THE HOUSTON INDEPENDENT SCHOOL DISTRICT

AGENDA

Board of Education Meeting

June 04, 2020
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

A. Superintendent’s Priority Items
B. Trustee Items
C. Closed Session (Closed to Public)
D. Academic Services
E. School Offices
F. Strategy and Innovation
G. Human Resources
H. Business Operations
I. Finance
J. Other
K. Policy
L. Superintendent’s Information Items

MEMBERS OF THE BOARD OF EDUCATION

Sue Deigaard, President
Wanda Adams, First Vice President
Judith Cruz, Second Vice President
Dr. Patricia K. Allen, Secretary
Dani Hernandez, Assistant Secretary
Kathy Blueford-Daniels
Holly Maria Flynn Vilaseca
Elizabeth Santos
Anne Sung

Grenita Lathan, Ph.D., Interim Superintendent of Schools
5:00 p.m.

- CALL TO ORDER WHEN A QUORUM IS PRESENT

CLOSED SESSION (IF NECESSARY)

- ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION PURSUANT TO SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.081, 551.083, 551.084, AND 551.089, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C

RECONVENE IN OPEN SESSION – BOARD AUDITORIUM

- CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION
- CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
- SPEAKERS TO AGENDA ITEMS
- BUDGET WORKSHOP

BUSINESS AGENDA FOR AGENDA REVIEW MEETING

A. SUPERINTENDENT’S PRIORITY ITEMS

A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)

  - June 2020 Emergency Constraints 1 And 2 Progress Measures
  - June 2020 Emergency Constraints 1 And 2 Monitoring Report

A-3. Discussion And Possible Action Concerning Emergency Constraint 1 Progress Measure 3
  - Updated Emergency Constraints And Progress Measures

B. TRUSTEE ITEMS

C. CLOSED SESSION

C-1. Personnel
  - Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members; evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.
b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements.

c. Hear complaints against and deliberate the appointment, evaluation and duties of public officers or employees and resolution of same.

d. Receive evaluative feedback from Lone Star Governance coaches concerning board member responsibilities.

C-2. Legal Matters

a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice

b. Pending or contemplated litigation matters and status report

c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options

d. Receive legal advice concerning the Texas Education Agency special accreditation investigation and possible options.

e. Update on federal law enforcement activity on February 27, 2020.


C-3. Real Estate

D. ACADEMIC SERVICES

E. SCHOOL OFFICES

F. STRATEGY AND INNOVATION

G. HUMAN RESOURCES

H. BUSINESS OPERATIONS

I. FINANCE

J. OTHER
K. POLICY

L. SUPERINTENDENT’S INFORMATION ITEMS

AGENDA REVIEW FOR REGULAR BOARD MEETING
Review of superintendent’s agenda items to be presented to the Board of Education at the board’s next business meeting. See the agenda for that meeting.

ADJOURN
The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance guidance, the HISD Board of Education has adopted four emergency constraints in response to the COVID-19 outbreak.

Attached to this update are a presentation and report regarding the Emergency Constraint Progress Measures (ECPMs). The following measures have new data this meeting:

**Emergency Constraint 1:** The superintendent will not operate without addressing the social and emotional needs of all students.

- **ECPM 1.1**—The number of participants in HISD Social and Emotional Learning (SEL) and counseling support webinars will increase from 0 on March 20, 2020, to 15,200 by July 1, 2020.
- **ECPM 1.2**—The number of remote assistance services connected each week through Wraparound Services will increase from 0 on March 20, 2020, to 15,000 by July 1, 2020.
- **ECPM 1.3**—The number of centrally documented remote academic, social, and emotional contacts with students and families will increase from 0 on March 20, 2020, to 50,000 by July 1, 2020.

**Emergency Constraint 2:** The superintendent will not operate without addressing the health and safety needs of all students.

- **ECPM 2.1**—The number of remote nurse wellness checks with students and families will increase from 0 on March 20, 2020, to 50,000 by June 1, 2020.
- **ECPM 2.2**—The number of meals distributed through the Houston Food Bank and district collaboration will increase from 0 meals on March 13, 2020, to 6,654,550 meals by August 1, 2020.
Emergency Constraints 1 & 2
Progress Measures

Date: 6/4/2020
Presenter:
Allison E. Matney, Ed.D.
Officer, Department of Research and Accountability
Emergency Constraint 1

• The superintendent will not operate without addressing the social and emotional needs of all students.
ECPM 1.1

• The number of participants in HISD Social and Emotional Learning (SEL) and counseling support webinars will increase from 0 on March 20, 2020, to 15,200 by July 1, 2020.
ECPM 1.1 – On Track

Number of Participants in HISD SEL and Counseling Support Webinars

- Number of Participants
- Cumulative Participants
- Cumulative Target

Weeks:
- Week 1: 3/22 – 3/28
- Week 2: 3/29 – 4/4
- Week 3: 4/5 – 4/11
- Week 4: 4/12 – 4/18
- Week 5: 4/19 – 4/25
- Week 6: 4/26 – 5/2
- Week 7: 5/3 – 5/9
- Week 8: 5/10 – 5/16
- Week 9: 5/17 – 5/23
- Week 10: 5/24 – 5/30
- Week 11: 5/31 – 6/6
- Week 12: 6/7 – 6/13
- Week 14: 6/21 – 7/1

- Spring Break: 3/15 – 3/21

- Weekly Participants
- Cumulative Participants
- Cumulative Target

- 0
- 200
- 1,204
- 1,014
- 509
- 686
- 1,204
- 1,569
- 9,858
- 10,544
- 15,200

HOUSTON INDEPENDENT SCHOOL DISTRICT / Packet Pg. 10
ECPM 1.2

- The number of remote assistance services connected each week through Wraparound Services will increase from 0 on March 20, 2020, to 15,000 by July 1, 2020.
ECPM 1.2 – On Track

Number of Remote Assistance Services Connected Through Wraparound Services

- Spring Break: 3/15 – 3/21
- Week 1: 3/22 – 3/28
- Week 2: 3/29 – 4/4
- Week 3: 4/5 – 4/11
- Week 4: 4/12 – 4/18
- Week 5: 4/19 – 4/25
- Week 6: 4/26 – 5/2
- Week 7: 5/3 – 5/9
- Week 8: 5/10 – 5/16
- Week 9: 5/17 – 5/23
- Week 10: 5/24 – 5/30
- Week 11: 5/31 – 6/6
- Week 12: 6/7 – 6/13
- Week 14: 6/21 – 7/1

Number of Connections
- Cumulative Linked
- Cumulative Target
- Weekly Linked

HOUSTON INDEPENDENT SCHOOL DISTRICT
ECPM 1.3

• The number of centrally documented remote academic, social, and emotional contacts with students and families will increase from 0 on March 20, 2020, to 50,000 by July 1, 2020.
Number* of Academic, Social, and Emotional Contacts

*Reported results are preliminary and subject to change between reports as campuses continue to submit prior contacts.
## Emergency Constraint 1 Summary

<table>
<thead>
<tr>
<th>ECPM</th>
<th>Description</th>
<th>Week 8 Value</th>
<th>Week 8 Target</th>
<th>Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>SEL Counseling and Support Webinars</td>
<td>9,858 Participants</td>
<td>8,686</td>
<td>On Track</td>
</tr>
<tr>
<td>1.2</td>
<td>Wraparound Services</td>
<td>10,851 Services</td>
<td>8,571</td>
<td>On Track</td>
</tr>
<tr>
<td>1.3</td>
<td>Counseling Checks</td>
<td>105,641 Checks</td>
<td>28,571</td>
<td>On Track</td>
</tr>
</tbody>
</table>
Emergency Constraint 2

• The superintendent will not operate without addressing the health and safety needs of all students.
ECPM 2.1

- The number of remote nurse wellness checks with students and families will increase from 0 on March 20, 2020, to 50,000 by June 1, 2020.
ECPM 2.1 – Slightly Off Track

Number* of Remote Nurse Wellness Checks

*Reported results are preliminary and subject to change between reports as campuses continue to submit prior contacts.
ECPM 2.2

• The number of meals distributed through the Houston Food Bank and district collaboration will increase from 0 meals on March 13, 2020, to 6,654,550 meals by August 1, 2020.
# Emergency Constraint 2 Summary

<table>
<thead>
<tr>
<th>ECPM</th>
<th>Description</th>
<th>Week 8 Value</th>
<th>Week 8 Target</th>
<th>Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Remote Nurse Wellness Checks</td>
<td>34,710 Checks</td>
<td>40,000</td>
<td>Slightly Off Track</td>
</tr>
<tr>
<td>2.2</td>
<td>Food Distribution</td>
<td>3,530,809 Meals</td>
<td>2,329,093</td>
<td>On Track</td>
</tr>
</tbody>
</table>
Thank you
The superintendent will not operate without addressing the social and emotional needs of all students.

### Emergency Constraint 1 Summary

<table>
<thead>
<tr>
<th>ECPM</th>
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<th>Week 8 Value</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>SEL Counseling and Support Webinars</td>
<td>10,544 Participants</td>
<td>8,686</td>
<td>On Track</td>
</tr>
<tr>
<td>1.2</td>
<td>Wraparound Services</td>
<td>14,113 Services</td>
<td>8,571</td>
<td>On Track</td>
</tr>
<tr>
<td>1.3</td>
<td>Counseling Checks</td>
<td>152,618 Checks</td>
<td>28,571</td>
<td>On Track</td>
</tr>
</tbody>
</table>

**Needed District Actions**
- Increase ECPM 1.3 target to 175,000.

**Needed Board Actions**
- Increasing ECPM 1.3 target to 175,000.
The number of participants in HISD Social and Emotional Learning (SEL) and counseling support webinars will increase from 0 on March 20, 2020, to 15,200 by July 1, 2020.

Evaluation

On Track

Notes

- Source: Webinar participants live and recorded.
ECPM 1.1 Support Data – SEL and Counseling Support Webinars

The SEL and Counseling Support Webinars are 30-minute webinars every Wednesday that focus on how parents can address their children’s Social and Emotional needs. In addition, 15-minute Mindful Monday webinars are offered bi-weekly which focus on interactive Mindfulness tools. Weekly updated resources are also provided such as SEL lesson plans and tips for their social and emotional learning (SEL) growth during the COVID-19 school closures. Toolkits for children, teens, and parents are provided for their mental health needs.

Families are alerted to the webinars by Media Relations in addition to Twitter (@SELHISD), Facebook, and LinkedIn. Links to webinars are provided through the Microsoft Teams platform. In addition, parents can access the webinars through the SEL HISD webpage and YouTube.

Webinar Topics
Topics are determined based on emails and referrals received in addition to recommendations from The Collaborative for Academic and Social and Emotional Learning (CASEL), Mental Health America (MHA), and National Alliance on Mental Illness (NAMI). These topics include but are not limited to:

- Coping with Stress, Anxiety, and Depression;
- How to Avoid Coronavirus Anxiety and Stress;
- Supporting Teenagers during the Coronavirus Crisis;
- How to Interact with Your Child(ren);
- How to be Okay During a Crisis; and
- How to Understand if You Need Professional Services

Additional SEL Counseling Services
The SEL Department has established a process to provide virtual counseling services to students during his transition period. Virtual services include academic, behavioral, and student support and resources. They provide resources to assist campuses and families with managing behavior and addressing mental health concerns. Campus support is available to help with triaging crisis concerns, behavioral incidents, and mental health referrals.

Point of Contact During Business Hours: HISDSEL@houstonisd.org or 713-923-8597
Support is provided for Tier 1, 2, & 3 – Academic, Behavioral Strategies, and Interventions
### ECPM 1.1 Support Data – SEL and Counseling Support Webinars

**Additional SEL Department Services**
- Behavioral Consultations for Parents and Campus Staff
- SEL Lessons to assist with Stress, Anxiety, and Coping Strategies
- Parental Consultation for extreme mental health and psychotic behaviors
- Restorative Practices for families
- Mindfulness for Adults and Students
- SEL Lessons and Strategies for students and families
- Teacher Support for SEL Curriculum

### Webinar Participation – Live vs Recorded by Week

<table>
<thead>
<tr>
<th>Week Number</th>
<th>Date Range</th>
<th>Live Participants</th>
<th>Recorded Participants</th>
<th>Total Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>3/22 – 3/28</td>
<td>888</td>
<td>34</td>
<td>922</td>
</tr>
<tr>
<td>Week 2</td>
<td>3/29 – 4/4</td>
<td>200</td>
<td>0</td>
<td>200</td>
</tr>
<tr>
<td>Week 3</td>
<td>4/5 – 4/11</td>
<td>1,180</td>
<td>24</td>
<td>1,204</td>
</tr>
<tr>
<td>Week 4</td>
<td>4/12 – 4/18</td>
<td>2,551</td>
<td>685</td>
<td>3,236</td>
</tr>
<tr>
<td>Week 5</td>
<td>4/19 – 4/25</td>
<td>722</td>
<td>292</td>
<td>1,014</td>
</tr>
<tr>
<td>Week 6</td>
<td>4/26 – 5/2</td>
<td>1,356</td>
<td>213</td>
<td>1,569</td>
</tr>
<tr>
<td>Week 7</td>
<td>5/3 – 5/9</td>
<td>317</td>
<td>192</td>
<td>509</td>
</tr>
<tr>
<td>Week 8</td>
<td>5/10 – 5/16</td>
<td>1,035</td>
<td>169</td>
<td>1,204</td>
</tr>
<tr>
<td>Week 9</td>
<td>5/17 – 5/23</td>
<td>565</td>
<td>121</td>
<td>686</td>
</tr>
</tbody>
</table>
ECPM 1.1 Status

- The district is on track to meeting the goals centered on participation in SEL and counseling and support webinars.
- The district will continue to utilize the SEL and counseling support webinars to reach a broad audience of students, parents, and other stakeholders.
- The district counseling team is working with campus-based counselors to ensure that there is direct outreach to students and that individual student needs are being met.
- Plan to examine extending the webinars past August in mid-June.
The number of remote assistance services connected each week through Wraparound Services will increase from 0 on March 20, 2020, to 15,000 by July 1, 2020.

**Notes**

- Source: Student Assistance Forms (SAFs) Submitted Report from ProUnitas
- Only includes SAFs opened and closed after March 22, 2020 until July 1, 2020.

**ECPM 1.2 Support Data – Student Assistance Forms Submitted**

<table>
<thead>
<tr>
<th>Week</th>
<th>Number of SAFs Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2,990</td>
</tr>
<tr>
<td>2</td>
<td>5,215</td>
</tr>
<tr>
<td>3</td>
<td>6,770</td>
</tr>
<tr>
<td>4</td>
<td>9,075</td>
</tr>
<tr>
<td>5</td>
<td>11,174</td>
</tr>
<tr>
<td>6</td>
<td>13,163</td>
</tr>
<tr>
<td>7</td>
<td>14,902</td>
</tr>
<tr>
<td>8</td>
<td>16,518</td>
</tr>
<tr>
<td>9</td>
<td>2,000</td>
</tr>
<tr>
<td>10</td>
<td>4,000</td>
</tr>
<tr>
<td>11</td>
<td>6,000</td>
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<td>12</td>
<td>8,000</td>
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<td>13</td>
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<td>14</td>
<td>12,000</td>
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<tr>
<td>15</td>
<td>14,000</td>
</tr>
<tr>
<td>16</td>
<td>16,000</td>
</tr>
<tr>
<td>17</td>
<td>18,000</td>
</tr>
</tbody>
</table>

**Notes**
- Source: SAFs Submitted Report from ProUnitas
- Only includes SAFs opened after March 22, 2020 until July 1, 2020.
### ECPM 1.2 Support Data – Student Assistance Forms

**Student Assistance Forms (SAFs)**

When a SAF is submitted:
- A new SAF item is created in PURPLE (the district’s wraparound service tracker).
- The campus’ wraparound specialist receives the form.
- The specialist links the student to an appropriate resource or service (i.e. check-in, external service, counseling session).
  
  *Note: Specialists use a vetted list of providers and resources.*
- The SAF is marked as linked in PURPLE.

In light of COVID-19, the wraparound specialists have been assigned to serve students from campuses not currently designated as wraparound campuses. Therefore, a wraparound specialist has been assigned to *every* campus.

*Note: A SAF can be filled out by student, parent, community member, or staff member. It can be found at [www.tinyurl.com/hisdsaf](http://www.tinyurl.com/hisdsaf) (Must disable popup blocker).*
ECPM 1.2 Support Data – Wraparound Resource Specialists

Updated for COVID-19: Wraparound Resource Specialists Tasks

- Revise the current campus plan based on Coronavirus current situation:
  - Help identify where food pantries/distribution sites are available;
  - Help families apply for Food Stamps and Medicare/Medicaid;
  - Help student and families with basic needs (toiletries/clothing);
  - Help connect students to Mental Health providers; and
  - Provide extended learning tips for caregivers – create a list of fun activities that can be done at home or at a park.
- Outreach to families using campus-wide communication processes to broadcast information about available resources.
- Check in with families for specific needs (pre-existing from Purple priority list).
  - Develop a specific list for students coded as homeless and other special populations, and coordinate with Manager for prescriptive plan of action.
- Continue to request SAFs from staff members who hear of student’s needs.
- Log all interventions in Purple each day.
- Call families in case of need (as observations)/Create means of direct communication with parents (cell or *67).
- Coordinate weekly check-ins with the Principal. Inform him/her of student needs’ that have been requested.
- Continue to use PurpleSense as the primary form of documentation of work.
- Coordinate donation drives and social distancing for pick up (optional).
- Communicate with Community Partners and Service Providers to seek additional resources, if available.
- Coordinate a plan of action with current Service Providers to continue services that do not require face-to-face meetings.
- Continue to Volunteer at HISD Food Distribution/Pickup Sites (optional).
### ECPM 1.2 Status

- The district is on track to meeting the goals set around referrals for support and services provided through Wraparound Services.
- The high number of referrals and services provided through Wraparound Services reflects a significant need for varying types of resources and supports for students and their families.
- The district will continue to seek outside partnerships and resources that will benefit students.
- The district is planning to increase the number of wraparound specialists during for the 2020–2021 school year so that additional support is provided.
The number of centrally documented remote academic, social, and emotional contacts with students and families will increase from 0 on March 20, 2020, to 50,000 by July 1, 2020.

**Evaluation**

On Track

**Number* of Academic, Social, and Emotional Contacts**

<table>
<thead>
<tr>
<th>Week</th>
<th># of Contacts</th>
<th>Cumulative Contacts</th>
<th>Cumulative Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Break</td>
<td>0</td>
<td>0</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 1</td>
<td>13,288</td>
<td>13,288</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 2</td>
<td>31,672</td>
<td>44,960</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 3</td>
<td>53,887</td>
<td>98,847</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 4</td>
<td>74,661</td>
<td>173,508</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 5</td>
<td>88,144</td>
<td>261,652</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 6</td>
<td>112,257</td>
<td>373,909</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 7</td>
<td>133,151</td>
<td>505,060</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 8</td>
<td>152,618</td>
<td>657,678</td>
<td>50,000</td>
</tr>
</tbody>
</table>

**Notes**

Source: Counseling Department

Note: Campuses reported counseling contact made to families regarding academic, social, and emotional needs to the Counseling Department.

*Reported results are preliminary and subject to change between reports as campuses continue to submit prior contacts.
<table>
<thead>
<tr>
<th>ECPM 1.3 Support Data – Academic, Social, and Emotional Counseling Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus counseling supports are provided by the campus counselor, a counselor designee, or the campus dean. A student needing SEL assistance at a campus without a counselor or social worker is referred to the Academic and Career Counseling team or the SEL team.</td>
</tr>
</tbody>
</table>

**Academic Counseling Support**
Include, but not limited to, students not logging into lessons, graduation needs, and students missing assignments for a particular class and the teacher is having trouble contacting the student.

**Social and Emotional Counseling Support**
Counselors are continuing group sessions in Teams, keeping office hours for students, and offering bookings for students to reach out for counseling. In addition, counselors are providing support to students missing school friends, depressed student due to a break-up, or a student is experiencing grief or suicidal thoughts.

Contacts can include, but are not limited to, ClassDoJo, YouTube, emails with a response from parents and/or students, Google Voice, phone calls, texts, and Microsoft Teams.
The district is on track to meet the goals set around academic and social and emotional contacts with students.
- Counselors (or individuals serving in a counselor capacity) are providing varying types of academic and social and emotional supports.
- COVID-19 has increased the need for counseling services, as students are grappling with issues related to academics, general wellbeing, and the college/career processes.
- The district will continue to support campus-level staff serving in counselor roles by providing accurate and timely information, remote training, and other types of supports as needed.
The superintendent will not operate without addressing the health and safety needs of all students.

## Emergency Constraint 2 – Next Steps

<table>
<thead>
<tr>
<th>ECPM</th>
<th>Description</th>
<th>Week 8 Value</th>
<th>Week 8 Target</th>
<th>Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Remote Nurse Wellness Checks</td>
<td>34,710 Checks</td>
<td>40,000</td>
<td>Slightly Off Track</td>
</tr>
<tr>
<td>2.2</td>
<td>Food Distribution</td>
<td>4,644,519 Meals</td>
<td>2,661,820</td>
<td>On Track</td>
</tr>
</tbody>
</table>

### Needed District Actions

- Increase monitoring of nurse wellness checks to ensure that they are being accurately reported in alignment with district expectations.
**Emergency Constraint Progress Measure 2.1 – Agenda Review - June 2020**

The number of remote nurse wellness checks with students and families will increase from 0 on March 20, 2020, to 50,000 by June 1, 2020.

<table>
<thead>
<tr>
<th>Evaluation</th>
<th>Slightly Off Track</th>
</tr>
</thead>
</table>

**Number* of Remote Nurse Wellness Checks**

<table>
<thead>
<tr>
<th>Week</th>
<th>Number of Wellness Checks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Break 3/15 – 3/21</td>
<td>0</td>
</tr>
<tr>
<td>Week 1 3/22 – 3/28</td>
<td>2,953</td>
</tr>
<tr>
<td>Week 2 3/29 – 4/4</td>
<td>3,477</td>
</tr>
<tr>
<td>Week 3 4/5 – 4/11</td>
<td>5,316</td>
</tr>
<tr>
<td>Week 4 4/12 – 4/18</td>
<td>7,967</td>
</tr>
<tr>
<td>Week 5 4/19 – 4/25</td>
<td>11,820</td>
</tr>
<tr>
<td>Week 6 4/26 – 5/2</td>
<td>18,196</td>
</tr>
<tr>
<td>Week 7 5/3 – 5/9</td>
<td>27,623</td>
</tr>
<tr>
<td>Week 8 5/10 – 5/16</td>
<td>34,710</td>
</tr>
<tr>
<td>Week 9 5/17 – 5/23</td>
<td>50,000</td>
</tr>
<tr>
<td>Week 10 5/24 – 6/1</td>
<td>70,087</td>
</tr>
</tbody>
</table>

**Notes**

Source: Chancery SIS

*Reported results are preliminary and subject to change between reports as campuses continue to submit prior contacts.

<table>
<thead>
<tr>
<th>ECPM 2.1 Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>• The district is slightly off track to reach the 50,000 nurse wellness checks.</td>
</tr>
<tr>
<td>• Current challenges being addressed to meet the progress measure:</td>
</tr>
<tr>
<td>o Need to ensure nurses have access to necessary resources (laptops, training to use google phone, etc.).</td>
</tr>
<tr>
<td>o Need to ensure consistent documentation that meets the needs of all families, campuses, and administration (Contacts are being tracked in places outside Chancery SIS. Data is being compiled and will be updated at the next reporting).</td>
</tr>
<tr>
<td>o Provide follow up as to which students are expected to receive nurse wellness checks.</td>
</tr>
<tr>
<td>• Progress monitoring has quantified a need for the administration to re-examine our current communications as to expectations for nurse wellness checks. Based on these revisions, we are expecting a large increase in June.</td>
</tr>
</tbody>
</table>
The number of meals distributed through the Houston Food Bank and district collaboration will increase from 0 meals on March 13, 2020, to 6,654,550 meals by August 1, 2020.

Notes:
- Sources: HISD Nutrition for weekday distribution; Houston Food Bank for NRG distribution
- Each package distributed at a campus contains 30 pounds of food. This is 25 meals per package using the Feeding America Standard (1.2 pounds per meal).
- Each package distributed at NRG contains 80 pounds of food. Each package is counted as 67 meals.
- No food was distributed the week of March 29th while the food distribution health and safety procedures were reviewed.
<table>
<thead>
<tr>
<th>ECPM 2.2 Notes (Cont.)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Food Distribution Process</strong></td>
</tr>
<tr>
<td>• HISD Nutrition Services, working with the Houston Food Bank, is using the Hexser T. Holliday Food Services Support Facility as the central hub.</td>
</tr>
<tr>
<td>• Staff pack food boxes at the facility, which are distributed to sites Monday through Friday.</td>
</tr>
<tr>
<td>• Each site distributes up to 500 boxes per day.</td>
</tr>
<tr>
<td><strong>Onsite Distribution Process</strong></td>
</tr>
<tr>
<td>• Staff members fill out an Emergency Food Assistance Program form for each family and place boxes of food in the car.</td>
</tr>
<tr>
<td>• Families walking to distribution sites must adhere to social distancing requirements.</td>
</tr>
<tr>
<td><strong>Safety Measures</strong></td>
</tr>
<tr>
<td>• HISD is employing the Standard Distribution Method developed by the I Love You Guys Foundation.</td>
</tr>
<tr>
<td>• More information can be found at <a href="https://iloveuyguys.org/sdm.html">https://iloveuyguys.org/sdm.html</a>.</td>
</tr>
<tr>
<td><strong>Saturday Super Site (NRG) Food Distribution Process</strong></td>
</tr>
<tr>
<td>• Food is delivered from the Houston Food Bank and given out to present families.</td>
</tr>
<tr>
<td>• The food is not pre-boxed at the Bennington facility by HISD staff.</td>
</tr>
<tr>
<td>• Emergency Food and Shelter Program (EFSP) forms are not completed for the super site distributions, since the Houston Food Bank is not using EFSP funds for the food distributed.</td>
</tr>
<tr>
<td><strong>Transition to Student Summer Meals Program</strong></td>
</tr>
<tr>
<td>• Transitioning from community food distribution to curbside, state mandated summer meals program for students on June 1st.</td>
</tr>
<tr>
<td>• Families can pick up 3 boxed student meals on Mondays and 4 on Thursdays at one of 68 designated schools.</td>
</tr>
<tr>
<td>• Meals will be distributed between 10:00AM and noon and noon and 2:00PM depending on campus site.</td>
</tr>
<tr>
<td>• Each box contains breakfast, lunch, dinner, and a snack.</td>
</tr>
<tr>
<td>• Boxes will be provided for all children in the vehicle.</td>
</tr>
<tr>
<td>• If children are absent, the driver must show proof of enrollment in any school district (report card, student ID, etc.) or a birth certificate.</td>
</tr>
<tr>
<td>• Further information is available at <a href="http://www.houstonisd.org/summermeals">www.houstonisd.org/summermeals</a> or calling Customer Care at 713-556-9400.</td>
</tr>
</tbody>
</table>

**ECPM 2.2 Status**

- The district is on track to distribute 6,654,550 meals.
- Ending partnership with the Houston Food Bank on May 22\textsuperscript{nd}.
- Food distribution resources are being reallocated to the state mandated summer meals program.
- Continued monitoring of food distribution protocols to ensure staff, student, and family health and safety.
SUBJECT: DISCUSSION AND POSSIBLE ACTION CONCERNING EMERGENCY CONSTRAINT 1 PROGRESS MEASURE 3

The purpose of this agenda item is to seek discussion and possible approval from the Houston Independent School District (HISD) Board of Education on increasing the Emergency Constraint 1 Progress Measure 3 target from 50,000 academic, social, and emotional contacts to 175,000 by July 1st.

The revised text of the progress measure can be seen in the attachment.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education participates in an open discussion concerning Emergency Constraint 1 Progress Measure 3 and approves the increased target for academic, social, and emotional contacts, effective June 5, 2020.
Emergency Constraint 1

The superintendent will not operate without addressing the social and emotional needs of all students.

ECPM 1.1: The number of participants in HISD Social and Emotional Learning (SEL) and Counseling support webinars will increase from 0 on March 20, 2020 to 15,200 by July 1, 2020.

ECPM 1.2: The number of remote assistance services connected each week through Wraparound Services will increase from 0 on March 20, 2020 to 15,000 by July 1, 2020.

ECPM 1.3: The number of centrally documented remote academic, social, and emotional contacts with students and families will increase from 0 on March 20, 2020 to 50,000 by July 1, 2020.

Emergency Constraint 2

The superintendent will not operate without addressing the health and safety needs of all students.

ECPM 2.1: The number of remote nurse wellness checks with students and families will increase from 0 on March 20, 2020 to 50,000 by June 1, 2020.

ECPM 2.2: The number of meals distributed through the Houston Food Bank and district collaboration will increase from 0 meals on March 13, 2020 to 6,654,550 meals by August 1, 2020.

Emergency Constraint 3

The superintendent will not operate without engaging all students in learning.

ECPM 3.1: The percentage of students digitally engaging with HISD@H.O.M.E. through the Clever Portal at least once during the week will increase 43 percentage points from 0% on March 20, 2020 to 43% by June 1, 2020.

ECPM 3.2: The number of students receiving non-digital resources distributed for student HISD@H.O.M.E. learning will increase from 0 on March 20, 2020 to 40,644 by June 1, 2020.

ECPM 3.3: The percent of special education students receiving remote services at least once weekly will increase from 0% the week of March 23, 2020 to 85% by August 1, 2020.

Emergency Constraint 4

The superintendent will not operate without protecting the health and safety of employees.

ECPM 4.1: The number of COVID-19 communications distributed to district employees will increase from 0 on February 24, 2020 to 33 by August 1, 2020.

ECPM 4.2: The percent of employees who are directed to work on site while the district is closed but instructing students who are equipped with PPE will increase from 0% March 13, 2020 to 100% by August 1, 2020.