

# Highland Heights Elementary School

865 Paul Quin St.

Houston, Texas 77091

Bettina McKinney, Principal



## SDMC Meeting Minutes

January 28, 2022~ 3:30-4:30 (Virtual-MS Teams)

<b>Members Present &amp; Meeting Start Time</b>	<b>Present in the meeting:</b> Bettina McKinney, Domonique Latin, Rene Felder, William Bundy, June Williams  Meeting began at 3:33 pm.
<b>Principal Priorities</b>	<b>Attendance Goal:</b> 98% <b>Average Daily Attendance Percentage:</b> 86.0 % <ul style="list-style-type: none"><li>We have not met our attendance goal.</li></ul> <b>Attendance Plan</b> <ul style="list-style-type: none"><li>Attendance Sweeps &amp; Discrepancies</li><li>Parent Phone Calls (Ms. Silber)<ul style="list-style-type: none"><li>Due to shortages in support personnel, there are challenges with having a consistent plan to make phone calls on a daily basis.</li></ul></li></ul> <b>Current Enrollment:</b> 457 students <b>Enrollment Projection:</b> 437 students (exceeded projection) <b>Root Cause:</b> COVID 19 related <b>Early Pick Up:</b> Same students, Principal McKinney has begun speaking to parents. <b>22-23 Enrollment Projection:</b> Numbers were adjusted to reflect the students that would be exiting PK and 5th grade. We are currently participating in district/campus enrollment days and advertisements to meet the 2022-23 projections.
<b>Information Items</b>	<b>Personnel:</b> <ul style="list-style-type: none"><li>Our new Administrative Assistant will report to work on Tuesday, March 29th.</li><li>Full-time Therapist will report to work on Tuesday, March 29th.</li></ul> <b>21-22 School Improvement Plan Progress</b> <p>Ms. McKinney projected the Plan4Learning platform and reviewed the progress for the Measurable Objectives and Strategies for the March progress check. Considerable growth has been made in the strategies under Board goals 1-4. There is still a need for improvement with increasing the growth percentages in Board goal 5 in the area of servicing and supporting GT students consistently.</p> <b>Transformation Schools Cohort (updates)</b> <ul style="list-style-type: none"><li>Name updated to HISD Rise</li><li>24 schools (17 light support/ 7 intense support)</li></ul>

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- Highland Heights is a part of the 7 intense support schools
- Additional personnel positions
- Stipends available for all staff members
- We have received approval for a new computer lab with approx. 30 desktop computers.

### Upcoming/Ongoing Assessments:

February 21 – April 1

- Texas English Language Proficiency Assessment System (TELPAS) (Gr. K–12 Listening, Speaking, Reading, and Writing)
- Texas English Language Proficiency Assessment System (TELPAS) Alternate (Gr. 2–12 Listening, Speaking, Reading, and Writing)

February 28 - March 25

- HISD STAAR Release (English I & II EOC)

April 25-29

- Snapshot 34

May 09-20

- HFWE #3

May 10-23

- STAAR 3-5

### Upcoming Events:

- Mondays from 9-11 am COVID 19 Testing Center
- Brighter Bites Distribution 3/24, 4/21, 5/5

### Field Trips:

- 4/22 4th grade goes to Houston Museum of Natural Science
- 5/10-11 PK-2nd grade students will take field trips on STAAR testing days
- 5/30-6/3 5th grade students will participate in Senior Week with field trips, community service projects, picnics and celebratory events.
- All field trips will be paid for through donations from Loving Kids.

## School Budget

### Activity Fund

**Fundraisers:** \$397 pending subtraction of refund amount for Valentine's Day Fundraiser

- **Valentine's Day Fundraiser:** We were \$125.00 short of our projected goal of \$1,000.00. We have collected approximately \$875.00.
- Expenses: Envelopes/Picture Printing \$58
- We did provide refunds to some students due to the timing of photos being taken. The exact refund amount will be reported on 3/24/2022 by Ms. Felder
- We were able to pay off the \$420 outstanding balance remaining with West Rd. Printing on 3/22/2022.

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<b>Parental Involvement Opportunities</b>	<ul style="list-style-type: none"><li>● <b>Parent Engagement Workshop</b><ul style="list-style-type: none"><li>○ March 29, 2022 (Virtual 5-6 pm)</li></ul></li><li>● <b>HIPPY (Pre-Kindergarten Parent)</b><ul style="list-style-type: none"><li>○ Every Tuesday &amp; Thursday 9-11 am</li></ul></li><li>● <b>COVID-19 Testing</b><ul style="list-style-type: none"><li>○ Every Monday from 9-11 in the Library</li></ul></li></ul>
<b>Items Brought Forward by Teachers, Parents and/or Community</b>	<ul style="list-style-type: none"><li>● No new items were brought up during the meeting.</li></ul>
<b>Meeting End Time</b>	The meeting was adjourned at 4:13 pm.