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A. SUPERINTENDENT’S PRIORITY ITEMS

A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)

B. TRUSTEE ITEMS

C. CLOSED SESSION

C-1. Personnel

  a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members (including board committees); evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.

  b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements.

  c. Hear complaints against and deliberate the appointment, evaluation and duties of public officers or employees and resolution of same.

  d. Discuss evaluation of chief audit executive.

  e. Discuss evaluation of interim superintendent of schools.

C-2. Legal Matters

  a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice

  b. Pending or contemplated litigation matters and status report

  c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options
d. Receive legal advice concerning the Texas Education Agency special accreditation investigation and possible options.

C-3. Real Estate

D. ACADEMIC SERVICES

E. SCHOOL OFFICES

F. STRATEGY AND INNOVATION

G. HUMAN RESOURCES

H. BUSINESS OPERATIONS

I. FINANCE

J. OTHER

J-1. Consideration And Approval Of A Contract For Professional Accounting Services Related To Conducting Consultation Elections And Other Accounting Services

K. POLICY

L. SUPERINTENDENT’S INFORMATION ITEMS

ADJOURN
SUBJECT: CONSIDERATION AND APPROVAL OF A CONTRACT FOR PROFESSIONAL ACCOUNTING SERVICES RELATED TO CONDUCTING CONSULTATION ELECTIONS AND OTHER ACCOUNTING SERVICES

The administration is seeking approval to engage the accounting firm of Doeren Mayhew. The specific project at hand is to manage the employee consultation election process. On September 16, 2019, during a special meeting of the board, an item was approved revising the employee consultation election process as set forth in DGB(LOCAL). Pursuant to the new policy, one employee organization has timely requested placement on the ballot in the “Instructional” consultation category, and one employee organization has timely requested placement on the ballot in the “Non-Instructional” consultation category. In accordance with the new policy, employees may also vote for “No Organization”. The administration has verified that other criteria for placement on the ballot have been met.

The services of an accounting firm are necessary to complete the election process. Duties of the accounting firm will include mailing ballots to eligible employees, counting the ballots returned to the firm, monitoring five days of on-site employee voting, ensuring no employee has voted more than once, and certifying to the superintendent and the Board of Education the vote counts of the two elections.

The revised policy has significantly expanded the number of employees that are eligible to vote in the election and has increased the number of days of on-site voting. The administration is requesting that the firm of Doeren Mayhew be engaged to perform the necessary functions associated with the consultation elections. Doeren Mayhew has performed this service for several consultation elections in the past. Given the short timeframe to conduct the election, the administration recommends utilizing a firm that has experience in conducting Houston Independent School District employee consultation elections.

The administration and the chief audit executive also request that Doeren Mayhew be added to the list of approved accounting firms in the areas of accounting, auditing, investigations, consulting, and similar professional services for the 2019–2020 school year, with the option of annual renewal for up to five years.

COST/FUNDING SOURCE(S): The total cost for this contract is not expected to exceed $200,000.
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**STAFFING IMPLICATIONS:**  
Staff from the Internal Audit and Legal Services will support the accounting firm.

**ORGANIZATIONAL GOALS/IMPACT:**  
This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

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**RECOMMENDED:** That the Board of Education approves the use of the accounting firm Doeren Mayhew to provide professional services for the district in accounting, auditing, investigations, consulting, and other professional services, effective October 16, 2019.