Dear Team HISD:

Due to the continued impact that our community has endured, HISD will implement the following schedules starting on Monday (2/22) for students and staff:

**STUDENTS**

- **Monday, 2/22 and Tuesday, 2/23**: No virtual or in-person learning
- **Wednesday, 2/24**: All students will participate in virtual learning lessons and complete assignments
- **Thursday, 2/25 and Friday, 2/26**: All students transition to virtual live instruction with their teachers
- **Monday, 3/1**: Face-to-face instruction will resume on all campuses

**STAFF**

- **Monday, 2/22 and Tuesday, 2/23**: All district offices and campuses will be closed. Staff will not report to work unless notified by their supervisor.
- **Wednesday, 2/24**: All central office staff, principals, campus-based administrators, and campus-based support staff will return to campuses and district offices in person. Teachers have the option to work at their campus or remotely for Wednesday only.
- **Thursday, 2/25**: Teachers return to campus to teach virtually from their classrooms.

On Monday (2/22), principals will work remotely to conduct wellness checks on their campus staff members to assess their needs. On Tuesday (2/23), teachers are to conduct wellness checks on their students remotely and inquire about any technology needs.

Upon returning to in-person operations, all staff should resume checking in via the Axiom app. Campus staff are strongly encouraged to take advantage of COVID-19 rapid testing upon returning to their campuses. Another central office rapid testing event is being planned for Thursday and Friday. More details with times and location will go out Monday.

Hourly employees who were scheduled to work 2/15 through 2/19 will be paid for their scheduled time, as well as for 2/22 and 2/23. Time recorders and approvers have been sent guidance to ensure all employees are paid accordingly.

We will also be assisting our families distributing food boxes in partnership with the Houston Food Bank. The food distributions dates and locations are below:

- **Saturday, 2/20; 2 to 5 p.m.**: Barnett Stadium, 6800 Fairway Dr., Houston 77087
- **Sunday, 2/21; 9 a.m. to 1 p.m.**: NRG Stadium, 9051 Main St., Houston 77025
- **Monday, 2/22; 10 a.m. to 1 p.m.**: Hattie Mae White, 4400 W. 18th St., Houston 77092
- **Wednesday, 2/24; 2 to 6 p.m.**: Barnett Stadium, 6800 Fairway Dr., Houston 77087
Additionally, the district is opening its hotline number (713-556-4636) for any student, parent, or staff concerns or questions. And please remember all HISD employees and their household members have access to free benefits available through our Employee Assistance Program (EAP) to help with any personal challenges you might be facing.

Thank you for your continued flexibility during this time. We will continue to keep you updated with the latest information. Please stay safe.

Sincerely,

[Signature]

Grenita F. Lathan, Ph.D.
HISD Interim Superintendent
Dear HISD Parents:

Due to the continued impact that our community has endured, the district will implement the following schedules starting on Monday, 2/22 for students:

**STUDENTS**

- **Monday, 2/22 and Tuesday, 2/23:** No virtual or in-person learning
- **Wednesday, 2/24:** All students will participate in virtual learning lessons and complete assignments
- **Thursday, 2/25 and Friday, 2/26:** All students transition to virtual live instruction with their teachers
- **Monday, 3/1:** Face-to-face instruction will resume on all campuses

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- **Monday, 2/22; 10 a.m. to 1 p.m.:** Hattie Mae White, 4400 W. 18th St., Houston 77092
- **Wednesday, 2/24; 2 to 6 p.m.:** Barnett Stadium, 6800 Fairway Dr., Houston 77087

Additionally, the district is opening its hotline number (713-556-4636) for any concerns.

Thank you for remaining flexible in the face of continued adversity. Please continue to be safe and follow all official safety guidelines.

For continuing updates, visit [HoustonISD.org](http://HoustonISD.org) or follow the district on [Twitter](http://Twitter) and [Facebook](http://Facebook).

Sincerely,

Grenita F. Lathan, Ph.D.
HISD Interim Superintendent
Estimados Padres de Familia:

Debido al continuo impacto invernal que nuestra comunidad ha sufrido, el distrito implementará los siguientes horarios a partir del lunes 22 de febrero para los estudiantes:

- **Lunes 22 y martes 23 de febrero:** no hay aprendizaje virtual ni presencial.
- **Miércoles 24 de febrero:** Todos los estudiantes participarán en lecciones de aprendizaje virtual y completarán su trabajo.
- **Jueves 25 y viernes 26 de febrero:** Todos los estudiantes harán la transición al aprendizaje virtual en vivo con sus maestros.
- **Lunes, 3/1:** La instrucción presencial se reanudará en todas las escuelas.

También ayudaremos a nuestras familias, distribuiremos cajas con alimentos en asociación con el Banco de Alimentos de Houston. Las fechas y ubicaciones de distribución de alimentos se encuentran a continuación:

- **Sábado, 20 de febrero; 2 a 5 p.m.:** Estadio Barnett, 6800 Fairway Dr., Houston 77087
- **Domingo 21 de febrero; De 9 a.m. a 1 p.m.:** Estadio NRG, 9051 Main St., Houston 77025
- **Lunes 22 de febrero; 10 am. a 1 p.m.:** Hattie Mae White, 4400 W 18th St., Houston 77092
- **Miércoles, 2/24; 2 a 6 p.m.:** Estadio Barnett, 6800 Fairway Dr., Houston 77087

Además, el distrito está abriendo su número de línea directa (713-556-4636) para cualquier inquietud o pregunta de los estudiantes, padres o personal puedan tener.

Gracias por su flexibilidad ante la continua adversidad. Manténgase a salvo y siga todas las pautas de seguridad oficiales.

Para ver más información actualizada, visite [HoustonISD.org](http://HoustonISD.org) o síganos en [Twitter](http://Twitter) y [Facebook](http://Facebook).

Atentamente,

Grenita F. Lathan, Ph.D.
Superintendente interina de HISD