)
Percentage of Students
Completing a CTE Course



Tier 3 (12 Campuses)
Percentage of Students
Enrolled in a CTE Course



Tier 3 (12 Campuses)
Percentage of Students
Completing a CTE Course



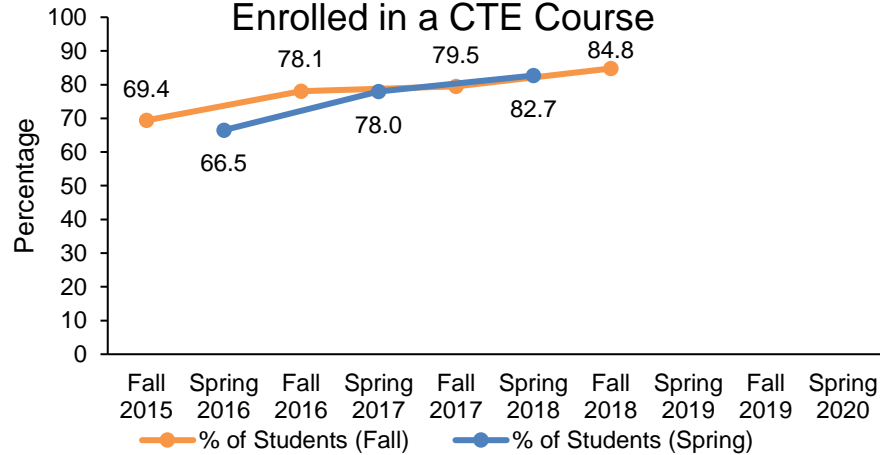
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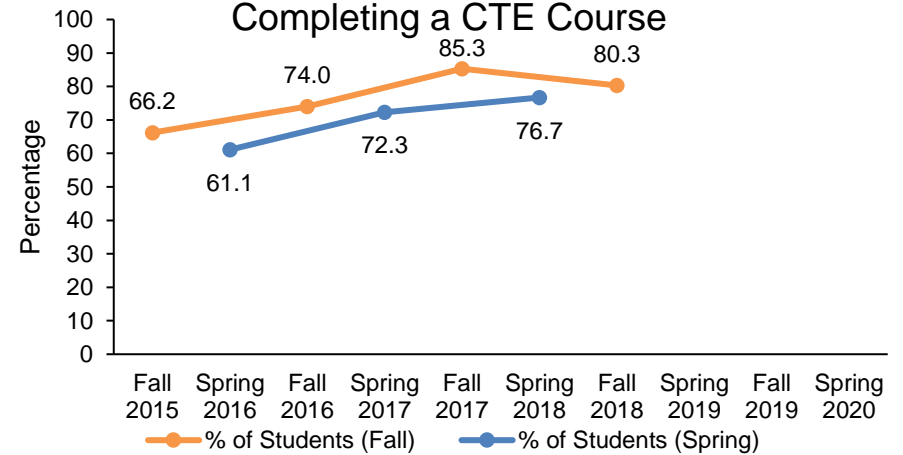
Goal Monitoring Report – February 2019

Goal Progress Measure 2.1 Achieve 180 Data (Cont.)

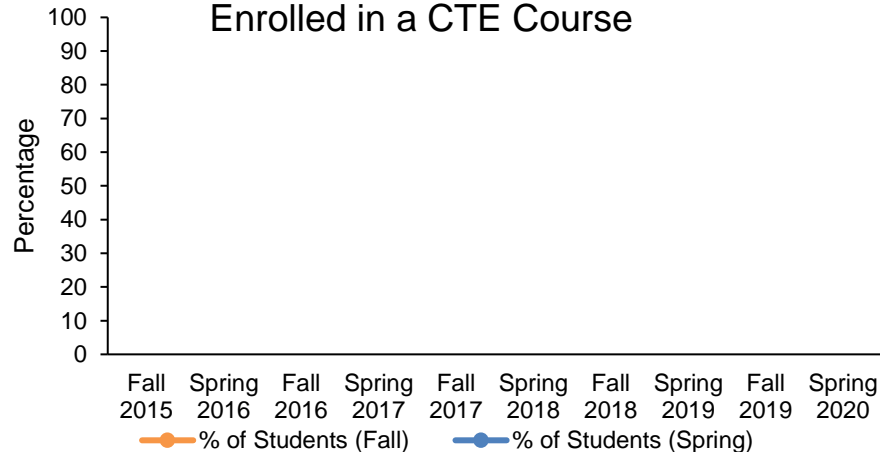
A180 Feeders (17 Campuses)
Percentage of Students
Enrolled in a CTE Course



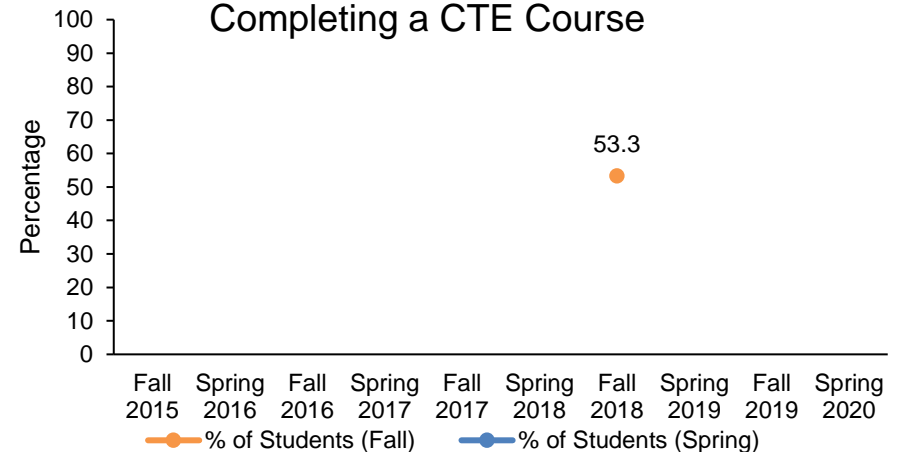
A180 Feeders (17 Campuses)
Percentage of Students
Completing a CTE Course



Special Education Students
Percentage of Students
Enrolled in a CTE Course



Special Education Students
Percentage of Students
Completing a CTE Course



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – February 2019

Goal Progress Measure 2.2 – February 2019	Evaluation																																																																				
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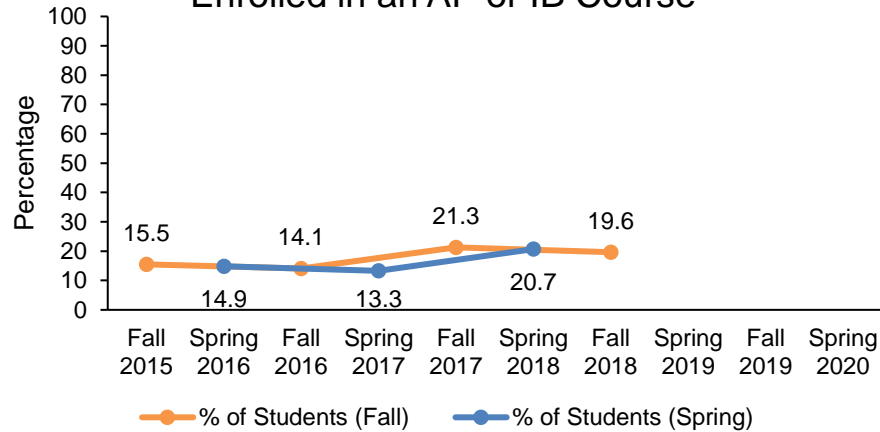
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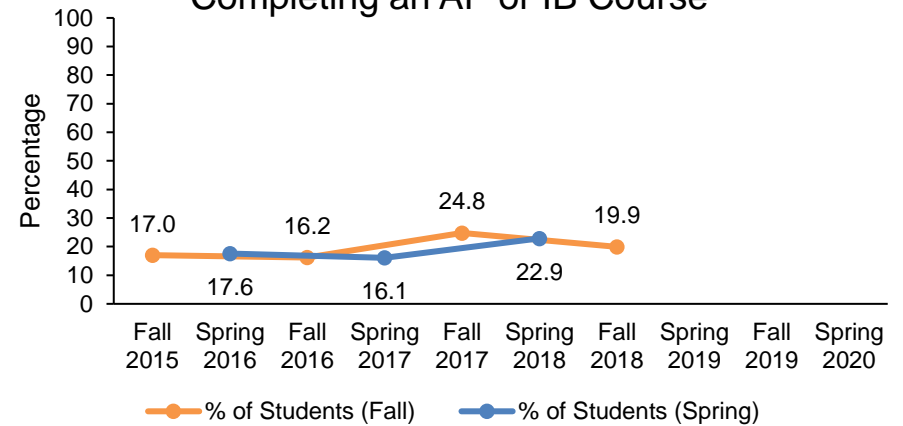
Goal Monitoring Report – February 2019

Goal Progress Measure 2.2 Achieve 180 Data

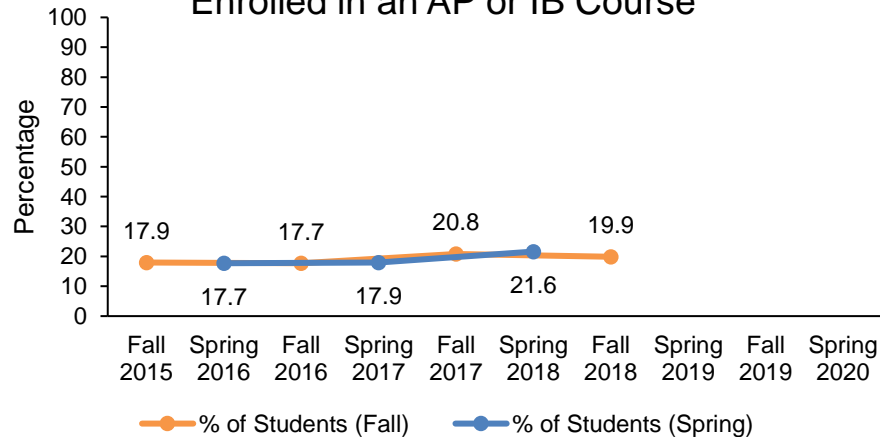
A180 Office (36 Campuses)
Percentage of Students
Enrolled in an AP or IB Course



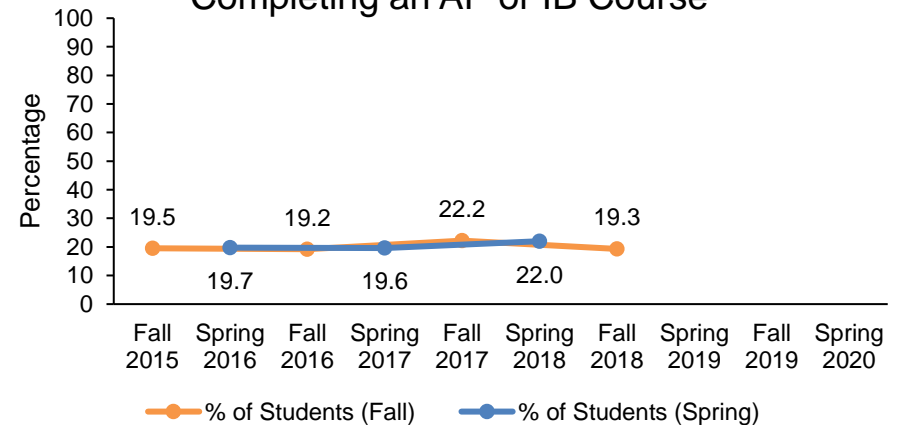
A180 Office (36 Campuses)
Percentage of Students
Completing an AP or IB Course



Tier 3 (12 Campuses)
Percentage of Students
Enrolled in an AP or IB Course



Tier 3 (12 Campuses)
Percentage of Students
Completing an AP or IB Course



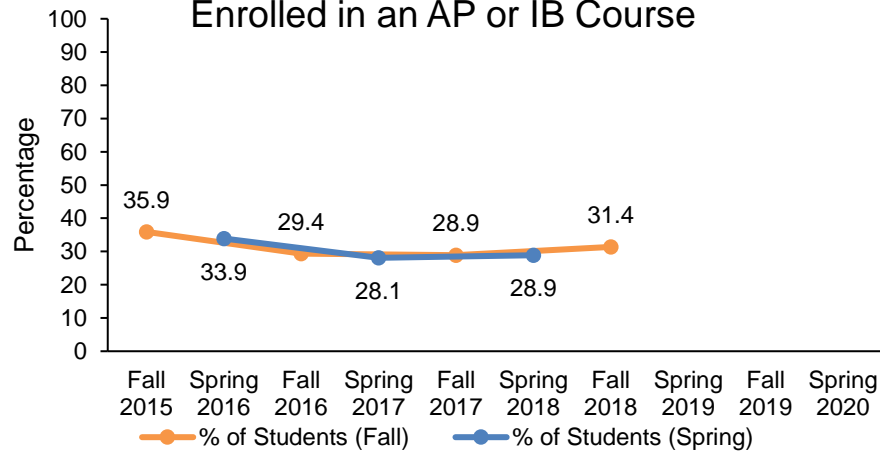
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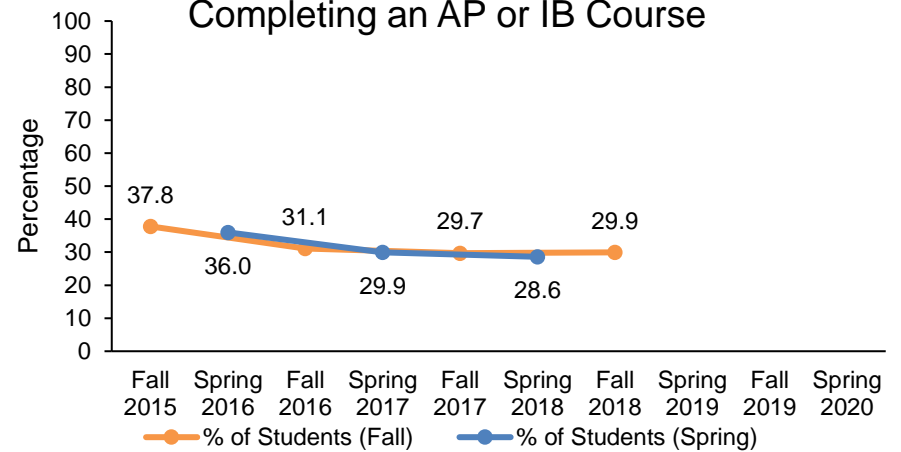
Goal Monitoring Report – February 2019

Goal Progress Measure 2.2 Achieve 180 Data (Cont.)

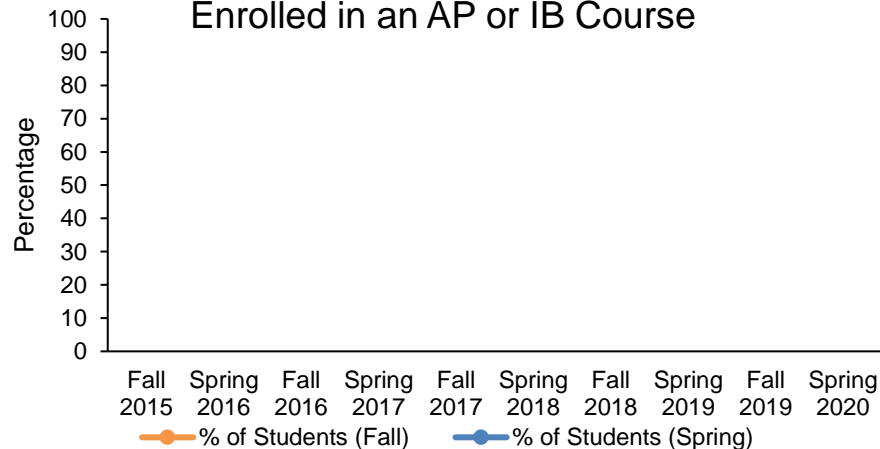
A180 Feeders (17 Campuses)
Percentage of Students
Enrolled in an AP or IB Course



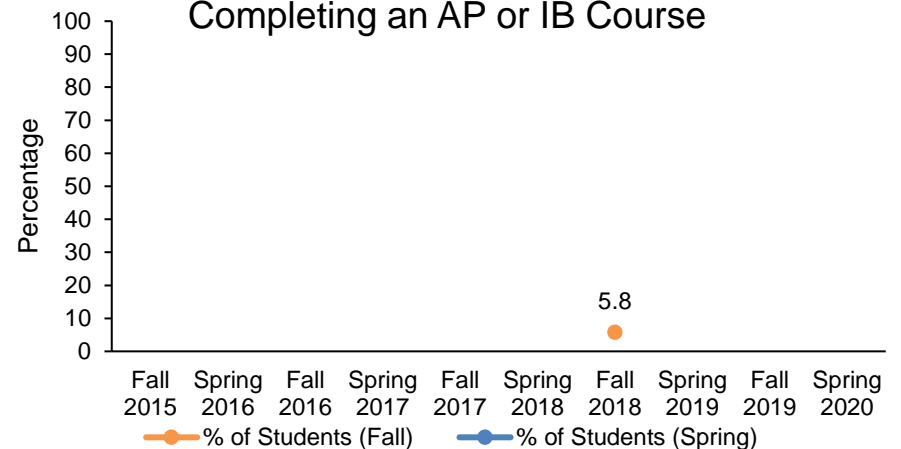
A180 Feeders (17 Campuses)
Percentage of Students
Completing an AP or IB Course



Special Education Students
Percentage of Students
Enrolled in an AP or IB Course



Special Education Students
Percentage of Students
Completing an AP or IB Course



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – February 2019

Goal Progress Measure 2.3 – February 2019	Evaluation																																				
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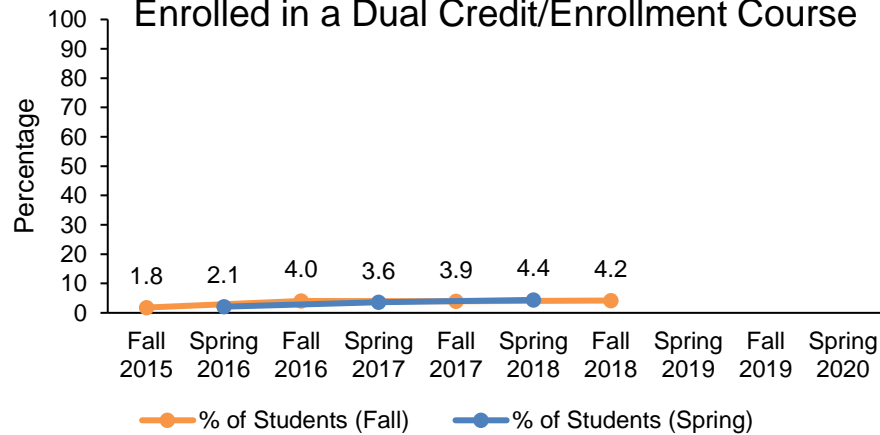
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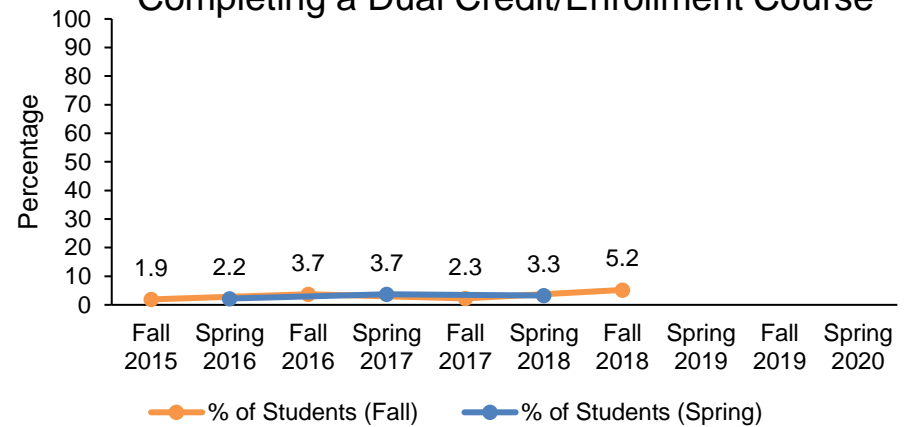
Goal Monitoring Report – February 2019

Goal Progress Measure 2.3 Achieve 180 Data

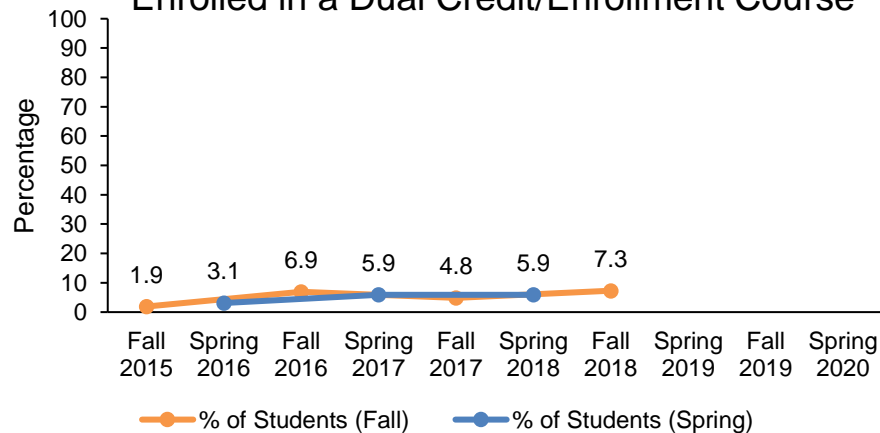
A180 Office (36 Campuses)
Percentage of Students
Enrolled in a Dual Credit/Enrollment Course



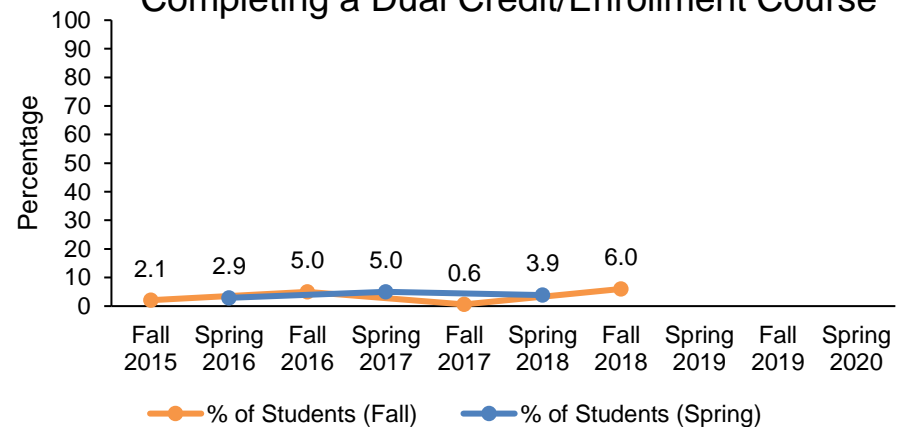
A180 Office (36 Campuses)
Percentage of Students
Completing a Dual Credit/Enrollment Course



Tier 3 (12 Campuses)
Percentage of Students
Enrolled in a Dual Credit/Enrollment Course



Tier 3 (12 Campuses)
Percentage of Students
Completing a Dual Credit/Enrollment Course



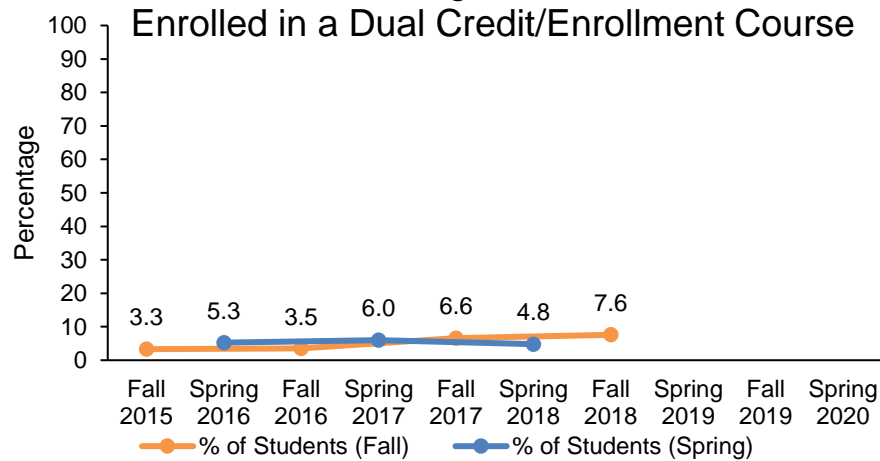
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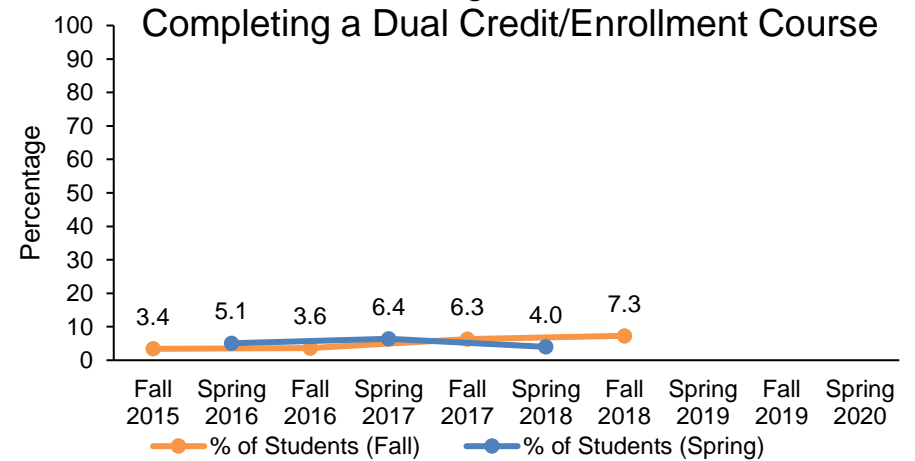
Goal Monitoring Report – February 2019

Goal Progress Measure 2.3 Achieve 180 Data (Cont.)

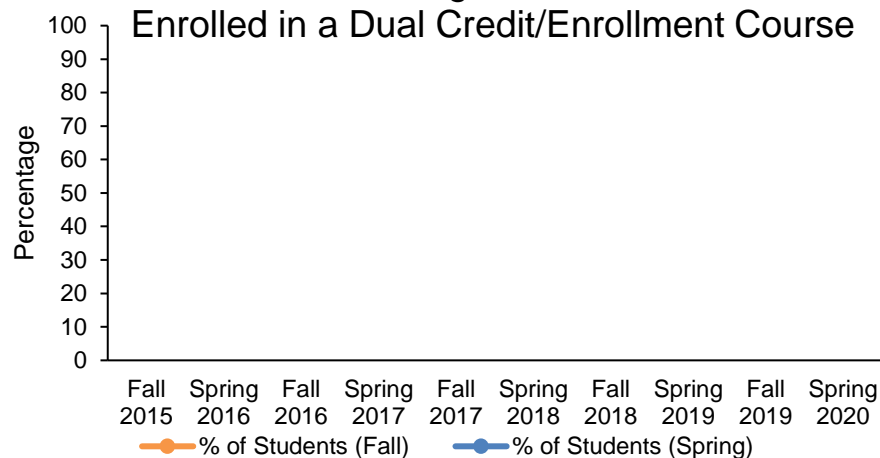
A180 Feeders (17 Campuses) Percentage of Students



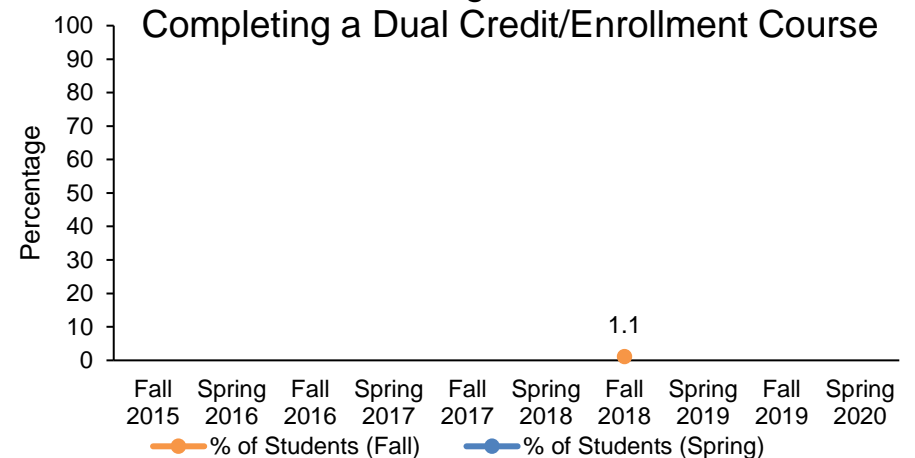
A180 Feeders (17 Campuses) Percentage of Students



Special Education Students Percentage of Students



Special Education Students Percentage of Students



Goal Monitoring Report – February 2019

Goal 2 - Superintendent's Response

The **Career Readiness Department** has worked diligently with high school campuses to ensure that each career pathway is aligned to industry standards. By ensuring students complete a Personal Graduation Plan (PGP) we will continue to increase the number of students enrolling in and completing CTE courses/pathways. The department has expanded efforts to market and advise students on Career and Technical Education program options across the district. Additionally, the Career Readiness Department has expanded professional development opportunities to CTE teachers in order to ensure that they have the instructional skill sets to meet the needs of our students.

For the 2018–2019 school year, the Career Readiness Department has established CTE Advisor positions that will centralize CTE PEIMS coding and assist campuses with academic advising. This effort will ensure data quality at each campus for PGP and CTE purposes. The CTE Advisors will also provide guidance and career information to students seeking entrance into the workforce directly after high school.

Career and Technical Education courses and industry-aligned certifications have taken on a central role in state accountability standards. As a result, classroom rigor and student performance expectations have become just as important as core academic courses. This has influenced the classroom dynamic, which has impacted the percentage of students successfully completing CTE courses.

The **Innovation and Postsecondary Programming Department (IPP)** continues to support specific programming to earn college credit. The newly developed department within Strategy and Innovation supports campuses with analyzing CCMR data to develop strategies related to postsecondary programming. Principals are implementing campus specific plans to further improve performance and completion in AP, IB, Dual Credit and Dual Enrollment courses, which will result in more students earning college credit. Additionally, the IPP Department is implementing multiple strategies to support teachers and students, including professional development for teachers, centralized AP Academies that prepares students for the AP exam, a student ambassador program, and dual credit advising sessions. These strategies are intended to increase accessibility, eligibility and ultimately successful completion of college-level coursework.

The **Office of Special Education Services (OSES)** will provide training for special education and general education teachers on the implementation of designated supports and accommodations to increase the enrollment of students with disabilities in CTE, AP, IB and Dual Credit courses. Additionally, Special Education Department Chairpersons, Transition Coaches, Program Specialists and Sr. Managers will increase collaboration with the Strategy and Innovation Office and Office of School Choice to promote greater awareness of, access to and success in CTE, AP, IB and Dual Credit courses for students with disabilities.

CTE, AP, IB and Dual Credit courses require students to access the grade level curriculum. OSES has increased interventions to support literacy and increase reading fluency to master course content and promote success.

Office of the Board of Education
Board of Education Meeting of February 14, 2019

Diana Davila, President and District VIII Trustee

SUBJECT: APPROVAL FOR THE BOARD OF EDUCATION TO APPOINT TRUSTEES TO SERVE AS REPRESENTATIVES TO OTHER ORGANIZATIONS FOR ONE- OR MULTI-YEAR TERMS

Members of the Houston Independent School District (HISD) Board of Education serve as representatives to various internal and external organizations. The HISD Board of Education is seeking approval to appoint trustees to these and other organizations for one- or multi-year terms pursuant to BDB(LOCAL).

A list of committees and appointments is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the appointment of trustees to serve as representatives to other organizations for one- or multi-year terms, effective February 15, 2019.

HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION 2019 BOARD COMMITTEE APPOINTMENTS

Trustee	Officer	#1	#2	#3	#4
Diana Dávila	President	Public Facility Corporation	HISD Foundation		
Holly Maria Flynn Vilaseca	First Vice President	Mexican-American School Boards Association Board of Directors	Federal Legislative Committee	Audit Committee	Public Facility Corporation
Elizabeth Santos	Second Vice President	State Legislative Committee	Board Monitoring System/Policy Committee	Gulf Coast Area Association of School Boards	
Sergio Lira	Secretary	Board Monitoring System/Policy Committee	Council of Great City Schools		
Sue Deigaard	Assistant Secretary	State Legislative Committee	Audit Committee	Board Monitoring System/Policy Committee	
Wanda Adams		Federal Legislative Committee	Harris County Appraisal District	Texas Association of School Boards Alternate	
Jolanda Jones		Public Facility Corporation			
Rhonda Skillern-Jones		Texas Association of School Boards Board of Directors	State Legislative Committee	Council of Urban Boards of Education Steering Committee	
Anne Sung		Audit Committee	Texas Association of School Boards Delegate		

Office of the Board of Education
Board of Education Meeting of February 14, 2019

Jolanda Jones, District IV Trustee, Wanda Adams, District IX Trustee
Rhonda Skillern-Jones, District II Trustee

**SUBJECT: SUSPENSION OF THE SUPERINTENDENT SEARCH UNTIL AFTER
THE TEXAS EDUCATION AGENCY INVESTIGATION AND ALL
APPEALS**

At its regular meeting on October 11, 2018, the Houston Independent School District (HISD) Board of Education approved a contract with Hazard, Young, Attea and Associates (HYA) to assist the board with its search for a superintendent of schools. Since that time, the board has worked with HYA to develop a timeline for completion of the search. On January 22, 2019, the HISD received notice from the Texas Education Agency (TEA) of a Special Accreditation Investigation (SAI) concerning board governance and Texas Open Meetings Act allegations. The purposes of this item are to approve the suspension of the superintendent search until the completion of TEA's SAI and all related appeals, and to authorize payment of HYA for any approved expenses incurred to date, pursuant to the terms of the October 11, 2018, contract with HYA.

COST/FUNDING SOURCE(S): No additional costs are incurred by this action. Payment to HYA is for costs previously approved by the board.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the suspension of the superintendent search until completion of TEA's January 22, 2019, SAI and all related appeals, and authorizes payment of HYA for any approved expenses incurred to date, pursuant to the terms of the October 11, 2018, contract with HYA, effective February 15, 2019.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

**SUBJECT: ADOPTION OF RECOMMENDED INSTRUCTIONAL MATERIALS FOR
SCHOOL YEAR 2019–2020**

The Texas State Board of Education (SBOE) issued Proclamation 2019 in April 2017, calling for instructional materials for English language arts and reading, grades K–8; Spanish language arts and reading, grades K–6; spelling (English and Spanish), grades 1–6; handwriting (English and Spanish), grades K–5; English Learners Language Arts, grades 7–8; and Personal Financial Literacy. Proclamation 2019 specifies the Texas Essential Knowledge and Skills (TEKS) against which materials are evaluated. Instructional materials under Proclamation 2019 were adopted by the SBOE in November 2018 for use in classrooms starting with the 2019–2020 school year.

To fund purchases of instructional materials and technology in support of TEKS-based instruction, the Texas Legislature provides school districts every two years with an instructional materials allotment (IMA). Districts may purchase SBOE-adopted instructional materials or choose to purchase other materials, if the district can document that students have the resources necessary to address all the state standards for a course or grade-level content area. The Texas Commissioner of Education determines the amount of each district's biennial IMA after the state budget has been approved by the legislature and signed by the governor.

Houston Independent School District (HISD) Board Policy EFAA(LOCAL) requires the district to establish an Instructional Materials Allotment Team (IMAT) to select instructional materials for purchase with IMA funds. The IMAT evaluates recommendations made by district instructional materials review committees of teachers; reviews feedback on materials from parents, educators, and community members; aligns proposed purchases to district priorities and standards; and ensures that support for TEKS-based instruction is appropriately addressed for the benefit of all students. The IMAT submits its selection of instructional materials to the HISD Board of Education for consideration and action at a public meeting of the board per 19 TAC §66.104.(a).

Based on the recommendations of the IMAT, HISD proposes to adopt the instructional materials listed below starting with the 2019–2020 school year.

- K–5 English Language Arts and Reading (ELAR) Publisher—NameHoughton
Mifflin Harcourt
- K–5 Spanish Language Arts and Reading (SLAR) Publisher—NameHoughton
Mifflin Harcourt

- K–5 Handwriting (English and Spanish) Without Tears ~~Publisher~~ ~~Name~~ Learning
- 1–5 Spelling (English and Spanish) Mifflin Harcourt (core) ~~Publisher~~ ~~Name~~ Houghton
- 6–8 English Language Arts and Reading Education, Inc., publishing as Scott Foresman ~~Publisher~~ ~~Name~~ Pearson
- 7–8 English Learners Language Arts (ELLA) Hill School Division ~~Publisher~~ ~~Name~~ McGraw-
- High School Personal Financial Literacy (PFL) Name Goodheart-Willcox Company ~~Publisher~~

COST/FUNDING SOURCE(S): The total cost for this purchase is not expected to exceed \$22,500,000, which comes from the IMA to be issued by the Texas Education Agency for the 2019–2020 and 2020–2021 school years.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Special Revenue	4100000000	1090800003	PS11110000000000	6321000000	600000002793	\$22,500,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three HISD goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education adopts the instructional materials recommendations of the district's Instructional Materials Allotment Team for school year 2019–2020, effective February 15, 2019.

Proclamation 2019 Executive Summary

Instructional Materials Adoption for K-8 Language Arts & Reading and HS Personal Financial Literacy

Overview

The Texas State Board of Education (SBOE) issued Proclamation 2019 to solicit instructional materials for use in K-8 language arts and reading classes and in high school personal financial literacy classes starting in the fall of 2019. After a review of the proposed materials by educators and other experts that included an analysis of alignment between a set of materials and the Texas Essential Knowledge and Skills (TEKS), the SBOE adopted materials in November 2018 that satisfied state law. To fund the purchase of these and other instructional materials, Texas provides to public school districts every two years an Instructional Materials Allotment (IMA). As part of HISD's response to Proclamation 2019, the district established district committees of highly qualified teachers nominated by their principals to review the materials being considered for adoption. The consensus recommendations of the committees have been reviewed by a central office team and are now offered to the district's Board of Trustees for consideration.

Materials to be adopted by HISD

- English Language Arts and Reading (ELAR), grades K-8
- Spanish Language Arts and Reading (SLAR), grades K-5
- Spelling (English and Spanish), grades 1-5
- Handwriting (English and Spanish), grades K-5
- English Learners Language Arts (ELLA), grades 7-8
- Personal Financial Literacy (PFL), high school course

Adoption Timeline

- ✓ Principals nominate teachers for district review cmtes 9/24/2018 – 10/9/2018
- ✓ Publisher orientation 10/4/2018, South Field Office
- ✓ District teacher review cmtes selected, nominees informed 10/9/2018 – 10/19/2018
- ✓ Public viewing of instructional materials 10/15/2018 – 10/26/2018, HMW ESC
- ✓ Public input www.surveymonkey.com/r/Proclamation2019 10/15/2018 – 12/2/2018
- ✓ Publisher hearings with district teacher review cmtes 10/29/2018, HELC, 10725 Mesa Dr
- ✓ Analysis of proposed materials by review cmtes, final ranking 10/30/2018 – 12/20/2018
- ✓ IT, Special Education, and district IMAT conduct district review ... 1/8/2019 – 1/17/2019
- District IMAT's recommendations submitted to HISD Board 1/17/2019
- HISD Board meeting and public hearing 2/14/2019
- Newly adopted instructional materials ordered Spring 2019

District Teacher Review Committees

- 48 teachers were nominated by principals and submitted applications; 37 teachers participated and contributed to the final evaluations. The teachers represented every Trustee district and every School Office. Teachers evaluated publisher submissions using a common rubric that addressed TEKS-alignment and the degree to which materials –
 - created a deep understanding of content and skills;
 - supported a student-centered approach to learning for all students, including students with disabilities, English learners, and students needing intervention and/or acceleration;
 - incorporated aligned, authentic assessment;
 - provided appropriate support for teachers; and
 - employed technology to enhance teaching and learning.
- 18 Curriculum and Development staff members facilitated the reviews with support from Multilingual, Special Education, Advanced Academics, and IT.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Academic Services
Noelia Longoria, Interim Chief Academic Officer

SUBJECT: INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE HOUSTON INDEPENDENT SCHOOL DISTRICT TO PROVIDE ON-SITE INSTRUCTION TO ELIGIBLE INMATES AT THE HARRIS COUNTY JAIL

The Houston Independent School District (HISD) requests that the Board of Education authorize the superintendent of schools or a designee to negotiate and execute an interlocal agreement between Harris County and HISD providing for on-site instruction to eligible inmates incarcerated at the Harris County jail, located at 1200 Baker St., Houston, Texas, during the 2018–2019 academic year. The parties agree that a public purpose (reducing recidivism by facilitating the education of inmates) will be served by the district providing such instructional services. Neither HISD nor the county will appropriate any funds pursuant to this interlocal agreement.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports, Core Initiative 4: Data-Driven Accountability, and Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement between Harris County and HISD, effective February 15, 2019 for 2018–2019 school year.

BOARD AGENDA ITEM EXPLANATORY SHEET

AGENDA ITEM	TITLE (SUBJECT)	SCHEDULED MEETING
	INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE HOUSTON INDEPENDENT SCHOOL DISTRICT TO PROVIDE ON-SITE INSTRUCTION TO ELIGIBLE INMATES AT THE HARRIS COUNTY JAIL	February 14, 2019
INITIATED BY: Office of Legal Services – Elneita Hutchins-Taylor, General Counsel		
<p>BACKGROUND:</p> <p>This is an annual request to enter into an Interlocal Agreement between Harris County and the District in providing on-site instruction to eligible inmates incarcerated at the Harris County jail. This Interlocal Agreement complies with state law in providing educational services to eligible inmates.</p> <p>This agenda item authorizes the District to provide classroom instruction through certified teaching staff to eligible inmates.</p>		
<p>OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY:</p> <p>None</p>		
<p>ADMINISTRATIVE PROCEDURES REQUIRED: This item does not require consultation.</p>		

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Business Operations
Brian Busby, Chief Operating Officer

SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A CONSTRUCTION CONTRACT FOR NEW EXTERIOR HYDRAULIC PASSENGER ELEVATOR AT HOUSTON ACADEMY FOR INTERNATIONAL STUDIES HIGH SCHOOL

In 2009, the Houston Independent School District (HISD) Houston Academy for International Studies (HAIS) relocated to the former J. Will Jones Elementary School (ES) site at 1810 Stuart, Houston, Texas 77004.

The original Jones ES building was constructed in 1980 and the scope of work did not include an elevator. The installation of an elevator will allow people with disabilities to move independently throughout the campus and bring this facility into compliance with Texas Accessibility Standards.

This project was publicly advertised on November 17 and November 24, 2018. An on-site pre-proposal meeting was conducted on November 27, 2018. There were four addendums issued prior to receiving bids. On January 10, 2019, the district received bids from the following two responsive contractors:

Gadberry General Contracting & Construction
Prime Contractors Incorporated

After evaluation in accordance with the procedures approved by the HISD Board of Education, Gadberry General Contracting & Construction was determined to be the highest-ranked, best-value proposer. Therefore, it is recommended this contractor be awarded a contract for the installation of a two-stop exterior hydraulic passenger elevator for the HAIS campus.

Approval of this item will authorize the superintendent of schools or a designee to negotiate and execute a contract not to exceed the identified cost.

The requested amount is as follows:

Highest-Ranked Firm	Base Bid and Applicable Alternates	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
Gadberry General Contracting & Construction	\$586,623	\$58,662	\$645,285	100%

COST/FUNDING SOURCE(S): The total cost shall not exceed \$645,285 and will be funded by General funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/WBS	Amount
General Fund	1993010011	1014348000	PS51990000000000	6299000000	N/A	\$645,285

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a construction contract with Gadberry General Contracting & Construction for a new exterior hydraulic passenger elevator at HAIS, effective February 15, 2019.

Executive Summary-February 2019 Board Agenda Item
 Construction Contract Award Recommendation
**Houston Academy for International Studies High School:
 Installation of a New Hydraulic Passenger Elevator**

14 February 2019

Project Scope:

Installation of a 2-stop exterior hydraulic passenger elevator.

Project Status:

Bidding and Negotiation Phase: 85%

Cost Summary:

Base Bid and Applicable Alternates	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
\$586,623	\$58,662.00	\$645,285.00	100%

Summary of Design and Construction Work:

- **Assessment Confirmed the Need for Structural Repair:** The existing building of Houston Academy International Studies High School was constructed back in 1980. An elevator was not included in the original scope. This elevator will allow people with disabilities to move independently throughout the campus and bring this facility into compliance with Texas Accessibility Standards (TAS).
- **Documents Prepared and Issued for Bid:** Construction documents were prepared by IDG Architects in fall 2018 and bid documents were issued in the fall of 2018. Two responsive bids were received on January 10, 2019.
- **Scope of Construction Work:** Installation of a New Exterior Hydraulic Passenger Elevator on the campus.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Business Operations
Brian Busby, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A
CONSTRUCTION CONTRACT FOR STRUCTURAL REPAIRS AT
HOBBY ELEMENTARY SCHOOL**

A recent assessment of William Hobby Elementary School (ES) confirmed the need for structural repair due to compromised structural integrity of the load bearing components of the roof assembly.

This project was publicly advertised on November 17 and November 24, 2018. An on-site pre-proposal meeting was conducted on November 27, 2018. There was one addendum issued prior to receiving bids. On December 20, 2018, the district received a bid from one responsive contractor:

Gadberry General Contracting & Construction

After evaluation in accordance with the procedures approved by the Houston Independent School District (HISD) Board of Education, Gadberry General Contracting & Construction was determined to be the best-value proposer. Therefore, it is recommended this contractor be awarded a contract for the structural repairs at Hobby ES.

Approval of this item will authorize the superintendent of schools or a designee to negotiate and execute a contract not to exceed the identified cost.

The requested amount is as follows:

Highest-Ranked Firm	Base Bid and Applicable Alternates	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
Gadberry General Contracting & Construction	\$491,072	\$49,107	\$540,179	100%

COST/FUNDING SOURCE(S): The total cost shall not exceed \$540,179 and will be funded by General Funds.

Fund Source	Fund	F Cost Center	Functional Area	General Ledger	Internal Order/WBS	Amount
General Fund	1993010011	1012175000	PS51990000000000	6299000000	N/A	\$540,179

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a construction contract with Gadberry General Contracting & Construction for the structural repairs at William Hobby ES, effective February 15, 2019.

Executive Summary-February 2019 Board Agenda Item Construction Contract Award Recommendation **Hobby Elementary School: Structural Repairs**

14 February 2019

Project Scope:

Structural repairs

Project Status:

Bidding and Negotiation Phase: 100%

Cost Summary:

Base Bid and Applicable Alternates	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
\$491,072.00	\$49,107.00	\$540,179.00	100%

Summary of Design and Construction Work:

- **Assessment Confirmed the Need for Structural Repair:** Major structural issue was observed throughout the building of rotten and decaying material at various locations on the structural beams. The rotten wood beams not only affect the structural integrity of the load bearing portion of the building; but also result in bouncy roof, and limited durability and serviceability of the structural system.
- **Documents Prepared and Issued for Bid:** Construction documents were prepared by concept engineers in spring 2018 and bid documents were issued in the fall of 2018. One responsive bid was received on December 20, 2018.
- **Scope of Construction Work:** Structural repairs at various locations throughout the building.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Business Operations
Brian Busby, Chief Operating Officer

SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE HOUSTON INDEPENDENT SCHOOL DISTRICT TO PROVIDE ACTIVE SHOOTER TRAINING FOR HARRIS COUNTY SHERIFF'S OFFICE DEPUTIES AND HOUSTON INDEPENDENT SCHOOL DISTRICT POLICE OFFICERS AT THE FORMER CHATHAM ELEMENTARY SCHOOL FACILITY

The Houston Independent School District (HISD) Police Department is committed to achieving excellence in public safety by ensuring an environment where students feel safe to learn, employees feel safe to work, and the community is confident in the safety of the district.

In an effort to ensure coordinated, timely, and effective responses in the event of an emergency, the HISD Police Department is seeking to enter an interlocal agreement with Harris County to conduct active-shooter training for both Harris County Sheriff's Office deputies and HISD police officers at the former Chatham Elementary School (ES) facility located at 8110 Bertwood, Houston, Harris County, Texas 77016.

The purpose of this training is to prepare law enforcement officers to effectively respond to an active shooter situation. Conducting training drills will allow the HISD Police Department to assess its emergency preparedness and evaluate the coordination and rapid responses of the department's campus and patrol operations.

The parties agree that a public purpose will be served by this interlocal agreement. Neither HISD nor Harris County will appropriate any funds pursuant to this interlocal agreement.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend an interlocal agreement with Harris County to provide active shooter training at the former Chatham ES facility located at 8110 Bertwood, Houston, Harris County, Texas 77016, for one year following the effective date of the agreement.



HOUSTON INDEPENDENT SCHOOL DISTRICT POLICE DEPARTMENT

3500 Tampa, Houston, TX 77021
TEL (713) 842-3715 • FAX (713) 842-3752



H.3.a

Paul S. Cordova

Chief of Police

Lucretia Rogers

Assistant Chief of Police

Executive Summary for Interlocal Agreement with Harris County Sheriff's Office

The HISD Police Department agrees to allow the Harris County Sheriff's Office to use its facility located at 8110 Bertwood Dr. (formerly Chatham Elementary) for Active Shooter training at no charge. The Harris County Sheriff's Office agrees to allow HISD Police Officers to train with them as needed at no charge. The Harris County Sheriff's Office will be bringing their own training equipment and agrees to hold the district harmless should anyone be injured during training. In the unlikely event there is property damage, the Harris County Sheriff's Office agrees to reimburse HISD for any repairs needed. There will be proper notifications and signage to the surrounding neighborhood whenever training is taking place.

"Safety Above All Else"

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Business Operations
Brian Busby, Chief Operating Officer

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND AN
INTERLOCAL AGREEMENT WITH LOWER COLORADO RIVER
AUTHORITY**

Chapter 44, section 44.031(a)(4) of the Texas Education Code, and Chapter 791, Subchapter B, Section 791.011 of the Government Code allow the use of interlocal agreements for the acquisition of goods and services, while still complying with the Education Department General Administrative Regulations 2 Code of Federal Regulations 200.

An interlocal agreement between the Houston Independent School District (HISD) and the Lower Colorado River Authority (LCRA) allows the programming of each other's specific public safety radio system talk groups to enhance regional radio interoperability for both entities. The HISD Board of Education has authorized the administration to enter into other interlocal agreements with other agencies which provide services that benefit the district in obtaining various goods and services. LCRA and HISD shall not charge each other any fees for the use of their talk groups, but each party will bear the cost of maintaining its end of the Inter Subsystem Interface (ISSI).

An interlocal agreement with LCRA will allow HISD to enhance public safety operations and coordinate efforts between HISD and LCRA to reduce the likelihood of public radio system interference within the region.

Benefit to HISD:

When students are transported out of Houston the district loses two-way radio coverage. The use of cellular phones is against HISD policy. This agreement will enable HISD buses to turn to a different talk group that would allow radio coverage to San Antonio and Austin, Texas. This will improve communications and safety for students and staff.

Benefit to LCRA:

When LCRA authorized vehicles come into the HISD coverage area, they would be able to turn to a talk group that would enable them to communicate with their dispatchers throughout the Houston and Galveston areas.

A copy of the interlocal agreement is on file in Board Services.

COST/FUNDING SOURCE(S): There is no fee to participate in this interlocal agreement and either party may terminate this agreement. The ISSI has already been

purchased as part of the request for proposal (RFP) for the two-way radio upgrade. Services rendered under the agreement, including the cost for one T1 line at Northwest Transportation Center, will be paid from existing budgeted funds.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, amend, and execute an interlocal agreement with LCRA, effective February 15, 2019.

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Business Operations | Facilities Services Administration
228 McCarty Building 17 Suite 202 • Houston, Texas 77029

Nicole Ware Barnett

General Manager, Facilities Services & Maintenance Operations
Tel: 713-556-1434 • NWARE@houstonisd.org

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www.twitter.com/HoustonISD

December 5, 2018

TO: Alishia Jolivette
Officer, Facilities Services

FROM: Nicole Barnett
General Manager, Facilities Services & Maintenance Operations

SUBJECT: EXECUTIVE SUMMARY – Lower Colorado River Authority (LCRA) Interlocal Agreement

OVERVIEW

Lower Colorado River Authority and Houston Independent School District request the approval to enter into an agreement to interoperate radio systems on a limited basis.

- The purpose of this procurement request is to execute the Interlocal agreement between Houston Independent School District (HISD), and Lower Colorado River Authority (LCRA).
- The Inter Sub System Interface (ISSI) has already been purchased as part of the RFP for the 2 Way Radio Upgrade (RFP 15-11-02).
- Cost to HISD is for the purchase of one T1 line, which will be installed at Northwest Transportation Center is \$6,471.36 per year X 3 years for a grand total of **\$19,414.08. This cost is currently covered under the IT Department.**
- There are no charges between HISD and LCRA for this agreement. Either party can terminate this agreement

BACKGROUND

When buses go out of the HISD radio systems coverage area, all communication is lost. The use of cellular phones is against HISD policy. This agreement will allow buses to communicate all the way to San Antonio and Austin areas. This will improve communications and safety for students and staff.

REQUIREMENTS

- T1 Private Line
- NPA/NX 713681 – Location A: 6351 Pinemont, Houston, TX 77092
- NPA/NX 512285 – Location Z: 3505 Montopolis Road, Austin, TX 78744
- Cost: \$539.28 per month X 12 months = \$6,471.36 per year

BENEFITS AND DETAILS**Benefit to HISD**

When students are transported outside of the coverage area, HISD radio system loses 2-way radio coverage, around the approximate area of Bellville, TX, just west of Katy, TX. This agreement will enable HISD buses to turn to a different talk group when they lose coverage on their talk group. The LCRA coverage area will allow HISD to switch to a talk group that would give them 2-way radio coverage to the San Antonio, TX and Austin, TX areas.

Benefit to LCRA

When LCRA authorized vehicles come into the HISD coverage area, they would be able to turn to a talk group that would enable them to communicate with their dispatchers throughout the Houston and Galveston areas.



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ARTICLE III
OBLIGATIONS AND RIGHTS OF HISD

- A. HISD grants to LCRA the right to program the specific public safety radio system talkgroups listed below (known collectively as "HISD Talkgroups") which are licensed to HISD:

GID NUMBER	NAME
60817	HISD1
60818	HISD2
60819	HISD3
60820	HISD4

- B. LCRA shall utilize HISD Talkgroups for the purposes of enhanced interoperability of their respective communications systems consistent with the purposes outlined in the recitals and terms of this Agreement.
- C. HISD is not assigning or conveying rights to any license for HISD Talkgroups hereunder and HISD shall remain the licensee for HISD Talkgroups.

ARTICLE IV
OBLIGATIONS AND RIGHTS OF LCRA

- A. LCRA grants to HISD the right to program the specific public safety radio system talkgroups listed below (known collectively as "LCRA Talkgroups") which are licensed to the LCRA:

GID NUMBER	NAME
7	LC_CM_1
8	LC_CM_2
9	LC_CM_3
10	LC_CM_4
11	LC_CM_5
20	LC_TOCC
6518	PUB_CM1
6519	PUB_CM2
6520	FIRE_CM1
6521	FIRE_CM2
6522	FIRE_CM3
6505	GCI1
6506	GCI2
6507	GCI3

- B. HISD shall utilize LCRA Talkgroups for the purposes of enhanced interoperability of their respective communications systems consistent with the purposes outlined in the recitals and terms of this Agreement.
- C. LCRA is not assigning or conveying rights to any license for LCRA Talkgroups hereunder and LCRA shall remain the licensee for LCRA Talkgroups.

Budget String – Account Information:

Cost/Funding Source: GF1- Various Schools and/or Department Budgets.

Budget Amount/Award Value:

Please let me know if you have any questions or require additional information.


 Nicole Barnett, General Manager
 Fleet Services & Maintenance Operations

DAILEY-WELLS**BID SUMMARY****Dailey and Wells Communications, Inc.**

Houston ISD RFP No. 15-11-02

P25 Phase II, 8 Talk-Path Solution

Core Solution	\$	345,405.75
Infrastructure (3 Multi-Site, 8 Talk Paths each)	\$	923,945.00
Installation, 5-year maintenance plan		included
	\$	1,269,350.75

Department User Radios

Alarm & Communications	\$	361,971.00
Transportation	\$	4,294,815.70
Furniture	\$	139,467.80
Warehouse	\$	141,221.60
Food	\$	475,675.70
Installation, 5-year maintenance plan		included
	\$	5,413,151.80

Total All Above Items \$ 6,682,502.55

Trade-In, Discounts, Incentives \$ (1,700,000.00)

Grand Total Base Bid* \$ **4,982,502.55**

*All above items bid "All or None"

Options (not included above)

Williams Tower Antenna System Replacement	\$	55,000.00
Chase Tower Antenna System Replacement	\$	45,000.00
Richland Antenna System Replacement	\$	65,000.00
North Forest P25 Site + Simulcast Upgrade**	\$	380,000.00
North Forest Tower, Shelter, UPS, Gen, Civils	\$	100,000.00
P25 ISSI Server (HISD Side)	\$	80,000.00
5 Talk Path P25 ISSI to Montgomery Co.	\$	55,000.00
5 Talk Path P25 ISSI to LCRA	\$	55,000.00

**Simulcast upgrade required for channel avail.

835,000.00

CERTIFIED PRICING AND OFFER:

Dailey and Wells Communications, Inc.

Richard Wells, President 3 MAR 2016

Budget
InfoGF1-5199 51-6639
\$ 6,457,095.50

698-99-073 999

5,817,502.50

Dwayne,

Please validate. I have removed the lines from the police department and north forest area.

T1 Pricing Contract: DIR-TEX-AN-NG-CTSA-005 ECATS: 20110701-0334								
Qty	Product	NPA/NX X	Location A	NPA/NX X	Location Z	24 Month		
1	T1 Private Line	713681	6351 Pinemont Houston 77092	713622	2800 Post Oak Blvd Houston, 77056	335.56	12.00	\$ 4,026.72
1	T1 Private Line	713681	6351 Pinemont Houston 77092	713222	600 Travis Houston, 77002	335.56	12.00	\$ 4,026.72
1	T1 Private Line	713681	6351 Pinemont Houston 77092	281437	4124 Texas Parkway Missouri City, 77489	395.48	12.00	\$ 4,745.76
1	T1 Private Line	713681	6351 Pinemont Houston 77092	713944	405 Sgt. Ed Holcomb Blvd Conroe, 77304	395.48	12.00	\$ 4,745.76
1	T1 Private Line	713681	6351 Pinemont Houston 77092	512285	3505 Montopolis Rd Austin, 78744	539.28	12.00	\$ 6,471.36
1	T1 Private Line	713622	2800 Post Oak Blvd Houston, 77056	713222	600 Travis Houston, 77002	335.56	12.00	\$ 4,026.72
1	T1 Private Line	713681	6351 Pinemont Houston 77092	713633	5820 E. Little York, Houston TEXAS 77016	335.56	12.00	\$ 4,026.72
								\$32,069.76
								50%
								\$16,034.88
	Removed							
1	T1 Private Line	713681	6351 Pinemont Houston 77092	713747	3500 Tampa St, Houston, 77021	395.48	12.00	4745.76
1	T1 Private Line	713681	6351 Pinemont Houston 77092	713633	10725 Mesa Dr Houston, 77078	335.56	12.00	4026.72

From: Gilhousen, Scott

Sent: Wednesday, January 25, 2017 11:00 AM

To: Bolden, Dwayne D

Subject: FW: HISD T1 Lines

Dwayne,

Here is the cost of what the line will cost. This is a yearly cost of about \$41,000 a year that has to be funded. How do you want to handle? You can call me on my cell [REDACTED].

T1 Pricing Contract: DIR-TEX-AN-NG-CTSA-005
ECATS: 20110701-0334

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective February 15, 2019.

Approval of Purchases Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-09-07 – RFP / Distribution Services – (Carroll-Johnson) – (Busby)
Project Description	The purpose of this contract is to obtain delivery services to include in-district routes between various sites, or routes to and from locations outside of the district. The projected cost is expected not to exceed \$2,000,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor and awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	79/3
Project Term	The contract term is from February 15, 2019, through February 14, 2020, with three one-year renewal options after the initial contract term, not to extend beyond February 14, 2023.
Amount not to Exceed (Project Term)	\$2,000,000

Budget Information					
Fund	7010010000	Fund		Fund	
Cost Center	5140833000	Cost Center		Cost Center	
Functional Area	AD35990000000000	Functional Area		Functional Area	
General Ledger	6299000000	General Ledger		General Ledger	
I/O	I/O	I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
A-Rocket Moving & Storage	A-100%	H
Solutions Logistics & Transportation	A-100%	T

Approval of Purchases Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-10-07 – RFP / Emergency Usage for Special Education Services, Material, Supplies, & Related Items – (James) – (Barajas)
Project Description	The purpose of this contract is to obtain emergency Special Education services, supplies, and materials. This contract will only be utilized in the event of an emergency declared by the Houston Independent School District (HISD) Board of Education. The average annual historical expenditure for this project has been \$1,588,542. The projected annual budget for this project is \$1,500,000, not to exceed \$7,500,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	249/13
Project Term	The contract term is from February 15, 2019, through February 14, 2020, with four one-year renewal options after the initial contract term, not to extend beyond February 14, 2024.
Amount not to Exceed (Project Term)	\$7,500,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
American Institute for Research	C-D	OS
Fun and Function	A-100%	OS
Kamico Instructional Media Inc.	A-100%	T
Lakeshore Learning Materials	C-D	OS
Mediscan Staffing Services	C-D	OS
NCS Pearson Inc	C-D	OS
Rally Education	C-D	OS
School Specialty	C-D	OS
Steps to Literacy	C-D	OS
Super Duper Publications	C-D	OS

Approval of Purchases Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-10-11 – RFP / Emergency Usage - Rental of Charter & School Bus Services – (Ford) – (Busby)
Project Description	The purpose of this contract is to obtain transportation services for students and district staff on an as-needed emergency basis, including transportation to and from school; University Interscholastic League (UIL) events; HISD games; parades; in-district and out-of-district travel; and other related transportation requirements. This contract will only be utilized in the event of an emergency declared by the HISD Board of Education. The projected annual budget for this project is \$1,400,000, not to exceed \$7,000,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	34/9
Project Term	The contract term is from February 15, 2019, through February 14, 2020, with four one-year renewal options after the initial contract term, not to extend beyond February 14, 2024.
Amount not to Exceed (Project Term)	\$7,000,000

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
A Ambassador Limousine & Transportation Inc.	C-D	H
Corporate Services International Corporation	C-D	H
GBJ Inc, dba AFC Transportation	C-28%	H
Huerta Bus Service	A-100%	H
Kerrville Bus/ Coach USA	C-D	H
Royal Carriages Limousines, Inc	C-D	H
Sam's Limousines and Transportation, Inc.	A-100%	H
Western Motorcoach, Inc.	A-100%	H

Approval of Purchases Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-11-22 – RFP / Consulting Services for Nutrition Services – (Giacaman) – (Busby)
Project Description	The purpose of this contract is to obtain consulting services for the Nutrition Services Department. The average annual historical expenditure for this project has been \$93,361.43. The projected annual budget for this project is \$200,000, not to exceed \$800,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	82/3
Project Term	The contract term is from February 15, 2019, through February 14, 2020, with three one-year renewal options after the initial contract term, not to extend beyond February 14, 2023.
Amount not to Exceed (Project Term)	\$800,000

Budget Information					
Fund	7010030000	Fund		Fund	
Cost Center	5140830000	Cost Center		Cost Center	
Functional Area	AD35990000000000	Functional Area		Functional Area	
General Ledger	6299000000	General Ledger		General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Schrupp Consulting LLC.	C-D	OT

Approval of Purchases Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-11-28 – RFP / Norm Referenced - Tests – (Isom) – (Longoria)
Project Description	The purpose of this contract is to obtain Norm-Referenced Tests to measure reading, language arts, and mathematics achievement in grades K–12 for the Student Assessment Department. The average annual historical expenditure for this project has been \$1,423,332. The projected annual budget for this project is \$1,710,000, not to exceed \$8,550,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	63/1
Project Term	The contract term is from February 15, 2019, through February 14, 2020, with four one-year renewal options after the initial contract term, not to extend beyond February 14, 2024.
Amount not to Exceed (Project Term)	\$8,550,000

Budget Information					
Fund	1993000000	Fund	1993000000	Fund	Various Schools and/or Departments
Cost Center	1060930000	Cost Center	1060930000	Cost Center	
Functional Area	PS3199000000000000	Functional Area	PS3199000000000000	Functional Area	
General Ledger	6299000000	General Ledger	6339000000	General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Riverside Assessments	C-D	O

Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-01-07-48 – Interlocal / Technology Equipment, Supplies, and Software – (Ford) – (Gilhousen)
Project Description	The purpose of this interlocal contract is to obtain technology equipment, badging supplies, and software districtwide. The projected cost is not to exceed \$40,000 for the duration of the contract. This is an interlocal agreement with Central Texas Purchasing Alliance (CTPA) / Alief Independent School District utilizing contract 1830 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through April 30, 2019.
Amount not to Exceed (Project Term)	\$40,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Newbart Products	-	H

Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-01-10-01 – Cooperative / Theatrical Supplies and Equipment – (Bellard) – (Longoria)
Project Description	The purpose of this cooperative contract is to obtain theatrical supplies and materials. The projected annual budget is \$2,000,000, not to exceed \$6,000,000 for the duration of the contract. This is a cooperative agreement with the BuyBoard utilizing cooperative contract number 575-18 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through November 30, 2019, with two one-year renewal options, if BuyBoard executes its contract renewal options, not to extend beyond November 30, 2021.
Amount not to Exceed (Project Term)	\$6,000,000

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
A V Pro, Inc.	-	T
Barbizon Light	-	OT
IStudio Projects, Inc.	-	H
Mainstage Theatrical Supply, Inc.	-	H
Techland Houston	-	H

**Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda**

Project Information	19-01-11-09 – Cooperative / Alternative Student Transportation – (Ford) – (Busby)
Project Description	The purpose of this cooperative contract is to obtain transportation services for students and district staff including transportation to and from school, in-district and out-of-district travel, and other related transportation requirements. The projected cost is not to exceed \$600,000 for the duration of the contract. This is a cooperative agreement with the National Intergovernmental Purchasing Alliance (IPA) utilizing cooperative contract number R141501 in accordance with Chapter 44 and Chapter 791 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through December 31, 2019.
Amount not to Exceed (Project Term)	\$600,000

Budget Information					
Fund	1040810002	Fund		Fund	
Cost Center	1993000000	Cost Center		Cost Center	
Functional Area	AD34990000000000	Functional Area		Functional Area	
General Ledger	6299000000	General Ledger		General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
American Logistics Company, LLC	-	OT

**Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda**

Project Information	19-01-14-02 – Cooperative / Diversity Management System Software – (Torres) – (Barajas)
Project Description	The purpose of this cooperative contract is to obtain licenses and support services for the B2GNow suite of programs and products for the Supplier Department. The average annual historical expenditure for this project has been \$19,900. The projected annual budget is \$23,000, not to exceed \$115,000 for the duration of the contract. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing cooperative contract number DIR-TSO-4212 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through August 21, 2019, with four one-year renewal options, if the DIR executes its contract renewal options, not to extend beyond August 21, 2024.
Amount not to Exceed (Project Term)	\$115,000

Budget Information					
Fund	1993000000	Fund	Various Schools and/or	Fund	
Cost Center	1040823000	Cost Center	Departments	Cost Center	
Functional	AD51990000000000	Functional		Functional	
Area	6299000000	Area		Area	
General		General		General	
Ledger		Ledger		Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
AskReply, Inc. dba B2Gnow	-	OT

**Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda**

Project Information	19-11-21-01 – Cooperative / Corrugated Boxes and Packaging Materials – (Hall) – (Barajas)
Project Description	The purpose of this cooperative contract is to obtain corrugated boxes and packaging materials. The average annual historical expenditure for this project has been \$64,880. The projected annual budget is \$85,500, not to exceed \$256,500 for the duration of the contract. This is a cooperative agreement with the BuyBoard utilizing cooperative contract number 576-18 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through November 30, 2019, with two one-year renewal options, if BuyBoard executes its contract renewal options, not to extend beyond November 30, 2021.
Amount not to Exceed (Project Term)	\$256,500

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Gateway Printing & Office Supply, Inc.	-	T
Gulf Coast Paper Company	-	T
Staples Contract and Commercial, Inc.	-	T

**Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda**

Project Information	19-12-14-04 – Cooperative / Technology Hardware Software and Services – (Teer) – (Gilhousen)
Project Description	The purpose of this cooperative contract is to obtain technology hardware, software, and services for the Information Technology Department. The average annual historical expenditure for this project is \$2,734,232. The projected annual budget is \$3,000,000, not to exceed \$12,000,000 for the duration of the contract. This is a cooperative agreement with the Harris County Department of Education / Choice Partners (HCDE/CP) utilizing cooperative contract number 18/056KD-40 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through September 18, 2019, with three one-year renewal options, if HCDE /CP executes its contract renewal options, not to extend beyond September 18, 2022
Amount not to Exceed (Project Term)	\$12,000,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Netsync Network	-	T

**Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda**

Project Information	19-12-15-01 – Cooperative / Stage Curtains, Replacement Parts, and Services – (Browder) – (Busby)
Project Description	The purpose of this cooperative contract is to obtain stage curtains, replacement parts, and services districtwide. The average annual historical expenditure for this project is \$171,407. The projected annual budget is \$200,000, not to exceed \$600,000 for the duration of the contract. This is a cooperative agreement with BuyBoard utilizing contract number 575-18 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through November 30, 2019, with two one-year options, if BuyBoard executes its contract renewal options, not to extend beyond November 30, 2021.
Amount not to Exceed (Project Term)	\$600,000

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
AV Pro, Inc	-	T
Barbizon Light	-	T
Main Stage Theatrical Supply	-	H
The TASC Group, LLC	-	H
Norcostco, Inc.	-	T
IStudio Projects, Inc	-	H

Approval of Cooperative Purchase Over \$100,000
Recommended for 2/14/2019 Board Agenda

Project Information	19-12-16-05 – Cooperative / Grounds Maintenance Equipment – (Artola) – (Busby)
Project Description	The purpose of this cooperative contract is to obtain grounds maintenance equipment districtwide. The average annual historical expenditure for this project is \$79,306. The projected cost is expected not to exceed \$80,000 for the duration of the contract. This is a cooperative agreement with Houston-Galveston Area Council (HGAC) utilizing cooperative contract number GR01-18 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	The contract term is from February 15, 2019, through December 31, 2019.
Amount not to Exceed (Project Term)	\$80,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Associated Supply Company	-	T
Earle Kinlaw and Associates, Inc. dba EKA	-	OT
E-Z-Go Division of Textron Inc.	-	OT
The Hlavinka Equipment Co.	-	T
Deere & Company	-	OT
Kubota Tractor Corporation	-	T
Great Plains Manufacturing, Inc. dba Land Pride	-	OT
Professional Turf Products, LP	-	T
Texas Outdoor Power Equipment	-	T
Turf Equipment and Supply Co.	-	OT

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 2/14/2019 Board Agenda**

Project Information	15-08-43 – RFP / Grounds Maintenance/Landscaping; Tree Pruning & Removal; & Irrigation Systems – (Hooks) – (Busby) Budget Increase
Project Description	The purpose of this contract amendment is to request a budget increase to obtain grounds maintenance and landscaping; tree pruning and removal; and irrigation systems. The project was originally approved by the Board of Education on January 14, 2016. The initial projected annual budget for this project was \$5,348,022. The new projected budget is \$6,687,500 annually, not to exceed \$13,375,000, for the duration of the contract. The district applied the “Best Value” process in selecting the supplier to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx’s Viewed/ Received	
Project Term	
Amount not to Exceed (Project Term)	\$13,375,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Southwest Wholesale, LLC	-	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 2/14/2019 Board Agenda**

Project Information	15-11-13 – RFP / Special Education Technology – (Williams) – (Longoria) Term Extension
Project Description	The purpose of this contract amendment is to execute a 120-day extension to purchase products and services that include, but are not limited to, adaptive, assistive, instructional, and assessment technologies for students eligible for Special Education. The contract was originally approved by the Board of Education on March 10, 2016. The district applied the "Best Value" process in selecting the suppliers to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	120-day extension
Amount not to Exceed (Project Term)	\$0

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Curriculum Associates, LLC	-	O
Audio Optical Systems of Austin, Inc.	-	T
AbleNet, Inc.	-	O
Imagine Learning, Inc.	-	O
Netsync Network Solutions	-	H
RLS Interests, Inc. dba Prime Systems	-	H
Prentke Romich Company	-	O
Attainment Company, Inc.	-	O
The Histrionics Company, LLC DBA Histrionix Learning Company	-	H
Data Projections, Inc.	-	H
Don Johnston Incorporated	-	O
School Health Corporation	-	O
Kaplan Early Learning Company	-	O
BrainPop, LLC	-	O
Rally! Education	-	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 2/14/2019 Board Agenda**

Project Information	16-01-19 – RFP / Fire Sprinkler Protection System – (Pleasant) – (Busby) Name Change
Project Description	The purpose of this amendment is to change the name of the awarded supplier, to provide district fire protection sprinkler systems inspection, testing, and repair services as needed for district facilities and schools. This contract was originally approved by the Board of Education on April 14, 2016. The district applied the "Best Value" process in selecting the vendor and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	
Amount not to Exceed (Project Term)	\$0

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
BMF Solutions LLC	-	H

**Amendment to Cooperative Item Approved on a Prior Board Agenda
Recommended for 2/14/2019 Board Agenda**

Project Information	16-08-18-04 – Cooperative / Cosmetology Products – (Hall) – (Cruz) Budget Increase
Project Description	The purpose of this contract amendment is to request a budget increase for cosmetology equipment and supplies. The project was approved by the Board of Education on August 10, 2017. The projected annual budget for this project was \$100,000. The new projected budget increase is not to exceed \$200,000 for the duration of the contract. This is a cooperative agreement with the HCDE utilizing cooperative contract number 14/034MP-02 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	
Project Term	
Amount not to Exceed (Project Term)	\$200,000

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O
		Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
The Burmax Company	-	OT

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective February 15, 2019.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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Oran Roberts Elementary School (ES) Parent Teacher Organization (PTO)	Oran Roberts ES	Technology Supports	\$61,224.32
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The Oran Roberts ES PTO has donated \$61,224.32 to Oran Roberts ES for technology supports. These funds will be used to install 16 new Clevertouch Large Format Touchscreens in 16 classrooms. The cost of the touchscreens is \$50,584.32 and the installation labor is \$10,640.00. This donation can only be used for the purpose specified.

Players Philanthropy Fund	Audrey H. Lawson Middle School (MS)	General Supplies for the Special Education classrooms	\$10,000
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The Players Philanthropy Fund on behalf of the *WithMerci Foundation* has donated \$10,000 to Lawson MS. This donation was presented to the campus by Houston Texans football player Whitney Mercilus during a school event where he was the guest speaker. The funds are to be used to purchase general supplies for the campus special education department. This donation can only be used for the purpose specified.

Flint Hills Resources Houston Chemical Plant	Rucker ES	Supplies and Materials	\$5,000
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Flint Hills Resources Houston Chemical Plant has donated \$5,000 to Rucker ES, of which \$4,000 will be used to purchase books/reading materials for prekindergarten through fifth-grade classes. The remaining \$1,000 will be used to start an after-school soccer program with the Baller Foundation for third through fifth-grade students. Flint Hills Resources Houston Chemical Plant has a history of donating to Rucker to support the educational mission of the school. The donation can only be used for the purpose specified.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation	Fund
CITGO Petroleum Corporation (CITGO) via Houston Independent School District (HISD) Foundation	Wisdom High School (HS)	Supplies and Materials	\$5,000	
CITGO has donated \$5,000 via HISD Foundation to Wisdom HS for supplies and materials. The funds are to be used to purchase t-shirts for student members of the Robotics Team; to purchase stickers, to be approved by CITGO, to be placed on all competitive robots; and for additional supporting items such as the creation of banners and snacks for competitions. At the end of the 2018–2019 school year and by July 31, 2019, CITGO is requesting that the HISD Foundation report the number of students that benefited from this donation. CITGO has a history of donating to Wisdom to support the educational mission of the school. This donation can only be used as specified.				
Exxon Mobil Corporation	Port Houston ES	Supplies and Materials	\$5,000	
Exxon Mobil Corporation has donated \$5,000 to Port Houston ES to purchase supplies and materials for the instructional enhancement of the school's students. Exxon Mobil Corporation has a history of donating to Port Houston to support the educational mission of the school. This donation can only be used as specified.				
H-E-B Tournament of Champions Charitable Trust	Northside HS	Band Instrument Repair, Art Supplies, University Interscholastic League (UIL) Academic Support	\$5,000	
H-E-B Tournament of Champions Charitable Trust has donated \$5,000 to Northside HS. This annual golf tournament sponsored by H-E-B's vendor community provides funds for charitable projects and programs that have a positive impact on our communities. The funds are to be used to support Northside HS tutorials, band instrument repair, art supplies, and UIL Academic support. This donation can only be used for the purpose intended.				

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation	Fund
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ExxonMobil Corporation	Holland MS	Supplies and Materials	\$5,000	
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ExxonMobil Corporation has provided a \$5,000 donation to Holland MS through a grant by ExxonMobil Foundation. The funds are to be used to purchase supplies and instructional enhancement materials for math and science. ExxonMobil has been a friend to Holland MS for many years. This donation can only be used for the purpose intended.

<u>William B. Travis Foundation, Inc.</u>	<u>Travis ES</u>	<u>Payroll/Personnel</u>	<u>\$32,375</u>	
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The William B. Travis Foundation has donated \$32,375 to Travis ES to be used for payment of the salaries of three existing hourly lecturers and one dedicated associate teacher. This donation can only be used as specified.

Total Value of Donations: ~~\$96,244.32~~ \$128,619.32

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective February 15, 2019.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Asia Society Confucius Classrooms Network	Kolter Elementary School (ES)	Supplies and Materials, Other Operating Costs (Travel)	\$11, 230

The Asia Society Confucius Classrooms Network is an international partnership between Hanban and Asia Society dedicated to building the field of Chinese language teaching and learning in American schools. The Asia Society has awarded a grant to Kolter ES to implement projects used to promote Chinese language learning and/or Chinese culture, including the Confucius Classroom Day cultural activities. The grant funds must be used for professional development/curriculum, cultural activities, field trips, operation/administration, and school-to-school partnerships. The grant may not be used for payroll purposes, such as hiring a teacher. A portion of the funds may be used for travel, hotel, and conference registration to the 2019 National Chinese Language conference. The Asia Society has a history of awarding grants to Kolter for the teaching of Chinese. The grant period is from September 1, 2018, to August 31, 2019. The grant can only be used as specified.

Mr. Holland's Opus Foundation (MHOF)	Fonville Middle School (MS)	Music Rising Grant for Musical Instruments	\$23,607 (In-Kind)
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The MHOF has awarded Fonville MS a Music Rising Grant valued at \$23,607 to provide musical instruments to support the school's music education program. Through the grant, Fonville will receive five alto saxophones, three tubas, six flutes, two euphoniums, five trumpets, four trombones, and six tuba mouthpieces. MHOF selected Fonville because the school was impacted by a natural disaster. The purpose of the Music Rising Grant is to provide musical instruments to school music programs impacted by natural disasters, such as hurricanes. The grant can only be used as specified.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
MHOF	Forest Brook MS	Music Rising Grant for Musical Instruments	\$31,273 (In-Kind)
<p>The MHOF has awarded Forest Brook MS a Music Rising Grant valued at \$31,273 to provide musical instruments to support the school's music education program. Through the grant, Forest Brook will receive one marimba, one set of four timpani, one concert bass drum, one xylophone, one concert snare drum, and one set of chimes. MHOF selected Forest Brook because the school was impacted by a natural disaster. The purpose of the Music Rising Grant is to provide musical instruments to school music programs impacted by natural disasters, such as hurricanes. The grant can only be used as specified</p>			
University of North Texas (UNT)	Houston Independent School District (HISD) Home Instruction for Parents of Preschool Youngsters (HIPPY) Office	Supplies and Materials	\$33,454.40

UNT has awarded HISD a grant to support the district's HIPPY program. The HIPPY program offers educational enrichment opportunities to parents and children from disadvantaged backgrounds in HISD. HIPPY utilizes a home-based, family-focused model to help parents prepare their children for academic success prior to enrolling in school. The grant funds will be used by the HIPPY program to purchase supplies and curriculum materials. The grant period is September 1, 2018, through August 31, 2019. The grant funds may only be used as specified.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
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Mary C. Royal Foundation	Longfellow ES	Other Operating Costs/Travel, Supplies and Materials	\$8,250
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The Mary C. Royal Foundation has awarded two grants to Longfellow ES. The grant funds will be used for campus tours of Texas A&M University and The University of Texas at Austin for the fourth- and fifth-grade students. The fourth-grade students were awarded \$3,250 and will visit The University of Texas at Austin, and \$5,000 was awarded to the fifth-grade students who will visit Texas A&M University. Transportation costs will be covered with these funds as well as supplies and materials (t-shirts, snacks, etc.). The campus tours will be scheduled during the 2018–2019 school year. The Mary C. Royal Foundation has been a friend to Longfellow for many years. These funds can only be used for the purpose intended.

<u>American Theatre Wing in collaboration with the Andrew Lloyd Webber Initiative</u>	<u>Gregory-Lincoln Education Center</u>	<u>2018 Classroom Resources Grant</u>	<u>\$7,107</u>
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The American Theatre Wing, in collaboration with the Andrew Lloyd Webber Initiative, has awarded a 2018 Classroom Resources Grant to Gregory-Lincoln Education Center to enhance the school's theater education program. The purpose of the grant is to provide schools with funding to create or enhance theatre programs in the nation's under-resourced schools. The funding is provided directly to under-resourced public schools to provide instruments, dance floors, lighting grids, and other necessary materials to create new, and enhance existing, in-school theatre programs. Through the grant, Gregory-Lincoln Education Center will purchase stage props, a screen, costumes and accessories, a spotlight, theater equipment, and cloth material and sewing machines for the school's theater education program. The grant period is from January 25, 2019, to May 31, 2019. The grant can only be used as specified.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
U.S. Department of Health and Human Services Healthy Tomorrows Partnership for Children Program	Fonwood Early Childhood Center (ECC), Lorenzo ECC, Mistral ECC, and Health and Human Services Department	Partnering for Early Access for Success (PEAS) in a Pod, year four of five	\$26,183

The purpose of the Healthy Tomorrows Partnership for Children grant program is to increase the number of innovative community-initiated programs that promote access to health care for children, youth, and their families nationwide, and to employ preventive health strategies. This is the fourth year of a five-year project, entitled *Partnering for Early Access for Success (PEAS) in a Pod*, which will involve the partnership of community members and organizations, medical entities (both physicians and hospitals), universities, and the school district to ensure that the youth and families in the communities of Fonwood ECC, Lorenzo ECC, and Mistral ECC receive the direct services that they need to improve their health. The *PEAS in a Pod* project will provide services to all youth in these communities but will focus on three- and four-year-old students in order to ensure early childhood development and school readiness. The partnerships include Texas Children's Hospital Mobile Clinic, City of Houston (dental screenings), Can Do Houston (gardening services), Texas A&M AgriLife Extension Program (nutrition education), Houston Food Bank (food bank services), Scholastic Books, and Children's Defense Fund (Children's Health Insurance Program, Medicaid information, staff training, and materials). Matching funds will be provided by the district and partner organizations. The grant funds will pay for stipends for school nurses as program coordinators and an hourly rate for physical education teachers and support staff for work beyond the school day (parent walking clubs, gardening, etc.), contracted services, supplies, materials, and travel to mandatory grantee meetings. Subsequent years will be awarded subject to availability of funds and satisfactory progress of the project. This funding covers the period from March 1, 2019–February 29, 2020. These funds may only be used as specified by the grant and cannot be used for any other purposes.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
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<u>American Theatre Wing</u>	<u>Chavez High School (HS)</u>	<u>Supplies and Materials</u>	<u>\$30,000</u>
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As part of the Andrew Lloyd Weber Initiative: Classroom Resources Grant, the American Theatre Wing has awarded a \$30,000 grant to the Drama Department at Chavez HS. The Chavez Lobo Theatre Company is the only set shop available to Houston ISD 6A theatre programs and was in desperate need of funds, repairs and supplies. The Chavez grant project entitled, "Setting Up After Harvey-Bringing Set Design to Houston Theatre Programs" will use the funds to renovate and provide access to a well-stocked and ready-to-teach-in workshop. In addition, they will create a cross-district support system for other campuses' theatre programs that do not have access to a workshop at all. The project period is from 1/25-2019 to 5/1/2019. Grantee requires a final report which is due 60 days from completion of the project, on 7/1/2019. These funds can only be used for the purpose intended.

Total Value of Grants: ~~\$107,814.40~~ \$171,104.40

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: APPROVAL OF THE 2018–2019 MIDYEAR BUDGET AMENDMENT

A comprehensive midyear report on the status of the 2018–2019 budget as of December 31, 2018, has been completed. This report reflects various adjustments that are required to be approved by the Houston Independent School District (HISD) Board of Education, in accordance with state guidelines, as well as other adjustments recommended by the superintendent of schools for ratification by the board.

Attached is budgetary information for the following funds: General Fund, Debt Service Fund, and the Nutrition Services Fund.

The midyear budgetary update has been transmitted to the board under separate cover.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This item supports all three district goals and is aligned to Core Initiatives 4: Data-Driven Accountability and 5: Culture of Trust through Action. It also allows the district's financial records to accurately reflect new funds, as well as funds originally budgeted, to support, increase, or change educational services delivered to students.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the midyear budgetary update reflecting fiscal adjustments to estimated revenues and appropriations for fiscal year 2018–2019, effective February 15, 2019.

Board Item Executive Summary**Purpose:**

Throughout the year campuses and departments move funds between functions within their budgets. The district also reviews the current budget and requests amendments to revenues and appropriations to the General Fund, Debt Service Fund, and Nutrition Services Fund.

Board Policy CE(LOCAL) states that functional amendments to the budget shall be summarized by fund by the Budget Office, presented to the Board of Education semiannually for ratification, and filed in accordance with established practice.

Board Meeting Requirements:

The board considers and votes on the functional amendments for the General Fund, Debt Service Fund, and the Nutrition Services Fund. If approved, the Budget Office will process the approved adjustments to the overall budget in all funds.

HOUSTON INDEPENDENT SCHOOL DISTRICT
STATEMENT OF OPERATIONS BY FUNCTION
GENERAL FUND
MID-YEAR BUDGETARY UPDATE FISCAL YEAR 2018-2019 (as adjusted)

ESTIMATED REVENUES	Adopted Budget	Carryover	Mid-Year Adjustments	Mid-Year Adjusted Budget
Local sources	\$ 1,749,167,264	\$ -	\$ 26,081,219	\$ 1,775,248,483
State sources	215,146,388	-	42,297,613	257,444,001
Federal sources	13,031,351	-	7,107,623	20,138,974
Total estimated revenues	\$ 1,977,345,003	\$ -	\$ 75,486,455	\$ 2,052,831,458
ESTIMATED APPROPRIATIONS	Adopted Budget	Carryover	Mid-Year Adjustments	Mid-Year Adjusted Budget
Instruction	\$ 1,000,417,027	\$ 12,133,517	\$ 26,888,070	\$ 1,039,438,614
Instructional resources and media services	9,691,146	79,214	400,102	10,170,462
Curriculum and Instructional Staff Development	22,966,777	1,233,972	2,194,292	26,395,042
Instructional leadership	29,448,219	762,964	(2,096,418)	28,114,766
School leadership	137,909,124	106,448	4,514,621	142,530,193
Guidance, counseling and evaluation services	46,214,725	2,284,334	2,976,457	51,475,516
Social work services	1,816,958	-	5,940,848	7,757,806
Health services	18,638,980	5,825	1,278,462	19,923,267
Student transportation	57,081,236	1,555,356	10,373,529	69,010,121
Food services	-	-	-	-
Co-Curricular/extracurricular activities	16,157,960	438,905	1,465,809	18,062,674
General administration	35,679,582	846,164	1,958,030	38,483,775
Plant maintenance and operations	184,556,245	16,120,399	4,558,912	205,235,556
Security and monitoring services	22,017,162	357,108	907,513	23,281,783
Data processing services	47,156,793	44,959,529	2,556,992	94,673,314
Community services	2,044,672	7,064	333,285	2,385,020
Juvenile justice alternative education programs	893,650	-	(100,000)	793,650
Tax reinvestment zone payments	59,031,258	-	301,367	59,332,625
Contracted Instructional Services Between Public Schools (Chapter 41 Payment)	272,407,268	-	(10,932,526)	261,474,742
Tax appraisal and collection	14,940,330	732,264	157,402	15,829,996
Debt Service - Principal	17,914,739	-	16,154,739	34,069,478
Debt Service - Interest and Fiscal Charges	-	-	-	-
Facilities acquisition and construction	-	108,332	22,944	131,276
Total estimated appropriations	\$ 1,996,983,851	\$ 81,731,396	\$ 69,854,431	\$ 2,148,569,677
Excess (deficiency) of estimated revenues over (under) appropriations	\$ (19,638,848)	\$ (81,731,396)	\$ 5,632,024	\$ (95,738,219)
OTHER FINANCING SOURCES (USES)				
Proceeds from the sale of capital leases	-	-	17,034,739	17,034,739
Transfers-in	\$ 30,400,000	\$ -	\$ (4,400,000)	\$ 26,000,000
Transfers-out	(46,361,773)	-	204,520	(46,157,253)
Total other financing sources (uses)	\$ (15,961,773)	\$ -	\$ 12,839,259	\$ (3,122,514)
Net excess (deficiency) before adjustments	\$ (35,600,621)	\$ (81,731,396)	\$ 18,471,283	\$ (98,860,733)
Reserve adjustments	\$ 18,436,625	-	81,731,396	\$ 100,168,021
Unassigned Fund Balance, Beginning	\$ 389,415,008	-	-	\$ 389,415,008
Unassigned Fund Balance, Ending	\$ 372,251,012	-	18,471,283	\$ 390,722,295

HOUSTON INDEPENDENT SCHOOL DISTRICT
STATEMENT OF OPERATIONS BY FUNCTION
DEBT SERVICE
MID-YEAR BUDGETARY UPDATE FISCAL YEAR 2018-2019 (as adjusted)

REVENUES	Adopted Budget	Mid-Year Adjustments	Mid-Year Adjusted Budget
Local sources	\$ 278,608,824	\$ 2,695,632	\$ 281,304,456
State sources	2,395,070	274,533	2,669,603
Federal sources	7,111,321	(5,582,309)	1,529,012
Total revenues	\$ 288,115,215	\$ (2,612,144)	\$ 285,503,071
EXPENDITURES	Adopted Budget	Mid-Year Adjustments	Mid-Year Adjusted Budget
Debt principal	\$ 193,786,517	\$ 513,000	\$ 194,299,517
Debt interest	145,372,094	(566,642)	144,805,452
Payments to escrow agents - current refunding	-	-	-
Debt service fees	2,500,000	(1,300,000)	1,200,000
Total expenditures	\$ 341,658,611	\$ (1,353,642)	\$ 340,304,969
Excess (deficiency) of revenues over (under) expenditures	\$ (53,543,396)	\$ (1,258,502)	\$ (54,801,898)
OTHER FINANCING SOURCES (USES)			
Transfers-in	\$ 53,705,987	\$ 44,315	\$ 53,750,302
Issuance of bonds and other debt	-	-	-
Premium on the sale of bonds	-	-	-
Payments to escrow agents - cash defeasance	-	-	-
Total other financing sources (uses)	\$ 53,705,987	\$ 44,315	\$ 53,750,302
Net excess (deficiency) of revenues over (under) expenditures	\$ 162,591	\$ (1,214,187)	\$ (1,051,596)
Restricted fund balance, beginning	\$ 120,557,656	-	\$ 120,557,656
Restricted fund balance, ending	\$ 120,720,247	\$ (1,214,187)	\$ 119,506,060

HOUSTON INDEPENDENT SCHOOL DISTRICT
STATEMENT OF OPERATIONS BY FUNCTION
NUTRITION SERVICES FUND
MID-YEAR BUDGETARY UPDATE FISCAL YEAR 2018-2019 (as adjusted)

ESTIMATED REVENUES	Adopted Budget	Carryover	Mid-Year Adjustments	Mid-Year Adjusted Budget
Federal sources	136,218,177	-	(3,592,680)	132,625,497
Other sources	\$ 5,344,082	\$ -	\$ 175,953	\$ 5,520,035
State sources	585,000	-	-	585,000
Total estimated revenues	\$ 142,147,259	\$ -	\$ (3,416,727)	\$ 138,730,532
ESTIMATED APPROPRIATIONS	Adopted Budget	Carryover	Mid-Year Adjustments	Mid-Year Adjusted Budget
Food services	\$ 139,811,096	\$ 1,661,430	\$ 4,697,504	\$ 146,170,030
General administration	-	-	855,121	855,121
Plant maintenance and operations	134,170	-	75,103	209,273
Total estimated appropriations	\$ 139,945,266	\$ 1,661,430	\$ 5,627,728	\$ 147,234,424
Excess (deficiency) of revenues over (under) appropriations	\$ 2,201,993	\$ (1,661,430)	\$ (9,044,455)	\$ (8,503,892)
Net excess (deficiency) of revenues over (under) expenditures	\$ 2,201,993	-	(10,705,885)	\$ (8,503,892)
Restricted Fund Balance, Beginning	\$ 28,219,724	-	-	\$ 28,219,724
Restricted Fund Balance, Ending	\$ 30,421,717	-	(10,705,885)	\$ 19,715,832

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Finance
Rene Barajas, Chief Financial Officer

**SUBJECT: ADOPTION OF PENALTY ON TAX YEAR 2018 DELINQUENT TAXES
AND ALL SUBSEQUENT TAX YEARS FOR THE HOUSTON
INDEPENDENT SCHOOL DISTRICT IN ACCORDANCE WITH SECTION
33.08 OF THE TEXAS PROPERTY TAX CODE**

Three sections in the Texas Property Tax Code allow a taxing entity to impose an additional penalty not to exceed 20 percent on delinquent taxes to defray collection costs. Section 33.11 imposes the 20-percent penalty to be added only to tangible personal property accounts that become delinquent on February 1. Section 33.07 imposes the 20-percent penalty on all other taxes that become delinquent on February 1, but not later than May 1, and remain delinquent on July 1. Section 33.08 authorizes the penalty to be imposed on taxes that, because of late certification or some other reason, become delinquent on or after June 1. This item is being presented for approval after imposition of the 20-percent penalty pursuant to Section 33.07 for tax year 2018 and all subsequent tax years approved at the January 17, 2019, board meeting. Approval of this item will allow the Houston Independent School District (HISD) to collect the additional penalty on those taxes with the late delinquency date. This agenda item allows for the attachment of the Section 33.08 penalty to tax year 2018 and all subsequent tax years.

Imposition of this penalty will allow the district to retain all delinquent base taxes plus regular penalties and interest, and to pay the delinquent tax collection firm from the additional 20 percent imposed under Section 33.08.

The Resolution and Ordinance relating to adoption of the Section 33.08 20-percent penalty on delinquent taxes can be reviewed on the attachment and is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability. It also supports the mission, vision, and beliefs of the district established by the Board of Education.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the Resolution and Ordinance adopting a 20-percent penalty under Section 33.08 of the Texas Property Tax Code on tax year 2018 delinquent property taxes and on all subsequent tax years' delinquent property taxes for HISD, effective February 15, 2019.

Board Item Executive Summary**Purpose:**

Section 33.08 authorizes a penalty to be imposed on taxes that, because of late certification or some other reason, become delinquent on or after June 1. Approval of this item will allow the Houston Independent School District (HISD) to collect the additional penalty on those taxes with the late delinquency date. The purpose of this item is to allow attachment of the 33.08 penalty to tax year 2018 and all subsequent tax years.

These penalties allow HISD to retain all delinquent base taxes plus regular penalties and interest, and to pay the delinquent tax collection firm from the additional collections imposed under Section 33.08.

Prerequisites:

The tax code requires that a taxing unit has contracted with an attorney under Section 6.30 for collection of delinquent taxes and the governing body of the taxing unit has imposed the additional penalty for collection costs under Texas Property Tax Code Section 33.07. HISD has contracted with a delinquent tax attorney pursuant to Section 6.30. This item is being requested for approval after imposition of the 20% penalty pursuant to Section 33.07 for tax year 2018 and all subsequent tax years.

Board Meeting Requirements:

The Board adopts and authorizes the penalty under Texas Property Tax Code Section 33.08.

**HOUSTON INDEPENDENT SCHOOL DISTRICT
RESOLUTION AND ORDINANCE
RELATING TO APPROVAL OF SECTION 33.08 PENALTY
UNDER THE TEXAS PROPERTY TAX CODE FOR DELINQUENT TAXES OF
THE HOUSTON INDEPENDENT SCHOOL DISTRICT**

WHEREAS, Section 33.08 of the Texas Property Tax Code authorizes a taxing unit to add an additional penalty not to exceed twenty percent (20%) of the amount of delinquent taxes, penalty, and interest to each delinquent tax account, including any Tax Code section referenced under Section 33.08(b) of the Texas Property Tax Code, as applicable, that becomes delinquent on or after June 1, of the year in which they become delinquent, if the taxing unit has contracted with an attorney pursuant to Section 6.30 of the Texas Property Tax Code; and if the taxing unit has imposed the additional penalty for collection costs under Section 33.07; and

WHEREAS, the Houston Independent School District is under contract with a law firm pursuant to Section 6.30 of the Texas Property Tax Code; and the Houston Independent School District has imposed the additional penalty under Section 33.07; and

WHEREAS, the Board of Education of the Houston Independent School District has determined that such twenty percent (20%) penalty shall be added to those taxes of the Houston Independent School District, and on any such taxes on properties that may be added to the jurisdictional boundary of the Houston Independent School District in the future, that become delinquent on or after June 1, of the year in which they become delinquent, and said Board by action taken and passed on January 17, 2019 has voted to impose such twenty percent (20%) penalty on those taxes for Houston Independent School District that become delinquent on or after June 1, of the year in which they become delinquent, for the tax year 2018 and for all subsequent tax years.

THEREFORE, BE IT RESOLVED AND ORDAINED THAT:

All of the above paragraphs are incorporated and made a part of this Resolution and be it,

RESOLVED and ORDAINED that the Board of Education of the Houston Independent School District has approved and does hereby pass, approve, authorize and declare that all tax year 2018 taxes, and all subsequent tax years' taxes, for properties currently within the jurisdictional boundary of the Houston Independent School District, and on any such taxes on properties that may be added to the jurisdictional boundary of the Houston Independent School District in the future, that become delinquent on or after June 1 of the year in which they become delinquent, shall incur an additional penalty to defray costs of collection in the amount of twenty percent (20%) of the taxes, penalties and interest due, pursuant to Section 33.08 of the Texas Property Tax Code.

PASSED, APPROVED, AND ADOPTED this 14th day of February, 2019.

HOUSTON INDEPENDENT SCHOOL DISTRICT

By _____
Diana Dávila, President
Board of Education

ATTEST:

Sergio Lira, Secretary
Board of Education

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Finance
Rene Barajas, Chief Financial Officer

**SUBJECT: APPROVAL OF RESOLUTION EXTENDING DEPOSITORY CONTRACT
FOR THE BIENNIUM 2019–2021**

Section 45, Subchapter G, of the Texas Education Code requires all school districts to select a depository bank for a two-year term coinciding with the school district's fiscal year. In accordance with Section 45.205, a school district and the district's depository bank may agree to extend a depository contract for three additional two-year terms. A district that elects to extend its depository contract is not subject to the bid requirements of Section 45.206. JPMorgan Chase Bank was selected through the 2017 depository bid process and a depository contract was signed for the 2017–2019 biennium. JPMorgan Chase Bank has continued to provide excellent banking services to the Houston Independent School District (HISD) during the past two years, and HISD wishes to extend the contract for an additional two years. JPMorgan Chase Bank provides banking services such as depository services, account reconciliation, wire and intrabank transfers, payroll direct deposit, safekeeping, and electronic inquiry, as well as automated file transfers.

Funds will be included in the 2019–2020 operating budget to cover the cost of banking services.

COST/FUNDING SOURCE(S): The annual cost for banking services is approximately \$160,000 and will be funded by districtwide funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Fund	1999000001	1090800003	AD41990000000000	6499000000	N/A	\$160,000

STAFFING IMPLICATIONS: The Office of Finance will handle the coordination of all aspects of the depository relationship.

ORGANIZATIONAL GOALS/IMPACT This agenda item supports all three HISD goals and is aligned to Core Initiative 4: Data-Driven Accountability. The approval of this item provides a depository contract as required by law.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the resolution extending the depository contract with JPMorgan Chase Bank for the biennium from July 1, 2019, through June 30, 2021, effective February 15, 2019.

**Board Resolution Extending Depository Contract for Funds
Of Independent School Districts Under Texas Education Code,
Chapter 45, Subchapter G, School District Depositories**

Resolved by the Houston Independent School District **that:**

Board of Trustees

JPMorgan Chase Bank

located at Harris

(Name of Depository Bank)

(Name of County)

County, State of Texas, being a bank as defined in section 45.201 of the Texas Education Code, and Houston Independent School District (CDN: 101912) agree to extend this depository
(Name of District)

contract pursuant to Texas Education Code Section 45.205, for an additional two-year term from July 1, 2019, through June 30, 2021. Under Texas Education Code Section 45.205(b), a school district and the district's depository bank may agree to extend a depository contract for three additional two-year terms. The extension constitutes the parties' first two-year term.
(first, second, third)

Furthermore, under Texas Education Code Section 45.205(c), the contract term and any extension must coincide with the school district's fiscal year.

AGREED AND ACCEPTED on behalf of Houston Independent School District

Name of District

this the 14th day of February, 2019.

Signature of President of School Board

AGREED AND ACCEPTED on behalf of Depository this the _____ day of _____, _____.

Typed Name of Depository

Signature of Authorized Bank Officer

Title of Authorized Bank Officer

Acknowledgement

Acknowledged before me in _____ County, Texas, on _____, 20____, by

_____, bank officer of the Depository named in the preceding document, for the Depository.

Signature of Notary

(SEAL)

Notary Public in and for _____

County, Texas

Executive Summary**Purpose:**

Approval of a resolution extending the depository contract with JPMorgan Chase bank for an additional two year period.

Prerequisites:

In accordance with Section 45.205 of the Texas Education Code a school district and the district's depository bank may agree to extend a depository contract for up to three additional two-year terms. This is the first such renewal. The resolution must be approved and signed by both parties on the resolution form provided by the Texas Education Agency.

Board Meeting Requirements:

Approval of the resolution extending the depository contract with JPMorgan Chase Bank.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of Board Services
Noelia Longoria, Interim Chief Academic Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY BQB(LOCAL),
PLANNING AND DECISION-MAKING PROCESS: CAMPUS-LEVEL—
SECOND READING**

Board Policy BQB(LOCAL), *Planning and Decision-Making Process: Campus-Level*, provides information related to campus-based Shared Decision-Making Committees (SDMCs). These committees consist of individuals whose input is used to make decisions about campus issues. The proposed revision to this policy will ensure that the needs of special education students, families, and staff are represented on the SDMC of each school.

The current policy provides that the SDMC shall include professional staff members consisting of two-thirds classroom teachers, one-third members of the school-based professional staff, and one non-instructional staff member. Given that these individuals are elected by the school staff, it is possible that special education will not have a designated staff representative on the committee.

If no special education professional is elected, the proposed revision provides that the school principal can appoint a nonvoting representative to the SDMC who is a special education professional staff person from the campus. Alternatively, the principal can request, through the Office of Special Education, an itinerant special education teacher or other Office of Special Education staff member who provides direct services to campuses.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy BQB(LOCAL), *Planning and Decision-Making Process: Campus-Level*, on second reading, effective February 15, 2019.

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

SHARED DECISION-
MAKING (SDM)
COMMITTEE

A Shared Decision-Making (SDM) Committee shall be established on each campus to assist the principal. The committee shall meet for the purposes of implementing planning processes and site-based decision making in accordance with Board policy and administrative procedure.

Resources available to the school should be allocated appropriately to finance the school improvement plan. The principal has the final authority in fiduciary and financial decisions and will be held accountable for compliance with federal, state and local laws, regulations, policies, and procedures.

The committee shall serve exclusively in an advisory role except that each committee shall approve staff development of a campus nature.

DUTIES OF
COMMITTEE

The committee shall perform duties as described at BQB(LEGAL).

CAMPUS
PERFORMANCE
OBJECTIVES

Each principal shall be responsible for the development of campus performance objectives. These objectives shall be formulated annually in accordance with a schedule established by the District, shall support the District's educational goals and objectives, and shall be specific to the academic achievement of students served by the campus. The Board shall review and approve campus performance objectives.

WAIVERS

The principal shall be responsible for ensuring that no campus-initiated decision violates rule, law, or policy, unless the campus has obtained a waiver. [See BQB(LEGAL) preceding and BF]

Except as prohibited by law [see BF], a campus may apply to the Board for a waiver of a local policy. An application for a waiver must state the achievement objectives of the campus and the reasons for requesting the waiver.

Waivers must be cost neutral.

COMMUNICATIONS

The principal or designee shall ensure that the campus-level committee obtains broad-based community, parent, and staff input through ad hoc committees, Web site, newsletters, and other methods as appropriate.

Copies of the minutes of the SDM committee meetings shall be placed on the school's Web site, if it has established one, and distributed to members of the committee. A paper copy shall be made available to parents and to members of the general public upon request.

COMPOSITION

The principal will serve as chairperson and as a member of the SDM committee, and will determine the size of the SDM

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

committee. A co-chair shall be elected by the SDM committee members. The co-chair may be elected only from the SDM committee's professional staff. The professional staff membership of the SDM committee will consist of two-thirds classroom teachers, one-third members of the school-based professional staff, and one noninstructional staff member.

If no special education professional staff member is among the two-thirds classroom teachers, or one-third other professional staff elected to serve on the SDMC, the principal is responsible for ensuring that a special education representative is appointed as a nonvoting member of the committee. The principal shall explore all staff options to fulfill this representation, and appoint a campus special education professional when possible, as the nonvoting representative to the SDMC. Alternatively, at the request of the principal, the Office of Special Education shall appoint an itinerant special education teacher, or other Office of Special Education staff member who provides direct services to campuses, to serve on the campus SDMC.

Noninstructional staff members are in addition to the two-thirds-one-third membership ratio required.

PARENTS

The committee shall include at least two parents of students currently enrolled within the District, selected by the campus's parent organization (PTA/PTO).

"Parent" means a person who is a parent of or person standing in parental relation to a student enrolled at a school and who is not an employee of the school or the school District.

The principal has the authority to appoint additional parents to the SDM committee with consciousness toward representation of the greater Houston school community.

COMMUNITY
MEMBERS

The principal shall appoint a minimum of two community residents. "Community resident" means a person 18 years of age or older residing in the District, but does not include a person who is a parent of a student enrolled in that school or a person who is an employee of the school or the District.

The principal has the authority to appoint additional community residents to the SDM committee with consciousness toward representation of the greater Houston school community.

BUSINESS
REPRESENTATIVES

The principal shall appoint at least one business representative. "Business representative" means a person who operates a business, without regard to the location of the business or the residence of the person.

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

	<p>The principal has the authority to appoint additional business representatives to the SDM committee with consciousness toward representation of the greater Houston school community.</p>
CLASSROOM TEACHERS	<p>Classroom teachers shall be nominated and elected by classroom teachers assigned to that campus. Classroom teachers are certified teachers with full-time responsibility for teaching students at one school. At the elementary level, these are teachers who are responsible for documenting student attendance on the CAR. At the secondary level, classroom teachers include art, music, computer, physical education, career and technology, and special education teachers, etc.</p> <p>Those elected will represent the school on the SDM committee.</p>
OTHER SCHOOL-BASED PROFESSIONALS	<p>Other school-based professional staff members shall be nominated and elected by the school-based professional staff, including classroom teachers. Other school-based professional staff are certified staff assigned to one school on a full-time basis such as elementary ancillary teachers or specialists (art, music, and PE), librarians, counselors, nurses, coordinators, speech therapy teachers, resource teachers, deans of instruction, and assistance principals.</p> <p>Those elected will represent the school on the SDM committee.</p>
NONINSTRUCTIONAL STAFF MEMBER	<p>One noninstructional staff member shall be nominated and elected by the noninstructional staff members to serve on the SDM committee. Noninstructional staff members include clerical, custodian, food service, and teacher aides.</p> <p>Those elected will represent the school on the SDM committee.</p>
ELECTIONS	<p>Nominated employees shall give their consent to serve on the committee before they are eligible for election. An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee.</p> <p>An annual election will be held by secret ballot to determine the members of the SDM committee.</p> <p>Nominations for election must be received by the principal within ten consecutive working days prior to the election.</p>
TERMS	<p>Each SDM committee member will serve a two-year term. Terms shall be on a two-year staggered basis.</p> <p>SDM committee members who are elected to the SDM committee may be reelected and are eligible for nomination for election to the District Advisory Committee.</p>

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

VACANCY

After the election and through the first nine weeks of school, SDM committee vacancies may be filled with the first runner-up for that position. After that period, a special election must be held by secret ballot to select a new representative to complete that committee member's term.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of the Board of Education
Diana Davila, President and District VIII Trustee

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY AE(LOCAL),
EDUCATIONAL PHILOSOPHY—FIRST READING**

The ~~Policy Committee of the~~ Houston Independent School District Board of Education proposes changes to Board Policy AE(LOCAL), *Educational Philosophy*, to ~~address equity issues in a new section: District Racial and Ethnic Equity Policy.~~ add a board self-constraint and related constraint progress measure.

The proposed update to Board Policy AE(LOCAL), *Educational Philosophy*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to all five core initiatives.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy AE(LOCAL), *Educational Philosophy*, on first reading.

EDUCATIONAL PHILOSOPHY

AE
(LOCAL)

Beliefs and Vision

The Board's Declaration of Beliefs and Vision for the Improvement of the District is as follows:

Beliefs

- We believe that equity is a lens through which all policy decisions are made.
- We believe that there should be no achievement gap between socio-economic groups or children of ethnic diversity.
- We believe that the District must meet the needs of the whole child providing wraparound services and social and emotional supports.
- We believe our classrooms/schools should be safe, vibrant, joyful spaces where students are guaranteed access to a challenging and deep educational experience.
- We believe that instruction should be customized/personalized to meet the learning needs for each individual child including students with disabilities, gifted and talented students, and English Language Learners so they have the support and opportunity they need to flourish.
- We believe that recruitment and retention of qualified and effective personnel are the keys to enhancing the quality of education and increasing student achievement.
- We believe that the community has a right to transparent operations across the District in all schools, departments, and divisions.
- We believe that meaningful engagement with the community is important in all major decision making.

Vision

Every child shall have equitable opportunities and equal access to an effective and personalized education in a nurturing and safe environment. Our students will graduate as critical thinkers and problem solvers; they will know and understand how to be successful in a global society.

Mission

To equitably educate the whole child so that every student graduates with the tools to reach their full potential.

**District Racial and
Ethnic Equity Policy**

The District recognizes that major historical and societal factors in our nation impact the inequity that exists within public schools. Purposeful action can be taken to identify, acknowledge, and overcome racial and ethnic disparities between students. The responsibility for addressing these disparities among students rests with the adults, not with the students.

EDUCATIONAL PHILOSOPHY

AE
(LOCAL)

The District will significantly change its practice in order to achieve and maintain racial equity in education. Educational equity means raising the achievement of all students while (1) narrowing the gaps between the lowest and highest performing students and (2) eliminating the racial predictability and disproportionality of which student groups occupy the highest and lowest achievement categories. The concept of educational equity goes beyond formal equality—where all students are treated the same—to fostering a barrier free environment where all students, regardless of race, have the opportunity to benefit equally. Educational equity benefits all students, and our entire community. Students of all races shall graduate from Houston ISD ready to succeed in a racially and culturally diverse local, national and global community. To achieve educational equity, the District will provide additional and differentiated resources to support the success of all students, including students of color, no matter where students attend school.

In order to advance racial and ethnic equity and improve student achievement for all students in District schools, the Board establishes the following goals:

1. The District shall provide every student with equitable access to high quality, culturally and personally relevant instruction, curricula, support, facilities, and other educational resources, even when this means differentiating resources to accomplish this goal.
2. The District shall actively monitor practices, including assessment practices, in special education. The District shall analyze and present annually the data regarding the representation and achievement of all students receiving special education services, regardless of race or ethnicity.
3. In order to ensure equitable practices regardless of race or ethnicity, the District shall actively monitor and work to eliminate the loss of instructional time due to disciplinary referrals. The District shall analyze and present annually the data regarding the number of students who lose instructional time due to disciplinary referrals.
4. The District shall actively work to encourage advanced academic opportunities. The District shall examine enrollment process and data annually to ensure no inequitable impact on students of color.
5. All employees and all students shall be given the opportunity to develop critical racial, ethnic, and cultural competence so that they may understand the contexts in which they teach, work, and learn.

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(LOCAL)

- ~~6. The District shall create opportunities for all students and families—including families of students of color and those whose first language may not be English—for leadership development and empowerment as partners in education, planning, and decision-making.~~
 - ~~7. The District shall create welcoming environments that reflect support for racial and ethnic diversity.~~
 - ~~8. The District shall include partners who have demonstrated culturally specific expertise in meeting educational outcomes.~~
 - ~~9. The District shall develop employees' personal, professional, and organizational skills and knowledge in order to empower employees to address racial and ethnic disparities.~~
 - ~~10. The District shall not tolerate lower academic achievement for any student racial or ethnic group compared to peers.~~
 - ~~11. The District shall model racial and ethnic equity in business and operational practices.~~
 - ~~12. The District shall include cultural responsiveness in reviews of the curriculum, instructional practices, and assessment design.~~
 - ~~13. The District shall report annually on the recruiting, employment, placement, and retention of persons from under-represented racial and ethnic groups at all organizational levels.~~
- ~~The Board shall hold the Superintendent accountable for implementation of this policy. The Superintendent shall develop procedures to implement this policy and metrics to measure achievement of the stated goals and shall report on progress at the beginning, middle, and end of each academic year.~~

Mandate for Change

Human Capital

The District's greatest strength is its human capital. The personal, face-to-face contact between teacher and child shall always be the central event in education. Changes in the District's structure, governance, and policies underscore the importance of this relationship; that is, through reform, they exist to support the relationship. In addition, the District sets high expectations for school leadership to inspire creative thinking and innovative approaches that lead to instructional and operational excellence.

- Employees identified as high performers using value-added data should be rewarded. The District must establish levels of compensation and differentiated salaries driven by performance, value-added data, and accountability for all employees.

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(LOCAL)

- Reform measures must focus on higher standards for recruitment and selection, job performance and compensation, and professional development and career planning and must provide employees with a viable career path within the organization.

School
Empowerment

Schools must be empowered to develop and implement the methods that best achieve their unique and individual instructional goals. The District is fully committed to a decentralized system of schools, giving principals the authority over the educational and operational systems. In such a system, the Board of Education remains accountable to the public for high-quality educational services for all children. The Board provides guidance and support to schools by establishing clear, consistent Districtwide goals, high standards and expectations, and effective systems of evaluation; but the individual school is held accountable for innovation and instructional results within those District-wide parameters.

The Board believes that:

- Principals are the leaders of the decision-making process affecting their schools, and their leadership is measured not only by results but also by their collaboration with teachers, parents, and the community.
- Recognizing that schools are where decisions should be made and that successful decentralization is a function of leadership capacity at the school level, the District shall establish a tiered system of differentiated autonomy focusing on instructional competencies, budget, and business operational systems. Schools demonstrating higher levels of student performance, innovation, and operational excellence (including school safety) are further empowered with greater autonomy and decision making. However, other schools may need greater support and guidance; and until they reach acceptable levels of performance, the District must manage for them critical areas such as curriculum, professional development, and operational systems. When guidance over decision making is needed, structured interventions shall help develop the competencies toward greater autonomy. Annual performance monitoring of instruction, operations, and attractiveness to the community served shall determine the level of principal autonomy or central office intervention at the school.

School Choice

School choice must remain an integral part of the HISD system. School choice ignites the spirit of competition, motivates excellence, promotes innovation, and empowers parents to match their children with the schools that best meet their children's needs. It is

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AE
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important for the District to focus more on developing, improving, and using creative educational tools so that every child at every school has access to the instructional program that best suits his or her unique interests.

Equal access to instructional excellence requires adequate and equitable allocation of resources. That, in turn, requires fair funding formulas. The District shall remain a system of schools rather than a school system where every campus offers the same programs.

- The District shall offer diverse school settings to meet the needs of its diverse community of students. All schools, whether they are specialty, magnet, or neighborhood, shall be accountable to identify educational and programmatic standards, including a common core of academic subjects, approved by the administration and the Board of Education. All students are expected to meet those standards.
- Achievement gaps between student groups are unacceptable. Closing achievement gaps requires unequal resources for unequal needs. Weighted funding allocations address individual differences, allowing the money to follow the child in accordance with his or her unique instructional needs and thereby ensuring access to the resources that enhance student achievement.
- The District must be proactive in the early identification of schools that may have too few students enrolled to provide adequate resources. The District must be ready to provide the school with appropriate interventions.

Meaningful
Engagement

Meaningful engagement is defined as actively listening to constructive input, collecting and exchanging information, and sharing outcomes. The Board of Education understands and appreciates the need for constructive engagement with both the community and District employees and shall aggressively solicit their opinions and ideas without relinquishing its responsibility as an elected body. As a publicly funded entity, the District must maintain open and respectful relationships, both internally and externally, and be a model for a service-oriented culture. Schools belong to the people; communities shall be engaged in the decision-making process.

- Everyone in the District, including the Board and the Superintendent, must be responsive to the District's diverse communities. Consistent, meaningful two-way communication with those who support the District as well as those with differing philosophies is essential to establishing public trust and confidence. The District shall provide parents and the public (and, where appropriate, students) with formal, structured systems

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(LOCAL)

for input into decision making that sets high achievement standards for all children.

- All employees must be encouraged to play a more active, visible role in representing the District to the community.

Change in Action

For nearly two decades, the District's Board of Education has been guided successfully by an uncompromising statement of its beliefs and its visions for improving education in Houston. We, the 2009 Board of Education, shall continue to move the District forward. We shall work openly and creatively with administrators, teachers, parents, and community leaders to put in action this new mandate for change.

Change is essential if we are to make our children's education our very highest priority. We, alone, cannot affect school transformation; and we, alone, cannot simply demand it. As our predecessors clearly understood, meaningful improvement is not a top-down exercise. It must include and involve everyone at all levels of the organization and the community. We pledge to seek input and ownership by those who will be most affected by reform and restructuring in the District, and we shall guide the Superintendent to ensure that the District is collaborative on issues of such importance to the entire community. This is a solemn pledge, and it is a privilege to accept this great responsibility on behalf of the children of Houston.

Decentralization

The District shall decentralize. Effectiveness requires that decision making be placed as close as possible to the teacher and the student. Decisions should be made in schools; accordingly, principals shall be the leaders of that decision-making process. To accomplish this goal:

- The Board shall provide guidance and support to local schools by establishing clear goals, high standards, and effective systems of evaluation, while at the same time giving schools maximum freedom to develop and implement the methods that best achieve those goals.
- The central office shall turn the traditional management pyramid upside down and become an enabler rather than an enforcer. Its role shall be to train, consult, provide resources, and evaluate.
- The individual school shall be the unit of accountability and improvement.
- Schools shall be responsive to their communities, providing parents and members of the community (and where appropriate, students) with formal, structured input into decision making.

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(LOCAL)

- Schools shall be given control over budgets, delivery of curriculum, teaching methodologies, and personnel, provided they are led by a strong and effective principal, function as a team, and collaboratively develop a vision and a plan to achieve that vision.

The following core beliefs and principles shall guide District decentralization:

1. Academic success is paramount;
2. All resources shall be at the schools unless managerial issues such as efficiency dictate otherwise;
3. The District shall pursue a goal of equity in funding;
4. Accountability and resource allocation decisions shall be matched (linked); and
5. Good sense shall guide implementation.

**Purpose and
Strategic Intent**

The District exists to strengthen the social and economic foundation of Houston by assuring its youth the highest quality elementary and secondary education available anywhere.

The District's strategic intent shall be to earn so much respect from the citizens of Houston that the District becomes their prekindergarten–grade 12 educational system of choice.

**Goals and Progress
Measures**

The District has adopted goals and goal progress measures in accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development.

Goal 1

The percentage of students reading and writing at or above grade level as measured by the percent of students at the Meets Grade Level standard on STAAR for grade 3 through English II shall increase by three percentage points annually from 37% to 46% between spring 2017 and spring 2020.

- Goal Progress Measure 1.1

End of year reading data collected on the District-wide screener shall annually show a three-percentage point improvement in the percentage of students reading on grade level from 38% to 44% between spring 2018 and spring 2020. Results on the District-wide screener will be presented to the board after the beginning of the year, middle of the year, and end of the year testing windows.

- Goal Progress Measure 1.2

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Grades 4 and 7 students shall be assessed in writing in the fall and spring; percent of students meeting the grade level standard shall increase at least three percentage points annually from 22% in spring 2018 to 28% in spring 2020. Results will be presented to the board after the fall and spring testing windows.

Goal 2

The percentage of graduates meeting the Global Graduate standards as measured by the College and Career Readiness component of the Texas accountability system shall increase three percentage points annually per year from the 2017 graduates baseline of 52 percent up to 67 percent by 2022.

- Goal Progress Measure 2.1

The percentage of students completing (earning a 70 or better) a career and technical education (CTE) course shall be reported for each semester and shall show improvement of two percentage points annually from 63.0 percent in spring 2017 to 69.0 percent in spring 2020.

- Goal Progress Measure 2.2

The percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course shall be reported for each semester and shall show improvement of 1 percentage point annually from 39.1 percent in spring 2017 to 42.1 percent in spring 2020.

- Goal Progress Measure 2.3

The percentage of students completing (earning a 70 or better) a dual credit or dual enrollment course shall be reported for each semester and shall show improvement of 1 percentage point annually from 10 percent in spring 2017 to 13 percent in spring 2020.

Goal 3

Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth, as measured by the STAAR Progress Measure, shall increase three percentage points annually in reading and in math from 57 percent in spring 2017 to 66 percent in spring 2020.

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- Goal Progress Measure 3.1

The percentage of students identified as needing intervention in reading on the district's screener who demonstrate growth from the beginning to end of year benchmarks shall increase three percentage points annually from 48% in spring 2018 to 57% in spring 2021. Results will be reported after each testing window.

- Goal Progress Measure 3.2

The percentage of students identified as needing intervention in math on the district's screener who demonstrate growth from the beginning to end of year benchmarks shall increase three percentage points annually from 58% in spring 2018 to 67% in spring 2021. Results will be reported after each testing window.

**Constraints and
Constraint Progress
Measures**

The District has adopted constraints and constraint progress measures in accordance with the TEA Lone Star Governance continuous improvement model and the Framework for School Board Development.

Constraint 1

The Board shall not spend more than 50 percent of its time on non-student outcome related discussion.

- Constraint Progress Measure 1.1

The Board shall increase the time it spends on student outcomes from 9 percent in the fourth quarter of 2018 to 50 percent in the second quarter of 2019, maintaining 50 percent through the end of 2021.

Constraint 12

The Superintendent shall not permit the District to operate without a community school and feeder pattern framework, including a definition, processes, and goals.

- Constraint Progress Measure 12.1

The District shall launch cohort one of Every Community, Every School with a minimum of 15 schools (5 percent) by the end of the 2017–18 school year and shall increase annually until all schools (100 percent) are served in 2022.

- Constraint Progress Measure 12.2

The District shall develop tools for campuses to conduct a needs assessment, to access to a provider database, a data tracker, and professional development in 2017–18 and shall increase usage annually from 0 percent in fall 2017 to 100 percent of campuses access the tools and training by 2022.

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Constraint 23

The Superintendent shall not require teachers to administer more than two District-created assessments per semester.

- Constraint Progress Measure 23.1

The number of District-required, District-created assessments shall not increase from one per semester in fall 2017 to more than two per semester in spring 2020.

Constraint 34

The Superintendent shall not allow achievement gaps for student groups, including African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English learners (ELs), to increase in reading and mathematics.

- Constraint Progress Measure 34.1

The reading and math performance gap between economically disadvantaged and non-economically disadvantaged students, as measured by the percent of students at the Approaches Grade Level Standard on STAAR, shall decrease by one percentage point annually from 17 percentage points in spring 2017 to 14 percentage points in spring 2020.

- Constraint Progress Measure 34.2

The reading and math performance gap between English learners (ELs) and Non-English Learners (Non-ELs), as measured by the percentage of students at the Approaches Grade Level Standard on STAAR shall decrease by one percentage point annually from 22 percentage points in spring 2017 to 19 percentage points in spring 2020.

- Constraint Progress Measure 34.3

The reading and math performance gap between students receiving special education services and students not receiving special education services, as measured by the percentage of students at the Approaches Grade Level Standard on STAAR, shall decrease by one percentage point annually from 45 percentage points in spring 2017 to 42 percentage points in spring 2020.

Constraint 45

The Superintendent shall not allow struggling schools to operate without highly qualified leaders and teachers in core subjects.*

*Struggling schools include Improvement Required (IR) schools, formerly IR schools, and schools receiving an overall accountability scale score of 65 or less. Teacher qualification should consider certification and experience.

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- Constraint Progress Measure 45.1
The percentage of campus administrators at struggling schools rated as effective or above shall increase by two percentage points annually from 65 percent in 2017 to 73 percent by 2020.
- Constraint Progress Measure 45.2
The percentage of first-year teachers at struggling schools shall decrease by two percentage points annually from 10 percent in 2017 to four percent by 2020.
- Constraint Progress Measure 45.3
The percentage of teaching positions at struggling schools held by teachers certified in their assigned subject areas and grade levels shall increase each semester from 99 percent in 2017 until 100 percent is reached and maintained through 2020.

Core Values

The District's core values are as follows:

- Safety Above All Else.
Safety takes precedence over all else. A safe environment shall be provided for every student and employee.
- Student Learning is the Main Thing.
All decisions and actions, at any level, focus on and support the "main thing," which is effective student learning.
- Focus on Results and Excellence.
Each employee shall focus on results and excellence in individual and organizational efforts.
- Parents are Partners.
Parents are valued partners in the educational process, serving as the child's teacher in the home. All school and District activities shall give proper consideration to the involvement of parents.
- Common Decency.
The District shall be responsive and accountable to the public and its employees. Community members and employees shall receive respectful and courteous treatment.

EDUCATIONAL PHILOSOPHY

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(LOCAL)

- Human Capital.

Through recruitment, retention, dismissal, and professional development programs, the District shall work to make sure students are served by the top talent available, from teachers to superintendents.

**Central Office
Accountability
System**

The overall goal of the District's central office accountability system is to provide resources and services to schools in an efficient and timely manner that promotes schools' progress in achieving their educational missions.

Specifically, the objectives of the District central office accountability system are to:

- Establish and monitor progress toward performance indicators for each central office department, including evaluations of each departmental improvement plan goals and objectives;
- Determine which central office departments are meeting the District's objectives through the use of "customer" surveys; and
- Determine whether central office departments that are failing to meet the objectives require assistance, reorganization, and/or replacement.

Effective Date

This policy shall be effective as of the adoption date, ~~December 14, 2018~~.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SCHEDULED MEETING
AE(LOCAL)	Educational Philosophy	February 14, 2019
INITIATED BY: Board Policy Committee		
TYPE OF REVISION: Update		
APPLICABILITY: Equity <u>Lone Star Governance; Board</u>		
BACKGROUND: The Houston Independent School District (HISD) Board of Education wishes to expand and clarify the definition of equity and how to provide it within the district <u>is adding a board Constraint and Constraint Progress Measure.</u>		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: None		

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of the Board of Education
Diana Davila, President and District VIII Trustee

SUBJECT: PROPOSED REVISIONS TO BOARD POLICY BBD(LOCAL), BOARD MEMBERS: TRAINING AND ORIENTATION—FIRST READING

In order to increase the effectiveness and efficiency of the Houston Independent School District Board of Education, the board's Policy Committee recommends changing Board Policy BBD(LOCAL), *Board Members: Training And Orientation*, to add a new section called *Team Building*.

The proposed update to Board Policy BBD(LOCAL), *Board Members: Training And Orientation*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy BBD(LOCAL), *Board Members: Training And Orientation*, on first reading.

BOARD MEMBERS
TRAINING AND ORIENTATION

BBD
(LOCAL)

**Public Information
Coordinator**

The Superintendent or designee shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

Team Building

The entire Board, including all Board members, must participate with the Superintendent in team-building sessions as follows:

- Annually in January, or no later than the second regular Board meeting of the calendar year;
- Within 30 days of any change in Board membership or hiring a new Superintendent; and
- At any time determined by the Board.

The annual "January" team-building session must be: (1) facilitated by a regional education service center or any registered provider, and (2) at least three hours in length, as provided by state law. [See BBD (LEGAL)] The Board shall annually assess the need for additional team-building sessions at the first team-building session of the calendar year and prepare a calendar of sessions based on this assessment.

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

Effective Date

This policy shall be effective as of the adoption date, September 14, 2018.

BOARD POLICY EXPLANATORY SHEET

POLICY CODE	TITLE (SUBJECT)	SCHEDULED MEETING
BBD(LOCAL)	Board Members: Training And Orientation	February 14, 2019
INITIATED BY: Board Policy Committee		
TYPE OF REVISION: Update		
APPLICABILITY: Board members; superintendent of schools		
BACKGROUND: Proposed changes require the Houston Independent School District (HISD) Board of Education and the superintendent to participate in team-building sessions.		
OTHER DISTRICT RESOURCES OR PROGRAMS AFFECTED/NEEDED, IF ANY: None		
ADMINISTRATIVE PROCEDURES REQUIRED: None		

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of the Board of Education
Diana Davila, President and District VIII Trustee

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY BDB(LOCAL), BOARD
INTERNAL ORGANIZATION: BOARD COMMITTEES—FIRST
READING**

The Policy Committee proposes changes to BDB(LOCAL), *Board Internal Organization: Board Committees*, to help streamline functions of the Board of Education. The changes are:

- To clarify the role of special committees, and
- To remove the section *LEGISLATIVE COMMITTEE*.

The proposed changes are shown in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy BDB(LOCAL), *Board Internal Organization: Board Committees*, on first reading.

BOARD INTERNAL ORGANIZATION
INTERNAL COMMITTEES

BDB
(LOCAL)

COMMITTEE OF THE WHOLE	Insofar as possible, all committee work shall be done as a Committee of the Whole.
SPECIAL COMMITTEES	The President shall appoint members to special committees created by the Board to fulfill specific assignments, unless otherwise provided by Board action with deadlines . These committees may include District personnel and citizens. The function of committees shall be fact-finding, deliberative, and advisory, but not administrative. <u>Committees will advise the board, never staff.</u> Special committees shall report their findings to the Board and may <u>will</u> be dissolved upon completion of the assigned task or vote of the Board.
COMMITTEE AUTHORITY	No committee may perform any of the Board's functions. The <u>sole</u> Board committees currently in place are <u>is the legislative committee and the audit committee.</u> [See BDB(LEGAL)]
LEGISLATIVE COMMITTEE	The Board Legislative Committee chairman shall have the responsibility of liaison between the Board and local, regional, state, and federal government bodies.
BOARD AUDIT COMMITTEE	The Board Audit Committee shall be composed of three Board member representatives, upon nomination and vote of the Board. The chairperson shall be determined by the membership.
PURPOSE	<p>The purpose of the Board Audit Committee is to:</p> <ul style="list-style-type: none">• Assist the Board in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the internal and external audit processes and Houston Independent School District's process for monitoring compliance with laws and regulations and the code of conduct;• Provide added protection to the Board in discharging its responsibility for the overall stewardship of District affairs, particularly its financial management;• Provide public support for the District's audit programs;• Provide assurances that the overall levels of audit coverage are both reasonable and appropriate to protect the District from undue risks;• Assist in obtaining effective corrective action and necessary improvement based upon audit findings and recommendations from external and internal auditors; and• Provide the Board and the public with additional assurances that the prescribed systems of internal controls are functioning as intended.

BOARD INTERNAL ORGANIZATION
INTERNAL COMMITTEES

BDB
(LOCAL)

The Board Audit Committee is advisory in nature; its recommendations regarding audit findings and exceptions and any other items shall be provided in writing to the Board and the Superintendent.

In its advisory role, the Board Audit Committee is subject to the control and direction of the Board. The powers allocated to the Audit Committee by the Board shall be detailed in the Audit Committee Charter. [See BDB(EXHIBIT)]

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of the Board of Education
Diana Davila, President and District VIII Trustee

SUBJECT: PROPOSED REVISIONS TO BOARD POLICY BE(LOCAL), BOARD MEETINGS—FIRST READING

The Policy Committee proposes changes to BE(LOCAL), *Board Meetings*, to help streamline functions of the Board of Education. The changes are:

- To add the section *Learning and Engagement Meetings*,
- To add and refer to a new BE(EXHIBIT), *Board Meetings: Schedule, Preparation, and Structure*, and
- To change the timeline for adding agenda items that have been requested by members of the board.

The proposed changes are shown in the attached revised policy. The proposed new exhibit is also attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy BE(LOCAL), *Board Meetings*, and the new BE(EXHIBIT), *Board Meetings: Schedule, Preparation, and Structure*, on first reading.

BOARD MEETINGS

BE
(LOCAL)

The Board shall hold regularly scheduled meetings and any special or emergency meetings or workshops as it deems necessary. Portions of a meeting where action will not be taken may be conducted with less than a quorum at the discretion of the Board President.

Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall normally be held on the second Thursday of each month (except for the month of July) at the time specified in the posted notice for the meeting. When determined necessary and for the convenience of Board members, the Board President may change the date or time of a regular meeting with proper notice. Regular meetings of the Board shall not be held during the month of July.

Learning and Engagement Meetings

Learning and Engagement meetings shall normally be held on the first Thursday of each month (except for the month of July) at the time specified in the posted notice for the meeting. When determined necessary and for the convenience of Board members, the Board President may change the date or time of a regular meeting with proper notice. Learning and Engagement meetings shall not be held during the month of July.

Special or Emergency Meetings

The Board President shall call special meetings at the Board President's discretion or on request by three members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Workshops

Workshops may be scheduled as deemed appropriate and may be conducted with less than a quorum at the discretion of the Board President. [See BE(LEGAL)]

Agenda

Preparation

Board meeting agendas shall be developed and prepared in accordance with Board Meetings Schedule, Preparation and Structure. [See BE(EXHIBIT).]

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Before the official agenda is posted for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. The Board President shall ensure all Board members are notified as to any agenda items he or she withdrew, at the time of the withdrawal request and no later than 24 hours prior to the posting of the agenda, to allow adequate time for Board members to respond to withdrawn items.

BOARD MEETINGS

BE
(LOCAL)

In reviewing the agenda before posting, the Board President shall ensure that any topics the Board or at least three Board members have requested to be addressed are either on the agenda for the first regular meeting that is at least seven~~teen~~ calendar days after the date the Board President receives the request, or on the agenda for a special or emergency meeting if the Board President determines that the item requires immediate consideration and should be communicated to the public in accordance with state law [see BE(LEGAL)].

Notice to Members

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.

Closed Meeting

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

Order of Business

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consent of all Board members present.

Rules of Order

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote, show of hands, or electronic voting system, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights.]

**Board Members'
Requests for
Information**

Requests by Board members for information on the operation of the District shall be addressed to the Superintendent. If the information is not readily available or would require administrative staff time to prepare, the Superintendent may refer the request to the full Board at a subsequent meeting, for direction. [See also BBE(LOCAL)]

Minutes

Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings

BOARD MEETINGS

BE
(LOCAL)

shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

The official minutes of the Board shall be retained on file in the Office of Board Services and shall be available for examination during regular office hours.

**Discussions and
Limitation**

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

**Conduct during
Board Meetings**

Persons attending a meeting of the Board shall conduct themselves in an appropriate manner and shall not engage in conduct that disrupts or interferes with the proceedings. Failure to adhere to the required standards of conduct may result in removal of the responsible persons from the premises and may subject such persons to criminal penalties as provided in the Texas Penal Code.

Prohibited Conduct

The following conduct has been determined by the Board to constitute disruptive behavior and is, therefore, prohibited:

1. Possessing a weapon at the meeting;
2. Waving or displaying signs, placards, posters, or banners in such a manner as to pose a potential safety hazard or disrupt the proceedings;
3. Applauding, booing, cheering, or making other audible expressions of approval or disapproval in a loud and/or raucous manner calculated to disrupt the meeting; or
4. Using profane or vulgar language or gestures during presentation to, or interaction with, the Board.

Violations

Any violation of the standards of behavior shall result in a warning. Failure to refrain from engaging in the prohibited conduct upon receipt of a warning shall result in removal of the responsible person(s) from the meeting location and may subject such person(s) to criminal penalties as provided in the Texas Penal Code. [See BED]

Effective Date

This policy shall be effective as of the adoption date, ~~June 15, 2018~~.

Board Meetings: Schedule, Preparation, and Structure

The Board conducts its business primarily through regularly called meetings and specially called meetings. A critical element in ensuring effective meetings is clarity and consistency in meeting structure and procedures. Consistent structures and procedures help both the Board and the public know what to expect in meetings and how to have appropriate input.

In order to facilitate effective functioning of the Board in its meetings, the Board adheres to the principles and protocols in this section. (See Policy BE.)

While the Board acknowledges and respects the right of the public to be present for its meetings, it also recognizes that meetings of the Board, while open to the public, are meetings of the Board and for the Board. They are not meetings of the public. Public participation in the meetings will be invited at appropriate times, including those specified below.

Meeting Schedule and Structure

All meetings of the Board of Trustees must be properly posted to give advance notice of each and every meeting and the topics to be discussed in accordance with Texas law. All meetings of the Board of Trustees are open to the public, except for Closed Sessions, also called Executive Sessions. The Board of Trustees holds Regular Meetings every month except July. The Board's meetings, as described in more detail below, include Regular, Learning and Engagement, Audit Committee, Special, and Emergency meetings.

Board Meetings

Regular Meetings

The Board of Trustees usually takes action during Regular Meetings. Regular Meetings usually occur on the second Thursday of each month beginning at 5:00 p.m.

Learning and Engagement Meetings

The purpose of a Learning and Engagement Meeting is for board members (1) to monitor student outcome goals and (2) to engage with community members about goal monitoring and regular meeting agenda items. A Learning and Engagement Meeting is held the week prior to a Regular Meeting, usually on a Thursday at 5:00 p.m.

Board Retreats

Board Retreats bring the board together periodically to engage in (1) team building, (2) board training, and (3) deep dives into student outcome goals.

Audit Committee Meetings

The Audit Committee provides oversight of District's governance, risk management, and internal control practices. It typically meets four to six times per year. The Audit Committee chair prepares an annual meeting calendar in alignment with the deliverables specified in the Audit Committee Charter.

Special Meetings

The Board President shall call special meetings at the Board President's discretion or on request by three members of the Board. Special meetings include but are not limited to Hearings, Workshops, and Board Budget Meetings. Hearings are usually held on the third Thursday of each month beginning at 8:30am.

Emergency Meetings

An emergency meeting may be called only if immediate action is required of a governmental body because of an imminent threat to public health and safety; or a reasonably unforeseeable situation. (Texas Government Code, Section 551.045)

Developing Board Meeting Agendas

The meeting agenda is the vehicle through which the Board informs the community of the items it will be discussing at the meeting so that members of the public can decide if they wish to be present for the meeting. As a consequence, and given the complexity of District business in an organization of the District's size, preparation of the agenda must be carefully planned, following regular protocols in its construction and posting. The Board adheres to the following with regard to its agendas.

For each Regular Meeting, the administration will prepare a Q&A Document providing answers to board member questions about agenda items. The Q&A Document will be posted publicly online.

Agenda and Q&A Document preparation and posting

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. The board president shall ensure all board members are notified as to any agenda items he or she withdrew, at the time of the withdrawal request and no later than 24 hours prior to the meeting posting, to allow adequate time for board members to respond to withdrawn items.

In reviewing the agenda before posting, the president shall ensure that any topics the board, or at least three members of the board, have requested to be addressed are either on the agenda for the first regular meeting that is at least seven calendar days after the date the president receives the request, or on the agenda for a special or emergency meeting if the president determines that the item requires immediate consideration and should be communicated to the public in accordance with state law, Government Code 551.043(b).

The deadline for submission of proposed agenda items to the Office of Board Services for inclusion on an upcoming agenda is 5:00 p.m. 17 calendar days before the Regular Meeting, unless circumstances (such as a holiday) make that date unavailable. Any items not provided in full with all attachments present to the board of trustees at least 16 days in advance of a Regular Meeting are moved to the following month's agenda.

The Regular Meeting Agenda and Q&A Document shall be prepared following the schedule below:

- By 5pm 16 days prior to a Regular Meeting (Tuesday 5pm), a draft agenda with all items complete and with all attachments present will be sent to board members. All items will be on the consent agenda.
- By 5pm 15 days prior to a Regular Meeting (Wednesday 5pm), hard copies of the agenda will be ready for pickup or delivery.
- By 5pm 13 days prior to a Regular Meeting (Friday 5pm), questions regarding any agenda items from board members are due to the Superintendent or designee.
- By 5pm 10 days prior to a Regular Meeting (Monday 5pm), the Learning & Engaging meeting is posted. Agenda packets will be posted electronically online.
- By 5pm 8 days prior to a Regular Meeting (Wednesday 5pm), the Superintendent or designee sends board members the Q&A Document with answers to all board member questions. The Q&A Document will be posted electronically online.
- At 5pm 7 days prior to a Regular Meeting (Thursday 5pm), the Learning & Engaging meeting is held. Hard copies of the Q&A Document will be given to board members. Board members may submit additional questions about agenda items during the final 10 minutes of the meeting. Questions will be answered in writing by updates to the Q&A Document.
- Beginning at 9am 6 days prior to a Regular Meeting (Friday 9am) and no later than noon 3 days prior to a Regular Meeting (Monday 12pm), board members may request items be moved from the consent agenda to the action agenda. Items may only be moved from the consent agenda to the action agenda during this window. Requests should be submitted by email to **in Board Services.**
- By 5pm 3 days prior to a Regular Meeting (Monday 5pm), the final Regular Meeting agenda is posted and emailed to board members. The revised Q&A Document is emailed to board members and posted online. Any items for which answers to board member questions are incomplete will be removed from the meeting agenda.
- By noon 2 days prior to a Regular Meeting (Tuesday 12pm), hard copies of the final agenda and Q&A Document are available for delivery or pickup.

If circumstances such as a holiday make the dates and deadlines above unavailable, then the board chair will work with the superintendent to make reasonable adjustments.

The superintendent or designee will ensure that all necessary information is supplied to each board member to allow for informed discussion. It is the responsibility of each board member to review this information in advance of the Learning and Engaging and Regular meetings each month.

Learning and Engaging Meeting structure

Learning and Engaging Meetings will include:

- Approval of agenda
- Student outcome goal monitoring (approximately 90 minutes): Board members and the Superintendent will discuss student outcome goal progress.
- Community roundtable (approximately 15 minutes): Community members who register in accordance with BED Local to speak to agenda items and/or goal monitoring will have the opportunity to dialogue with board members and the Administration about goal monitoring and/or board item topics. Board members may sit at separate tables to dialogue with speakers about goal monitoring or board item topics. Alternately, depending upon the number of registered speakers, board members may [REDACTED].
- Board item questions: 10 minutes at the end of each meeting will be reserved for board members to submit additional questions about agenda items.

Regular Meeting Agenda structure

The board will vote to approve the agenda at the beginning of each meeting.

Regular meetings will include:

- Approval of agenda
- **Consent Agenda:** A consent agenda will be included as a part of the agenda for each regular meeting of the Board. All items are by default on the consent agenda. Board members may move items from the consent agenda to the action agenda only during the period described above. Items in the consent agenda will be voted upon as a group.
- **Action Agenda:** Items moved by board members onto the action agenda within the appropriate window will be considered individually.
- **Hearing of Citizens:** The Hearing of Citizens provides citizens the opportunity to address the board on any district-related matter. No speech shall be permitted on behalf of a person running for political office and no literature pertaining to any form of electioneering shall be permitted during the meeting. The Hearing of Citizens shall be limited to 30 minutes, 3 minutes per person. Preference shall be given to those citizens who have not appeared before the Board within 30 days and those who wish to present a matter not previously scheduled for a meeting.

Board Retreat structure

Board Retreats will include:

- Approval of agenda
- Student outcome goal deep dive
- Board training

Recognitions and Commendations

To create more meaningful recognitions while also more efficiently using the board's time, most recognitions of students and staff will take place at campuses instead of at board meetings. The board office will provide a written proclamation from the board as a whole, which will be delivered at an appropriate event at the campus.

At Learning and Engagement Meetings, a report mentioning all board proclamations from the previous month will be shared at the community roundtable.

Some performance-based recognitions could be scheduled for students to perform during the 30-minute period prior to board meetings.

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

Office of the Board of Education
Diana Davila, President and District VIII Trustee

SUBJECT: PROPOSED REVISIONS TO BOARD POLICY BED(LOCAL), BOARD MEETINGS: PUBLIC PARTICIPATION—FIRST READING

The Policy Committee proposes changes to BED(LOCAL), *Board Meetings: Public Participation*, to help streamline functions of the Board of Education. The changes are:

- To revise procedures for speakers to agenda items and the Hearing of Citizens, and
- To revise procedures for awards and recognitions.

The proposed changes are shown in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy BED(LOCAL), *Board Meetings: Public Participation*, on first reading.

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

**Limit on
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, members of the audience shall not enter into discussion or debate on matters being considered by the Board, except as provided by this policy.

**Speakers to Agenda
Items and Hearing of
Citizens**

A citizen wishing to speak regarding an agenda item, or board monitoring any other District-related matter (i.e., the Hearing of Citizens), may do so by completing a registration form and submitting it to the Office of Board Services by 9:30 a.m. on the day of the Learning and Engagement Meeting.

Speakers to agenda items will have the opportunity to dialogue with board members and administration during the Community Roundtable section of the Learning and Engagement meeting. The time allotted for the Community Roundtable shall not exceed 15 minutes without the approval of the majority of board members present. Board members will allot time equally at each roundtable so that all community members registered to speak may be heard.

Hearing of Citizens

A citizen wishing to speak regarding any District-related matter (i.e., the Hearing of Citizens), may do so by completing a registration form and submitting it to the Office of Board Services by 9:30 a.m. on the day of a Regular Meeting of the Board. about a topic that is not on the agenda. The citizen must indicate his or her concern, complaint, or commendation on the registration form. Preference shall be given to those citizens who have not appeared before the Board within 30 days and those who wish to present a matter not previously scheduled for a meeting.

Citizens may address the Board on any matter of Board policy, existent or proposed. Should any citizen wish to distribute handout materials to the Board, the materials shall be provided to the Office of Board Services by 4:30 p.m. on the day before the meeting. Should any citizen wish to distribute handout materials to the audience, this shall be done after, not during, the meeting. No speech shall be permitted on behalf of a person running for political office and no literature pertaining to any form of electioneering shall be permitted during the meeting.

Time Limit

Speakers to agenda items shall be limited to two minutes each. Speakers during the Hearing of Citizens shall be limited to one three minutes each. A speaker may not yield unused time to another person. The time allotments for the Hearing of Citizens any one topic or agenda item shall not exceed 30 minutes and total time for all registered speakers shall not exceed two hours, without the approval of the majority of the Board members present. Should there be a speaker who has registered to speak to multiple agenda items, or to speak at the Hearing of Citizens and to one or more

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

~~agenda items, the Board President shall direct the speaker to consolidate his or her comments under the first item on the agenda for which he or she has registered, and the speaker shall be given a total of two minutes to make his or her consolidated comments.~~

Should the speaker drift from the stated subject, or become disruptive or abusive, he or she shall be given one warning; if a second warning is required, then the speaker shall forfeit the remaining time allotment. Citizens are required to follow the rules of behavior specified at BE(LOCAL).

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate on or make decisions regarding any subject that is not included on the posted meeting notice.

**Awards and
Recognitions**

~~Most A~~ awards and recognitions for major achievements of students and employees shall be presented at appropriate campus events and acknowledged by a report shared at the Community Roundtable at a Learning and Engagement Meeting. ~~regular meetings of the Board as the occasions arise for such acknowledgments. Scheduling shall take into consideration the order of business for the meeting as determined by the Board President and the convenience of the persons to be presented.~~

**Complaints and
Concerns**

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy [see list below] to seek resolution.

Employee complaints: DGBA

Student or parent complaints: FNG

Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.

Effective Date

This policy shall be effective as of the adoption date, ~~March 9,~~ 2018.

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of February 14, 2019

SUBJECT: DEBT MANAGEMENT ACTIVITY REPORT

Houston Independent School District enacted a formal *Debt Management Policy* with the intent to improve the quality of decisions and provide justification for the structure of debt issuance. The guidelines set forth in the *Debt Management Policy* were developed to provide for the issuance and management of the district's debt portfolio. Adherence to the policy indicates to rating agencies and capital markets that the district's debt is being managed in a prudent manner.

The district's *Debt Management Policy* requires that the Office of Finance provide a report to the Board of Education semi-annually detailing debt management activities and adherence to the policy. The attached report includes the fiscal year from July 1, 2018 through December 31, 2018.



REPORT OF DEBT MANAGEMENT ACTIVITIES

Houston Independent School District
As of December 31, 2018


FOREWORD


- Pursuant to the Debt Management Policy adopted by the Board of Education of the Houston Independent School District, the Office of Finance shall periodically report to the Board debt management activities and adherence to the Policy.

COMPLIANCE CERTIFICATION

We hereby certify that debt management activities were conducted in compliance with the Board-approved Debt Management Policy.



Rene Barajas
Chief Financial Officer

Sherrie Robinson
Controller

Rick Fairman
Treasurer

**DEBT MANAGEMENT POLICY
COMPLIANCE REVIEW
As of December 31, 2018**

Houston ISD Compliance Summary		
Category	Compliant	Comments
Debt Management Policy reviewed annually.	Yes	Approved by Board of Education on 6/14/2018.
Arbitrage reports prepared and reported in CAFR.	Yes	CAFR dated 6/30/2018 reflects arbitrage liabilities.
Authorized types of debt issued in current reporting period.	Yes	No issuance in current reporting period.
Variable rate debt <= 25% of total debt.	Yes	As of 12/31/2018 variable rate debt equaled 14.88% of total debt.
Refunded debt met net present savings thresholds of 2% for current refundings and 4% for advance refundings.	Yes	No refunding transactions in current reporting period.
Legal debt limitation requirements met.	Yes	Attorney General letter on file with issuance documents.
District debt service tax rate limitation of \$1.00 per \$100 assessed valuation and total tax rate of \$1.70 not exceeded.	Yes	Current debt service tax rate is \$0.1667 and total tax rate is \$1.2067.
The District obtained credit ratings from at least two nationally recognized bond rating agencies prior to bond issues.	Yes	Current ratings are Aaa by Moody's and AA+ by Standard & Poors.
Required bond issuance reports filed with nationally recognized municipal securities information repository by bond counsel.	Yes	Letter on file by bond counsel (Orrick Herrington) dated 7/20/2018 indicating compliance.
The District filed CAFR with nationally recognized municipal securities information repository (NRMSIR).	Yes	Filed by District in November 2018.
Investment of bond proceeds meets Debt Policy guidelines.	Yes	Proceeds invested in segregated accounts and reported within the district's Cash Management and Investment Policy.
The District met targeted debt service fund balance of 10% of total debt service at most recent fiscal year end.	Yes	The debt service fund balance at 6/30/2018 was 35.29% of budgeted 2019 debt service.



SUMMARY OF DEBT ACTIVITY

FOR THE PERIOD JULY 1, 2018 THROUGH DECEMBER 31, 2018

□ **DEBT ISSUANCE**

No debt issuance for the period reported.

SUMMARY OF DEBT ACTIVITY

□ **DEBT PAYMENTS (7/01/18 through 12/31/2018)**

Principal Payments	\$ 32,114,517
Interest Payments	\$ 68,733,516
Escrow Agents – Current Refunding	\$ 0
Fiscal Charges	<u>\$ 8,070</u>
Total Expenditures	\$ 100,856,103
Other Financing Uses -	
Escrow Agents – Advance Refunding	<u>\$ 0</u>
Total Disbursements (Uses)	<u><u>\$ 100,856,103</u></u>

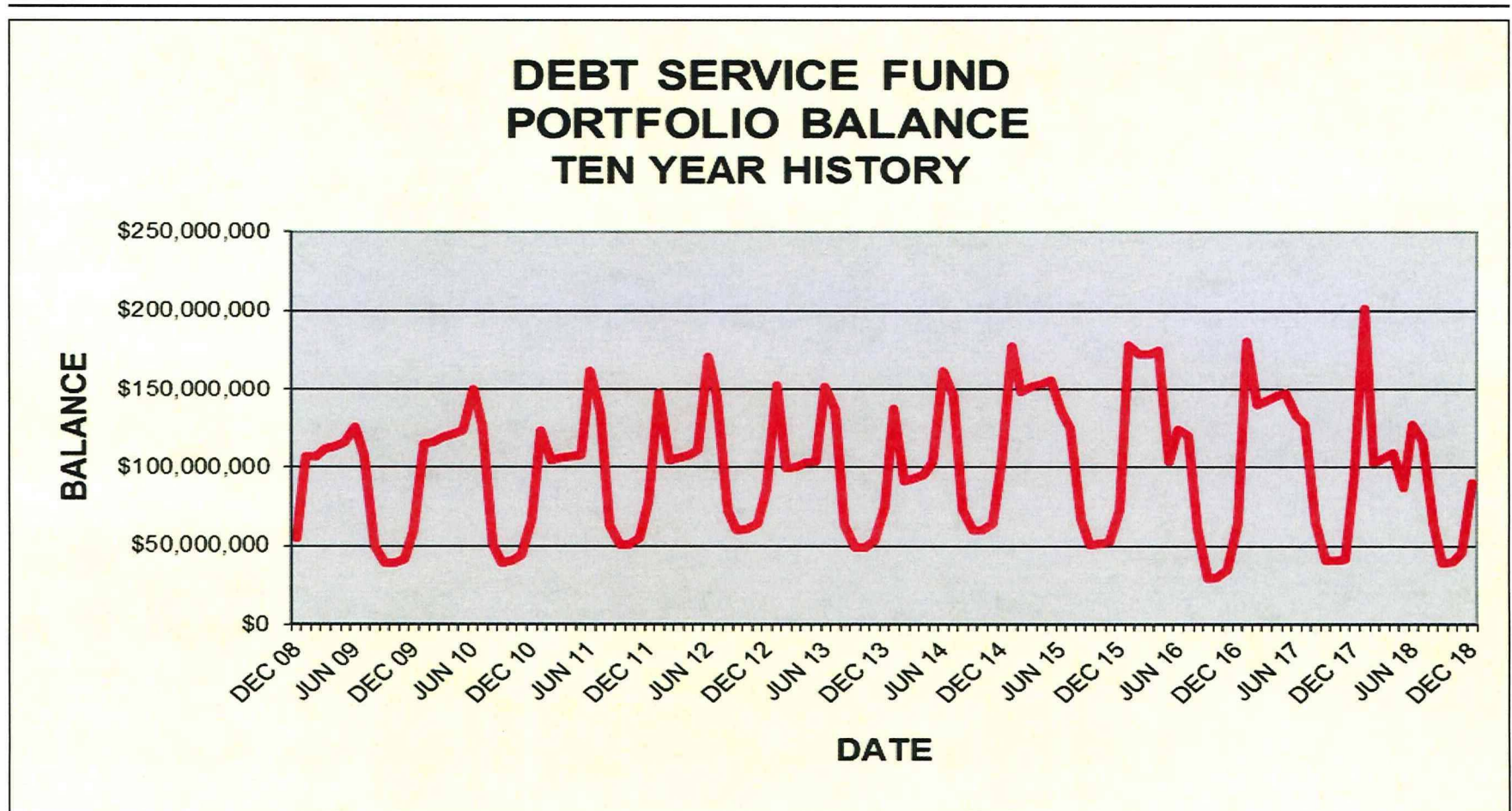
Note: This report is an unaudited management report and may not reflect final audited results.

HOUSTON INDEPENDENT SCHOOL DISTRICT

DEBT SUMMARY AS OF DECEMBER 31, 2018

				7/18 - 12/18		7/18 - 12/18		7/18 - 12/18	
Date of Issue	Description	Original	Final	6/30/2018	Activity	Activity	Activity	12/31/2018	
		Issue Amount	Maturity Date	Debt Principal	Debt Acquisitions/ Sales/(Refundings)	Debt Principal Pymts	Debt Interest Pymts	Debt Principal	
3/22/07	Refunding Series 2007	\$ 279,865,000	2/15/2026	\$ 10,000,000	\$ -	\$ -	\$ 262,500	\$ 10,000,000	
11/01/09	Series 2009A-2 (BABS)	148,850,000	2/15/2034	148,850,000	-	-	4,579,309	148,850,000	
11/01/09	Series 2009A-3 (BABS)	183,750,000	2/15/2028	183,750,000	-	-	5,181,424	183,750,000	
5/01/98	Lease Revenue Series 1998A (PFC)	46,246,108	9/15/2021	4,842,264	-	1,309,517	2,575,483	3,532,747	
4/26/10	Lease Revenue Series 2010A (PFC E)	16,070,000	9/15/2021	11,300,000	-	1,860,000	213,625	9,440,000	
4/26/10	Lease Revenue Series 2010B (PFC E BABS)	38,430,000	9/15/2029	38,430,000	-	-	1,116,173	38,430,000	
5/15/12	Variable Rate Refunding Series 2012	182,080,000	6/1/2030	97,890,000	-	-	982,685	97,890,000	
2/14/13	Limited Tax Refunding Series 2013C	92,905,000	2/15/2032	79,430,000	-	-	1,683,525	79,430,000	
2/14/13	Limited Tax Sch and Ref Series 2013A	209,640,000	2/15/2038	154,585,000	-	-	3,509,500	154,585,000	
2/14/13	Variable Rate Ltd Tax Sch Series 2013B	147,130,000	6/1/2037	147,130,000	-	-	1,280,911	147,130,000	
12/16/14	Limited Tax Refunding Series 2014B	365,395,000	2/15/2033	256,275,000	-	-	5,601,975	256,275,000	
12/23/14	Lease Revenue Series 2014 (PFC)	81,650,000	9/15/2020	51,370,000	-	16,275,000	1,284,250	35,095,000	
4/12/16	Limited Tax Sch and Ref Series 2016A	757,195,000	2/15/2041	712,235,000	-	-	16,491,900	712,235,000	
4/19/16	Limited Tax Refunding Series 2016B	19,975,000	2/15/2033	19,975,000	-	-	349,563	19,975,000	
6/01/16	Variable Rate Ltd Tax Sch Series 2014A-1B	100,000,000	6/1/2039	89,595,000	-	-	985,545	89,595,000	
5/23/17	Limited Tax Sch and Ref Series 2017	848,740,000	2/15/2042	818,740,000	-	-	19,095,400	818,740,000	
6/01/17	Variable Rate Ltd Tax Sch Series 2014A-2	149,955,000	6/1/2039	149,955,000	-	-	2,249,325	149,955,000	
6/29/17	Lease Revenue Ref Series 2017 (PFC)	21,550,000	9/15/2030	20,155,000	-	1,180,000	457,025	18,975,000	
6/27/18	Limited Tax Sch Series 2018	86,960,000	2/15/2043	86,960,000	-	-	574,427	86,960,000	
Bonds Payable		\$ 3,776,386,108		\$ 3,081,467,264	\$ -	\$ 20,624,517	\$ 68,474,544	\$ 3,060,842,747	
11/01/11	Contractual Obligations Series 2011	\$ 23,500,000	7/15/2019	\$ 2,800,000	\$ -	\$ 1,400,000	\$ 42,000	\$ 1,400,000	
Contractual Obligations		\$ 23,500,000		\$ 2,800,000	\$ -	\$ 1,400,000	\$ 42,000	\$ 1,400,000	
6/27/18	Matintenance Tax Notes Series 2018	\$ 174,615,000	1/15/2038	174,615,000	-	-	-	\$ 174,615,000	
7/13/15	Maintenance Notes Refunding Series 2015	40,360,000	7/15/2020	\$ 30,135,000	\$ -	\$ 10,090,000	\$ 216,972	20,045,000	
Notes Payable		\$ 214,975,000		\$ 204,750,000	\$ -	\$ 10,090,000	\$ 216,972	\$ 194,660,000	
Total Debt Payable		\$ 4,014,861,108		\$ 3,289,017,264	\$ -	\$ 32,114,517	\$ 68,733,516	\$ 3,256,902,747	

INVESTMENT AND CASH BALANCES



Executive Summary**Purpose:**

The district's Debt Management Policy requires that the Office of Finance provide a report to the Board of Education semi-annually detailing debt management activity and adherence to the policy.

Prerequisites:

The report contains debt activity from July 1, 2018 through December 31, 2018.

Board Meeting Requirements:

None