

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**Board of Education
Meeting**

March 12, 2020

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

- | | |
|--------------------------------------|---------------------------------------|
| A. Superintendent's Priority Items | G. Human Resources |
| B. Trustee Items | H. Business Operations |
| C. Closed Session (Closed to Public) | I. Finance |
| D. Academic Services | J. Other |
| E. School Offices | K. Policy |
| F. Strategy and Innovation | L. Superintendent's Information Items |

MEMBERS OF THE BOARD OF EDUCATION

Sue Deigaard, *President*
Wanda Adams, *First Vice President*
Judith Cruz, *Second Vice President*
Dr. Patricia K. Allen, *Secretary*
Dani Hernandez, *Assistant Secretary*
Kathy Blueford-Daniels
Holly Maria Flynn Vilaseca
Elizabeth Santos
Anne Sung

Grenita Lathan, Ph.D., *Interim Superintendent of Schools*

BOARD OF EDUCATION AGENDA

March 12, 2020

2:00 p.m. – BOARD SERVICES CONFERENCE ROOM

- CALL TO ORDER
- ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C
- RECESS

5:00 p.m. – BOARD AUDITORIUM

- REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION
- MEDITATION AND PLEDGE OF ALLEGIANCE
- RECOGNITIONS
- SPEAKERS TO AGENDA ITEMS

BUSINESS AGENDA

- CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION
- CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Table of Contents

A. SUPERINTENDENT'S PRIORITY ITEMS

- A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)
- A-2. Approval Of Board Monitoring Update: Presentation Of Goal 1 Progress Measure 1 And Goal 3 Progress Measures 1 And 2
 - March 2020 GPM Update
 - March 2020 Goal Monitoring Report

B. TRUSTEE ITEMS

- B-1. Approval Of The Board's Time Use Tracker For January And February Of 2020 - *New*
 - Time Use Tracker For January–February 2020 - *New*

C. CLOSED SESSION

- C-1. Personnel
 - a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and

board members; evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.

- b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.
- d. Receive evaluative feedback from Lone Star Governance coaches concerning board member responsibilities.

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice
- b. Pending or contemplated litigation matters and status report
- c. Update on federal law enforcement activity on February 27, 2020
- d. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options
- e. Receive legal advice concerning the Texas Education Agency special accreditation investigation and possible options.
- f. Legal discussion concerning Houston ISD v. Texas Education Agency, et al., In the 459th Judicial District Court, Travis County, Texas, Cause No. D-1-GN-19-003695
- g. Consideration and authority to settle in the matter of Linnetti Elder-Swanson v. Houston Independent School District; in the District Court, Harris County, Texas, 55th Judicial District; Cause No. 2017-21409

C-3. Real Estate

- a. Sale
 - 1. Approval of Sale of Surplus Property at 10550 James L. Reaux Street, Houston, Texas 77016

C-4. Security Devices or Security Audits

- a. Update on BDO Cloud Audit, administration responses, and related issues

D. ACADEMIC SERVICES

D-1. Adoption Of Recommended Instructional Materials For School Year 2020–2021

- Executive Summary

E. SCHOOL OFFICES

F. STRATEGY AND INNOVATION

G. HUMAN RESOURCES

H. BUSINESS OPERATIONS

H-1. Approval To Negotiate, Execute, And Amend A Construction Contract For A Running Track At Audrey Lawson Middle School - *Revised*

- Executive Summary

H-2. Approval To Negotiate, Execute, And Amend A Construction Contract For Athletic Upgrades At Ross Sterling High School - *Revised*

- Executive Summary

H-3. Authority To Negotiate, Execute, And Amend An Agreement With The SPARK Program For The Improvement And Construction Of SPARK Parks At Various Campuses

- Executive Summary

I. FINANCE

I-1. Approval Of Vendor Awards For Purchases Over \$100,000 And Ratification Of Vendor Awards For Purchases Under \$100,000

- Purchase Requests - *Revised*

I-2. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations

- Attachment For Approval Of Donations - *Revised*

I-3. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants

- Attachment For Acceptance Of Grants

- I-4. Approval Of The Purchase of Property Insurance From Various Insurers And Authority To Negotiate And Execute The Purchase Of \$250 Million Of Property Insurance Coverage
- Executive Summary
- J. **OTHER**
- K. **POLICY**
- L. **SUPERINTENDENT'S INFORMATION ITEMS**

HEARING OF THE COMMUNITY

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings, schools visited, community and district activities, new initiatives, education programs, and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

SUBJECT: APPROVAL OF BOARD MONITORING UPDATE: PRESENTATION OF GOAL 1 PROGRESS MEASURE 1 AND GOAL 3 PROGRESS MEASURES 1 AND 2

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain constraints.

Attached to this update are a presentation and report regarding goals and goal progress measures (GPMs). The following measures have new data this month:

Goal 1: The percentage of students reading and writing at or above grade level as measured by the percent of students at the Meets Grade Level standard on STAAR for grade 3 through English II shall increase by three percentage points annually from 37% to 46% between spring 2017 and spring 2020.

- GPM 1.1—End of year reading data collected on the District-wide screener shall annually show a three-percentage point improvement in the percentage of students reading on grade level from 38% to 44% between spring 2018 and spring 2020. Results on the District-wide screener will be presented to the board after the beginning of the year, middle of the year, and end of the year testing windows.

Goal 3: Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth, as measured by the STAAR Progress Measure, shall increase three percentage points annually in reading and in math from 57 percent in spring 2017 to 66 percent in spring 2020.

- GPM 3.1—The percentage of students identified as needing intervention in reading on the district's screener who demonstrate growth from the beginning to the end of year benchmarks shall increase three percentage points annually from 48% in spring 2018 to 57% in spring 2021. Results will be reported after each testing window.

REPORT FROM THE SUPERINTENDENT

- GPM 3.2—The percentage of students identified as needing intervention in math on the district's screener who demonstrate growth from the beginning to end of year benchmarks shall increase three percentage points annually from 58% in spring 2018 to 67% in spring 2021. Results will be reported after each testing window.

HOUSTON INDEPENDENT SCHOOL DISTRICT

GPMs 1.1, 3.1, & 3.2

Date: 3/12/2020

Presenter:

Allison E. Matney, Ed.D.

Officer, Department of Research and Accountability



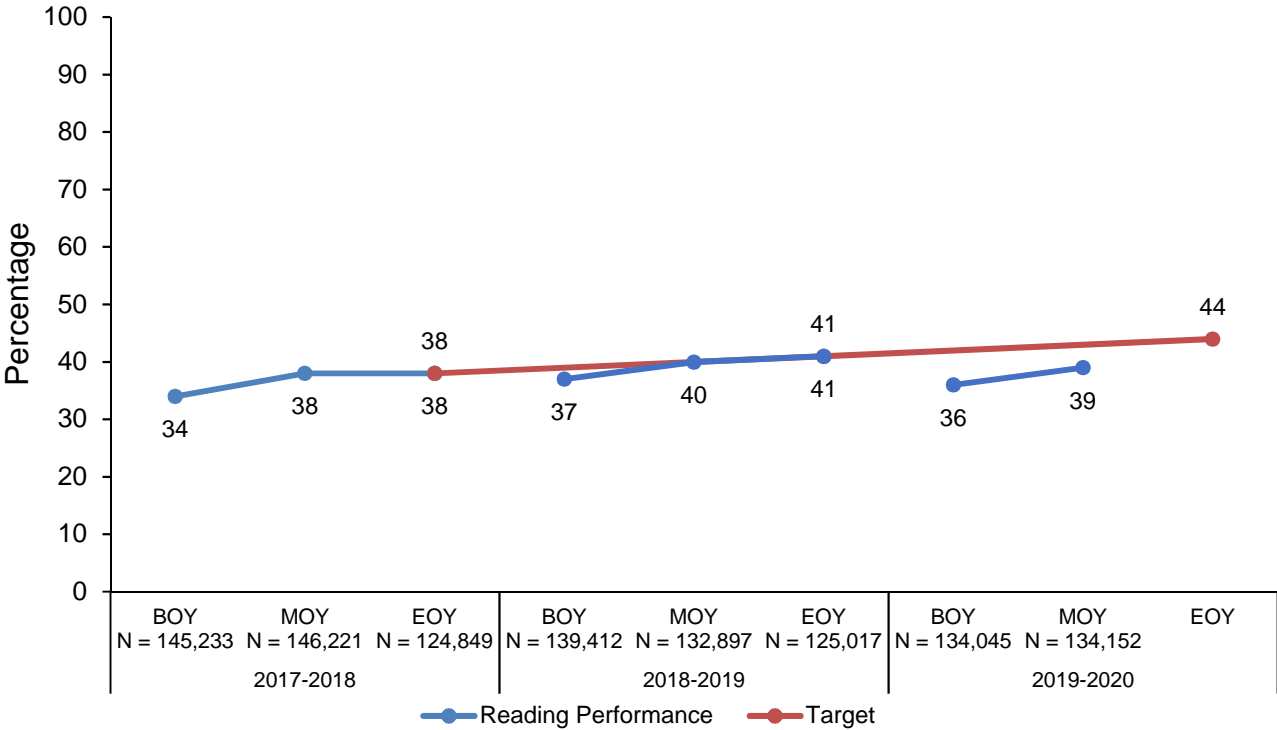
Goal 1

- The percentage of students reading and writing at or above grade level as measured by the percent of students at the Meets Grade Level standard on STAAR for grade 3 through English II shall increase by three percentage points annually from 37% to 46% between spring 2017 and spring 2020.

Goal Progress Measure 1.1

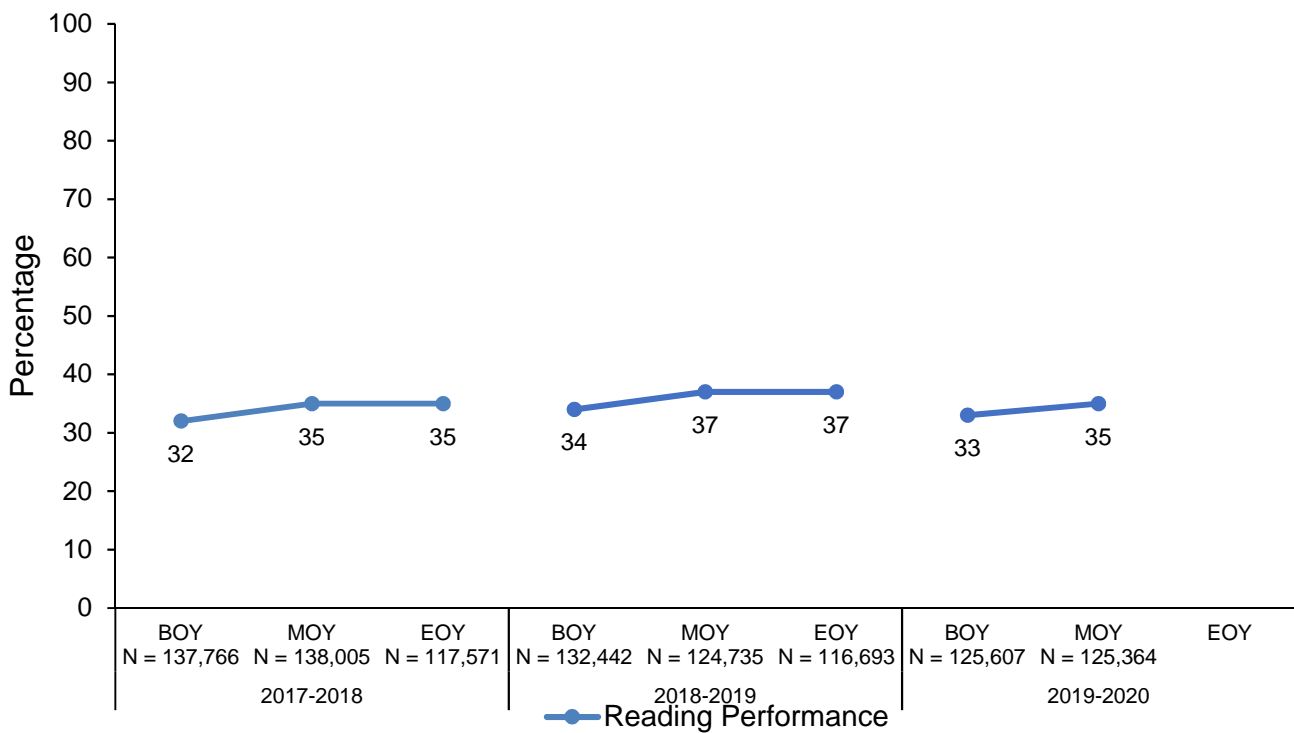
- End of year reading data collected on the District-wide screener shall annually show a three-percentage point improvement in the percentage of students reading on grade level from 38% to 44% between spring 2018 and spring 2020. Results on the District-wide screener will be presented to the board after the beginning of the year, middle of the year, and end of the year testing windows.

Percentage of Students Reading
At or Above Benchmark (40th Percentile)
English and Spanish Results Combined – All Students



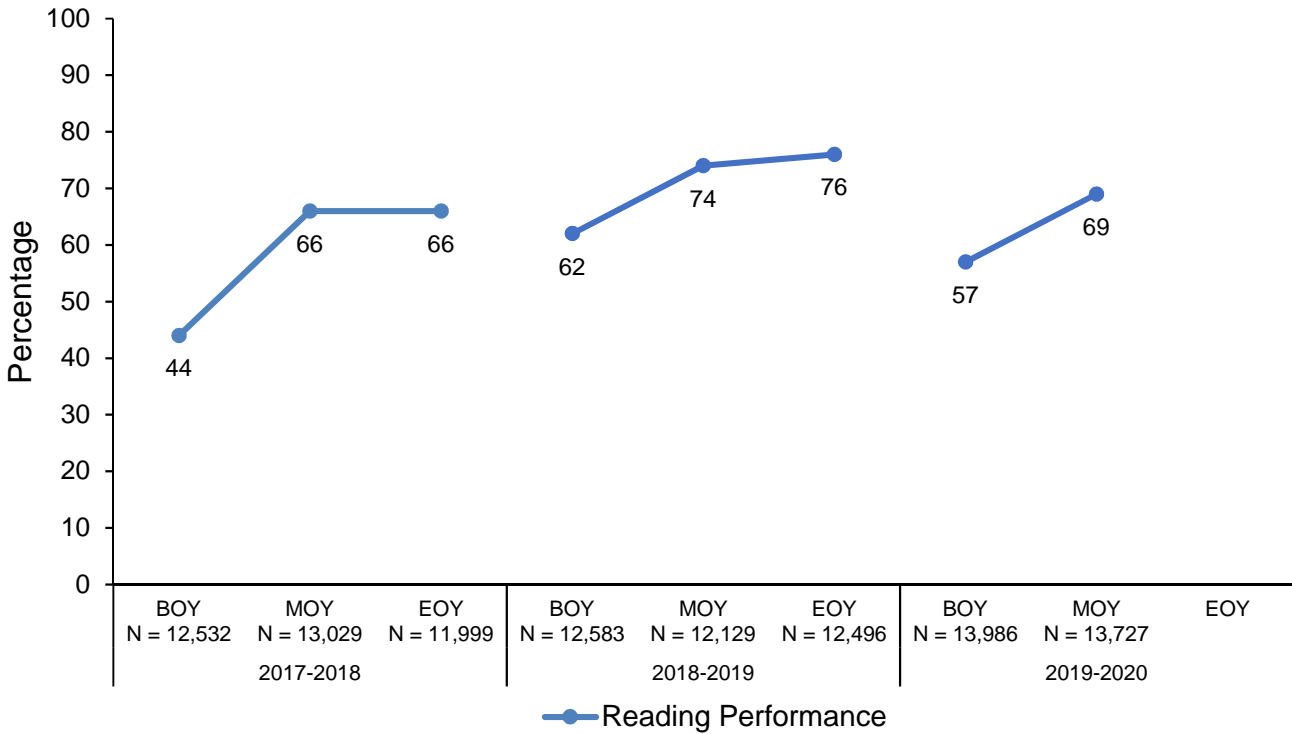
- **Not on Track**
- Middle of Year Benchmark results from January 6th through 29th.
- Results reflect the last assessment during the testing window and exclude Early Literacy Results.
- For students testing in both English and Spanish, the language with the higher result is used.

Percentage of Students Reading
At or Above Benchmark (40th Percentile)
English Only – All Students



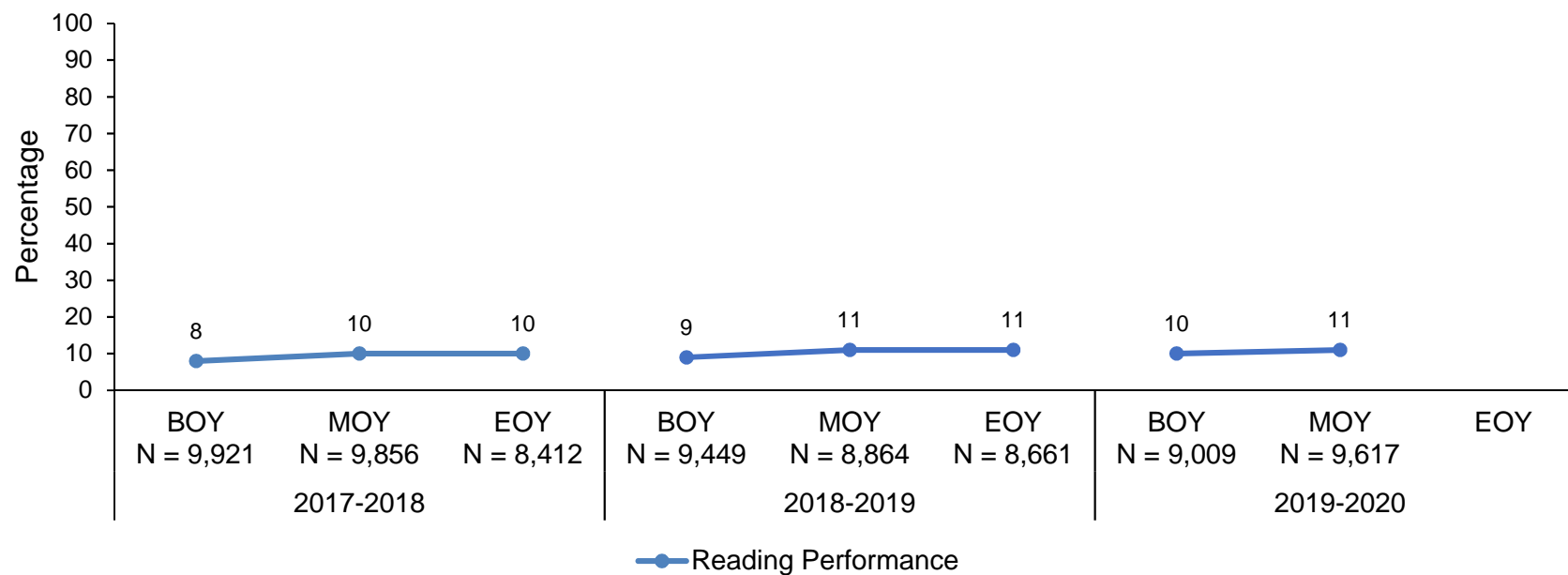
- Middle of Year Benchmark results from January 6th through 29th.
- All English test results included.

Percentage of Students Reading
At or Above Benchmark (40th Percentile)
Spanish Only – All Students



- Middle of Year Benchmark results from January 6th through 29th.
- All Spanish test results included.

Percentage of Students Reading At or Above Benchmark (40th Percentile) English and Spanish Results Combined – SWD Only



HOUSTON INDEPENDENT SCHOOL DISTRICT



2019-2020

Tier 3 Support (10) FIR, IR2+, IR1	
School	Feeder HS
Highland Heights ES	Washington
Wesley ES	Washington
Deady MS	Milby
Henry MS	Sam Houston
HS Ahead MS	
Sugar Grove MS	Sharpstown
Williams MS	Washington
Kashmere HS	Kashmere
North Forest HS	North Forest
Wheatley HS	Wheatley

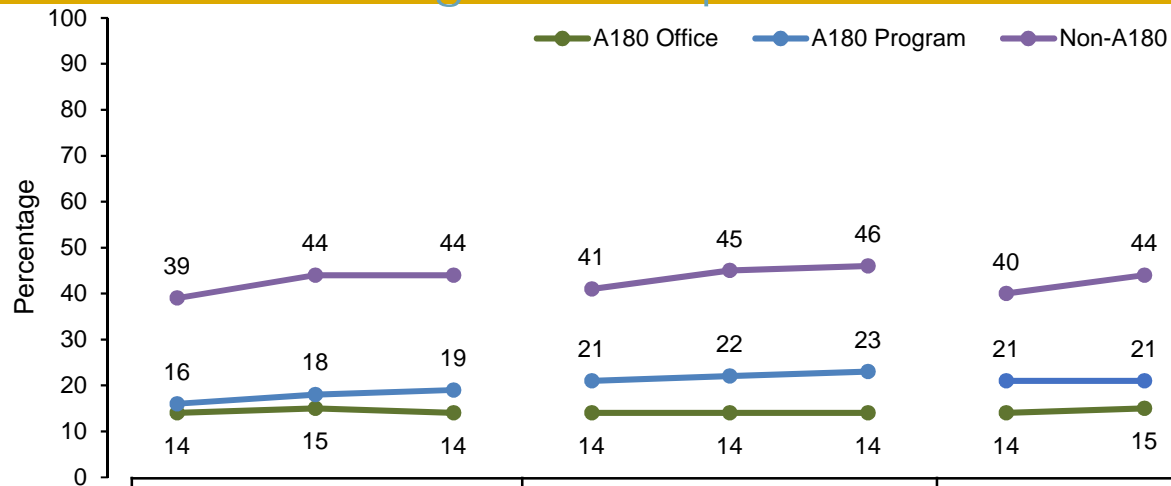
Tier 2 Support (12) IR, FIR	
School	Feeder HS
Blackshear ES	Yates
Bruce ES	Wheatley
Dogan ES	Wheatley
Mading ES	Sterling
C Martinez ES	Northside
Woodson ES	Worthing
Attucks MS	Worthing
Thomas MS	Sterling
Washington HS	Washington
Worthing HS	Worthing
Wisdom HS	Wisdom
Yates HS	Yates

Tier 1 Support (11) FIR	
School	Feeder HS
Bonham ES	Sharpstown
Foerster ES	Westbury
Hilliard ES	North Forest
Looscan ES	Northside
Gregory-Lincoln	Heights
Pugh ES	Wheatley
Cullen MS	Yates
Holland MS	Furr
Lawson MS	Madison
Forest Brook MS	North Forest
Madison HS	Madison

Area Support (13) IR, FIR	
School	Feeder HS
Codwell ES	Sterling
Cook ES	Kashmere
Fondren ES	Westbury
Montgomery ES	Madison
Marshall ES	North Forest
Sherman ES	Northside
Stevens ES	Waltrip
Young ES	Worthing
Edison MS	Austin
Key MS	Kashmere
Liberty HS	Wisdom
Sharpstown HS	Sharpstown
Texas Connections	Charter

Light Support (8) FIR	
School	Feeder HS
Bellfort ECC	Chavez
Gallegos ES	Milby
Kashmere Gardens	Kashmere
Lewis ES	Chavez
Shearn ES	Yates
Reagan K-8	Madison
Milby HS	Milby
Westbury HS	Westbury

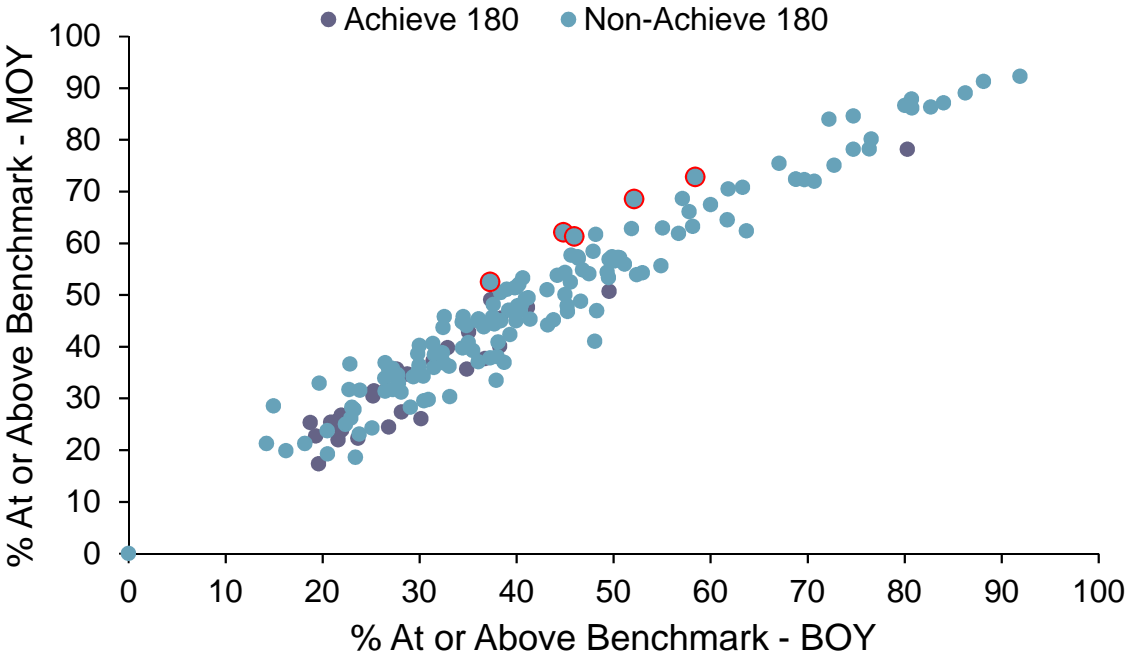
Achieve 180* Results – Percentage of Students Reading At or Above Benchmark (40th Percentile) English and Spanish Results Combined



	2017–2018			2018–2019			2019–2020			2020–2021		
N Tested	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
A180 Office 33 Campuses	17,863	17,728	15,450	16,792	15,798	14,249	15,831	16,286				
A180 Program 54 Campuses	29,835	29,568	26,711	28,764	27,367	24,362	27,716	27,790				
Non-A180	115,398	116,653	98,138	110,648	105,530	100,655	106,329	106,362				

*Achieve 180 results calculated using 2019–2020 campuses

% At or Above Benchmark – Grades K–5 Campus Level BOY to MOY Results

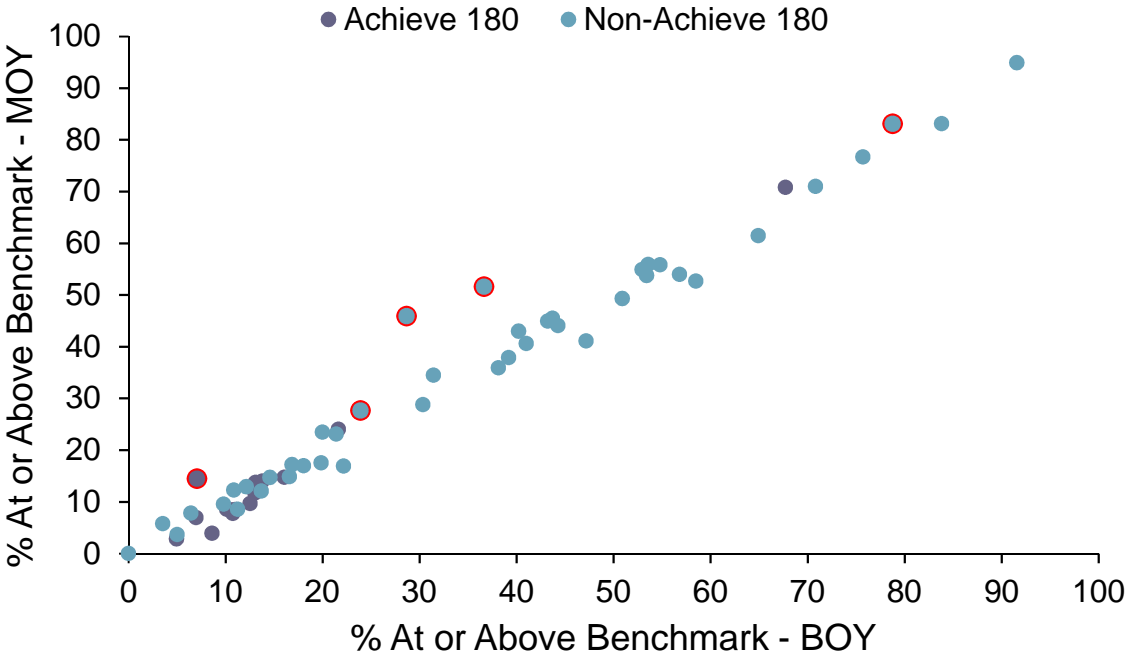


Noted Campuses

- Crockett ES (45%, 62%)
- DeAnda ES (52%, 69%)
- Elrod ES (46%, 61%)
- Cornelius ES (37%, 53%)
- Red ES (58%, 73%)

% At or Above Benchmark – Grades 6–8

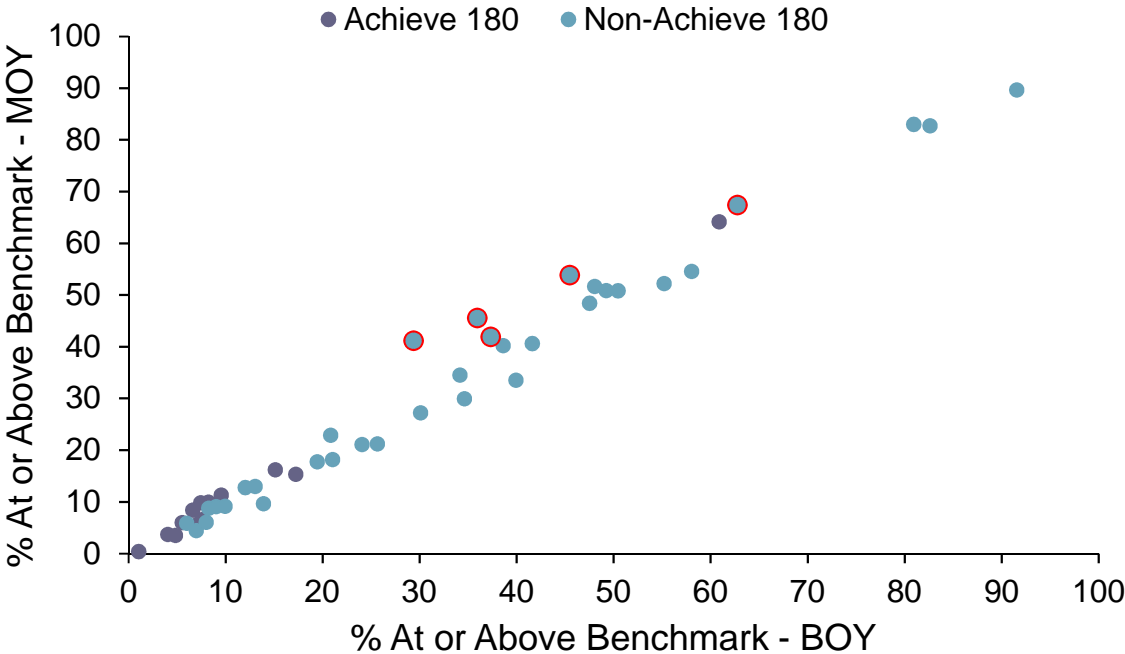
Campus Level BOY to MOY Results



- Noted Campuses**
- Leland YMCPA (29%, 46%)
 - E-STEM West MS (37%, 52%)
 - Sugar Grove MS (7%, 14%)
 - Briarmeadow (79%, 83%)
 - Burbank MS (24%, 28%)

% At or Above Benchmark – Grades 9–12

Campus Level BOY to MOY Results



Noted Campuses

- South EC HS (29%, 41%)
- North Houston EC HS (36%, 46%)
- East EC HS (45%, 54%)
- HAIS HS (63%, 67%)
- Sharpstown Intl (37%, 42%)

Note: >25 Students tested

Goal 3

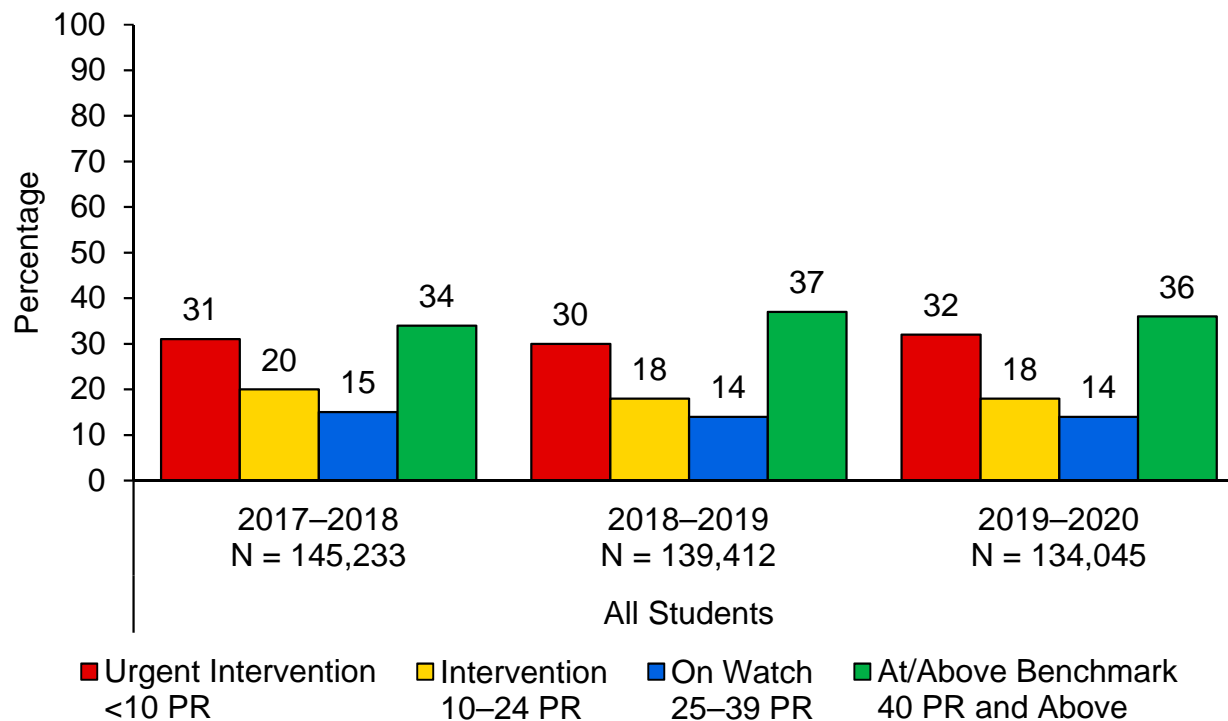
- Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth, as measured by the STAAR Progress Measure, shall increase three percentage points annually in reading and in math from 57 percent in spring 2017 to 66 percent in spring 2020.

Goal Progress Measure 3.1

- The percentage of students identified as needing intervention in reading on the district's screener who demonstrate growth from the beginning to the end of year benchmarks shall increase three percentage points annually from 48% in spring 2018 to 57% in spring 2021. Results will be reported after each testing window.

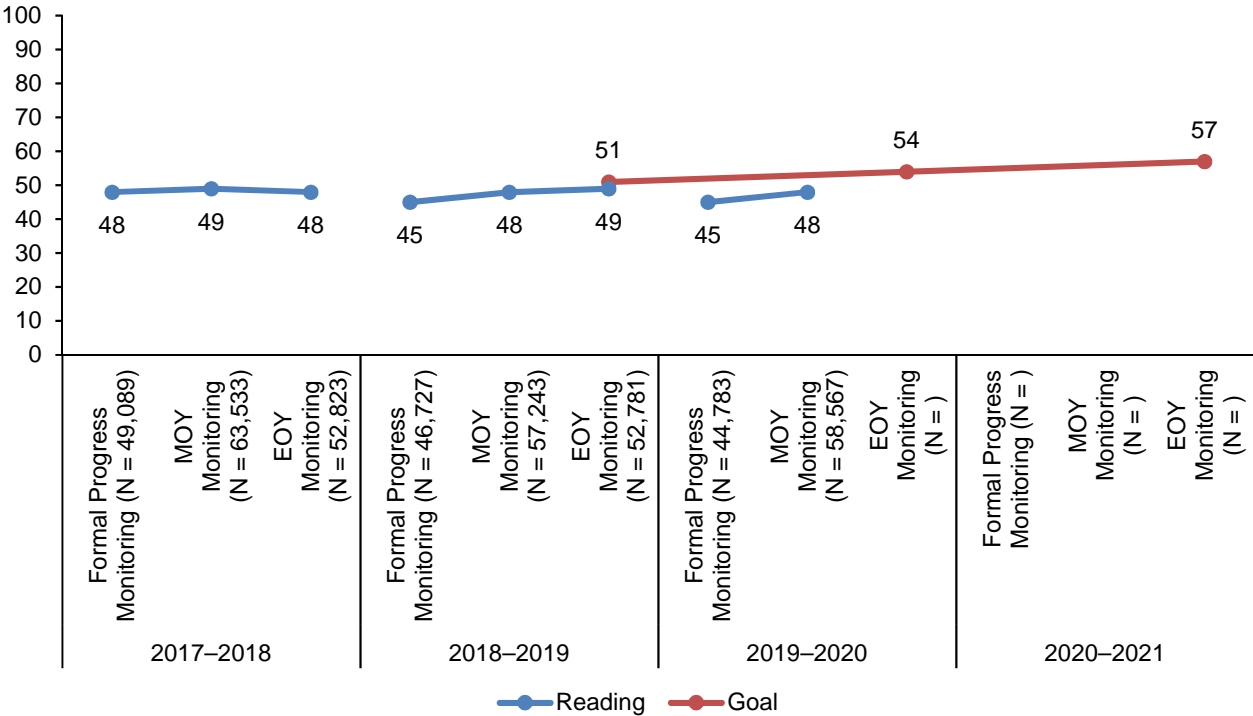
Universal Screener Reading BOY

Performance Level – All Students Tested



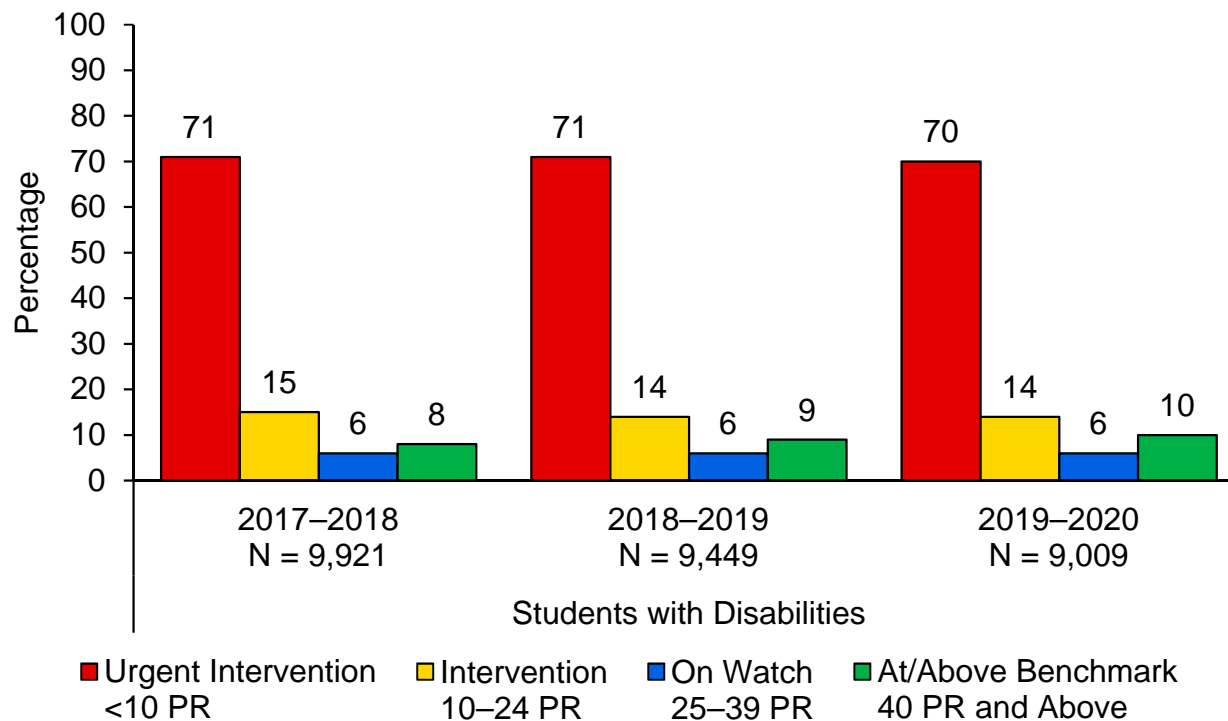
- 50% of testers were designated as progress monitored for the 2019-2020 school year.
- Increase from 48% for the 2019-2020 school year.
- Data originally presented at October board meeting.

Percentage of Progress Monitored Students Increasing Percentile Ranking From BOY Reading – All Students



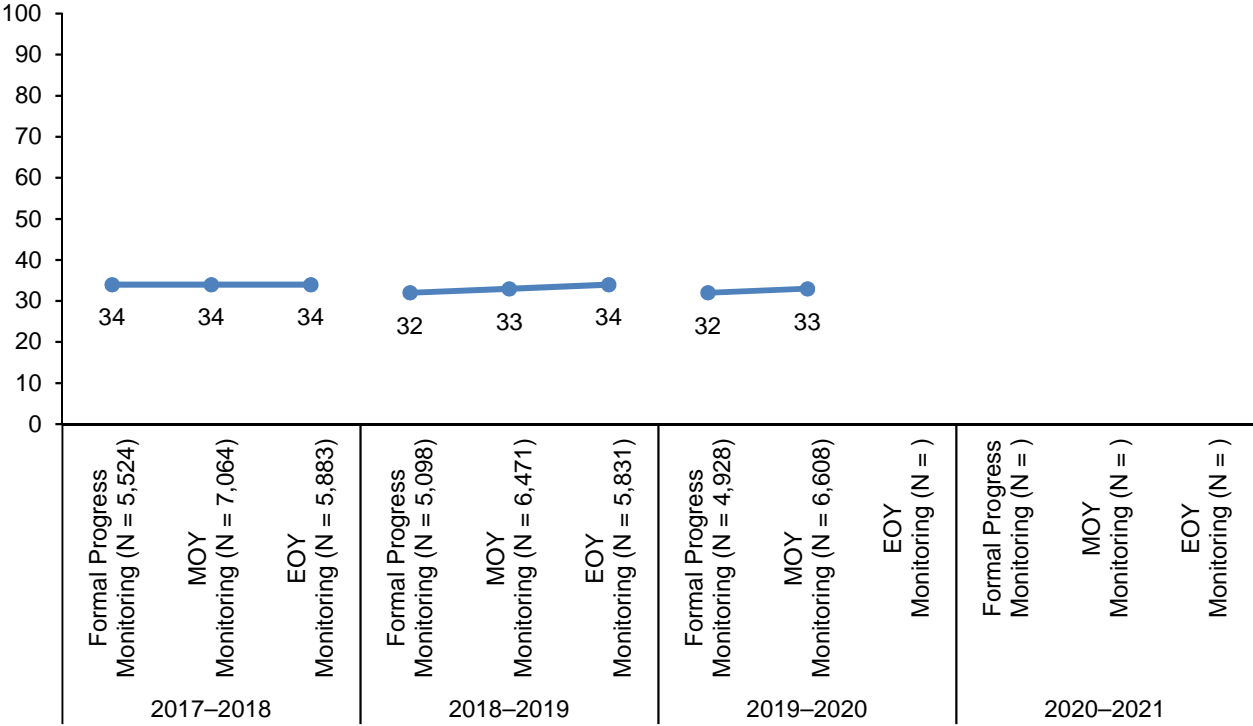
- Not on Track
- No change from 2018-2019 MOY.

Universal Screener Reading BOY Performance Level – SWD



- 84% of SWD testers were designated as progress monitored for the 2019-2020 school year.
- Decrease from 85% for the 2019-2020 school year.
- Data originally presented at October board meeting.

Percentage of Progress Monitored Students Increasing Percentile Ranking From BOY Reading – SWD



- No change from 2018–2019 MOY.

HOUSTON INDEPENDENT SCHOOL DISTRICT



2019-2020

Tier 3 Support (10) FIR, IR2+, IR1	
School	Feeder HS
Highland Heights ES	Washington
Wesley ES	Washington
Deady MS	Milby
Henry MS	Sam Houston
HS Ahead MS	
Sugar Grove MS	Sharpstown
Williams MS	Washington
Kashmere HS	Kashmere
North Forest HS	North Forest
Wheatley HS	Wheatley

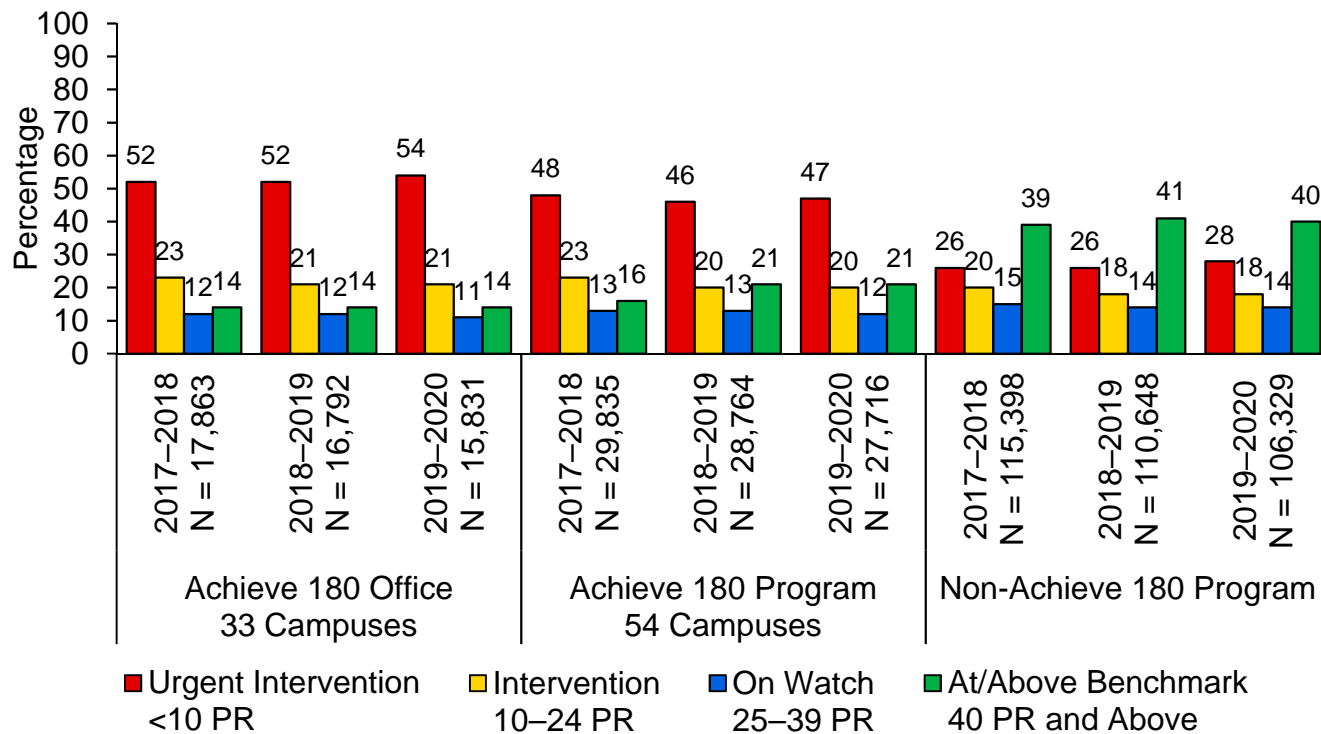
Tier 2 Support (12) IR, FIR	
School	Feeder HS
Blackshear ES	Yates
Bruce ES	Wheatley
Dogan ES	Wheatley
Mading ES	Sterling
C Martinez ES	Northside
Woodson ES	Worthing
Attucks MS	Worthing
Thomas MS	Sterling
Washington HS	Washington
Worthing HS	Worthing
Wisdom HS	Wisdom
Yates HS	Yates

Tier 1 Support (11) FIR	
School	Feeder HS
Bonham ES	Sharpstown
Foerster ES	Westbury
Hilliard ES	North Forest
Looscan ES	Northside
Gregory-Lincoln	Heights
Pugh ES	Wheatley
Cullen MS	Yates
Holland MS	Furr
Lawson MS	Madison
Forest Brook MS	North Forest
Madison HS	Madison

Area Support (13) IR, FIR	
School	Feeder HS
Codwell ES	Sterling
Cook ES	Kashmere
Fondren ES	Westbury
Montgomery ES	Madison
Marshall ES	North Forest
Sherman ES	Northside
Stevens ES	Waltrip
Young ES	Worthing
Edison MS	Austin
Key MS	Kashmere
Liberty HS	Wisdom
Sharpstown HS	Sharpstown
Texas Connections	Charter

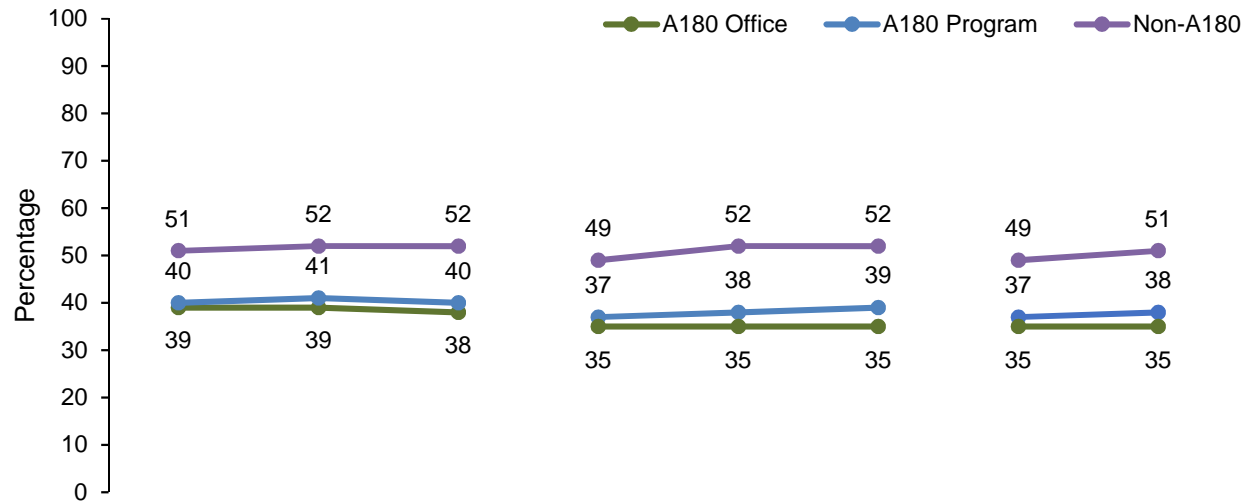
Light Support (8) FIR	
School	Feeder HS
Bellfort ECC	Chavez
Gallegos ES	Milby
Kashmere Gardens	Kashmere
Lewis ES	Chavez
Shearn ES	Yates
Reagan K-8	Madison
Milby HS	Milby
Westbury HS	Westbury

Universal Screener Reading BOY Performance Level – A180 Results



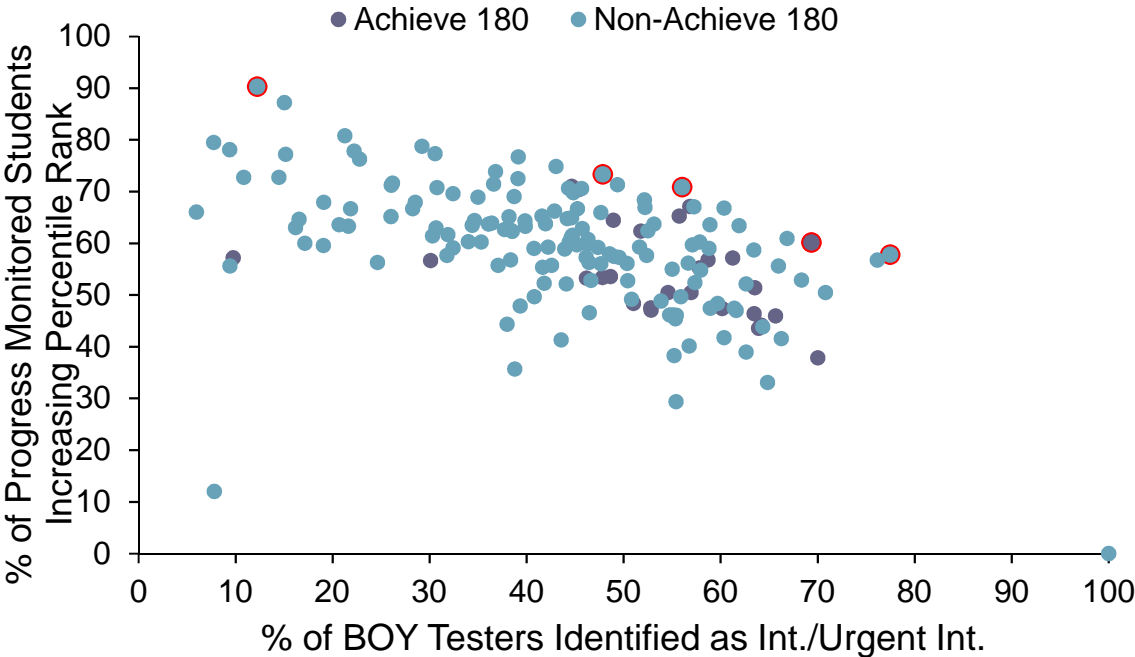
- Percent Designated Progress Monitored:
 - A180 Office: 75%
 - A180 Prog.: 67%
 - Non-A180: 46%
- Achieve 180 results calculated using 2019–2020 campuses.
- Data originally presented at October board meeting.

Percentage of Progress Monitored Students Increasing Percentile Ranking From BOY Reading – A180 Results



	2017–2018			2018–2019			2019–2020			2020–2021		
N Tested	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY
A180 Office 33 Campuses	7,975	10,979	9,260	9,872	9,845	8,609	9,259	10,079				
A180 Program 54 Campuses	12,686	18,034	15,424	13,202	15,352	13,382	13,315	15,679				
Non-A180	36,403	45,499	37,399	33,525	41,891	38,675	31,468	42,888				

Ren. 360 Reading – Grades K–5 Campus Level MOY Results



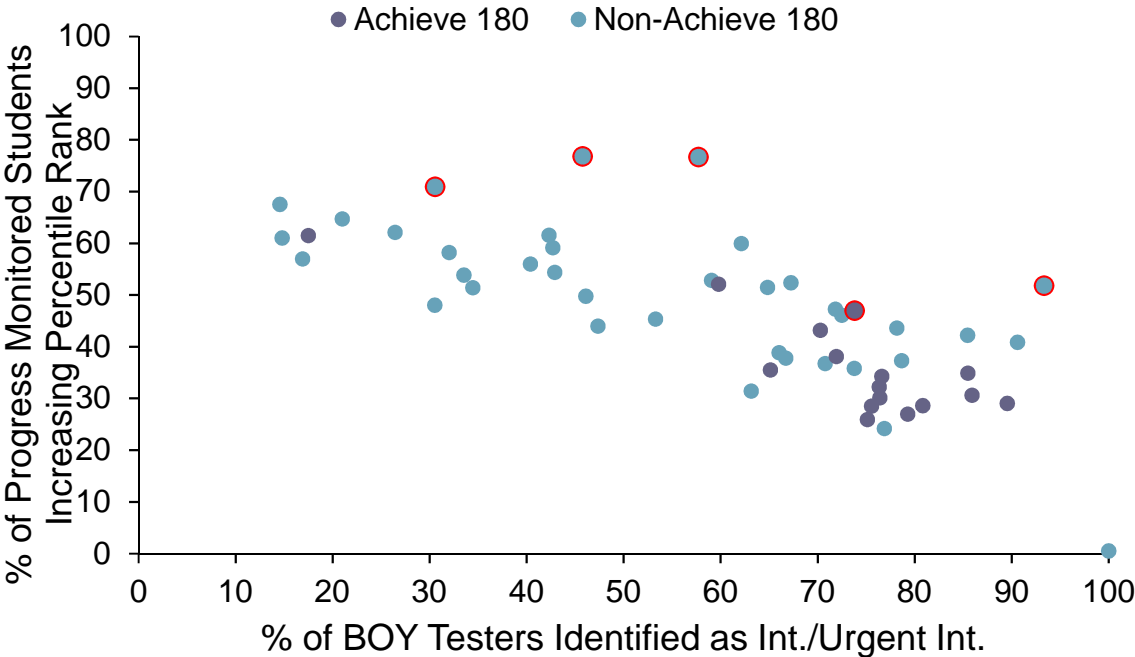
Note: >25 Students tested

Noted Campuses

- Bush ES (12%, 90%)
- Cornelius ES (48%, 73%)
- Moreno ES (56%, 71%)
- Kelso ES (62%, 63%)
- Foster ES (77%, 58%)

Ren. 360 Reading – Grades 6–8

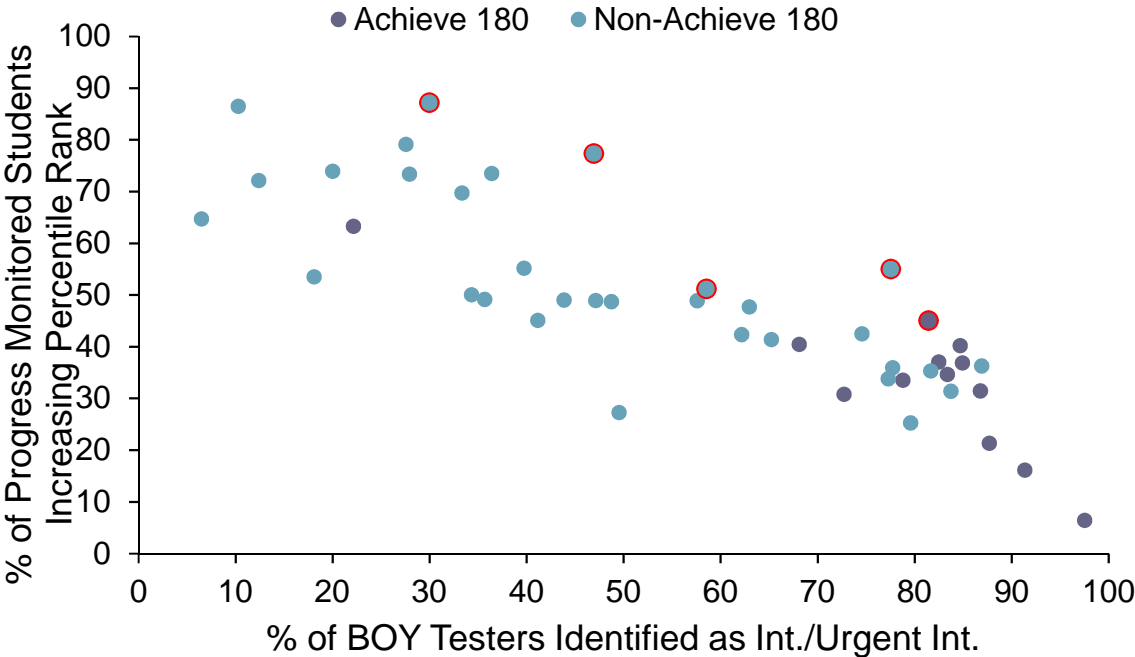
Campus Level MOY Results



Note: >25 Students tested

Ren. 360 Reading – Grades 9–12

Campus Level MOY Results



Note: >25 Students tested

Noted Campuses

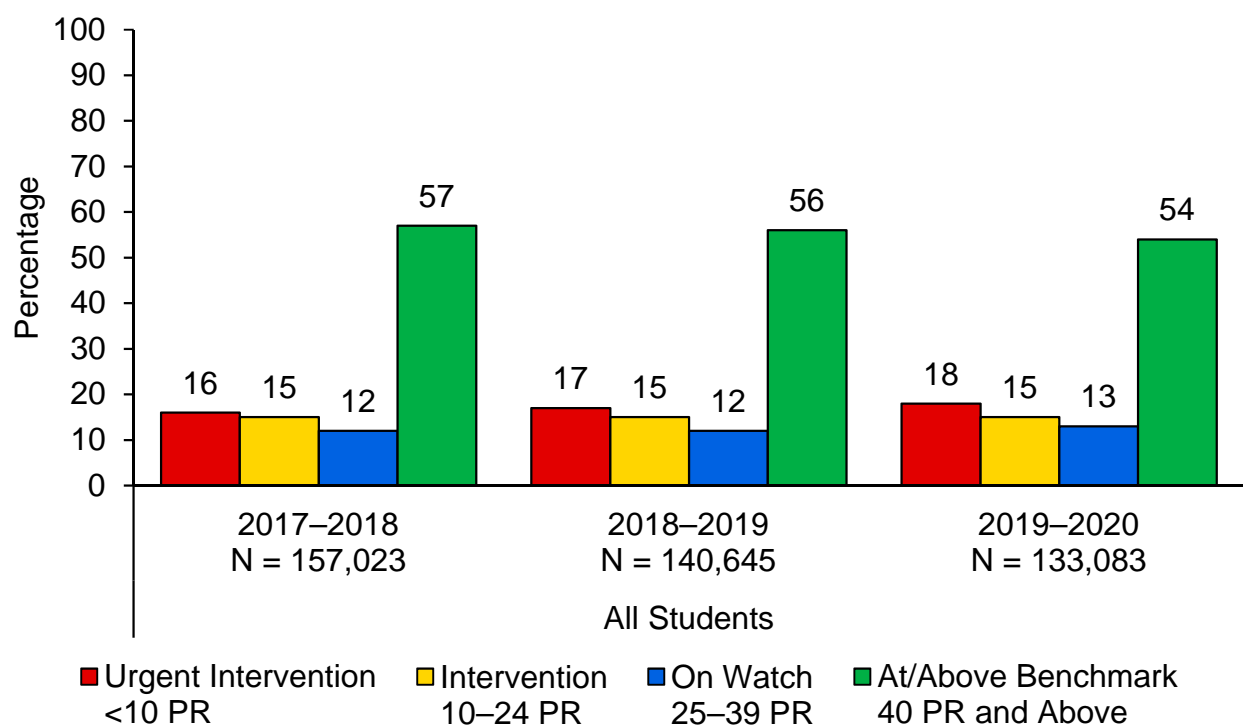
- YWCPA (30%, 87%)
- South EC HS (47%, 77%)
- Mount Carmel Acad HS (59%, 51%)
- E-STEM West HS (78%, 55%)
- Washington HS (81%, 45%)

Goal Progress Measure 3.2

- The percentage of students identified as needing intervention in math on the district's screener who demonstrate growth from the beginning to end of year benchmarks shall increase three percentage points annually from 58% in spring 2018 to 67% in spring 2021. Results will be reported after each testing window.

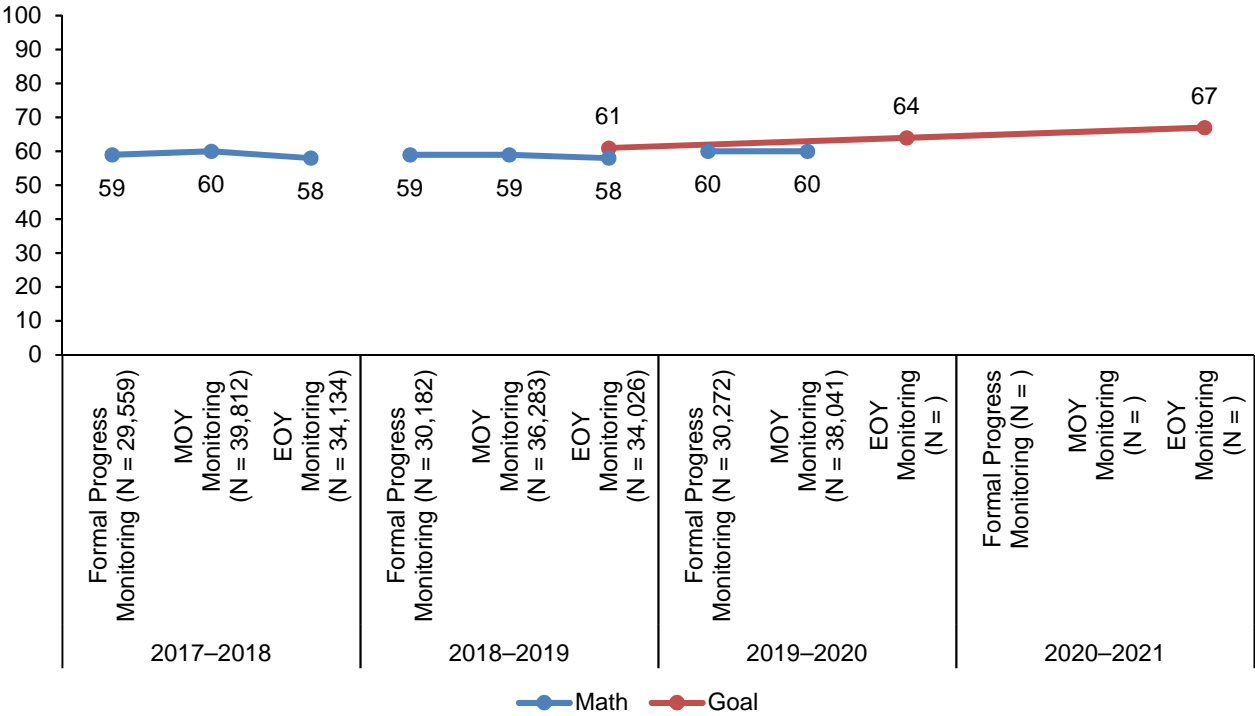
Universal Screener Math BOY

Performance Level – All Students Tested



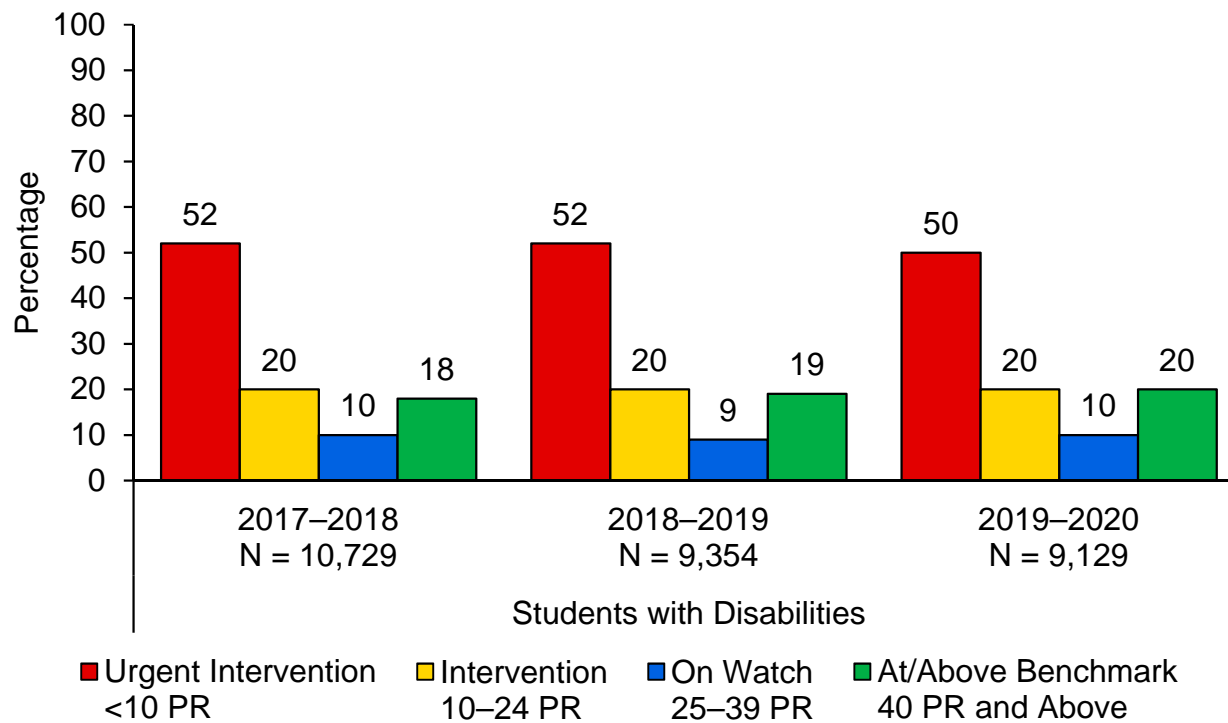
- 33% of testers were designated as progress monitored for the 2019-2020 school year.
- Increase from 32% for the 2019-2020 school year.
- Data originally presented at October board meeting.

Percentage of Progress Monitored Students Increasing Percentile Ranking From BOY Math – All Students



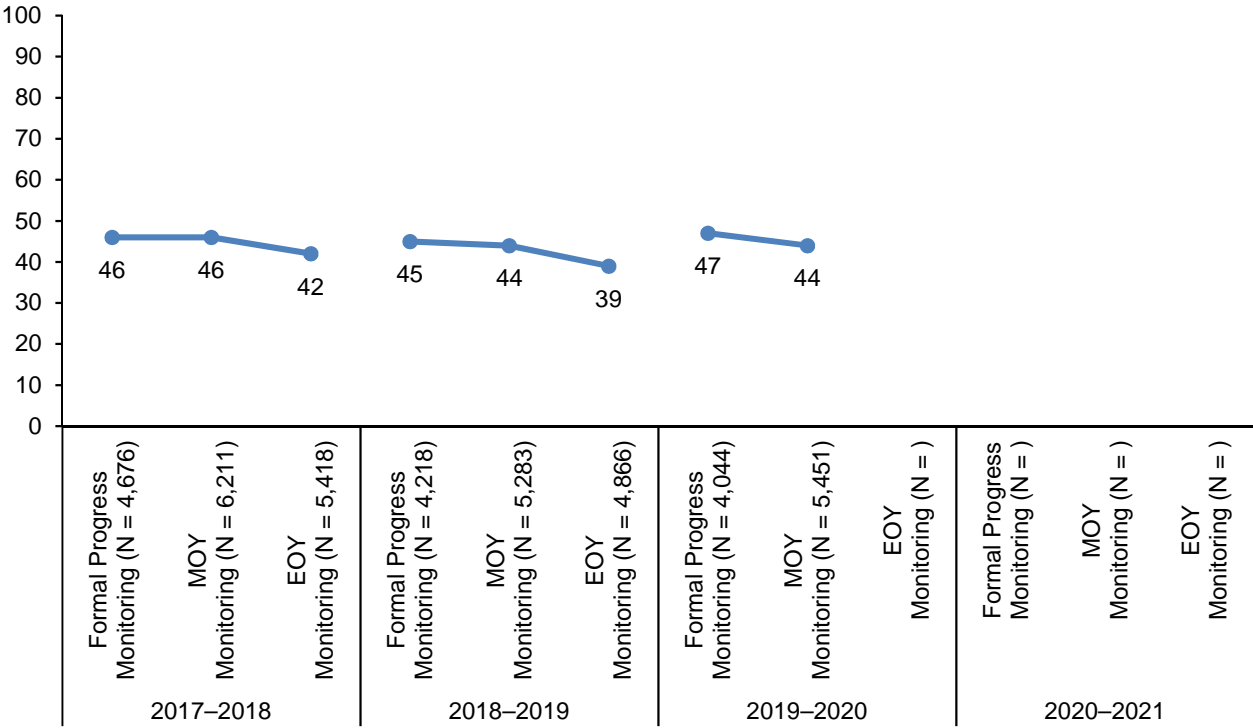
- **Not on Track**
- One percentage point increase from 2018–2019 MOY.

Universal Screener Math BOY Performance Level – SWD



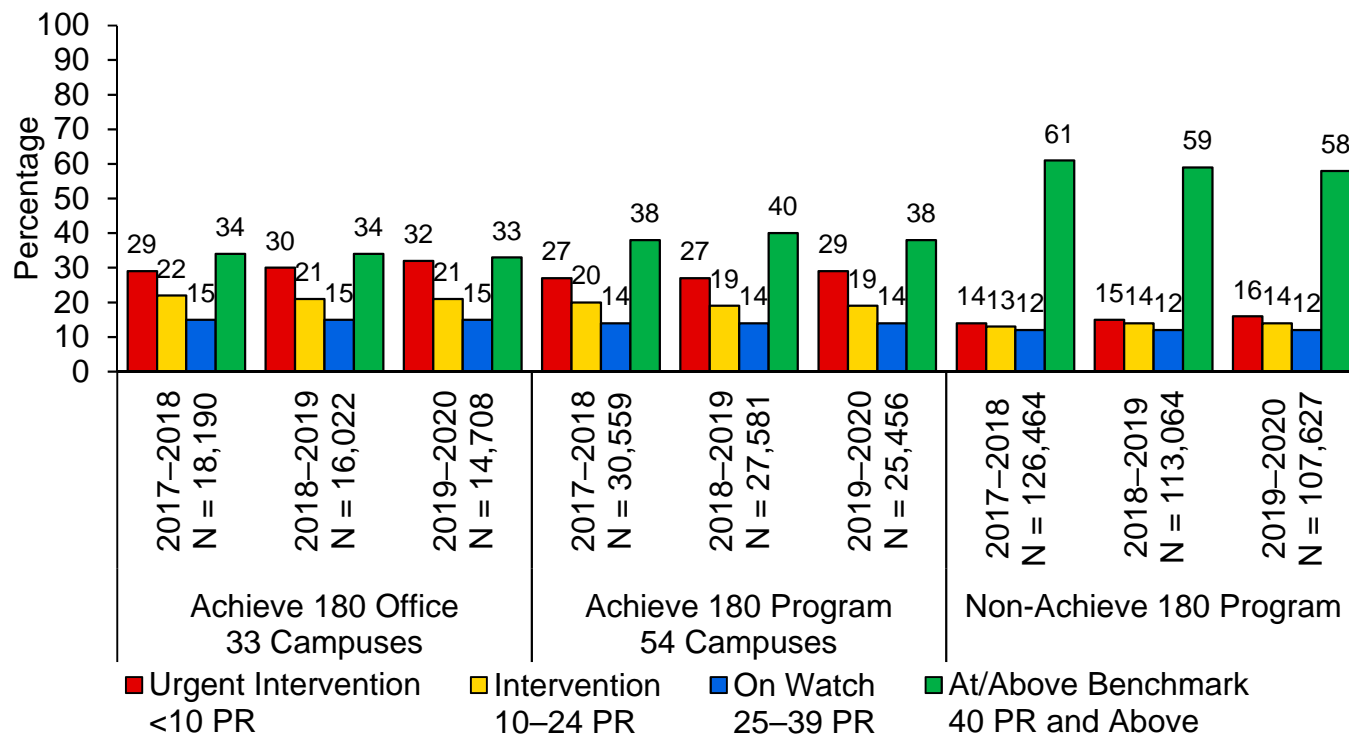
- 70% of Special Education testers were designated as progress monitored for the 2019-2020 school year.
- Decrease from 72% for the 2019-2020 school year.
- Data originally presented at October board meeting.

Percentage of Progress Monitored Students Increasing Percentile Ranking From BOY Math – SWD



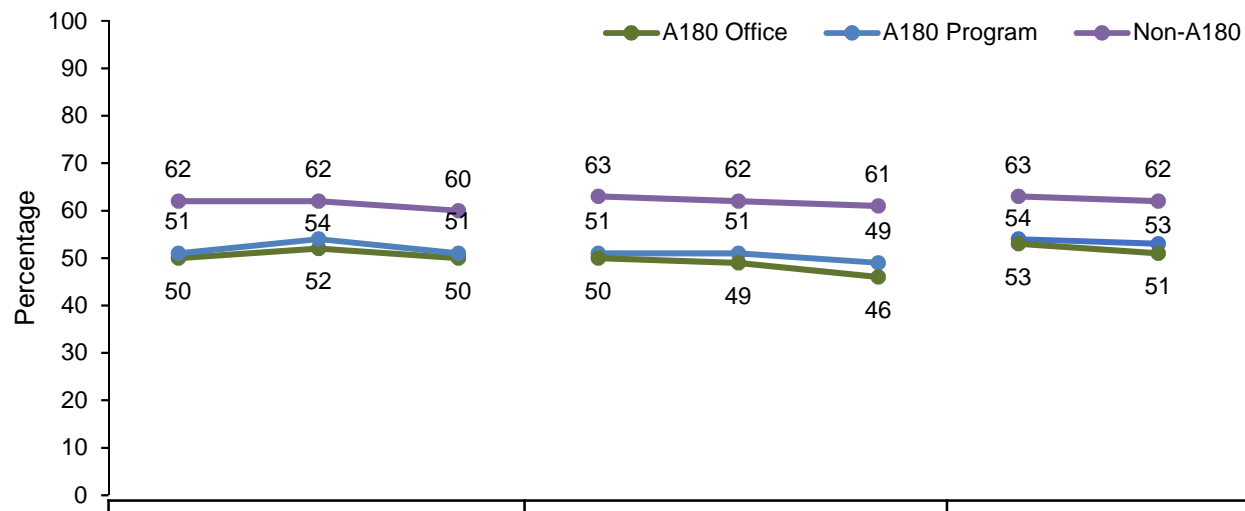
- No change from 2018–2019 MOY.

Universal Screener Math BOY Performance Level – A180 Results



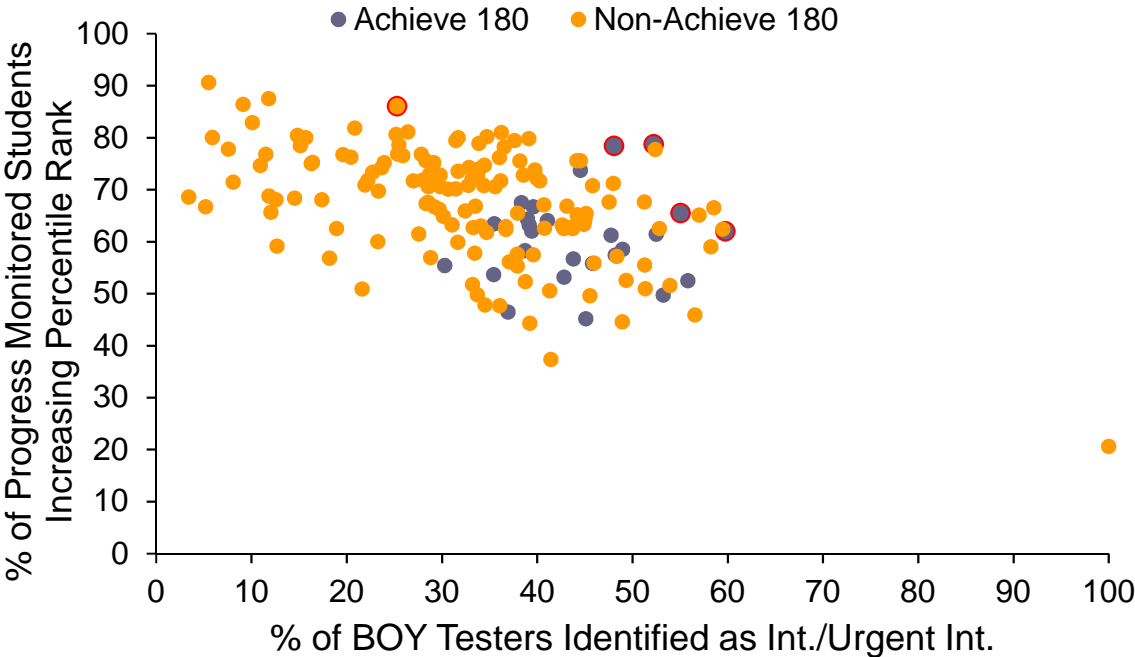
- Percent Designated Progress Monitored:
 - A180 Office: 53%
 - A180 Prog.: 48%
 - Non-A180: 30%
- Achieve 180 results calculated using 2019–2020 campuses.
- Data originally presented at October board meeting.

Percentage of Progress Monitored Students Increasing Percentile Ranking From BOY Math – A180 Results



	2017–2018			2018–2019			2019–2020			2020–2021		
N Tested	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY
A180 Office 33 Campuses	5,056	7,466	6,327	6,265	6,407	5,651	5,914	6,455				
A180 Program 54 Campuses	7,750	11,778	10,125	8,923	9,657	8,741	8,940	10,107				
Non-A180	21,809	28,034	24,009	21,259	26,626	24,377	21,332	27,934				

Ren. 360 Math – Grades K–5 Campus Level MOY Results



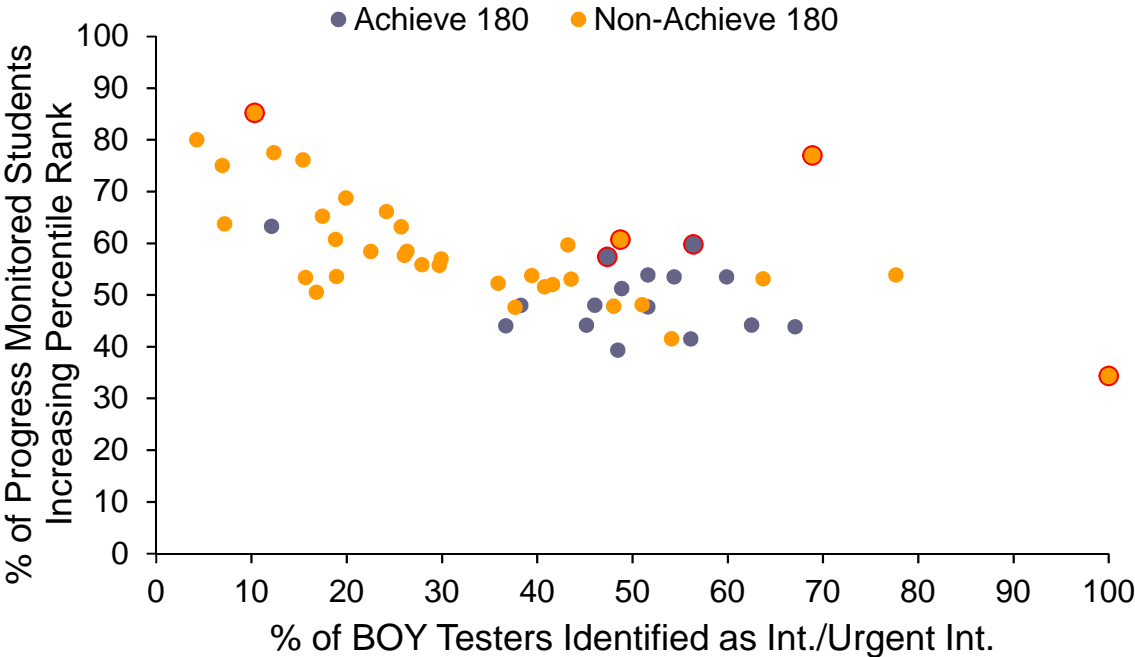
Note: >25 Students tested

Noted Campuses

- Helms ES (25%, 86%)
- Bonham ES (48%, 78%)
- Sherman ES (52%, 79%)
- Highland Heights ES (55%, 65%)
- Foerster ES (59%, 62%)

Ren. 360 Math – Grades 6–8

Campus Level MOY Results



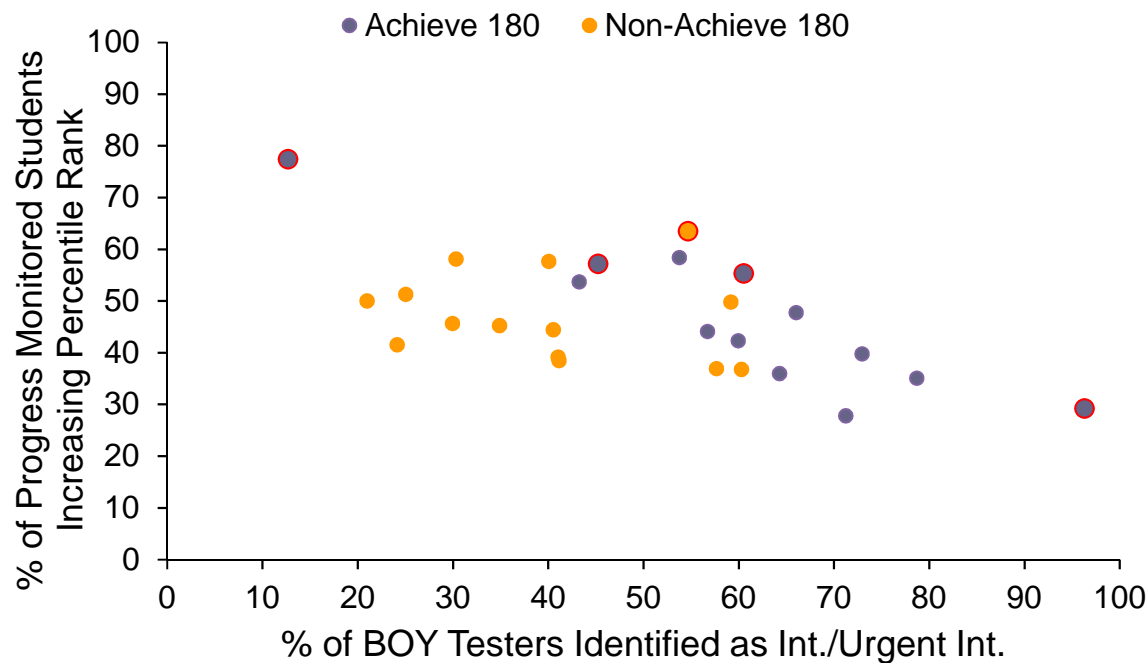
Note: >25 Students tested

Noted Campuses

- Leland YMCPA (10%, 85%)
- Edison MS (47%, 57%)
- Fondren MS (49%, 61%)
- Holland MS (56%, 60%)
- E-STEM Central MS (69%, 80%)
- Las Americas MS (100%, 34%)

Ren. 360 Math – Grades 9–12

Campus Level MOY Results



Noted Campuses

- TCAH (13%, 77%)
- Worthing HS (45%, 57%)
- E-STEM West HS (55%, 63%)
- Madison HS (61%, 55%)
- Liberty HS (96%, 29%)

HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you



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Goal Monitoring Report: March 2020

Goal 1, March 2020

Reading and Writing at or Above Grade Level

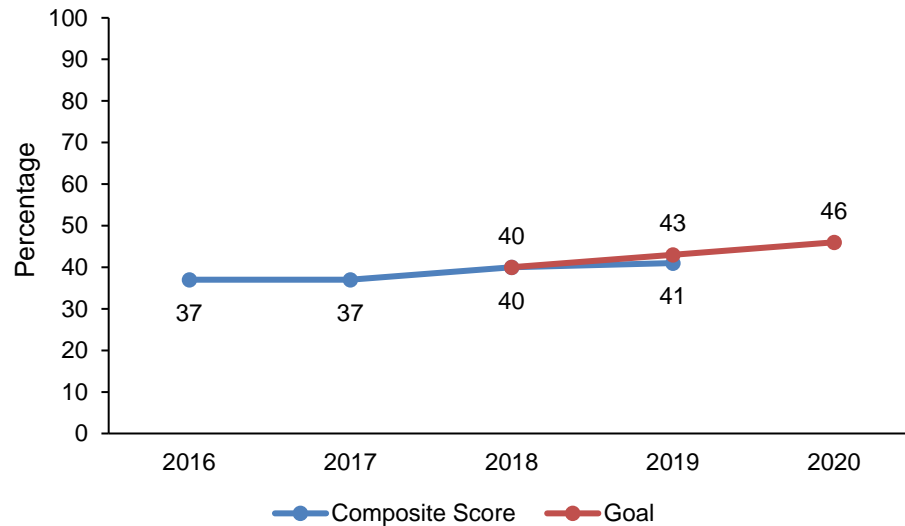
Goal Measure 1 – August 2019

Evaluation

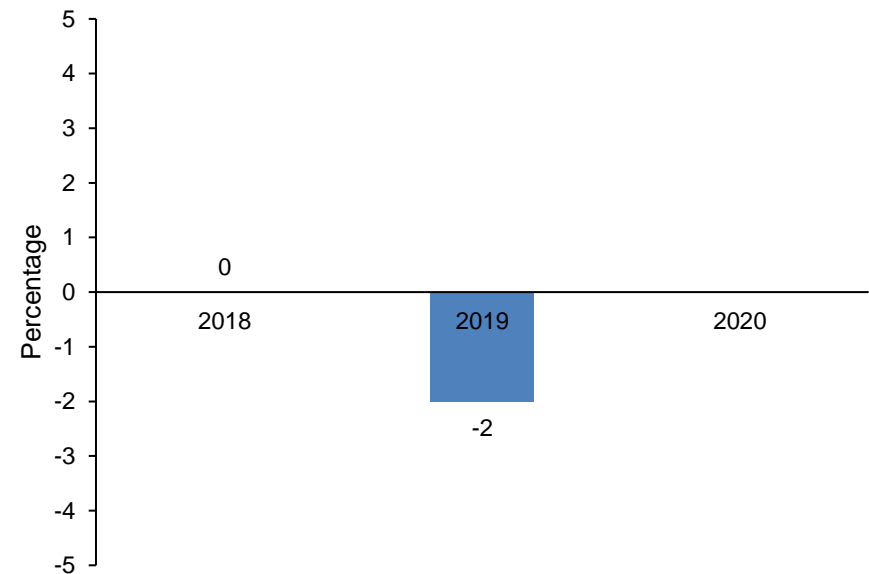
The percentage of students reading and writing at or above grade level as measured by the percent of students at the Meets Grade Level standard on STAAR for grade 3 through English II shall increase by three percentage points annually from 37% to 46% between spring 2017 and spring 2020.

Did Not Meet Goal

Percent of Tests
At or Above Grade Level



Percentage Points Above or Below Goal



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 – March 2020	Evaluation																																												
End of year reading data collected on the District-wide screener shall annually show a three-percentage point improvement in the percentage of students reading on grade level from 38% to 44% between spring 2018 and spring 2020. Results on the District-wide screener will be presented to the board after the beginning of the year, middle of the year, and end of the year testing windows.	Not on Track																																												
<div><div><div>Percentage of Students Reading At or Above Benchmark (40th Percentile) English and Spanish Results Combined</div><div><table><thead><tr><th>Year</th><th>Testing Window</th><th>Reading Performance (%)</th><th>Target (%)</th><th>N</th></tr></thead><tbody><tr><td rowspan="3">2017-2018</td><td>BOY</td><td>34</td><td></td><td>145,233</td></tr><tr><td>MOY</td><td>38</td><td></td><td>146,221</td></tr><tr><td>EOY</td><td>38</td><td>38</td><td>124,849</td></tr><tr><td rowspan="3">2018-2019</td><td>BOY</td><td>37</td><td></td><td>139,412</td></tr><tr><td>MOY</td><td>40</td><td></td><td>132,897</td></tr><tr><td>EOY</td><td>41</td><td>41</td><td>125,017</td></tr><tr><td rowspan="3">2019-2020</td><td>BOY</td><td>36</td><td></td><td>134,045</td></tr><tr><td>MOY</td><td>39</td><td></td><td>134,152</td></tr><tr><td>EOY</td><td></td><td>44</td><td></td></tr></tbody></table><div>● Reading Performance ● Target</div></div></div></div>		Year	Testing Window	Reading Performance (%)	Target (%)	N	2017-2018	BOY	34		145,233	MOY	38		146,221	EOY	38	38	124,849	2018-2019	BOY	37		139,412	MOY	40		132,897	EOY	41	41	125,017	2019-2020	BOY	36		134,045	MOY	39		134,152	EOY		44	
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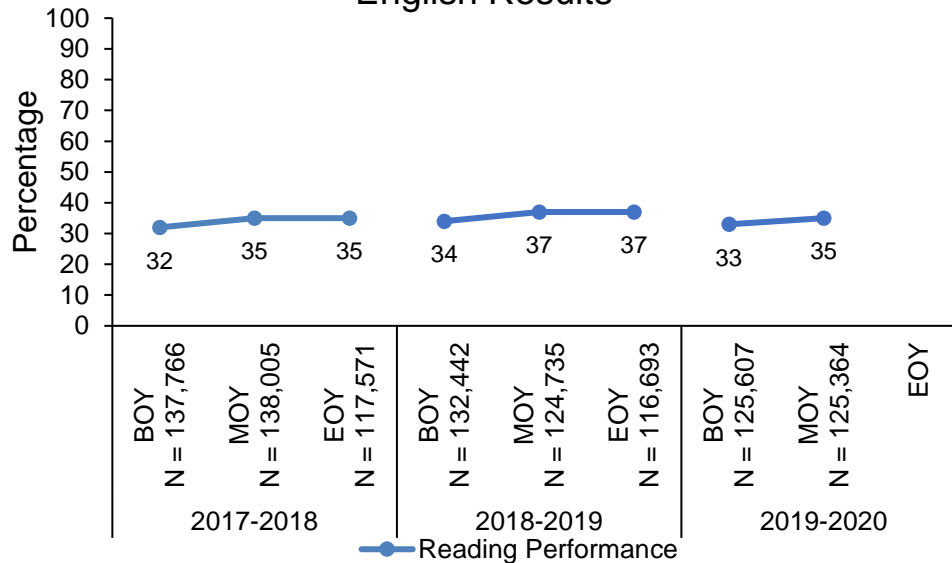
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ANALYZING DATA, MEASURING PERFORMANCE.

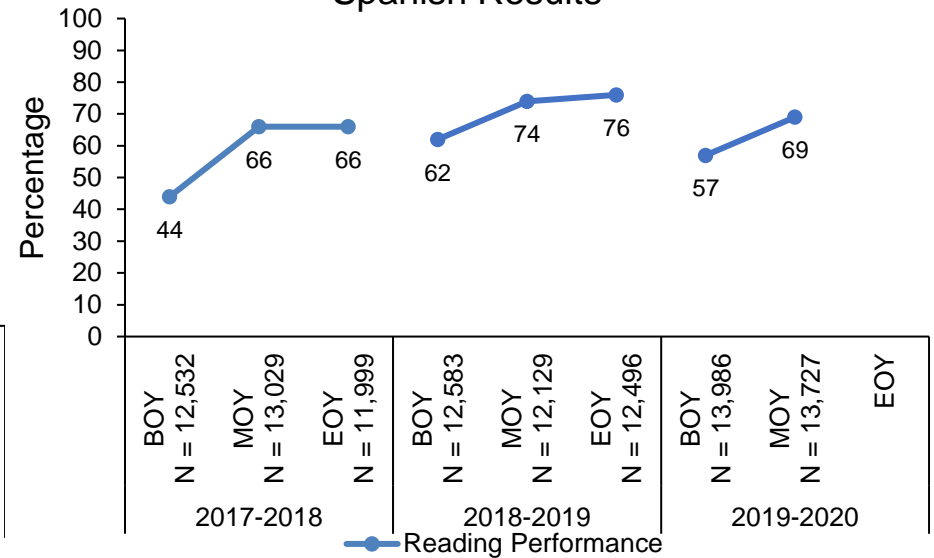
Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 Support Data (Cont.)

Percentage of Students Reading
At or Above Benchmark (40th Percentile)
English Results



Percentage of Students Reading
At or Above Benchmark (40th Percentile)
Spanish Results



Data Sources and Notes

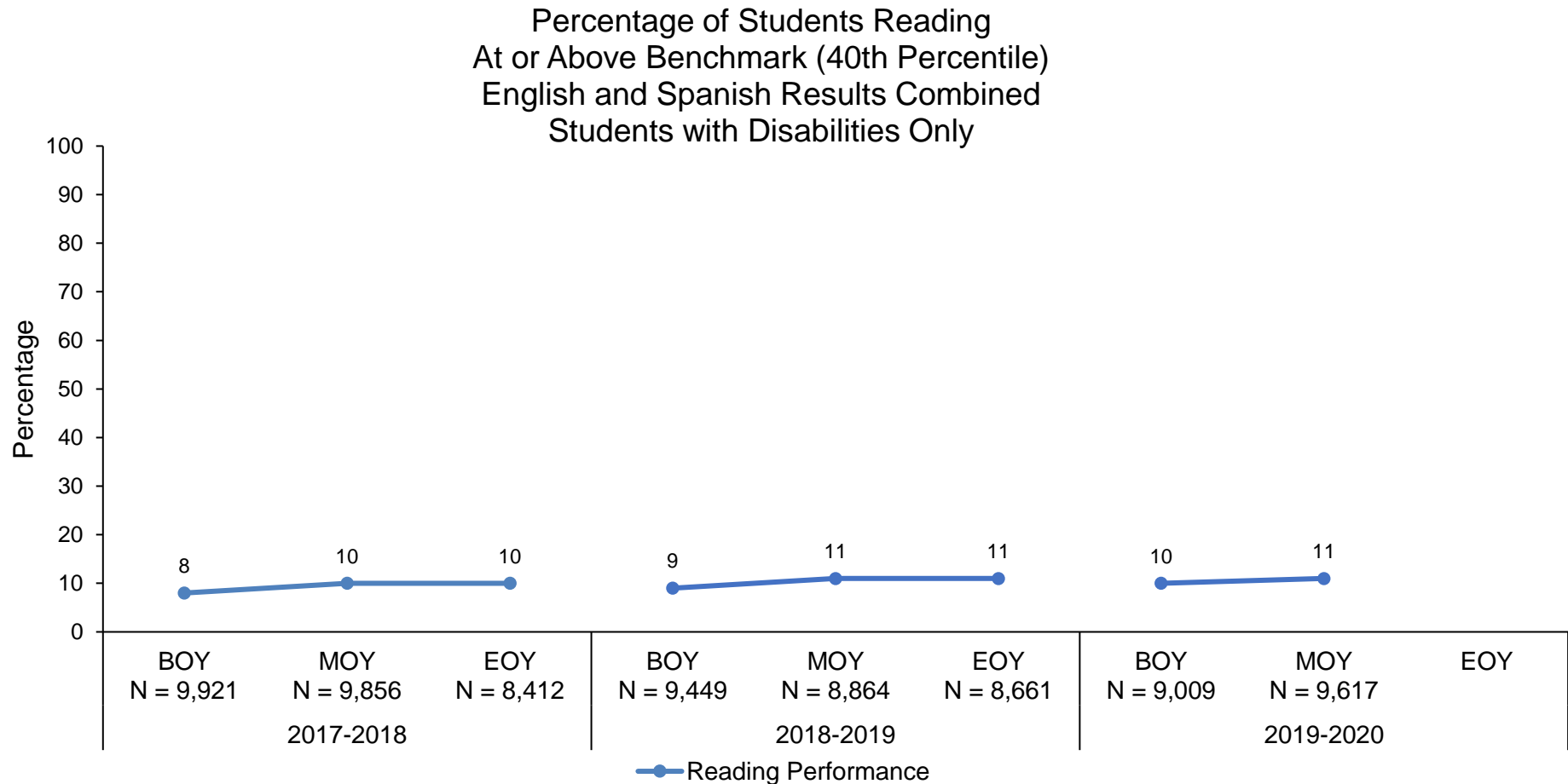
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- Results reflect the last assessment during the testing window and exclude Early Literacy Results.
- All English and Spanish tests are included.

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Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 SWD Data



Notes

- Reading on grade level is defined as students meeting At/Above Benchmark ($\geq 40^{\text{th}}$ Percentile) on the Universal Screener.
- Results reflect the last assessment during the testing window and exclude Early Literacy Results.
- For students testing in both English and Spanish, the language with the higher result is used.

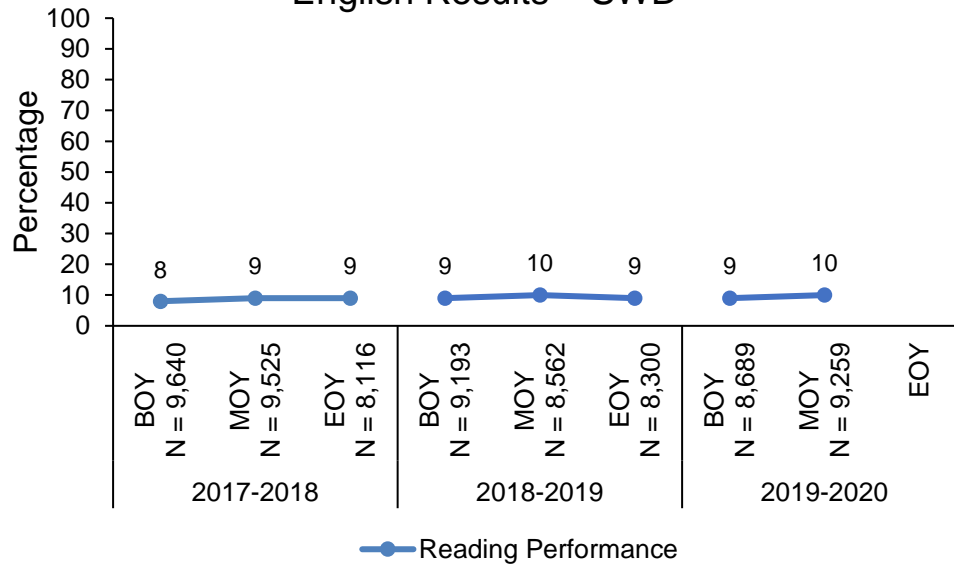
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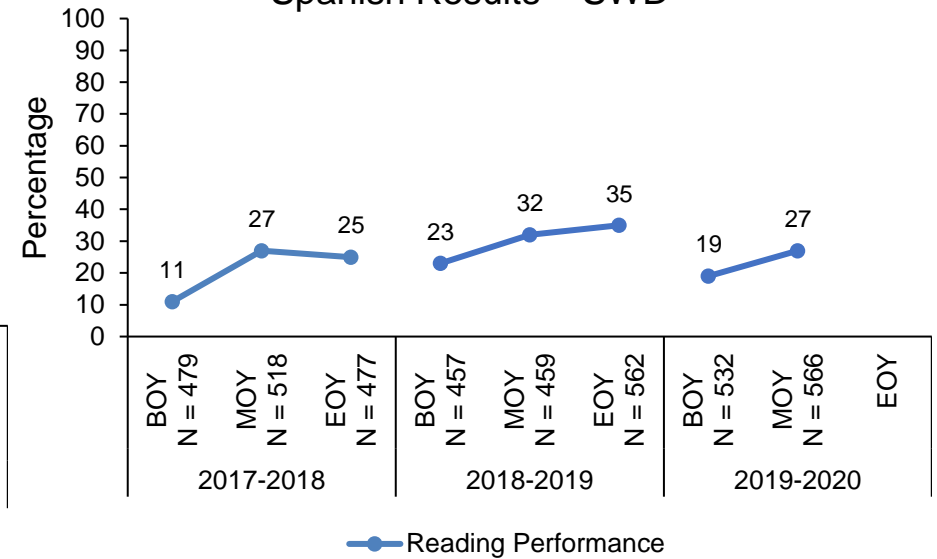
Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 SWD Data (Cont.)

Percentage of Students Reading
At or Above Benchmark (40th Percentile)
English Results – SWD



Percentage of Students Reading
At or Above Benchmark (40th Percentile)
Spanish Results – SWD



Notes

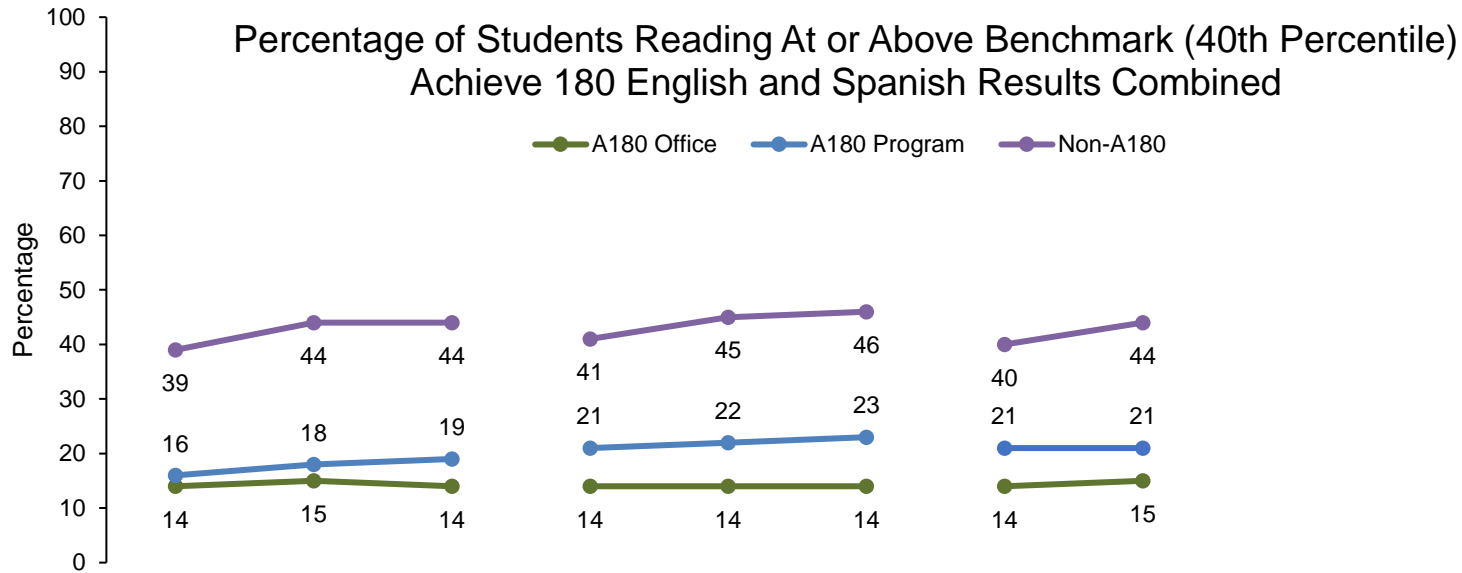
- Reading on grade level is defined as students meeting At/Above Benchmark ($\geq 40^{\text{th}}$ Percentile) on the Universal Screener.
- Results reflect the last assessment during the testing window and exclude Early Literacy Results.
- All English and Spanish tests are included.

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Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 Achieve 180 Data



	2017–2018			2018–2019			2019–2020			2020–2021		
N Tested	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
A180 Office 33 Campuses	17,863	17,728	15,450	16,792	15,798	14,249	15,831	16,286				
A180 Program 54 Campuses	29,835	29,568	26,711	28,764	27,367	24,362	27,716	27,790				
Non-A180	115,398	116,653	98,138	110,648	105,530	100,655	106,329	106,362				

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 F-Rated Elementary Campus Data

Percentage of Students Reading At or Above Benchmark (40th Percentile) F-Rated Elementary Campuses, English and Spanish Results Combined

Campus	2019–2020 BOY %	2019–2020 MOY %	Change
Ashford ES	38	46	+8
Isaacs ES	33	30	-3
C. Martinez ES	20	17	-3
Northline ES	33	46	+13
Osborne ES	20	33	+13
Robinson ES	26	37	+11
Rucker ES	33	37	+4
Seguin ES	36	37	+1
Smith ES	37	44	+7
Whidby ES	29	28	-1
Young ES	19	23	+4

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 1.1 F-Rated Secondary Campus Data

Percentage of Students Reading At or Above Benchmark (40th Percentile) F-Rated Secondary Campuses, English and Spanish Results Combined

Campus	2019–2020 BOY %	2019–2020 MOY %	Change
Deady MS	13	10	-3
Edison MS	14	14	0
E-STEM Central MS	4	6	+2
Fleming MS	6	8	+2
HS Ahead	5	3	-2
Key MS	11	9	-2
Sugar Grove MS	7	14	+7
Thomas MS	7	7	0
Williams MS	11	8	-3
Wheatley HS	7	8	+1

Goal Monitoring Report: March 2020

Goal 1 - March Superintendent's Response

Elementary Curriculum

In order to address the needs of our students and help to increase student outcomes, the elementary English Language Arts team will continue to emphasize practices that have a high impact on learning by emphasizing three key components – High quality first instruction, small group instruction, and ongoing professional development. In addition, the Literacy by 3 “Reboot” trainings will focus on how to effectively utilize both direct and guided instructional time to teach phonemic awareness, phonics, and vocabulary development will be incorporated in the training.

- Guided Reading:
 - The teachers will focus on selecting appropriate texts and instructional strategies to match students’ zone of proximal development
 - Use text complexity characteristics to select a text and an instructional focus
 - Plan a guided reading lesson that includes word work
 - Develop a 20 day launch plan for guided reading
- Professional Development:
 - Included TDS, Tier 2 Leaders, and all campus support personnel
 - Follow up teacher support from TDS
 - Differentiated and small group instruction

Next Steps:

- Day 2 Literacy by 3 Reboot training beginning March 2020 through May 2020 for all Kindergarten-3rd grade teachers. Emphasis on building a culture of independent reading; plan literacy instruction and facilitate student conferences to support individual needs will be incorporated in the training.
- Collaborate with Office of Special Education Services to help provide campus support on designated supports and small group instruction.

Secondary Curriculum and Development

The office of Secondary Curriculum and Development will restructure the HISD Secondary Literacy Initiatives, Literacy in the Middle/Literacy Empowered. The Literacy for Life Initiative will focus on the following areas:

- **Disciplinary Literacy**
To incorporate intentional literacy opportunities as a tool for content-learning daily.
- **Differentiation for All Learners**
To ensure meaningful access and mastery of grade-level curriculum for all students.
- **Literacy and Technology**
To expand students’ literacy through digital opportunities for reading, writing, and discourse.

Disciplinary Literacy. The goal is to authentically expand disciplinary literacy across our curriculum to be discipline-specific and to incorporate intentional literacy as a tool for content-learning daily. By this, we mean that students are using reading, writing, and discourse to communicate and

Goal Monitoring Report: March 2020

learn in the ways that experts in the disciplines do. The use of literacy strategies that are uniquely matched to the discipline of study and included in the district curriculum will enhance and maximize content-knowledge learning.

Differentiation for All Learners. Through use of the district curriculum, teachers will be empowered to scaffold and support all students, including ELs and students with literacy skills below grade-level, to ensure content mastery and meaningful engagement with the curriculum. Secondary Curriculum and Development has already embarked on this work through the inclusion of Literacy Routines within all Master Courses.

Literacy and Technology. The final component is utilizing technology as a tool. Technology affords students and teachers increased and varied opportunities for discourse, reading, and the authentic exhibition of their work. Additionally, by using digital portfolios, students will gather their written work and reflect upon their learning and growth in a tangible way.

Next Steps

- The Office of Special Education Services and Secondary Curriculum and Development will collaborate to ensure that supports for tier one instruction, Secondary Curriculum and Development Master Courses, are inclusive of strategies and supports to address all students.
- Through resources that support tier one instruction, i.e. HISD Secondary Master Course Lessons, Secondary Curriculum and Development will continue to emphasize practices that have a high impact on learning and that engage students in metacognitive activities. Such activities are academic discourse, scaffolds, and immediate oral and written feedback. Teacher Development Specialists will demonstrate high yield strategies through modeling and co-teaching.
- Teacher Development Specialists (TDS) will use the Planning for Instruction with Mastery in Mind process to help teachers reflect on all students. Through this process, teachers are able to add teacher moves by annotating the district curriculum to address the individual needs of their students and classes. Additionally, Teacher Development Specialists will use curriculum resources as a coaching framework to support teachers with intervention and differentiation.
- Secondary Curriculum and Development Content Directors will support campuses (Leadership and Teachers) with using the Beginning, Middle, and End of the Year Assessment to identify potential areas of needed growth.

Office of Special Education Services (OSES)

- OSES will continue to work cross-functionally with Interventions, Dyslexia, Multilingual, and Elementary and Secondary Curriculum to ensure high-quality and data-driven instructional planning and delivery.
- Program Specialists will continue to work with campuses to ensure SWDs are accessing all available campus-based interventions & supports in addition to services outlined in students' IEPs.
- OSES Teacher Development Specialists (TDSs) will support teachers to improve instructional delivery of content area curriculum through ongoing professional development, real-time instructional coaching, modeling, and consultation.

Next Steps:

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

- The Office of Special Education Services (OSES) will continue to collaborate with cross-functional teams and Curriculum to provide meaningful professional development for general and special education teachers: especially in the areas of designated supports and high-quality instruction, including co-teaching.
- OSES will promote access to instructional professional development for special education teachers, including literacy training arising out of House Bill 3.
- OSES will continue to train Department Chairs and Tier II Leaders on improving special education instructional strategies for students with disabilities accessing the general education curriculum.

Multilingual Department (ML)

- Senior Managers, Managers and programs specialists will continue to work closely with campuses to effectively analyze Renaissance data to ensure students are being assessed in their dominant language at the elementary level and to support the needs of teachers as it relates to sheltering instruction for speakers of other languages in PK-12 ESL classrooms.
- The ML team will continue to provide supplemental sheltered instruction training and essential leveled courses for bilingual/ESL teachers and school and district administrators.
- To address the needs of ELs participating in Bilingual classes at the elementary level, Multilingual is partnering with Seidlitz to bring training for teaching in the native language.
- The ML team will continue to collaborate with Curriculum to provide supplemental support to bilingual teachers.

Interventions Office

- The Interventions Office will continue their partnership with Student Assessment to provide campuses with data-based tools designed to assist campuses with reviewing multiple data points for students to determine tiered support as well as the most appropriate resources to be used for intervention based on various data.
- The Interventions Office will continue to work with campuses on reviewing multi-point data to effectively group students to target deficit skills and create small group instruction designed to maximize student results.
- The Interventions Office will continue to offer campus support around assigning students to their appropriate designated supports and coach campuses around maximizing the use of designated supports.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal 3, March 2020 Academic Growth

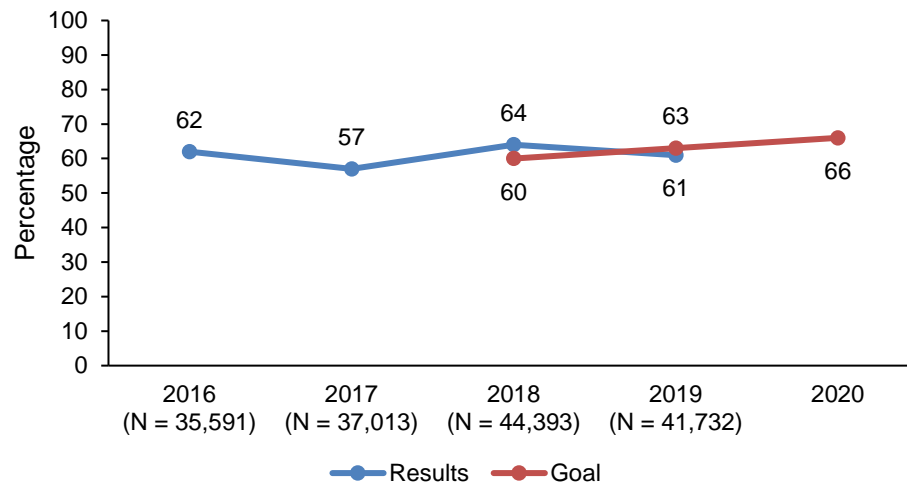
Goal 3 – August 2019

Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth, as measured by the STAAR Progress Measure, shall increase three percentage points annually in reading and in math from 57 percent in spring 2017 to 66 percent in spring 2020.

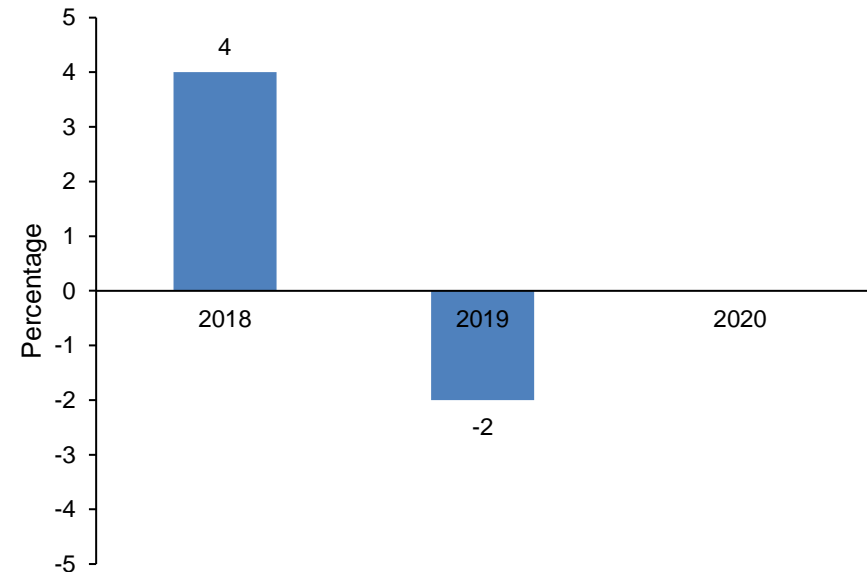
Evaluation

Did Not Meet Goal

Reading and Math Composite Score of
Percentage of Prior Year Below Satisfactory
Testers Meeting Growth



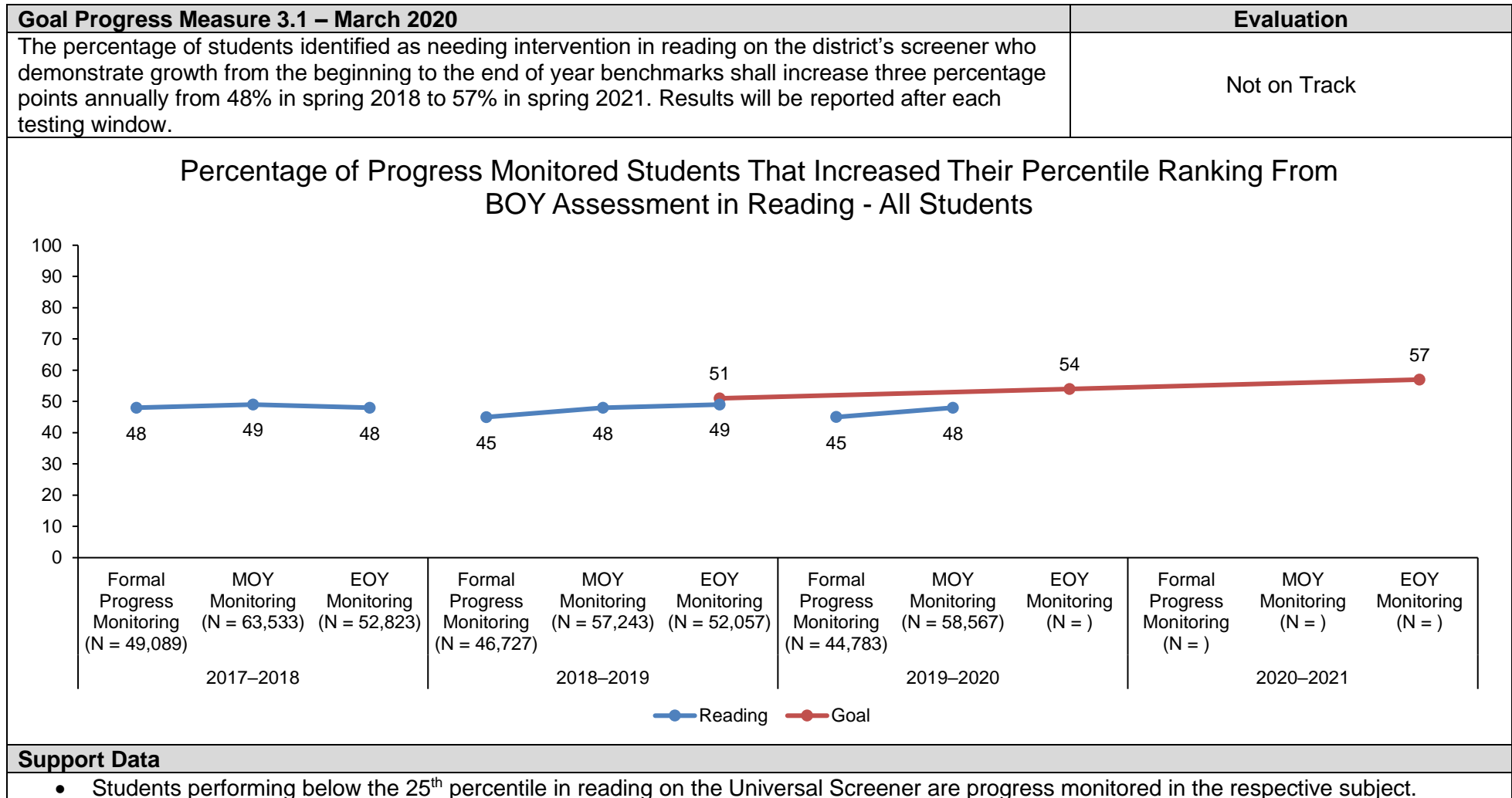
Percentage Points Above or Below Goal



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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020



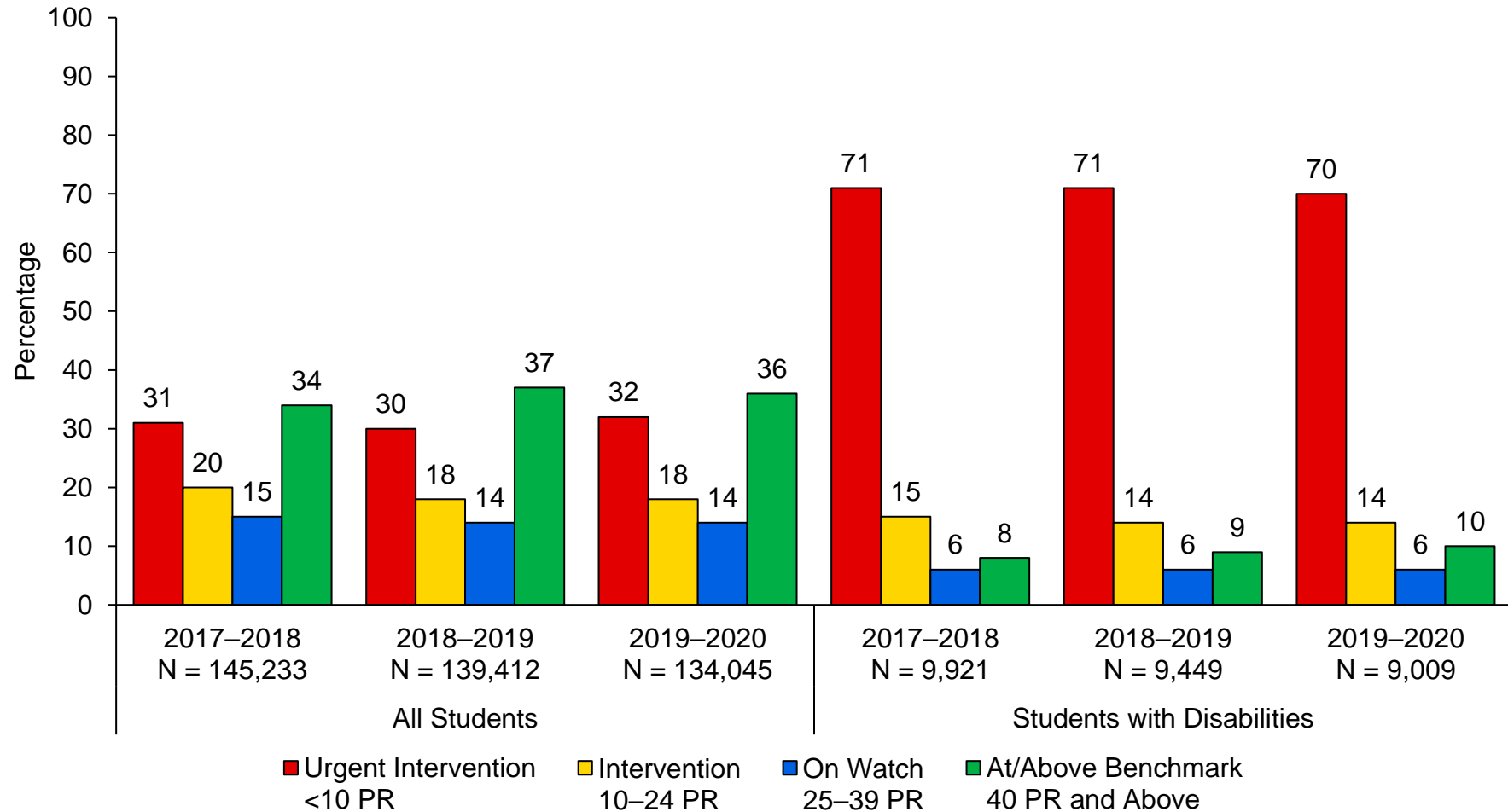
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Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 Support Data (Cont.)

Universal Screener Reading BOY Performance Level



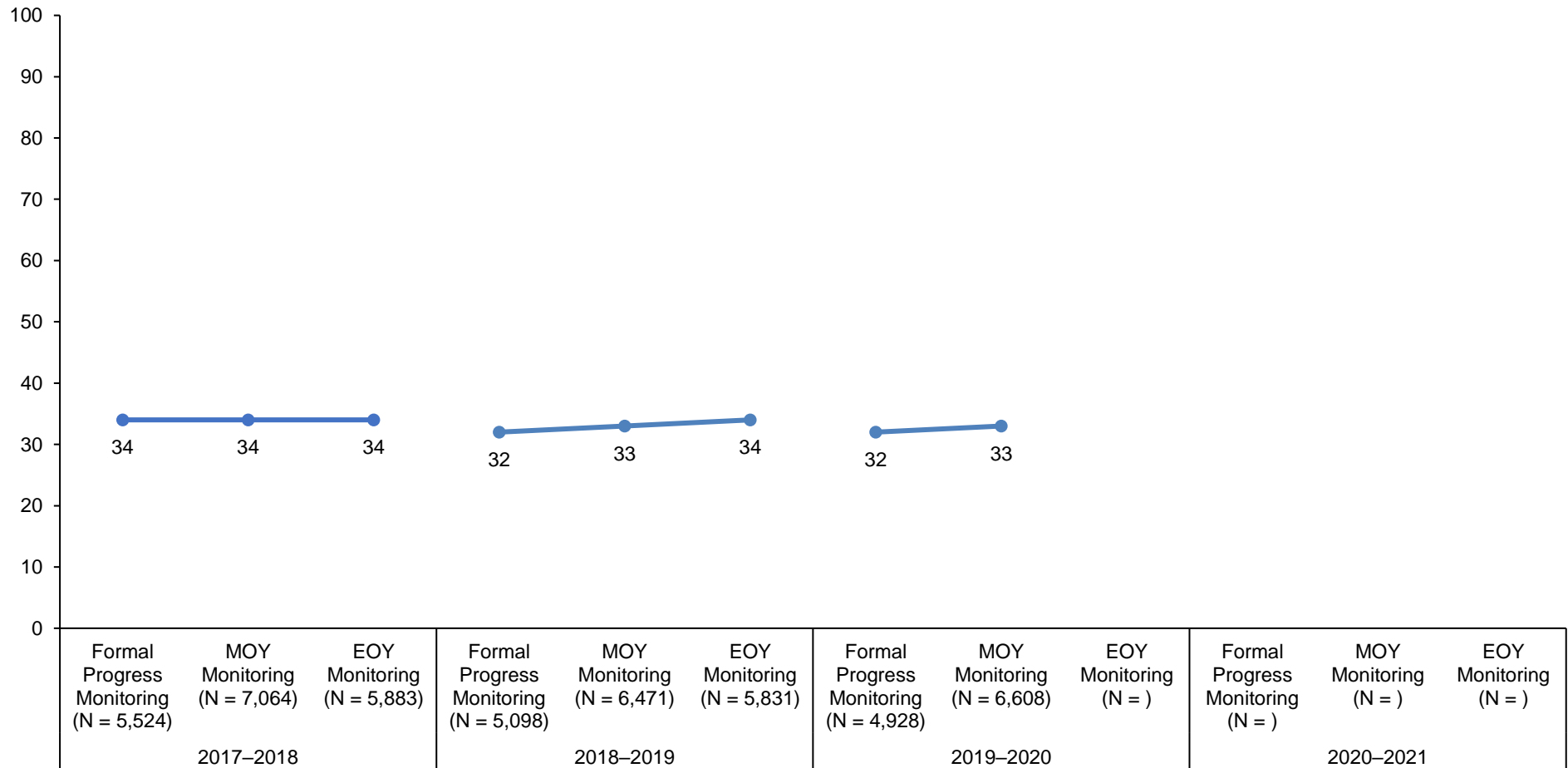
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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 Support Data (Cont.)

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Reading - Students with Disabilities



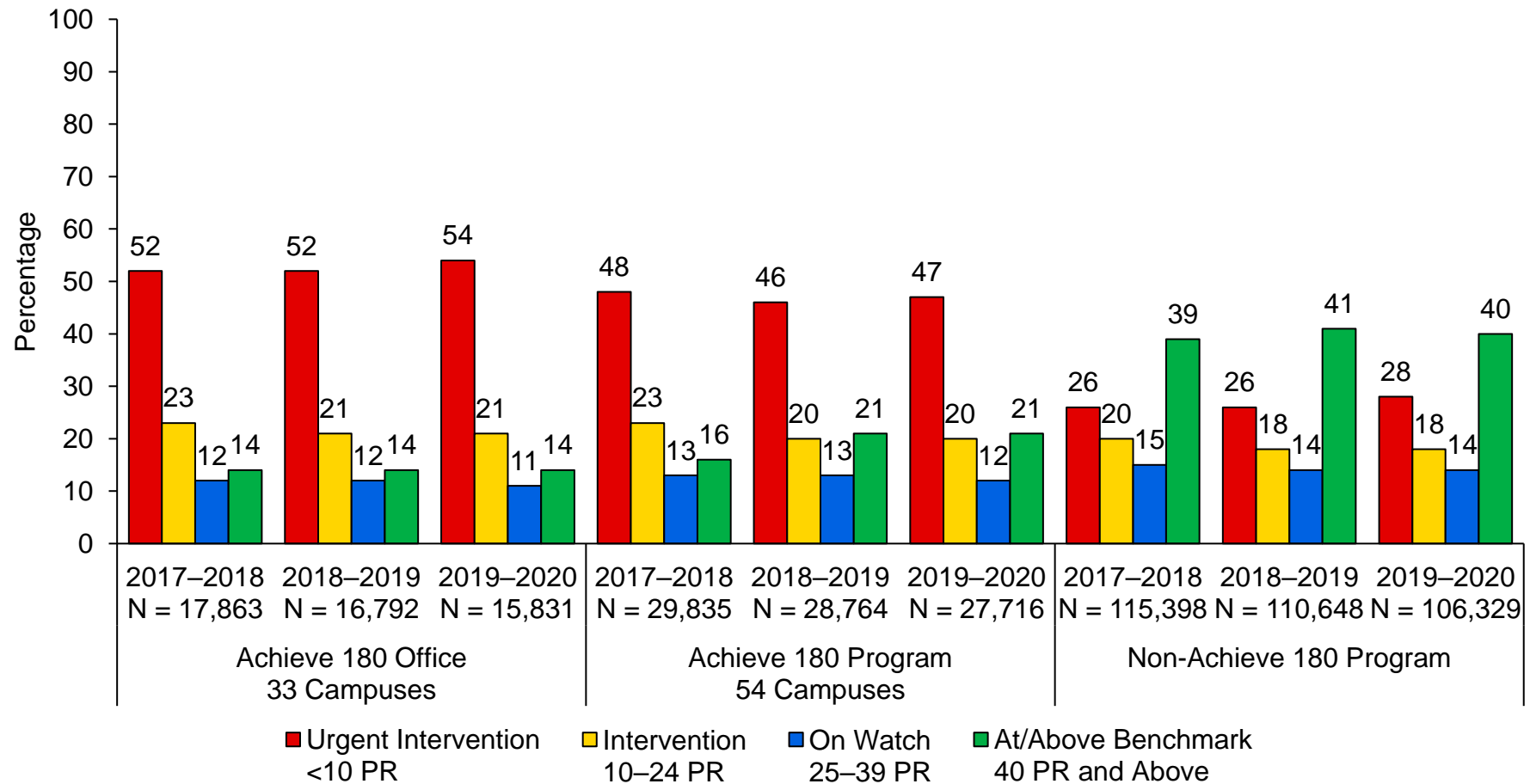
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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 Achieve 180 Data

Universal Screener BOY Performance Level Achieve 180* Reading Results



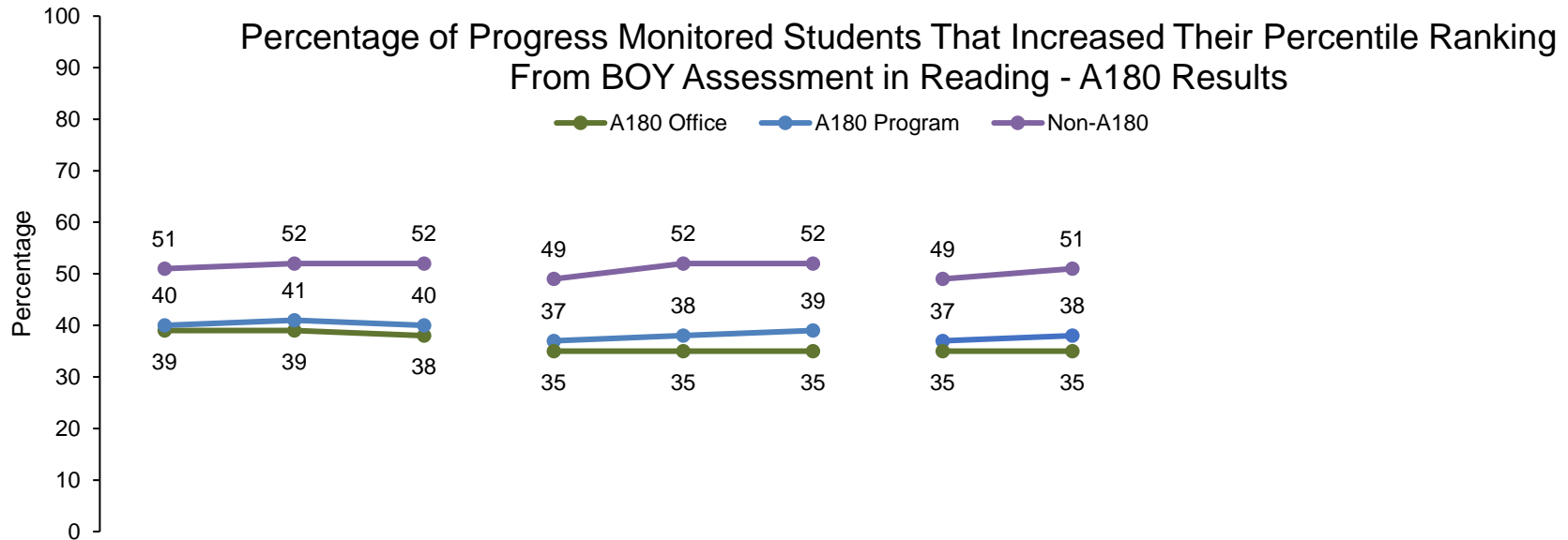
*Achieve 180 results calculated using 2019-2020 campuses

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 Achieve 180 Data (Cont.)



	2017-2018			2018-2019			2019-2020			2020-2021		
N Tested	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY
A180 Office 33 Campuses	7,975	10,979	9,260	9,872	9,845	8,609	9,259	10,079				
A180 Program 54 Campuses	12,686	18,034	15,424	13,202	15,352	13,382	13,315	15,679				
Non-A180	36,403	45,499	37,399	33,525	41,891	38,675	31,468	42,888				

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 F-Rated Elementary Campus Data

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Reading F-Rated Elementary Campuses

Campus	% Identified	2019–2020 FPM %	2019–2020 MOY %	Change
Ashford ES	45	60	60	0
Isaacs ES	46	51	56	+5
C. Martinez ES	47	56	59	+3
Northline ES	52	34	58	+24
Osborne ES	55	32	46	+14
Robinson ES	55	33	29	-4
Rucker ES	57	46	40	-6
Seguin ES	59	37	47	+10
Smith ES	63	37	46	+9
Whidby ES	67	40	61	+19
Young ES	70	48	38	-10

Support Data

- Students performing below the 25th percentile in reading on the Universal Screener in the Beginning of Year (BOY) window are identified for monitoring during the Formal Progress Monitoring (FPM) window. All students are assessed in the Middle of Year (MOY) window.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 F-Rated Secondary Campus Data

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Reading F-Rated Secondary Campuses

Campus	% Identified	2019–2020 FPM %	2019–2020 MOY %	Change
Deady MS	75	19	26	+7
Edison MS	74	46	47	+1
E-STEM Central MS	93	38	52	+14
Fleming MS	85	42	42	0
HS Ahead	90	38	29	-9
Key MS	77	38	34	-4
Sugar Grove MS	85	20	35	+15
Thomas MS	86	29	31	+2
Williams MS	79	32	27	-5
Wheatley HS	85	*	40	n/a

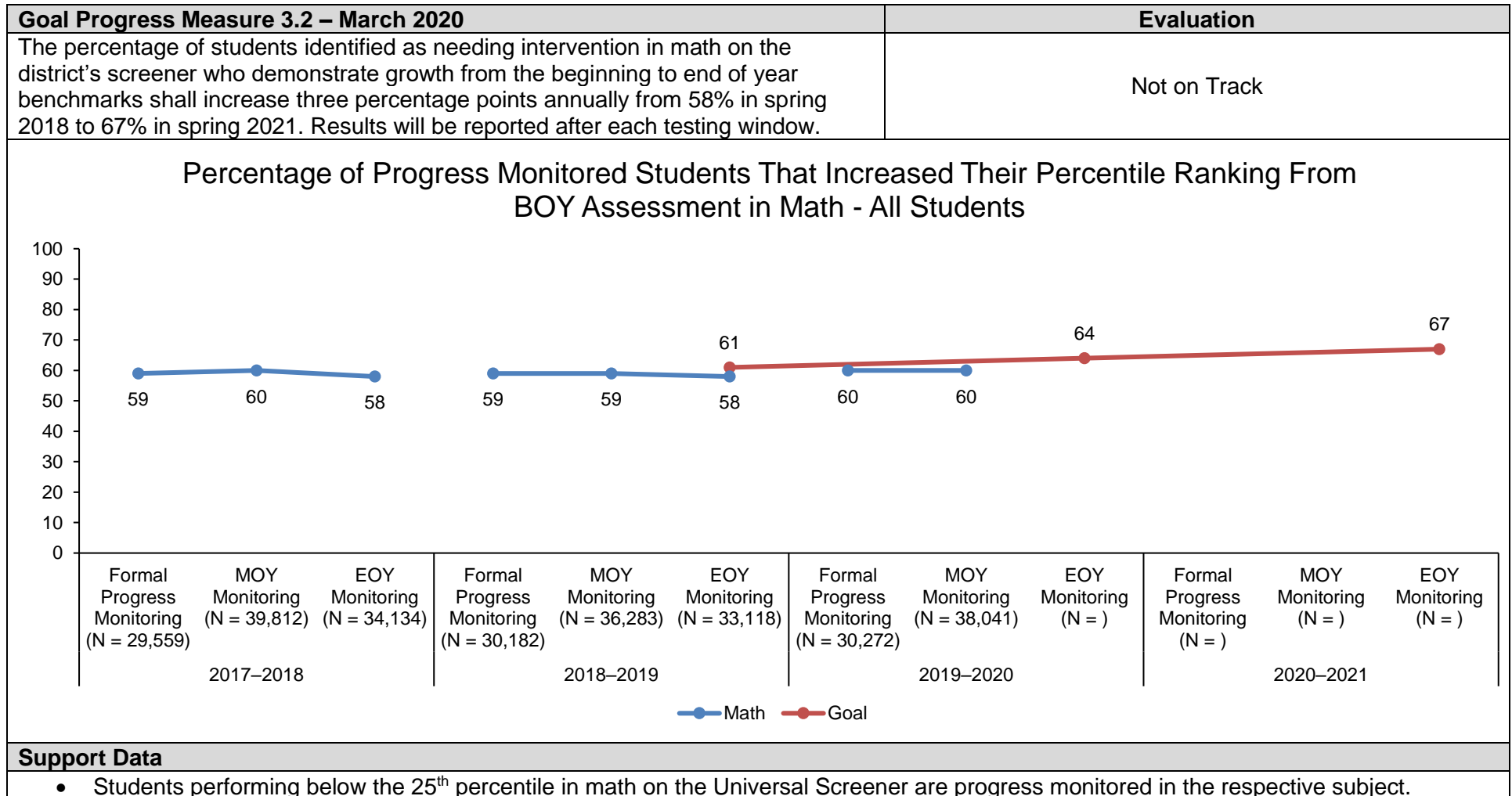
Support Data

- Students performing below the 25th percentile in reading on the Universal Screener in the Beginning of Year (BOY) window are identified for monitoring during the Formal Progress Monitoring (FPM) window. All students are assessed in the Middle of Year (MOY) window.
- * = results not reported for fewer than 25 students tested.

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Goal Monitoring Report: March 2020



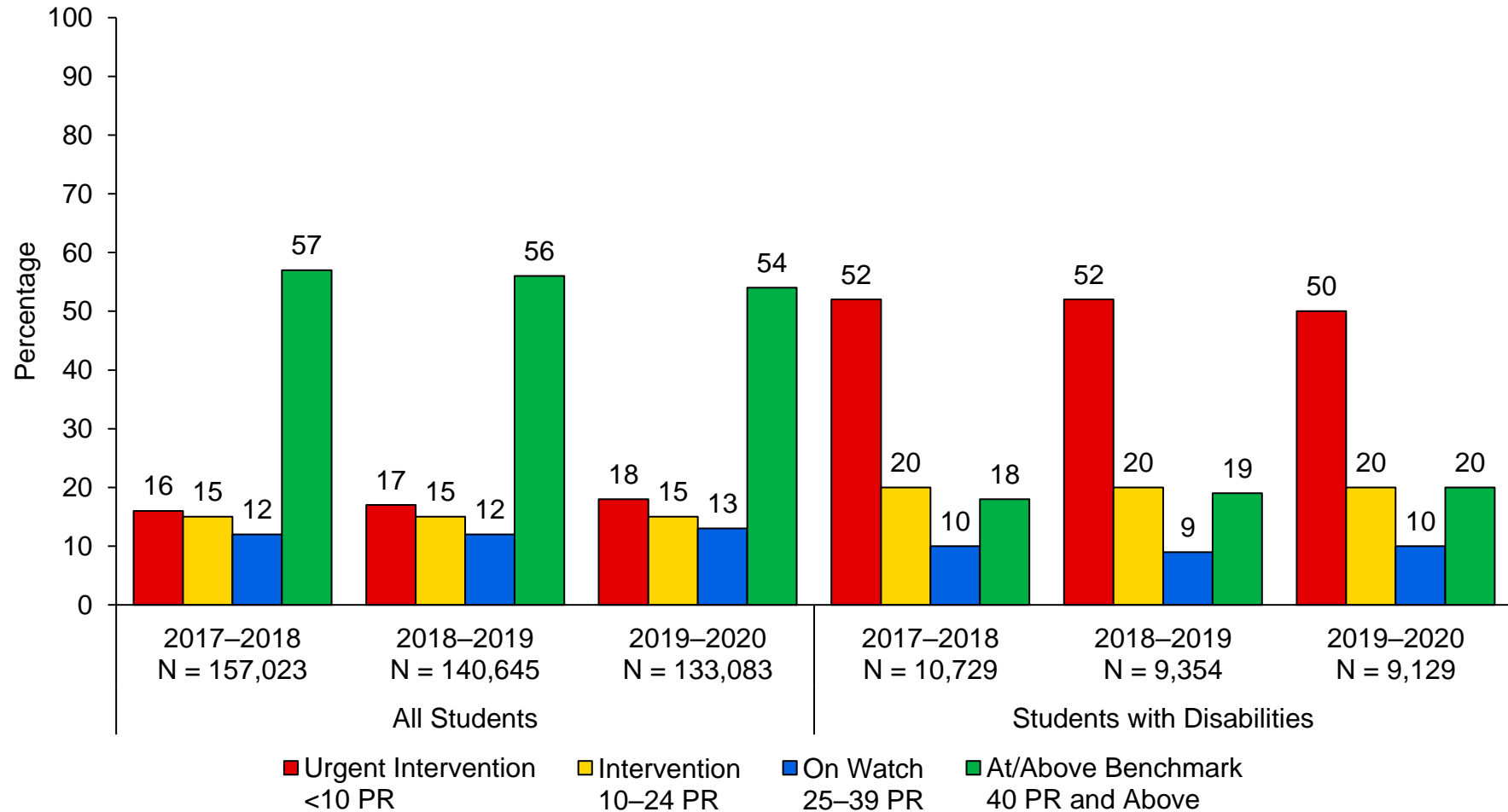
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Goal Monitoring Report: March 2020

Goal Progress Measure 3.2 Support Data (Cont.)

Universal Screener Math BOY Performance Level



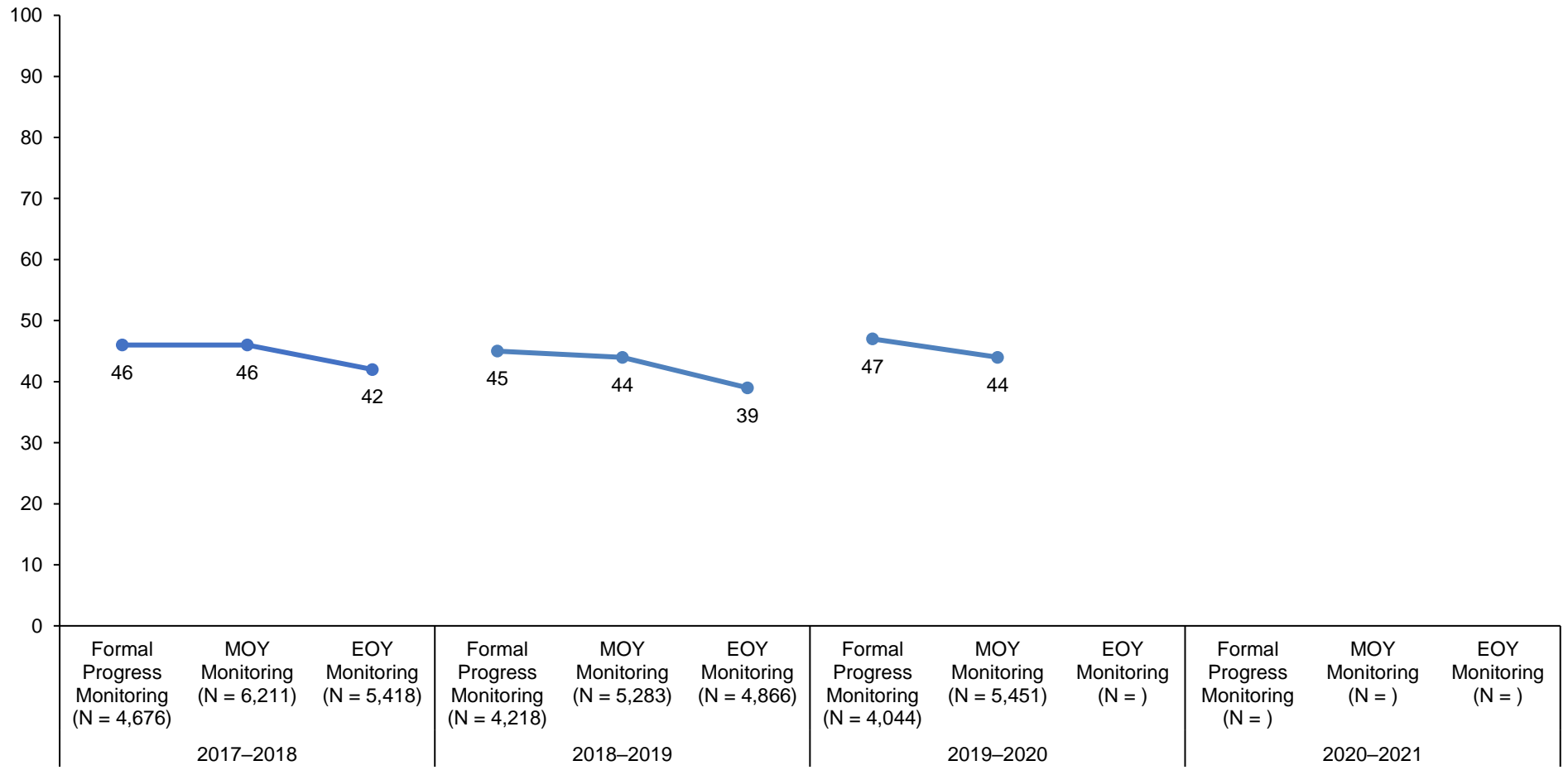
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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.2 Support Data (Cont.)

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Math - Students with Disabilities



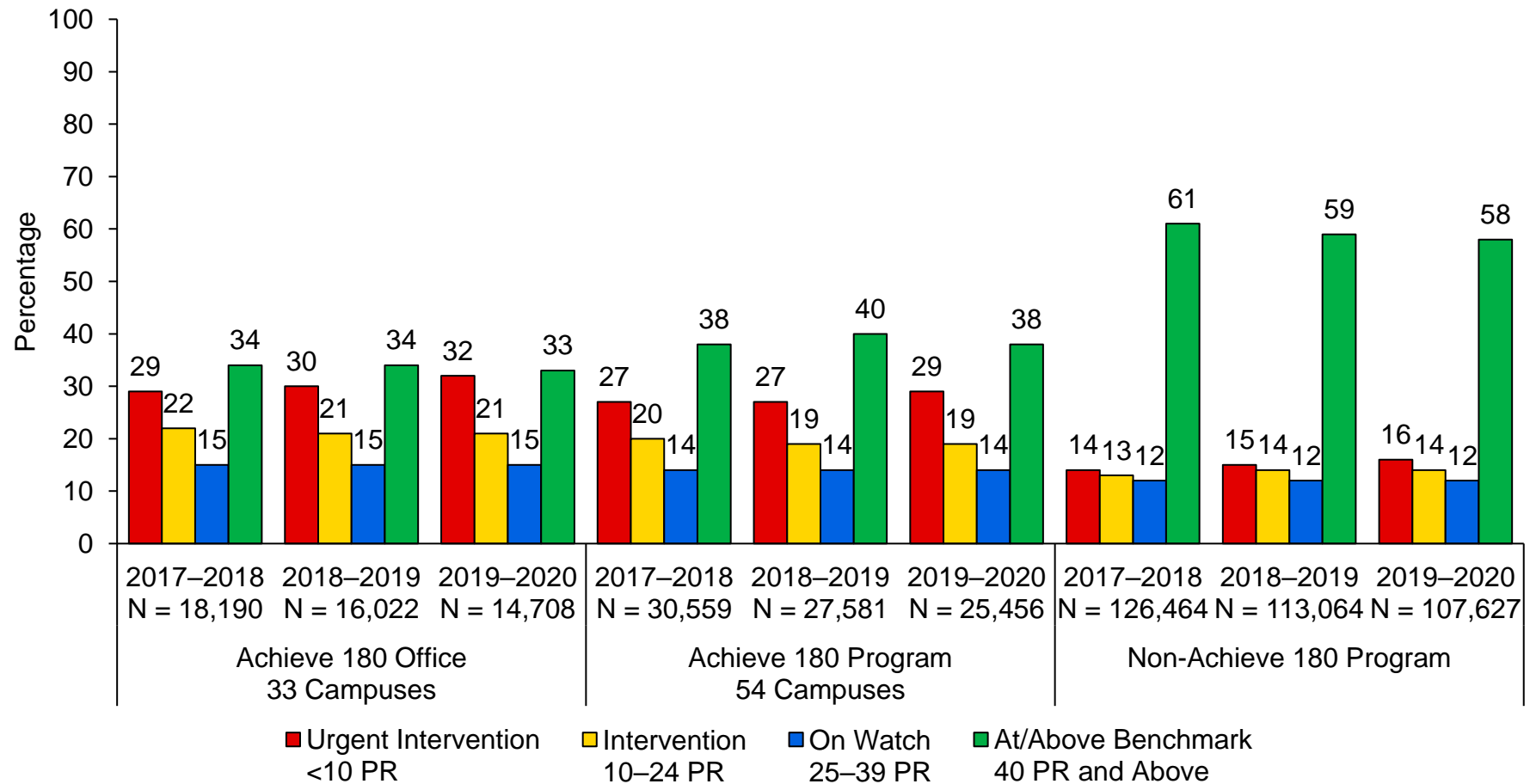
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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.2 Achieve 180 Data (Cont.)

Universal Screener BOY Performance Level Achieve 180* Math Results



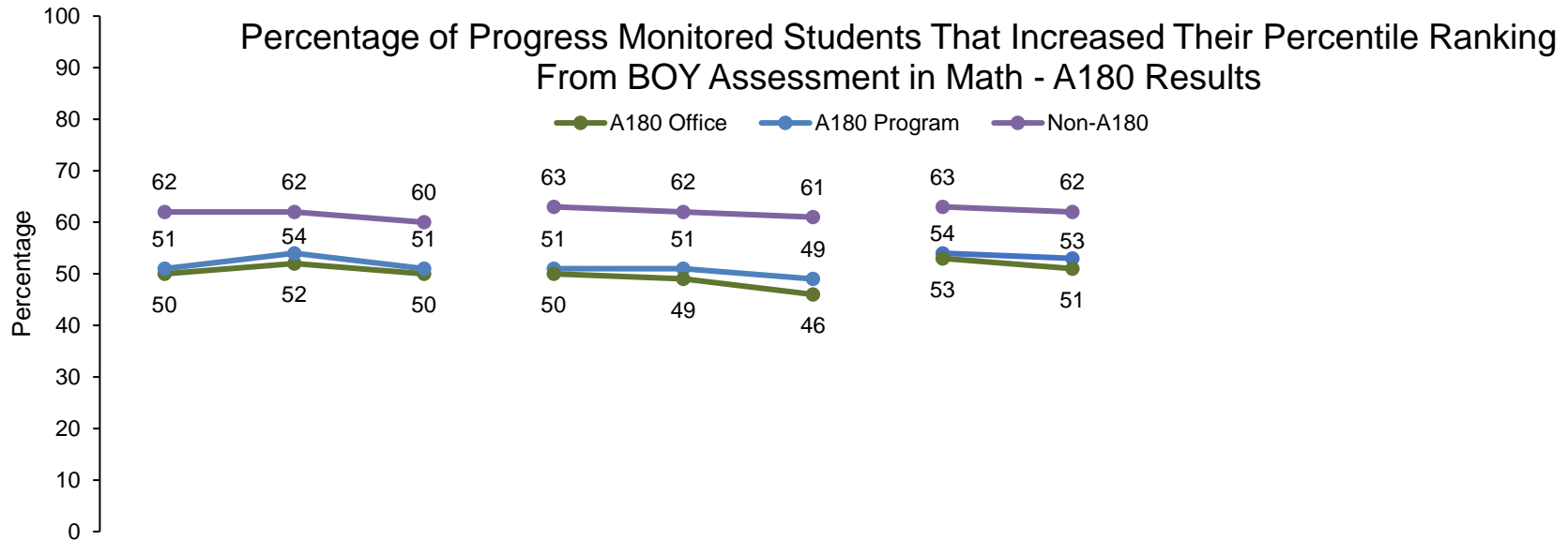
*Achieve 180 results calculated using 2019-2020 campuses

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.2 Achieve 180 Data (Cont.)



	2017-2018			2018-2019			2019-2020			2020-2021		
N Tested	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY	FPM	MOY	EOY
A180 Office 33 Campuses	5,056	7,466	6,327	6,265	6,407	5,651	5,914	6,455				
A180 Program 54 Campuses	7,750	11,778	10,125	8,923	9,657	8,741	8,940	10,107				
Non-A180	21,809	28,034	24,009	21,259	26,626	24,377	21,332	27,934				

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.2 F-Rated Elementary Campus Data

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Math F-Rated Elementary Campuses

Campus	% Identified	2019–2020 FPM %	2019–2020 MOY %	Change
Ashford ES	38	71	65	-6
Isaacs ES	54	57	52	-5
C. Martinez ES	56	60	52	-8
Northline ES	43	55	63	+8
Osborne ES	45	53	76	+23
Robinson ES	57	59	65	+6
Rucker ES	45	61	63	+2
Seguin ES	36	77	81	+4
Smith ES	46	70	71	+1
Whidby ES	38	68	55	-13
Young ES	46	61	56	-5

Support Data

- Students performing below the 25th percentile in math on the Universal Screener in the Beginning of Year (BOY) window are identified for monitoring during the Formal Progress Monitoring (FPM) window. All students are assessed in the Middle of Year (MOY) window.

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ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report: March 2020

Goal Progress Measure 3.1 F-Rated Secondary Campus Data

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Math F-Rated Secondary Campuses

Campus	% Identified	2019–2020 FPM %	2019–2020 MOY %	Change
Deady MS	48	42	39	-3
Edison MS	47	51	57	+6
E-STEM Central MS	69	54	77	+23
Fleming MS	64	59	53	-6
HS Ahead	63	45	44	-1
Key MS	49	49	51	+2
Sugar Grove MS	67	33	44	+11
Thomas MS	56	50	41	-9
Williams MS	54	64	53	-11
Wheatley HS	66	*	48	n/a

Support Data

- Students performing below the 25th percentile in math on the Universal Screener in the Beginning of Year (BOY) window are identified for monitoring during the Formal Progress Monitoring (FPM) window. All students are assessed in the Middle of Year (MOY) window.
- * = results not reported for fewer than 25 students tested.

Goal Monitoring Report: March 2020

Goal 3 - March Superintendent's Response

Office of Interventions

- The Interventions Office will continue their partnership with Student Assessment to provide campuses with data-based tools designed to assist campuses with reviewing multiple data points for students to determine tiered support as well as the most appropriate resources to be used for intervention based on various data.
- The Interventions Office will continue to work with campuses on reviewing multi-point data to effectively group students to target deficit skills and create small group instruction designed to maximize student results.
- The Interventions Office will continue to offer campus support around assigning students to their appropriate designated supports and coach campuses around maximizing the use of designated supports.

Elementary Curriculum

- High Quality First Instruction: The teachers will focus on providing rigorous instruction. Instructional strategies that are planned, delivered, and address the individual needs of students. Teacher Development specialist will continue to provide support and feedback with side by side coaching, lesson planning, and "At Bats".
- Small group instruction: The teachers will be able to work more closely with individual students; evaluate student's areas of strengths and areas of growth; focus on specific learning objectives; check for understanding; and ability to reteach or "preteach" an objective.
- Ongoing Professional Development: Elementary Curriculum and Development department will continue to provide timely and ongoing professional development to teachers and Tier 2 leaders using current data to create topics on targeted objectives.

Next Steps:

- Teacher Development Specialists, principals and teachers in grades kinder through third grade will attend Literacy by 3 training beginning January 2020 through April 2020. Emphasis on how to effectively utilize both direct and guided instructional time to teach phonemic awareness, phonics, and vocabulary development will be incorporated in the training.

Secondary Curriculum

- Secondary Teacher Development Specialists will continue to work directly with ELA and Math teachers to assist them with integrating content, intervention, differentiation, and high yield strategies during instruction through modeling, co-teaching, and planning.
- Training for Department Chairs and tier 2 leaders has included a focus to prioritize solving equations and geometry measurements through vertical data tracking over time (years). For instance, campuses have been encouraged to examine the success levels for solving equations at the 6th, 7th, 8th, and algebra 1 levels. Similarly, the geometry measurement strand that includes area, surface area, and volume. These specific weaknesses were listed as potential areas of needed growth of the BOY content on the screener. Additionally, we have specifically targeted lessons over these target areas (solving equations and geometry measurements).
- The curriculum documents will provide additional guidance for teachers within the unit lesson plans.

Goal Monitoring Report: March 2020

Next Steps:

- Teacher Development Specialists (TDS) will continue to plan alongside teachers to ensure they are planning with mastery in mind by annotating the district lesson plans with teacher moves and using data to drive instructional decisions.
- Through the Executive Leadership Development series, School Support Officers will be trained on the high yield instructional and metacognition supports being emphasized in lessons.

Office of Special Education Services (OSES):

- OSES Program Specialists work with campuses to ensure students with disabilities (SWDs) are accessing all available campus-based interventions and supports in addition to services outlined in the IEP.
- OSES Teacher Development Specialists (TDSs) will be available to improve instructional capacity for special education teachers through professional development, modeling, real-time coaching, and consultation.
- Incorporate supplemental materials to support students in reading and math.
- Work with campus leadership teams to integrate special education teachers into data-driven discussions to unpack student expectations and target skill building alongside campus leaders and general education teachers while accessing all available data models:
 - Authentic student work samples;
 - Progress monitoring;
 - Renaissance 360; and
 - Formative assessment.

Next Steps:

- OSES Program Specialists will continue to monitor effective implementation of IEPs for SWDs.
- OSES will continue to work cross-functionally with the Interventions, Dyslexia, Multilingual, and Elementary and Secondary Curriculum Departments to ensure high-quality and data-driven instructional planning and delivery.
- OSES will continue to provide Specially Designed Instruction (SDI) to general education and special education teachers, campus administrators, and district level support staff.
- OSES will continue to collaborate with the curriculum department to provide meaningful professional development for general education and special education teachers.

Office of the Board of Education
Board of Education Meeting of March 12, 2020

Sue Deigaard, District V Trustee and President

SUBJECT: APPROVAL OF THE BOARD'S TIME USE TRACKER FOR JANUARY AND FEBRUARY OF 2020

Since 2017, the Houston Independent School District (HISD) Board of Education has been monitoring its activities in pursuit of compliance with the Lone Star Governance continuous improvement timeline.

Approval of the Board Time Use Tracker for January–February 2020 is requested. A copy of the tracker is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals, and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the Board Time Use Tracker for January–February 2020, effective March 13, 2020.

January Agenda Review 1.9.20

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting	2	4%	Selecting student outcome goals, GPMs, and/or targets	Jan AR 1.9-Rewording of Goal 4 2:15 Total time 2:15
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation		0%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Vision	Constraints Setting	5	9%	Selecting constraints, CPMs, theories of action, and/or targets	Jan AR 1.9- changes to constraint progress measure 3 4:56 Total time 4:56
Vision	Constraints Monitoring		0%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	
Accountability	Superintendent Evaluation	0	0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation	2	4%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	Jan AR 1.9- Staff time tracking 1:40 Total Time 1:40
Structure	Voting	0	0%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Jan AR 1.9- approve previous minutes :23 Total time :23
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training	0	0%	The Board fulfilling statutorily required, LSG-related, or other training	
Other	Other	44	83%	Any time spent on an activity that is not one of the above	Jan AR 1.9- Call to order :47, Pulling items for discussion 4:12, GT course and agreements 3:51, Speaker Mr. Reagan 2:20, Personal Point of Order :25, Software purchase 1:32, Pre-Bond Capital planning 27:46, Education Philosophy 3:00 Total time 43:53
Total Student Outcome Goals-Focused Minutes		2	4%	Student Outcome Goal Setting and Monitoring	Jan AR 1.9- Rewording of Goal 4 2:15 Total time 2:15
Lone Star Governanced Focused Minutes		9	17%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		53	100%	All minutes combined	Speakers to agenda items 27:20

January Regular Board Meeting 1.16.20

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting		0%	Selecting student outcome goals, GPMs, and/or targets	
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation		0%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Vision	Constraints Setting		0%	Selecting constraints, CPMs, theories of action, and/or targets	
Vision	Constraints Monitoring		0%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	
Accountability	Superintendent Evaluation		0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation		0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Structure	Voting	52	60%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Jan RM 1.16- B1- Staff Time Tracker request 1:54. B2-LBB update 17:00, F3- HCC Interlocal Agreement 2:12, H1- Facilities Assessment 19:42, I1- Vendor contract, 4:16, Consent :29, Approve Minutes :18, Closed Session Items 5:42 Total Time: 52:00
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training	0	0%	The Board fulfilling statutorily required, LSG-related, or other training	
Other	Other	35	40%	Any time spent on an activity that is not one of the above	Jan RM 1.16- Call to order 3:34, Recognitions 4:12, Hearing of Citizens (Non-Agenda) 18:00, Team of Ten Comments 9:33 Total time 35:00
Total Student Outcome Goals-Focused Minutes		0	0%	Student Outcome Goal Setting and Monitoring	
Lone Star Governanced Focused Minutes		0	0%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		87	100%	All minutes combined	Statute meeting for Oath OF Office New Board Members January 16-54:00, Election of Officers 8:00

January Regular Board Meeting 1.16.20

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting		0%	Selecting student outcome goals, GPMs, and/or targets	
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation		0%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Vision	Constraints Setting		0%	Selecting constraints, CPMs, theories of action, and/or targets	
Vision	Constraints Monitoring		0%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	
Accountability	Superintendent Evaluation		0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation		0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Structure	Voting	52	22%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Jan RM 1.16- B1- Staff Time Tracker request 1:54. B2-LBB update 17:00, F3- HCC Interlocal Agreement 2:12, H1- Facilities Assessment 19:42, I1- Vendor contract, 4:16, Consent :29, Approve Minutes :18, Closed Session Items 5:42 Total Time: 52:00
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training	0	0%	The Board fulfilling statutorily required, LSG-related, or other training	
Other	Other	180	78%	Any time spent on an activity that is not one of the above	Jan Retreat 1- HISD Teambuilding Activities 180:00-Getting to know You, Mindset, Norms and Expectations
Total Student Outcome Goals-Focused Minutes		0	0%	Student Outcome Goal Setting and Monitoring	
Lone Star Governanced Focused Minutes		0	0%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		232	100%	All minutes combined	Statute meeting for Oath OF Office New Board Members January 16-54:00, Election of Officers 8:00

January Cumulative

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting	2	1%	Selecting student outcome goals, GPMs, and/or targets	Jan AR 1.9-Rewording of Goal 4 2:15 Total time 2:15
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation		0%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Vision	Constraints Setting	5	2%	Selecting constraints, CPMs, theories of action, and/or targets	Jan AR 1.9- changes to constraint progress measure 3 4:56 Total time 4:56
Vision	Constraints Monitoring		0%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	
Accountability	Superintendent Evaluation	0	0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation	2	1%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	Jan AR 1.9- Staff time tracking 1:40
Structure	Voting	233	73%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Jan AR 1.9- approve previous minutes :23 Total time :23, Jan RM 1.16- B1- Staff Time Tracker request 1:54. B2-LBB update 17:00, F3- HCC Interlocal Agreement 2:12, H1- Facilities Assessment 19:42, I1- Vendor contract, 4:16, Consent :29, Approve Minutes :18, Closed Session Items 5:42 Total Time: 52:00 Jan Retreat 1- HISD Teambuilding Activities 180:00- Getting to know You, Mindset, Norms and Expectations
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training	0	0%	The Board fulfilling statutorily required, LSG-related, or other training	
Other	Other	79	25%	Any time spent on an activity that is not one of the above	Jan AR 1.9- Call to order :47, Pulling items for discussion 4:12, GT course and agreements 3:51, Speaker Mr. Reagan 2:20, Personal Point of Order :25, Software purchase 1:32, Pre-Bond Capital planning 27:46, Education Philosophy 3:00 Total time 43:53,an RM 1.16- Call to order 3:34, Recognitions 4:12, Hearing of Citizens (Non-Agenda) 18:00, Team of Ten Comments 9:33 Total time 35:00
Total Student Outcome Goals-Focused Minutes		2	1%	Student Outcome Goal Setting and Monitoring	Jan AR 1.9- Rewording of Goal 4 2:15 Total time 2:15
Lone Star Governanced Focused Minutes		9	3%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		321	100%	All minutes combined	Non-counted items Jan 9v Speakers to agenda items 27:20, Jan 16 Statute meeting for Oath OF Office New Board

Feb. Board Retreat

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting	420	88%	Selecting student outcome goals, GPMs, and/or targets	Feb. Retreat 2.1 Board Retreat :Review of House Bill 3, Setting preliminary goals for House Bill 3 (420 min.)
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation		0%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Vision	Constraints Setting	60	13%	Selecting constraints, CPMs, theories of action, and/or targets	Feb. Retreat 2.1 Board Retreat: Discussion on constraint for the superintendent. (1:00)
Vision	Constraints Monitoring		0%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	
Accountability	Superintendent Evaluation	0	0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation		0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Structure	Voting		0%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training	0	0%	The Board fulfilling statutorily required, LSG-related, or other training	
Other	Other		0%	Any time spent on an activity that is not one of the above	
Total Student Outcome Goals-Focused Minutes		420	88%	Student Outcome Goal Setting and Monitoring	
Lone Star Governanced Focused Minutes		480	100%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		480	100%	All minutes combined	

Feb Agenda Review

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting		0%	Selecting student outcome goals, GPMs, and/or targets	
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation	91	36%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	Feb A.R. 2.6.- Monitored Goal 3- Progress Measures 1 and 2 (91 minutes)
Vision	Constraints Setting		0%	Selecting constraints, CPMs, theories of action, and/or targets	
Vision	Constraints Monitoring		0%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	
Accountability	Superintendent Evaluation	0	0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation		0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Structure	Voting	3	1%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Feb. AR 2.6; Goal Report (50 sec.) AE Local (2:41) Total-3 min sec.
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training		0%	The Board fulfilling statutorily required, LSG-related, or other training	
Other	Other	157	63%	Any time spent on an activity that is not one of the above	Feb AR 2.6 :Pulling of agenda Items (5:00); Communication Board Liason (1:45); B2: LBB Report (10:27); Student Attendance (4:48); Calendar (4:49);Teach For America (10:27); Facilities and Bond (47:45); I-5 Reimburse Expenditures (7:00)Mid-year budget (30 min); Staffing RIF (1:04); Metal detectors (35:00); Foundation 41 seconds
Total Student Outcome Goals-Focused Minutes		91	36% Student Outcome Goal Setting and Monitoring		
Lone Star Governanced Focused Minutes		91	36%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		251	100%	All minutes combined	

Feb Regular Meeting

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting		0%	Selecting student outcome goals, GPMs, and/or targets	
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation	47	21%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	Feb R.2.13 Goal Monitoring Goal 2, Progress measures 1,2,3 (47)
Vision	Constraints Setting		0%	Selecting constraints, CPMs, theories of action, and/or targets	
Vision	Constraints Monitoring	23	10%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	Feb R. 2.13 Constraint 3, Measure 3 (22:01)
Accountability	Superintendent Evaluation		0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation		0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Structure	Voting	79	36%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Feb. R. 2.13. Teach for America, (2 :22) Trustee Representation abstention (2:52), Budget Authority (32:46), Vendor Award (27.06) , Term Contracts (9:12) Items in Closed Session (5:36) Approved Minutes (.24)
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	
Unity	Board Training	17	8%	The Board fulfilling statutorily required, LSG-related, or other training	Feb R. 2.13 TAPR Statutory Requirement (17 minutes)

Other	Other	55	25%	Any time spent on an activity that is not one of the above	Feb. R. 2.13 Call to Order (2:22) Recognition Presentation(9:01) Agenda Items: comments (2:27) Speakers not to agenda (17: 28) superintendent comments (40 seconds); Board comments (1:45) LBB Discussion (22.33)--55 min
Total Student Outcome Goals-Focused Minutes		47	21%	Student Outcome Goal Setting and Monitoring	
Lone Star Governanced Focused Minutes		70	32%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		221	100%	All minutes combined	48 minutes not calculated in over-all time. Speakers to agenda items.

Feb Cumulative Total					
	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting	420	44%	Selecting student outcome goals, GPMs, and/or targets	Feb. Retreat 2.1 Board Retreat :Review of House Bill 3, Setting preliminary goals for House Bill 3 (420 min.)
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation	138	14%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Vision	Constraints Setting	60	6%	Selecting constraints, CPMs, theories of action, and/or targets	Feb. Retreat 2.1 Board Retreat: Discussion on constraint for the superintendent. (1:00)
Vision	Constraints Monitoring	23	2%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	Feb Reg. 2.13 Monitored Constraint 3 Measure 3- 23 min
Accountability	Superintendent Evaluation	0	0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation		0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	
Structure	Voting	82	9%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Feb. AR 2.6; Goal Report (50 sec.) AE Local (2:41)-3 min Feb. R. 2.13. Teach for America, (2 :22) Trustee Representation abstention (2:52), Budget Authority (32:46), Vendor Award (27.06) , Term Contracts (9:12) Items in Closed Session (5:36) Approved Minutes (.24) -79 min.
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training		0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	
Unity	Board Training	17	2%	The Board fulfilling statutorily required, LSG-related, or other training	Feb. Reg. 2.13.. TAPR 17 minutes
Other	Other	212	22%	Any time spent on an activity that is not one of the above	Feb AR 2.6 :Pulling of agenda Items (5:00); Communication Board Liason (1:45); B2: LBB Report (10:27); Student Attendance (4:48); Calendar (4:49);Teach For America (10: 27); Facilities and Bond (47:45); I-5 Reimburse Expenditures (7:00)Mid-year budget (30 min); Staffing RIF (1:04); Metal detectors (35:00); Foundation 41 seconds 157 min. Feb. R. 2.13 Call to Order (2:22) Recognition Presentation(9:01) Agenda Items: comments (2:27) Speakers not to agenda (17: 28) superintendent comments (40 seconds); Board comments (1:45) LBB Discussion (22.33) --56 minutes= 212
Total Student Outcome Goals-Focused Minutes		558	59% Student Outcome Goal Setting and Monitoring		

Lone Star Governanced Focused Minutes	641	67%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes	952	100%	All minutes combined	48 minutes not calculated. Speakers for agenda items.

Annual Cumulative

	Activity	Minutes Used	% of Total Minutes Used	Descriptions	Notes
Vision	Student Outcome Goal Setting	422	35%	Selecting student outcome goals, GPMs, and/or targets	Jan AR 1.9-Rewording of Goal 4 2:15 Total time 2:15 Feb. Retreat 2.1 Board Retreat :Review of House Bill 3, Setting preliminary goals for House Bill 3 (Total-420 min.)
Vision	Student Outcome Goal Monitoring/ Board Self-Evaluation	138	11%	Progress monitoring Board-approved student outcome goals using monitoring reports in accordance with the Board-adopted monitoring calendar. Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	Feb A.R. 2.6.- Monitored Goal 3- Progress Measures 1 and 2(91:00). Feb Reg 2.13- Monitoring Goal 2 Progress Measures 1,2,3 (47:00) Total-138
Vision	Constraints Setting	6	0%	Selecting constraints, CPMs, theories of action, and/or targets	Jan AR 1.9- changes to constraint progress measure 3 4:56 Total time 4:56 Feb. Retreat 2.1 Board Retreat: Discussion on
Vision	Constraints Monitoring	23	2%	Progress monitoring Board-approved constraints using monitoring reports in accordance with the Board-adopted monitoring calendar	Feb Reg. 2.13 Monitored Constraint 3 Measure 3- 23 min
Accountability	Superintendent Evaluation	0	0%	Annual evaluation of superintendent/district performance (in LSG, superintendent performance is indistinguishable from district performance)	
Accountability	Board Self-Evaluation	2	0%	Meeting evaluation using this time use tracker; quarterly and/or annual board self-evaluation using the LSG instrument	Jan AR 1.9- Staff time tracking 1:40
Structure	Voting	315	26%	Debating and voting on any item up for board consideration; these activities are never a form of "monitoring"	Jan AR 1.9- approve previous minutes :23 Total time :23, Jan RM 1.16- B1- Staff Time Tracker request 1:54. B2-LBB update 17:00, F3- HCC Interlocal Agreement 2:12, H1- Facilities Assessment 19:42, I1- Vendor contract, 4:16, Consent :29, Approve Minutes :18, Closed Session Items 5:42 Total Time: 52:00 Jan Retreat 1- HISD Teambuilding Activities 180:00- Getting to know You, Mindset, Norms and Expectations Feb. AR 2.6; Goal Report (50 sec.) AE Local (2:41)-3 min Feb. R. 2.13. Teach for America, (2 :22) Trustee Representation abstention (2:52) Budget Authority (32:46) Vendor Award
Advocacy	Community Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their staff and community members	
Advocacy	Student / Family Engagement	0	0%	Two-way communication opportunity where Board Members listen for and discuss the vision/values of their students and families	
Advocacy	Community Training	0	0%	Board-hosted and Board Member-led or co-led training on Lone Star Governance	

Unity	Board Training	17	1%	The Board fulfilling statutorily required, LSG-related, or other training	Feb. Reg. 2.13.. TAPR 17 minutes
Other	Other	291	24%	Any time spent on an activity that is not one of the above	Jan AR 1.9- Call to order :47, Pulling items for discussion 4:12, GT course and agreements 3:51, Speaker Mr. Reagan 2:20, Personal Point of Order :25, Software purchase 1:32, Pre-Bond Capital planning 27:46, Education Philosophy 3:00 Total time 43:53,an RM 1.16- Call to order 3:34, Recognitions 4:12, Hearing of Citizens (Non-Agenda) 18:00, Team of Ten Comments 9:33 Total time 35:00 Feb. AR 2.6; Goal Report (50 sec.) AE Local (2:41)-3 min Feb. R. 2.13. Teach for America, (2 :22) Trustee Representation abstention (2:52), Budget Authority (32:46), Vendor Award (27.06) , Term Contracts (9:12) Items in Closed Session (5:36) Approved Minutes (.24) -79 min.- Total 212
Total Student Outcome Goals-Focused Minutes		560	46%	Student Outcome Goal Setting and Monitoring	Jan AR 1.9- Rewording of Goal 4 2:15 Total time 2:15
Lone Star Governanced Focused Minutes		591	49%	LSG Implementation Focus Student Outcome Goal Setting and Monitoring Combined/ Board Self-Evaluation/ Constraint Setting and Monitoring/Superintendent Evaluation	
Total Minutes		1214	100%	All minutes combined	Non-counted items Jan 9v Speakers to agenda items 27:20, Jan 16 Statute meeting for Oath OF Office New Board

Trustee	Jan AR	Feb AR	Feb R
D. Davila	P	P	P
W. Adams	P	P	P
S. Deigaard	P	P	P
J. Jones	P	P	P
H. Vilaseca	P	P	P
E. Santos	P	P	P
A. Sung	P	P	P
.Lira	P	P	P
Skillern-Jones	A	P	P
	8/9		
	89%		
Quorum to meet	Y	Y	Y
Quorum Maintained	Y		Y

NEW Board Election	Jan RM	Jan 31 Retreat	Feb 1	Feb AR	Feb R
S. Deigaard	P	P	P	P	P
W. Adams	P	P	P	P	P
P. Allen	P	P	P	P	P
J. Cruz	P	P	P	P	P
E. Santos	P	P		P	P
D. Hernandez	P	P	P	P	P
A. sung	P	P	P	P	P
H Vilaseca	P	P	P	P	P
K. Blueford-Daniels	P	P	P	P	P
	9/9	9/9			
	100%	100			
Quorum to meet	Y	Y	Y	Y	Y
Quorum Maintained	Y	Y	Y	Y	Y

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Academic Services
Yolanda Rodriguez, Interim Chief Academic Officer

**SUBJECT: ADOPTION OF RECOMMENDED INSTRUCTIONAL MATERIALS FOR
SCHOOL YEAR 2020–2021**

The Texas State Board of Education (SBOE) issued Proclamation 2020 in April 2018, and called for instructional materials for high-school English language arts and reading courses, including English I–IV and Reading I–III; and English as a Second Language courses for grades 7–12, including English learners language arts for grades 7–8, English for Speakers of Other Languages I–II, and English Language Development and Acquisition. Proclamation 2020 specifies the Texas Essential Knowledge and Skills (TEKS) against which materials are evaluated. Instructional materials under Proclamation 2020 were adopted by the SBOE in November 2019 for use in classrooms starting with the 2020–2021 school year.

To fund purchases of instructional materials and technology in support of TEKS-based instruction, the Texas Legislature provides school districts every two years with a technology and instructional materials allotment. Districts may purchase SBOE-adopted instructional materials or choose to purchase other materials, if the district can document that students have the resources necessary to address all the state standards for a course or grade-level content area. The Texas Commissioner of Education determines the amount of each district's biennial allotment after the state budget has been approved by the legislature and signed by the governor.

Houston Independent School District (HISD) Board Policy EFAA(LOCAL) requires the district to establish an Instructional Materials Allotment Team (IMAT) to select instructional materials for purchase with allotment funds. The IMAT evaluates recommendations made by district instructional materials review committees of teachers; reviews feedback on materials from parents, educators, and community members; aligns proposed purchases to district priorities and standards; and ensures that support for TEKS-based instruction is appropriately addressed for the benefit of all students. The IMAT submits its selection of instructional materials to the HISD Board of Education for consideration and action at a public meeting of the board per 19 TAC §66.104.(a).

Based on the recommendations of the IMAT, HISD proposes to adopt the instructional materials listed below starting with the 2020–2021 school year.

English I, II, III, IV	Pearson <i>myPerspectives</i>
Reading I, II, III	Pearson <i>iLit 45</i>
English for Speakers of Other Languages I, II	Pearson <i>iLit ELL</i>
English Learners Language Arts, Grades 7–8	Lexia <i>PowerUp Literacy</i>

English Language Development & Acquisition	Houghton Mifflin Harcourt <i>English 3D</i>
Practical Writing Skills	Houghton Mifflin Harcourt <i>Writable</i>
College Readiness and Study Skills	Goodheart-Willcox <i>College Readiness</i>
Communication Applications	Perfection Learning <i>Projects ...</i>
Debate I, II, III	Perfection Learning <i>Competitive Debate</i>
Journalism	Goodheart-Willcox <i>Journalism</i>
Public Speaking I, II, III	McGraw-Hill <i>The Art of Public Speaking</i>

COST/FUNDING SOURCE(S): The total cost for purchases of adopted materials is not expected to exceed \$11,000,000, which comes from the technology and instructional materials allotment issued by the Texas Education Agency for the 2019–2020 and 2020–2021 school years.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Special Revenue	4100000000	1090800003	PS11110000000000	6321000000	600000002793	\$11,000,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four HISD goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education adopts the instructional materials recommendations of the district's IMAT for school year 2020–2021, effective March 13, 2020.

Overview

The Texas State Board of Education (SBOE) issued Proclamation 2020 to solicit instructional materials for use in high school English Language Arts and Reading classes and in secondary English as a Second Language classes starting in the fall of 2020. After a review of the proposed materials by educators and other experts that included an analysis of alignment between a set of materials and the Texas Essential Knowledge and Skills (TEKS), the SBOE adopted materials in November 2019 that satisfied state law. To fund the purchase of these and other instructional materials, Texas provides to public school districts every two years a Technology and Instructional Materials Allotment. As part of the Houston Independent School District's response to Proclamation 2020, the district established district committees of highly qualified teachers nominated by their principals to review the materials being considered for adoption. The consensus recommendations of the committees have been reviewed by a central office team and are now offered to the district's Board of Education for consideration.

Materials to be Adopted by HISD

- English I, II, III, IV
- Reading I, II, III
- Other High School English Language Arts Courses
- English for Speakers of Other Languages I, II
- English Language Development & Acquisition
- English Learners Language Arts, grades 7-8

Adoption Timeline

- ✓ Principals nominated teachers for district review cmtes 9/16/2019 – 10/11/2019
- ✓ Publisher orientation 10/3/2019, Textbook Warehouse
- ✓ District teacher review cmtes selected, nominees informed 10/14/2019 – 10/21/2019
- ✓ Public viewing of instructional materials 10/14/2019 – 10/25/2018, HMW ESC
- ✓ Public input www.surveymonkey.com/r/Proclamation2020 10/14/2019 – 12/1/2019
- ✓ Publisher hearings with district teacher review cmtes 10/29/2019, HELC, 10725 Mesa Dr
- ✓ Analysis of proposed materials by review cmtes, final ranking 10/30/2019 – 12/19/2019
- ✓ District IMAT conducted district review 1/8/2020 – 2/7/2020
- HISD Board meeting and public hearing 3/12/2020
- Newly adopted instructional materials ordered Spring 2020

District Teacher Review Committees

- 26 highly qualified teachers from across the district were nominated by principals and submitted applications; 20 of those teachers participated from start to finish and contributed to the final evaluations. Teachers evaluated publisher submissions using a common rubric that addressed TEKS-alignment and the degree to which materials –
 - created a deep understanding of content and skills;
 - supported a student-centered approach to learning for all students, including students with disabilities, English learners, and students needing intervention and/or acceleration;
 - incorporated aligned, authentic assessment;
 - provided appropriate support for teachers; and
 - employed technology to enhance teaching and learning.
- Secondary Curriculum and Development team members facilitated the reviews with support from Multilingual, Special Education, Advanced Academics, and IT. The adoption process is coordinated by the Academics and the Business Logistics and Purchasing Offices.

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Business Operations

**SUBJECT: APPROVAL TO NEGOTIATE, EXECUTE, AND AMEND A
CONSTRUCTION CONTRACT FOR A RUNNING TRACK AT AUDREY
LAWSON MIDDLE SCHOOL**

The Houston Independent School District (HISD) 2012 bond election approved a replacement school for Audrey Lawson (formerly Richard Dowling) Middle School (MS). On May 9, 2013, the HISD Board of Education approved the award of a design contract for this project. On December 12, 2013, the HISD Board of Education approved the award of a construction manager-at-risk contract. The new school opened in August 2018.

On April 27, 2017, the HISD Board of Education approved the realignment of available funds in the 2012 Facilities Capital Program. These funds will allow the construction of a running track at Lawson MS. The design services were provided by PBK Sports for this project.

The district sought competitive sealed proposals (CSPs) from contractors for the Lawson MS running track. This project was advertised on December 14 and December 21, 2019. An onsite pre-proposal meeting was conducted on January 7, ~~2019~~2020. There were five addenda issued prior to receiving proposals. On January 28, 2020, the district received one responsive CSP from the following contractor:

CMST, LLC

After evaluation in accordance with the procedures approved by the HISD Board of Education, CMST, LLC, was determined to have met all district requirements. Therefore, it is recommended this contractor be awarded a contract for a new running track at Lawson MS.

Approval of this item will authorize the superintendent of schools or a designee to negotiate, execute, and amend a contract not to exceed the identified cost and allowance.

The requested amount is as follows:

CSP Proposer	Base Proposal	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
CMST, LLC	\$679,000	\$100,000	\$779,000	65%

COST/FUNDING SOURCE(S): The total cost shall not exceed \$779,000 and will be funded by 2012 Bond Program funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
2012 Bond Program Funds	6990000305	1081000104	PS81990000000000	6629150000	N/A	\$779,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a contract for a running track at Audrey Lawson MS with CMST, LLC, effective March 13, 2020.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction Services

3200 Center Street • Houston, Texas 77007

Derrick Sanders
Officer, Construction Services

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February 13, 2020

TO: Office of Business Operations

FROM: Derrick Sanders
Officer, Construction Services

SUBJECT: EXECUTIVE SUMMARY

The Construction Services department requests recommendation for approval of a construction contract for CMST, LLC to build a new running track at Audrey H. Lawson Middle School (MS).

OVERVIEW:

After receiving requests from coaches and community supporters to upgrade track opportunities for students in the Audrey H. Lawson MS area, Construction Services reviewed existing middle school track facilities throughout the district. Construction Services then identified a need for a running track at Audrey H. Lawson MS. In preparing the design of the running track, the department is developing a standard for future middle schools and their athletic programs.

For the construction of the track, the district sought competitive sealed proposals (CSP). On January 28, 2020, the district received six (6) competitive sealed proposals. The lowest cost proposer withdrew its proposal. Three (3) additional proposers chose not to submit the proposal Part B qualifications documents. Of the two (2) remaining proposers, one was determined to be non-compliant with the district's diversity documentation. The remaining proposer, CMST, LLC, was the second lowest cost proposer of the original six.

Upon approval of a construction contract by the Board of Education, a construction contract will be executed. With a contracted construction duration of 119 days, work is expected to begin by April 2020 and be completed in August 2020. This schedule could be impacted by wet weather.

PROGRAM BACKGROUND:

This project is part of the 2012 Bond Program.

COST / FUNDING SOURCES:

The total cost shall not exceed \$779,000 and will be funded by 2012 Bond Program funds.

FUNDING SOURCES:

Fund Center	Fund	Commitment Item	WBS Element	Amount
1081000104	6990000305	PS8190000000000	N/A	\$779,000

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction Services

3200 Center Street • Houston, Texas 77007

Derrick Sanders
Officer, Construction Serviceswww.HoustonISD.org
www.twitter.com/HoustonISD**PROGRAM REQUIREMENTS:**

N/A

STAFFING IMPLICATIONS:

N/A

ORGANIZATIONAL GOALS:

This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

CONSULTATION:

N/A

RECOMMENDATIONS:

That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a contract for a running track at Audrey H. Lawson MS, effective March 13, 2020.

OTHER RESOURCES AND TOOLS:

N/A

MAINTENANCE RESPONSIBILITY:

After a period of one year following the construction completion, the initial warranty will expire and Houston Independent School District (HISD) Facilities must continue to maintain the running track. HISD will receive the operation and maintenance manuals that will be delivered to HISD Facilities after project completion. The manuals will describe how to properly care for the new running track.

SITE SELECTION:

The track will be constructed on the existing Audrey H. Lawson MS field area.

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Business Operations

**SUBJECT: APPROVAL TO NEGOTIATE, EXECUTE, AND AMEND A
CONSTRUCTION CONTRACT FOR ATHLETIC UPGRADES AT ROSS
STERLING HIGH SCHOOL**

The Houston Independent School District (HISD) 2012 bond election approved an addition and renovation project for Ross Sterling High School (HS). On April 11, 2013, the HISD Board of Education approved the award of a design contract for this project to SHW Group, LLP, Architects. On October 10, 2013, the HISD Board of Education approved the award of a construction contract to Cadence McShane Construction Company, LLC.

On April 27, 2017, the HISD Board of Education approved the realignment of available funds in the 2012 Facilities Capital Program. These funds will allow the incorporation of athletic upgrades which will consist of the installation of new field lights and scoreboards at Sterling HS.

The district sought competitive sealed proposals (CSPs) from contractors for the Sterling HS athletic upgrades. This project was advertised on December 7, 2019, and December 14, 2019. A pre-proposal meeting was conducted on December 17, 2019. There were three addenda issued prior to receiving proposals. On January 21, ~~2019~~2020, the district received four competitive sealed proposals from the following responsive contractors:

DT Construction, LP
Jamail & Smith Construction
M Scott Construction, Inc.
Millennium Project Solution, Inc.

After evaluation in accordance with the procedures approved by the HISD Board of Education, M. Scott Construction, Inc., was determined to be the highest-ranked, best-value proposer. Therefore, it is recommended this contractor be awarded a contract for athletic upgrades at Sterling HS.

Approval of this item will authorize the superintendent of schools or a designee to negotiate, execute, and amend a contract not to exceed the identified cost and amend the contract within the established allowance.

The requested amount is as follows:

Highest-Ranked Firm	Base Proposal	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
M Scott Construction, Inc.	\$998,000	\$100,000	\$1,098,000	1.94%

COST/FUNDING SOURCE(S): The total cost shall not exceed \$1,098,000 and will be funded by 2012 Bond Program funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
2012 Bond Program Funds	6990000300	1014014000	PS81990000000000	6629150000	N/A	\$1,098,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a construction contract for athletic upgrades at Sterling HS with M. Scott Construction, Inc., effective March 13, 2020.

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction Services

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Derrick Sanders
Officer, Construction Serviceswww.HoustonISD.org
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February 10, 2020

TO: Office of Business Operations**FROM:** Derrick Sanders
Officer, Construction Services**SUBJECT: EXECUTIVE SUMMARY**

The Construction Services department requests recommendation for approval of a competitive sealed proposal contract for the construction and installation of new athletic field lights and scoreboards at Sterling High School (HS).

OVERVIEW:

The agenda item has been prepared to allow the Construction Services Department to approve and prepare a contract for the highest-ranked, best-value proposer of the received competitive sealed proposals.

The Construction Services Department identified a need for scoreboards and field lights at the baseball, softball, and football fields at Sterling HS.

For this contract and construction of these athletic field upgrades, the district sought competitive sealed proposals (CSPs) from contractors, with public advertisements on December 7, 2019, and December 14, 2019. A pre-proposal meeting was conducted on December 17, 2019. There were three addenda issued prior to receiving proposals. On January 21, 2020, the district received four competitive sealed proposals: the first from DT Construction, the second from Jamail Smith Construction, the third from M. Scott Construction, and the fourth from Millennium Construction.

After evaluation in accordance with the procedures approved by the Houston Independent School District (HISD) Board of Education, M. Scott Construction was determined to be the highest-ranked, best-value proposer.

PROGRAM BACKGROUND:

On April 27, 2017, the HISD Board of Education approved the re-alignment of available funds from the new schools' project budgets in the 2012 Facilities Capital Program and the retention of available funds from the renovated schools' project budgets with the original assigned campus. These retained and re-aligned funds will allow the incorporation of athletic upgrades which will consist of the installation of new field lights and scoreboards at Sterling HS.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction Services

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COST / FUNDING SOURCES:

The total cost shall not exceed \$1,098,000 and will be funded by 2012 Bond Program funds.

FUNDING SOURCES:

School	Fund Center	Fund	Commitment Item	Functional Area	WBS Element	Amount
Sterling HS	1014014000	6990000300	6629150000	PS81990000000000	1.014.0001.04	\$1,098,000

PROGRAM REQUIREMENTS:

None

STAFFING IMPLICATIONS:

None

ORGANIZATIONAL GOALS:

This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

CONSULTATION:

None

RECOMMENDATIONS:

That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a contract for athletic field lights and scoreboards at Sterling HS, effective March 13, 2020.

OTHER RESOURCES AND TOOLS:

None

MAINTENANCE RESPONSIBILITY:

After a period of one year following the construction completion, the initial warranty will expire and HISD maintenance must continue to maintain the new lights and scoreboards. HISD will receive the operation and maintenance manuals that will be delivered to the Maintenance Department of HISD after project completion. The manuals will depict how to properly care for and maintain the new equipment.

SITE SELECTION:

None

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Business Operations

SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND AN AGREEMENT WITH THE SPARK PROGRAM FOR THE IMPROVEMENT AND CONSTRUCTION OF SPARK PARKS AT VARIOUS CAMPUSES

The Houston Independent School District (HISD) entered into an interlocal agreement with the City of Houston (COH) and SPARK, a Texas nonprofit corporation formed in 1983, to develop public school grounds into neighborhood parks. The original 10-year agreement with the COH was executed on March 18, 1986. A second 10-year SPARK agreement was executed on May 24, 2006, and multiple subsequent amendments/agreements have extended the SPARK Park program partnership.

The SPARK Park program combines the resources of the COH, Houston Parks and Recreation Department, HISD, Harris County, the private sector, neighborhood groups, Parent-Teacher Association/Parent-Teacher Organization groups, and concerned citizens to fund SPARK construction and/or re-SPARK improvements. Each year, the SPARK program selects schools from around the Houston area to receive a new SPARK Park or a re-SPARK improvement of an existing SPARK park.

Approval is being requested to enter into a new agreement with the SPARK program to continue the development of HISD school grounds into neighborhood parks. As part of this agreement, SPARK parks will be made accessible to the public during non-school use periods, such as after school hours and on the weekends, for a 10-year period. For the 2019–2020 academic year, the SPARK program has secured funding for the proposed development of projects at the following campuses:

- Anderson Elementary School (ES)
- Arabic Immersion Magnet School
- Braeburn ES
- Carrillo ES
- Franklin ES
- Montgomery ES
- Jane Long Academy

COST/FUNDING SOURCE(S):

HISD contributions to the SPARK program will be dependent on annual availability of funds, but in no case shall the total HISD costs exceed \$200,000 per academic year. The approved amount will be funded by General Funds. Other funding will be provided by the

SPARK program, the COH, Harris County, the private sector, the community, and in-kind donations or services.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four HISD goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend an agreement with the SPARK program for the improvement and construction of SPARK parks at various campuses, effective March 13, 2020.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction Services

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Officer, Construction Services

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February 10, 2020

TO: Office of Business Operations

FROM: Derrick Sanders
Officer, Construction Services

SUBJECT: EXECUTIVE SUMMARY – SCHOOL SPARK PARK PROGRAM

Approval is being requested that the Houston Independent School District (HISD) Board of Education authorizes the superintendent of schools or a designee to enter into a primary agreement between HISD and SPARK in order to continue to operate the overall SPARK program and expedite the use of multiple external special funding sources that carry fixed deadlines.

OVERVIEW:

Each year SPARK identifies four to five schools that are slated to receive a new SPARK park or a re-SPARK of their existing SPARK park. As a result of special funding sources, SPARK and HISD will need to enter into a new agreement to identify the restrictive (i.e., non-school use times such as after school and on weekends) 10-year use period and to name proposed SPARK parks selected by SPARK to receive special funding. In addition, an agreement between HISD and SPARK will allow the overall SPARK park program to continue to operate within HISD.

PROGRAM BACKGROUND:

Former Houston City Council member Eleanor Tinsley founded the school park SPARK program in 1983. The SPARK program increases park space within the City of Houston (COH) by transforming school grounds into SPARK park playgrounds where the playground is shared with its neighboring community. The original SPARK agreement between the COH, HISD, and SPARK, a Texas nonprofit corporation, was executed in 1986. More than 80 SPARK parks have since been created on HISD campuses across the greater Houston area. Subsequent agreements and amendments have extended the SPARK partnership through 2018.

COST / FUNDING SOURCES:

Funding sources for SPARK projects are provided from multiple external sources along with HISD's \$5,000 contribution for each park. These funding sources include, but are not limited to, Community Development Block Grant Federal funds (CDBG) (\$100K-\$300K); Harris County funds (\$25K-\$50K); The Kinder Foundation funds (\$100K-\$175K), the COH funds (\$100K-\$200K), and SPARK funds (\$100K-\$150K).



HOUSTON INDEPENDENT SCHOOL DISTRICT

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PROGRAM REQUIREMENTS:

Restrictive (i.e. non-school use times such as after school and on weekends) 10-year use period for select SPARK parks allows parks to be accessible by the community during non-school use periods.

STAFFING IMPLICATIONS:

NONE

ORGANIZATIONAL GOALS:

This agenda item supports all four HISD goals and is aligned to Core Initiative 4: Data-Driven Accountability.

CONSULTATION:

NONE

RECOMMENDATIONS:

It is recommended that the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend necessary contracts intended for the improvements of SPARK parks within HISD, effective March 13, 2020.

OTHER RESOURCES AND TOOLS:

NONE

MAINTENANCE RESPONSIBILITY:

SPARK parks are maintained by HISD.

SITE SELECTIONS:

Anderson Elementary School (ES)
Arabic Immersion Magnet School
Braeburn ES
Carrillo ES

Franklin ES
Jane Long Academy
Montgomery ES

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Finance
Glenn Reed, Interim Chief Financial Officer

SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective March 13, 2020.

Approval of Purchases Over \$100,000
Recommended for 3/12/2020 Board Agenda

Project Information	20-10-04-A RFP / Rentals – Venues, Products, and Related Services – (Svitek) – (Reed)
Project Description	The original contract was approved by the Board of Education on January 16, 2020. The purpose of this supplemental contract is to award additional vendors, with no additional increase in funding, to provide venue rental space and related event services for graduation ceremonies, professional development, and other districtwide events. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	146/11
Project Term	The contract term is March 13, 2020, through January 16, 2021, with four annual renewals, not to extend beyond January 16, 2025.
Amount not to Exceed (Project Term)	N/A

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Hercules Achievement Inc, dba Herff Jones LLC	-C-D	OT
Southern Floral Company	-C-D	H
The French Corner Catering	-A-100%	H
Deli Management Inc, dba Jason's Deli	-C-D	H
Freeman Decorating Co., dba Freeman Expositions, LLC dba Freeman	-C-D	H

Approval of Purchases Over \$100,000
Recommended for 3/12/2020 Board Agenda

Project Information	20-11-05 RFQ / Audits, Consulting, Investigations, Information Technology (IT) and Similar Services – (March) – (Blackwell)
Project Description	The purpose of this contract is to provide outside audits, consulting, investigative, IT audits, and similar services. Based on annual appropriations, the projected budget is not to exceed \$5,000,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFQ's Viewed/ Received	119/8
Project Term	The contract term is from March 13, 2020, through March 12, 2021, with four annual renewals, not to extend beyond March 12, 2025.
Amount not to Exceed (Project Term)	\$5,000,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
BDO USA, LLP	-RFQ-25%	H
Deloitte & Touche, LLP	-N/A	H
Horn Solutions, Inc.	-RFQ-25%	H
McConnell & Jones, LLP	-RFQ-100%	H
Postlethwaite and Netterville, APAC	-RFQ-25%	H
Whitley Penn, LLP	-N/A	H
Weaver and Tidwell, LLP	-RFQ-25%	H

Approval of Purchases Over \$100,000
Recommended for 3/12/2020 Board Agenda

Project Information	20-11-08 – RFP/ Armored Car Services – (Ly) – (Salazar)
Project Description	The purpose of this contract is to obtain armored car services for banking deposits for Nutrition Services, athletic stadiums, Hattie Mae White Educational Support Center, and school activities funds throughout the district. Based on annual appropriations, the projected budget is not to exceed \$1,400,000 for the duration of the contract. The increase in expenditure for the upcoming contract is due to value-added services of online monetary change services which are expected to increase throughout the life cycle of this contract. The district applied the "Best Value" process in selecting the vendor to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	27/1
Project Term	The contract term is from April 15, 2020, through April 14, 2021, with three annual renewals, not to extend beyond April 14, 2024.
Amount not to Exceed (Project Term)	\$1,400,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Brink's Inc.	C-D	OT

Approval of Purchases Over \$100,000
Recommended for 3/12/2020 Board Agenda

Project Information	20-11-09 – RFP / Boiler and Machinery Equipment Insurance – (Ly) – (Reed)
Project Description	The purpose of this contract is to obtain insurance to protect the district against boiler and machinery/equipment breakdown-related losses. Based on annual appropriations, the projected budget is not to exceed \$750,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	63/3
Project Term	The contract term is from March 13, 2020, through March 12, 2021, with four annual renewals, not to extend beyond March 12, 2025.
Amount not to Exceed (Project Term)	\$750,000

Budget Information			
Fund	1999000001	Fund	Fund
Cost Center	1090800003	Cost Center	Cost Center
Functional Area	AD51990000000000	Functional Area	Functional Area
General Ledger	64290200000	General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Arthur J. Gallagher Risk Management Services Inc.	B-25%	H

**Approval of Cooperative Purchases Over \$100,000
Recommended for 3/12/2020 Board Agenda**

Project Information	20-01-12-01– Cooperative / Appliance Purchase and Repair – (Porter) – (Rodriguez)
Project Description	The purpose of this cooperative contract is to provide appliance purchase and repair services for Houston Independent School District (HISD) schools and facilities. Based on annual appropriations, the projected annual budget is not to exceed \$110,000 for the duration of the contract. This is a cooperative agreement with the BuyBoard utilizing cooperative contract number 596-19 in accordance with Chapter 44 of the TEC; Chapter 791 of the Government Code; and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	N/A
Project Term	The contract term is from March 13, 2020, through November 30, 2020, with two additional annual renewal periods, if BuyBoard executes its contract renewal options, not to extend beyond November 30, 2022.
Amount not to Exceed (Project Term)	\$110,000

Budget Information			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Skyline Equipment Inc.	-	T

Approval of Cooperative Purchases Under \$100,000
Recommended for 3/12/2020 Board Agenda

Project Information	20-02-04-23 – Cooperative / Academic Curriculum, Instructional Materials and Services – (Bellard) – (Rodriguez)
Project Description	The purpose of this cooperative contract is to implement an electronic classroom response system and software used to foster meaningful student engagement in the classroom. Based on annual appropriations, the projected budget is not to exceed \$14,325 for the duration of the contract. This is a cooperative agreement with The Interlocal Purchasing System (TIPS) utilizing contract number 180302 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	N/A
Project Term	The contract term is from March 13, 2020, through May 28, 2021.
Amount not to Exceed (Project Term)	\$14,325

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
All in Learning	-	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/12/2020 Board Agenda**

Project Information	18-01-05 RFP / Grease Trap Services – (Carroll-Johnson) – (Salazar) NTE Increase
Project Description	This contract was originally approved by the Board of Education on August 9, 2018. The purpose of this contract amendment is to request an increase to the spending limit authorization for grease trap services and to update the budget. Based on annual appropriations, the projected budget is not to exceed \$1,080,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/Received	N/A
Project Term	The contract term is from August 10, 2018, through August 9, 2019, with three annual renewals, not to extend beyond August 9, 2022.
Amount not to Exceed (Project Term)	\$1,080,000

Budget Information			
Fund	2400010000	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	
Functional Area	PS35990000000000	Functional Area	
General Ledger	6249000000	General Ledger	
I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
WRM dba Southwaste Disposal LLC	C-D	O

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/12/2020 Board Agenda**

Project Information	18-04-10 RFP / Fire Suppression Systems – (Carroll-Johnson) – (Salazar) NTE Increase
Project Description	This contract was originally approved by the Board of Education on November 8, 2018. The purpose of this contract amendment is to request an increase to the spending limit authorization for fire suppression equipment and services and to update the budget. Based on annual appropriations, the projected budget is not to exceed \$384,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/Received	N/A
Project Term	The contract term is from November 9, 2018, through November 8, 2019, with three annual renewals, not to extend beyond November 8, 2022.
Amount not to Exceed (Project Term)	\$384,000

Budget Information					
Fund	2400010000	Fund	2400010000	Fund	Various Schools and/or Departments
Cost Center	1040832000	Cost Center	1040832000	Cost Center	
Functional Area	AD35990000000000	Functional Area	AD35990000000000	Functional Area	
General Ledger	6399000000	General Ledger	6649000000	General Ledger	
I/O		I/O		I/O	

Recommended Vendor(s) for Approval		
Name:	M/WBE Commitment	Location
Firetron, Inc	C-D	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/12/2020 Board Agenda**

Project Information	20-10-04 RFP / Rentals – Venues, Products, and Related Services – (Svitek) – (Reed) Additional Vendor(s)
Project Description	The original contract was approved by the Board of Education on January 16, 2020. The purpose of this contract is to award additional vendors, with no additional increase in funding, to provide venue rental space and related event services for graduation ceremonies, professional development, and other districtwide events. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	146/11
Project Term	The contract term is March 13, 2020, through January 16, 2021, with four annual renewals, not to extend beyond January 16, 2025.
Amount not to Exceed (Project Term)	N/A

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
IA Lodging Houston Galleria TRS, L.P., dba Westin Houston Galleria Hotel	C-D	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/12/2020 Board Agenda**

Project Information	20-10-06-01 – Cooperative / Playground and Playground Safety Equipment – (Hill) – (Salazar) Additional Vendor(s)
Project Description	This contract was approved by the Board of Education on December 12, 2019. The purpose of this amendment is to add additional suppliers, with no additional increase in funding, to acquire products and services related to playground equipment and playground safety equipment districtwide. This is a cooperative agreement with BuyBoard and will be utilizing cooperative contract number 592-19 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFx's Viewed/ Received	N/A
Project Term	The contract term is from March 13, 2020, through September 30, 2020, with two annual renewals, if BuyBoard executes its contract renewal options, not to extend beyond September 30, 2022.
Amount not to Exceed (Project Term)	N/A

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
APC Brands dba American Parks Company	-	T
Lone Star Recreation of Texas, LLC	-	T
May Recreation Equipment & Design, LP	-	T
PlayPower LT Farmington, Inc.	-	T

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/12/2020 Board Agenda**

Project Information	18-04-20-04 – Cooperative / Department of Transportation Physicals – (James) – (Salazar) Term Update
Project Description	The original contract was approved by the Board of Education on June 14, 2018. The purpose of this contract amendment is to correct the term of the original contract with no additional increase in funding for physical exam testing services that are required for HISD employees to hold a commercial driver's license. This is a cooperative agreement with Choice Partners utilizing cooperative contract number 18/033KC-02 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	N/A
Project Term	The amended contract term is from June 15, 2018, through May 20, 2019, with three annual renewals, if Choice Partners executes its contract renewal options, not to extend beyond May 20, 2023.
Amount not to Exceed (Project Term)	N/A

Budget Information		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Pinnacle Medical Management	-	H

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/12/2020 Board Agenda**

Project Information	19-10-15-A – RFP / Student Support Services – Mentoring – (Williams) – (Trinh) Name Change
Project Description	The purpose of this contract amendment is to change the name of awarded vendors. Cherish Our Children International changed its business name to Cherish Our Children, Inc. dba No More Victims. Resources Inspiring Success and Empowering changed its business name to Renika Atkins dba Resources Inspiring Success and Empowering. The purpose of this contract is to award additional vendors, with no additional increase in funding, to provide districtwide mentoring services to promote prosocial behavior and efficacy in youth. The district applied the "Best Value" process in selecting the vendor to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
RFX's Viewed/ Received	N/A
Project Term	The contract term is from March 13, 2020, through May 9, 2020, with four annual renewal options, not to extend beyond May 9, 2024
Amount not to Exceed (Project Term)	N/A

Budget Information		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O

Recommended Vendor(s) for Approval		
Name	M/WBE Commitment	Location
Cherish Our Children Inc. dba No More Victims	-	H
Renika Atkins DBA Resources Inspiring Success and Empowering	-	T

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Finance
Glenn Reed, Interim Chief Financial Officer

SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective March 13, 2020.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
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Alliantgroup via The Houston Independent School District (HISD) Foundation	Community Partnerships, Strategy and Innovation	Stipends for Grades Kindergarten (K)–5 Science Teachers and Recognition Event	\$14,125.00 \$3,500.00 (In-Kind)
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Alliantgroup via the HISD Foundation has donated ~~\$17,628~~ 17,625 to HISD to support the district's efforts to promote science, technology, engineering, and math (STEM) education. Alliantgroup is a local organization that promotes high-quality STEM education and is partnering with HISD to sponsor a recognition for outstanding science teachers and teaching in grades K–5 in HISD. The sponsorship includes six teachers, with an overall winner to receive a \$3,500 cash prize and \$500 for classroom materials and supplies. Five additional teachers will each receive a \$1,300 cash prize and \$500 for classroom materials and supplies. Additionally, the donation includes \$3,500 for the recognition event that will take place during the 2020 spring semester at a sponsored luncheon. To be considered for the prize, teachers must be current departmentalized or self-contained science teachers in grades K–5. Teachers will be selected through a nomination and review committee process. A committee of school office leaders, curriculum leaders, teacher development specialists, and community partners will select finalists. Alliantgroup has a history of supporting STEM in HISD. The donated funds may only be used as specified.

HSPVA Friends	Kinder High School for the Performing and Visual Arts (HSPVA)	Hourly Pay	\$5,000.00
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HSPVA Friends has donated funds to Kinder HSPVA to pay for the salary of hourly employees in the Visual Arts Department. HSPVA Friends is a 501(c)(3) nonprofit organization that collaborates with community leaders, artists, and parents to cultivate and disseminate private funding for arts activities at Kinder HSPVA for which public funding is either unavailable or insufficient. This donation can only be used for the purpose intended.

Joseph Francis	Burrus Elementary School (ES)	Technology for Instructional Use	\$5,000.00
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Mr. Joseph Francis has donated \$5,000 to Burrus ES. The purpose of the donation is to provide the school with instructional incentives for students and school staff, as well as for student activities. The donation may only be used as specified.

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Luis Lebron	Sterling Aviation Early College High School (HS)	Aviation Program	\$30,000.00 (In-Kind)
<p>Luis Lebron has made an in-kind donation to Sterling HS valued at \$30,000 to support the aviation program. The donation consists of a Thorp S-18 aircraft kit with the accompanying blueprints. The kit, according to the donor, is 40 percent complete. Mr. Lebron stated in his correspondence to the principal that he chose the aviation high school because he is “retiring and no longer flying” and “would like the project to go to a good cause.” This donation can only be used for the purpose intended.</p>			
Texas A&M University	College Readiness Department	Advise TX College Advisors	\$120,000.00 (In-Kind)
<p>Texas A&M University has provided an in-kind donation of salaries and benefits for three Advise TX college advisors who will serve fulltime at Sterling HS, Waltrip HS, and Westbury HS for the 2019–2020 school year. Advise TX College Advising Corps launched in 2010–2011 and works to increase the number of low-income, first-generation college, and underrepresented high-school students who enter and complete a postsecondary education. The program model utilizes “near-peer” advisers by placing well-trained recent college graduates from four Texas partner institutions of higher education (Texas A&M University, Trinity University, Texas Christian University, and The University of Texas at Austin) as fulltime college advisers in high schools with historically low college-going rates. This donation can only be used for the purpose intended.</p>			
Travis Elementary Parent Teacher Association (PTA)	Travis ES	Other Operating Costs	\$8,002.23
<p>The Travis Elementary PTA has donated additional funds to Travis ES for admission fees and transportation expenses for the grades K–5 annual field trips. The signed agreement between the PTA and Travis ES specifies the amounts for each grade level and conditions of the donation: kindergarten level, \$1,600.01; first-grade level, \$1,322.22; second-grade level, \$280; third-grade level, \$1,600.01; fourth-grade level, \$1,322.22; and fifth-grade level, \$1,877.77. If any or all of the purposes are not fulfilled by May 15, 2020, the remaining amounts will be returned to the PTA. The PTA will be provided with a copy of any paid invoices. These funds can only be used for the purpose intended.</p>			

SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
T. H. Rogers Parent Teacher Organization (PTO)	T. H. Rogers School	Technology for Instructional Use	\$25,000.00

T. H. Rogers PTO has donated \$25,000 to T. H. Rogers School. The purpose of the donation is to provide the school with instructional technology for students' use. The donated funds will be used to purchase interactive boards and tablets. The donation may only be used as specified.

Wharton Dual Language Academy PTO	Wharton Dual Language Academy	Instructional Supplies and Materials	\$28,000.00
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Wharton Dual Language Academy PTO has donated \$28,000 to Wharton Dual Language Academy. The purpose of the donation is to provide the school with instructional supplies and materials for students' use and to provide students with supplies and materials to participate in Photo Fest Literacy through the school's photography program. The donated funds may only be used as specified.

Total Value of Donations: \$238,627.23

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Finance
Glenn Reed, Interim Chief Financial Officer

SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective March 13, 2020.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Good Reason Houston	Elementary Curriculum and Development- Early Childhood Department	Salary, Supplies, and Materials	\$18,600

Good Reason Houston has awarded the Early Childhood Department grant funding to host two pre-kindergarten (pre-K) enrollment events for school year 2020–2021. The events will occur on April 18, 2020, and June 5, 2020, at separate locations. The events will facilitate on-site enrollment by assisting parents with required applications, vaccinations, language testing, and other required steps to enroll students. Each school with a pre-K program as well as other departments such as Communications, Family and Community Engagement (FACE), and Home Instruction for Parents of Preschool Youngsters (HIPPY) will assist with marketing and with parents the day of the event. Hands-on activities for students and informational sessions to explain the benefits of pre-K and connections to community agencies will be provided to attendees. In addition, each event will include refreshments and a “goody bag” for all who attend. The funds will be disbursed by three payment schedules: (1) February 21, 2020—\$8650; (2) March 27, 2020—\$8950 and (3) June 26, 2020—\$1,000. Good Reason Houston requires that if there are unspent grant funds at the end of the 2019–2020 school year that exceed \$999.99, then the balance must be returned to the grantor by June 30, 2020. The funds for this grant are only to be used for the purpose intended.

Hanban	Innovation & Postsecondary Programming Department	Confucius Institute and the Confucius Classrooms Program	\$20,000
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Hanban has awarded the Houston Independent School District (HISD) a continuation grant in the amount of \$20,000 to support the Confucius Institute and Confucius Classrooms Program. The Confucius Institute and Confucius Classrooms Program grant is designed to support the development of grades K–12 Chinese language teaching and cultural activities for students. The guiding idea of the program is that exposing students to multilingual and multicultural education constitutes an essential element conducive to students’ academic and career success. The grant period is from January 2019–December 2020. These grant funds can only be used as specified.

SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
U.S. Department of Health and Human Services Healthy Tomorrows Partnership for Children Program	Fonwood Early Childhood Center (ECC), Lorenzo ECC, Mistral ECC, and Health and Medical Services Department	Salaries, Contracted Services, Supplies and Materials, Other Operating Costs	\$49,970

The U.S. Department of Health and Human Services has awarded funds to HISD for the fifth year of a five-year project entitled Partnering for Early Access for Success (PEAS) in a Pod. The purpose of the Healthy Tomorrows Partnership for Children grant program is to increase the number of innovative community-initiated programs that promote access to health care for children, youth, and their families nationwide, and to employ preventive health strategies. The PEAS in a Pod project will involve the partnership of community members and organizations, medical entities (both physicians and hospitals), universities, and the school district to ensure that the youth and families in the communities of Fonwood ECC, Lorenzo ECC, and Mistral ECC receive the direct services that they need to improve their health. The project will provide services to all youth in these communities with a focus on three- and four-year-old students in order to ensure early childhood development and school readiness. The partnerships include Texas Children's Hospital Mobile Clinic, City of Houston (dental screenings), Can Do Houston (gardening services), Texas A&M AgriLife Extension Program (nutrition education), Houston Food Bank (food bank services), Scholastic Books, and Children's Defense Fund (Children's Health Insurance Program, Medicaid information, staff training, and materials). Matching funds will be provided by the district and partner organizations. The grant funds will pay for stipends for school nurses as program coordinators and an hourly rate for physical education teachers and support staff for work beyond the school day (parent walking clubs, gardening, etc.), contracted services, supplies, materials, and travel to mandatory grantee meetings. This funding covers the period from March 1, 2020–February 29, 2021. These funds may only be used as specified by the grant and cannot be used for any other purposes.

Total Value of Grants: \$88,570

Office of the Superintendent of Schools
Board of Education Meeting of March 12, 2020

Office of Finance
Glenn Reed, Interim Chief Financial Officer

SUBJECT: APPROVAL OF THE PURCHASE OF PROPERTY INSURANCE FROM VARIOUS INSURERS AND AUTHORITY TO NEGOTIATE AND EXECUTE THE PURCHASE OF \$250 MILLION OF PROPERTY INSURANCE COVERAGE

The Houston Independent School District (HISD) carries a portfolio of “all risk” property insurance policies based on a manuscript form to protect HISD’s schools, support service facilities, and contents valued at approximately \$5.1 billion spread over an area of more than 333 square miles. The current portfolio of policies includes limits of \$250 million per occurrence, with separate sub-limits for named storm, wind, flood, and earthquake. The 2019–2020 deductibles are \$5,000,000 per occurrence for wind, hail, and/or flood losses due to a named storm, and \$500,000 per occurrence for losses due to wind, hail, flood, and earthquake. The 2020–2021 deductibles are to be determined and will include additional coverage for high-risk areas. A deductible buyback policy will be put into place to reduce the per-occurrence deductible from \$5,000,000 to \$2,500,000 for wind, hail, and/or flood losses due to a named storm. The not-to-exceed amount on this board item covers endorsements (costs related to construction, repairs, bond construction, renovation projects, and/or acquired property) acquired during the policy term.

In July 2017, a request for proposals for property insurance brokerage services was issued. In September 2017, the HISD Board of Education approved the award of the services contract to Alliant Insurance Service, Inc., which has a minority/woman-owned business enterprise (M/WBE) participation of 25 percent.

Alliant Insurance Services, Inc., is negotiating the policies at an annual cost not to exceed \$14,000,000. There may be minor changes in the positioning and pricing of some of the insurance companies within the various layers, as negotiations continue.

COST/FUNDING SOURCE(S): The total cost for this program is not to exceed \$14,000,000 and will be funded as follows:

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	AD51990000000000	6429020000	N/A	\$13,437,937
Nutrition Svc Funds	2400030000	1040830000	AD35990000000000	6429020000	N/A	\$562,063

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the purchase of property insurance from various insurers through Alliant Insurance Services, Inc., and authorizes the superintendent of schools or a designee to negotiate and execute the purchase of up to \$250,000,000 in property insurance coverage, subject to market availability, for the policy period of April 1, 2020, through April 1, 2021, effective March 13, 2020.



HISD

Houston Independent School District
 Risk Management Department
 6351 Pinemont Drive Rt. 1 • Suite 219 • Houston, TX 77092
 Telephone: 713-556-9225 • Fax: 713-556-9244

EXECUTIVE SUMMARY

APPROVAL OF THE PURCHASE OF PROPERTY INSURANCE FROM VARIOUS INSURERS AND AUTHORITY TO NEGOTIATE AND EXECUTE THE PURCHASE OF \$250 MILLION OF PROPERTY INSURANCE COVERAGE

DEPARTMENT REQUESTOR

**CANDICE WILSON, INSURANCE MANAGER, RISK MANAGEMENT
 WILLIAM EARL FINLEY, SENIOR MANAGER, RISK MANAGEMENT**

BACKGROUND/GENERAL INFORMATION

Vendor: Alliant Insurance Services, Inc., was awarded a property and flood insurance brokerage services contract in September 2017.

What's Covered: The proposed property insurance coverage will provide protection against most risks to property, such as fire, theft, windstorm, hail, flood, terrorism, etc. The coverage will be provided by multiple insurance companies through Alliant Insurance Services, Inc.

SUMMARY OF RENEWAL TERMS AND CONDITIONS:

What it Cost: The premiums are based on the Houston Independent School District (HISD) total insured values at risk, and a rate of **0.2413 per \$100** of insured value including taxes and fees. The current Statement of Values totals approximately \$5.1 billion and is expected to increase as construction and renovations continue. As the value of HISD's portfolio increases, the premium will also increase. It is anticipated that property premiums for the year will not exceed \$14,000,000.