

SCHOOL SAFETY AND SECURITY COMMITTEE MEETING MINUTES

Thursday, May 30, 2024, Public Meeting

10:00 a.m. – 11:05 a.m.

WELCOME AND INTRODUCTIONS

The School Safety and Security Committee held an in-person May 2024 public meeting on May 30, 2024. Chief of Police Shamara Garner called the meeting to order at 10:04 a.m. The committee and support staff present are indicated below, and the new committee member, Mr. Craig Straw, Director of the Safety and Emergency Management Team, is introduced.

#	Committee Member	Status
1	Mike Miles, Superintendent. Proxy Kerri Briggs, Chief of Staff	Present
2	Audrey Momanaee, President, HISD School Board. Proxy Board Member Janette Garza	Absent
3	Adam Rivon, Board Member	Absent
4	Shamara Garner, Chief Houston ISD PD	Present
5	Thomas Munoz Acting Director of Office Public Safety and Homeland Security	Absent
6	Larry Satterwhite, Interim HPD Police Chief	Absent
7	Alishia Jolivette Webber, Deputy Chief of Operations Facilities Services	Present
8	Willie Spencer, Sr. Exec. Director of Charter School. Proxy Maria Gutierrez, Sr. Student Information Representative	Present
9	Craig Straw, Director of Safety and Emergency Management	Present
10	Carlos Phillips, Principal of Washington High School	Present
11	Jennifer Simmons, Teacher of Young Women's Prep. Academy	Present
12	Melissa Lopez, Coordinator of Safety and Emergency Management	Present
13	Robert Cage, Sr. Manager of Safety and Emergency Management	Present
14	Sean Ricks Sr, Coordinator 2, Counseling, Crisis Intervention A	Present
15	HISD Parent/Guardian	Absent

#	Support Staff / Presenters	Status
1	Lucretia Rogers, Asst. Chief of Police, Houston ISD PD	Absent
2	Tieu Phuong, Executive Director of Student Supports	Absent
3	Catosha Woods, HISD Legal Counsel	Present
4	David Thompson, Board Legal Counsel	Absent
5	Lisa McBride, Board Legal Counsel	Absent
6	Dorsi Delaney, Contractor Chief of Staff	Present
7	Mary Christine Barraza, Health and Medical	Present
8	Janet Villamater	Present
10	Commander James Skelton and Lieutenant Gregory Wallace, Houston Police Department	Present

APPROVAL OF MINUTES FROM MAY 2024

Upon motion by Jennifer Simmons, second by Melissa Lopez, the minutes of the November 7, 2023, School Safety and Security Committee Meeting Minutes were approved by a vote of 8 out of 10 members present.

No.	Committee Member	Favor	Abstain
1	Shamara Garner	X	
2	Alishia Jolivette Webber	X	
3	Craig Straw	X	
4	Carlos Phillips	X	
5	Jennifer Simmons	X	
6	Melissa Lopez	X	
7	Robert Cage	X	
8	Sean Ricks Sr.	X	

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SPEAKERS TO AGENDA ITEMS

There were no speakers for agenda items.

EMERGENCY OPERATIONS PLAN (EOP) OVERVIEW by Mr. Craig Straw

- ✓ All required annexes are compliant.
- ✓ Emergency Operations Plans are living documents.
- ✓ The TxSSC has released multiple new annexes templates.
- ✓ In place of TxSSC templates Safety and Security Management (SEM) will use FEMA Comprehensive Preparedness Guidance 101 Guide.
- ✓ SEM is working on a solution to digitize the EOP using the Navigate 360 EOP Module.
- ✓ It is highly recommended that the Safety and Security Committee (SSSC) read the plan in its entirety at least once.
- ✓ Campus EOP reviews/revisions will start on July 1, 2024.

EMERGENCY OPERATIONS PLAN (EOP) UPDATES

- ✓ **Compliant Annexes are:**
 - Basic Plan
 - Active Threat Annex – Active Threat Appendix
 - Hazardous Material Annex – Train Derailment Appendix
 - Severe Weather
- ✓ **Annexes in the Draft are:**
 - Cybersecurity Annex
 - Emergency Communication Annex
 - Evacuation and Shelter-in-Place
 - Facilities Access Annex
 - Psychological Resilience Annex
 - Training and Exercise Annex
 - Utilities Annex
- ✓ **Annexes in Review:**
 - Severe Weather Annex – Hurricane Appendix

SAFETY AUDITS UPDATES

- ✓ The TxSSC tri-annual School Safety and Security Audits are K-12 audit cycles is September 1, 2023 – August 31, 2026. Starting June 17, 2024, the team will attempt to audit 50 campuses in the school year 2024-2025.
- ✓ TEA Annual Intruder Audit Inspections. In the course of 265 campuses that are audited, we have 95 findings and currently, we have 14 corrective actions that need to be corrected by the end of the school year.
- ✓ District Vulnerability Assessment will be introduced for the school year 2025-2026. This comes under Texas Administrative Code 19, Chapter 61, subchapter 6031. It's the commissioner's rule on Facility Security.

CONSULT WITH LOCAL LAW ENFORCEMENT

- ✓ This is under TEC 37.109 (b)(5). It is required to consult with local law enforcement to increase presence near district campuses. We also consulted the following: House Bill 3, Vape pens, K9 Sweep, Emergency Response, and Training.

CRISIS RESPONSE DEPARTMENT UPDATES by Mr. Sean Ricks

- ✓ Mr. Ricks explained that all 274 campuses had an established threat assessment team which is referred to by TEA as the safe and supportive school team.

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- ✓ Mr. Ricks explained Crisis Response Dept. data:
 - YTD- The Crisis Department has triaged 1043 total cases.
 - Of the 1043 cases, 220 cases have been called into the department regarding students who made a threat or posed a threat.
 - Threat assessment cases accounted for 21% of the total volume of crisis calls.
 - 48% of threat assessment cases were determined to fall within the low-risk range.
 - 17% of threat assessment cases were determined to fall within the high-risk range.
 - 4% of threat assessment cases were determined to fall within the imminent risk range.

HEALTH AND MEDICAL UPDATES by Mary Barraza

- ✓ Bleeding Control Kits are located with each AED.
- ✓ SafetyMed completed an AED inspection at 268 HISD campuses.
- ✓ Nurses or designees mandated to perform monthly AED checks.
- ✓ Directive sent on August 30, 2023, to nurses for kit inspections.
- ✓ All but 8 campuses completed Stop the Bleed training.
- ✓ 18 Stop the Bleed Courses with 85 Trained.
- ✓ Psychological First Aid. The Psychological First Aid Training in accordance with TEC 37.108 (f)(6)©(i). Included training on integrating psychological safety and suicide prevention strategies into the district's plan, such as psychological first aid for schools training, from an approved list of recommended training established by the commissioner and Texas School Safety Center.

FACILITIES SERVICES UPDATES by Alisha Jolivette Webber

- ✓ List of completed projects:
 - Safety Assessment. Completed in November 2023. Identified physical vulnerabilities.
 - Air Quality Assessment. Completed in December 2023. Checked for signs of moisture intrusion. Checked for secondary water damage. Measured comfort parameters and airborne contaminants.
 - Lead Testing in water. Completed in December 2023. Sampled designated cold water outlets. Compared results to EPA regulatory action level (15ppb).
- ✓ Current Initiatives
 - All campuses have the estimated timeline, it is ongoing for the following: Work orders, fencing, door numbering so far 73% completed (200 schools), and window film 46% completed (100 schools).
 - Bottled Water Filling Stations. The estimated timeline will be January 2023 – May 2024 for the total campuses in scope is 188. Campuses completed through 05/01/2023 are 175. Campuses completed and awaiting final confirmation is 13.

Adjournment to Executive Session

The School Safety and Security Committee adjourned to a closed session under the Texas Government Code under sections 551.071, 551.076, and 551.089 at 10:35 a.m. to review the 2023 TEA Intruder Audits report.

Reconvened in an Open Session in the Board Auditorium

The School Safety and Security Committee reconvened the meeting at 11:04 a.m.

CLOSING

The Safety and Security Committee meeting was adjourned at 11:05 a.m.