THE HOUSTON INDEPENDENT SCHOOL DISTRICT

AGENDA

Board of Education Meeting

November 21, 2019
THE HOUSTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION  

Agenda Index

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B. Trustee Items  
C. Closed Session (Closed to Public)  
D. Academic Services  
E. School Offices  
F. Strategy and Innovation  
G. Human Resources  
H. Business Operations  
I. Finance  
J. Other  
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L. Superintendent’s Information Items

MEMBERS OF THE BOARD OF EDUCATION

Diana Dávila, President  
Holly Maria Flynn Vilaseca, First Vice President  
Elizabeth Santos, Second Vice President  
Sergio Lira, Ed.D., Secretary  
Sue Deigaard, Assistant Secretary  
Wanda Adams  
Jolanda Jones  
Rhonda Skillern-Jones  
Anne Sung

Grenita Lathan, Ph.D., Interim Superintendent of Schools
BOARD OF EDUCATION AGENDA
November 21, 2019

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A. SUPERINTENDENT’S PRIORITY ITEMS

A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)

B. TRUSTEE ITEMS

B-1. Approval Of Resolution Ordering Runoff Election On December 14, 2019, For Houston Independent School District Single-Member Districts II And IV, And Authorization To Continue An Agreement With Harris County To Administer Joint Elections

- Resolution Ordering Houston Independent School District Runoff Election For Single-Member Districts II And IV - Revised

C. CLOSED SESSION

C-1. Personnel

a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members (including board committees); evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.

b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements.

c. Hear complaints against and deliberate the appointment, evaluation and duties of public officers or employees and resolution of same.

C-2. Legal Matters

a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
b. Pending or contemplated litigation matters and status report

c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options

d. Receive legal advice concerning TEA special accreditation investigation and possible options.

C-3. Real Estate

D. ACADEMIC SERVICES

E. SCHOOL OFFICES

F. STRATEGY AND INNOVATION

G. HUMAN RESOURCES

H. BUSINESS OPERATIONS

I. FINANCE

J. OTHER

K. POLICY

L. SUPERINTENDENT'S INFORMATION ITEMS

ADJOURN
S.1

Office of the Board of Education
Board of Education Meeting of November 21, 2019

Diana Davila, President and District VIII Trustee

SUBJECT: APPROVAL OF RESOLUTION ORDERING RUNOFF ELECTION ON DECEMBER 14, 2019, FOR HOUSTON INDEPENDENT SCHOOL DISTRICT SINGLE-MEMBER DISTRICTS II AND IV, AND AUTHORIZATION TO CONTINUE AN AGREEMENT WITH HARRIS COUNTY TO ADMINISTER JOINT ELECTIONS

At the August 8, 2019, regular meeting of the Houston Independent School District (HISD) Board of Education, the board approved a resolution ordering a general election for HISD Board of Education single-member districts II, III, IV, and VIII to be administered by Harris County on November 5, 2019.

Because no candidate for trustee in single-member districts II and IV received a majority of the vote, a runoff election between the two candidates having the highest number of votes in each of districts II and IV is scheduled for Saturday, December 14, 2019, as provided in Article 2774(b), Vernon’s Annotated Texas Civil Statutes. The election order will be submitted in Chinese, English, Spanish, and Vietnamese languages and will be posted in appropriate places as required by law. State election law also requires that the Board of Education approves polling locations for the election of trustees.

The resolution ordering the runoff election, and a current but incomplete list of polling locations as provided by Harris County, are attached.

COST/FUNDING SOURCE(S): The total cost for this program is not expected to exceed $XXX,XXX.

<table>
<thead>
<tr>
<th>Fund Source</th>
<th>Fund</th>
<th>Cost Center</th>
<th>Functional Area</th>
<th>General Ledger</th>
<th>Internal Order/Work Breakdown Structure</th>
<th>Amount</th>
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<td>1999000001</td>
<td>1090800003</td>
<td>4199000000000000</td>
<td>6439000000</td>
<td>N/A</td>
<td>$XXX,XXX</td>
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STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.
RECOMMENDED: That the Board of Education approves the resolution ordering a runoff election on December 14, 2019, for HISD Board of Education single-member districts II and IV, and authorizes the superintendent of schools or a designee to continue an agreement with Harris County to administer joint elections for these districts, effective November 22, 2019.
RESOLUTION ORDERING HOUSTON INDEPENDENT SCHOOL DISTRICT
RUNOFF ELECTION FOR SINGLE-MEMBER DISTRICTS II AND IV

STATE OF TEXAS

COUNTY OF HARRIS

WHEREAS, a general election of the trustees for the Houston Independent School District was held on the fifth day of November 2019, for the purpose of electing four trustees, for regular terms, to Geographic Districts II, III, IV, and VIII;

WHEREAS, Article 2774b, Vernon’s Annotated Texas Civil Statutes, provides that the general election of trustees of the Houston Independent School District (“HISD”) shall be by majority vote; and

WHEREAS, the Board of Education finds that the November 5, 2019, general election was duly ordered and called; that notice was given in accordance with the law; that the official election returns have been canvassed as required by law and filed with the Secretary of the Board of Education; that only qualified voters of Geographic Districts II, III, IV, and VIII voted in the election; and that no candidate received a majority of the votes cast in Geographic Districts II and IV as required by Article 2774b, Vernon’s Annotated Texas Civil Statutes, requiring a runoff election between the two candidates receiving the highest number of votes cast in those Geographic Districts.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Board of Education of the Houston Independent School District:

1. That a runoff election between the two candidates receiving the highest number of votes for Geographic Districts II and IV at the election on November 5, 2019, be held between the hours of 7:00 a.m. and 7:00 p.m. on December 14, 2019, for the purpose of electing one trustee for a regular term to Geographic District II, and one trustee for a regular term in Geographic District IV.

2. The election shall be conducted in accordance with the laws of this State, including specifically Article 2774b as amended, and only qualified voters of the Houston Independent School District residing within Geographic Districts II and IV shall be eligible to vote at the election.

3. That said election shall be administered by Harris County pursuant to Chapter 31 of the Texas Election Code, and held jointly with participating Entities, including the City of
Houston, in precincts that can be served by common polling places pursuant to Chapter 271 of the Texas Education Code; and further, be it noted that, in setting the runoff election date, the Board of Education took into consideration the date other entities with runoff elections similarly being administered by Harris County set for their runoff elections (i.e., December 14, 2019).

4. The order in which the names of the candidates are to be printed on the ballot shall be the relative order of names on the original ballot.

5. The polling places for the runoff election shall be open for voting from 7:00 a.m. to 7:00 p.m. on December 14, 2019.

6. The following polling places in election precincts that contain territory lying within Geographic Districts II and IV or parts thereof are hereby designated as polling places for the election:

[INSERT POLLING LOCATIONS ONCE CONFIRMED BY COUNTY]

7. The Harris County Administration Building, 1001 Preston Street, First Floor, Houston, Texas 77002 is designated as the main early voting place, and Dr. Diane Trautman, Harris County Clerk, is hereby appointed clerk for early voting in the runoff election. Requests for ballots by mail should be directed in writing to Dr. Diane Trautman, Harris County Clerk, Attn: Elections Division, P.O. Box 1148, Houston, Texas 77251-1148 by regular mail, by common or contract carrier, by telephonic facsimile machine at 713-755-4983 or 713-437-8683, or by electronic transmission of a scanned application containing an original signature to the following email address: BBM@cco.hctx.net. The application form may be downloaded from the County’s website at http://harrisvotes.com/VotingInfo/BallotByMail.aspx. An application must be received by the Clerk for Early Voting by 5:00 o’clock p.m. on November 26, 2019. Additionally, if an application for ballot by mail (ABBM) is faxed or mailed, or if a federal postcard application (FPCA) is faxed, then the applicant must submit the original application to the Early Voting Clerk by mail so that the Clerk receives the original not later than the fourth (4th) business day after receiving the emailed or faxed ABBM or faxed FPCA. If the Early Voting Clerk does not receive the original ABBM or FPCA by this deadline, then the mailed or faxed ABBM or faxed FPCA is incomplete, and the Clerk cannot send the applicant a ballot.

8. Early voting by personal appearance will be held November 27, 2019, and December 2, 2019, through December 10, 2019. Early voting by personal appearance shall take place from 7:00 a.m. to 7:00 p.m., except Sunday, December 8, 2019, from 1:00 p.m. to 6:00 p.m., and will be conducted at the following locations:

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
<th>City</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Attorney Conference Center - Conference Room</td>
<td>1019 Congress Avenue</td>
<td>Houston</td>
<td>77002</td>
</tr>
<tr>
<td>Prairie View A&amp;M University Northwest - Rooms 114 and 115</td>
<td>9449 Grant Road</td>
<td>Houston</td>
<td>77070</td>
</tr>
<tr>
<td>Atascocita Branch Library - Meeting Room</td>
<td>19520 Pinehurst Trail Drive</td>
<td>Humble</td>
<td>77346</td>
</tr>
<tr>
<td>Location</td>
<td>Address</td>
<td>City</td>
<td>Zip</td>
</tr>
<tr>
<td>------------------------------------------------------------</td>
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</tr>
<tr>
<td>Kingwood Community Center - Meeting Room II</td>
<td>4102 Rustic Woods Drive</td>
<td>Kingwood</td>
<td>77345-1350</td>
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<tr>
<td>Freeman Branch Library - Meeting Room</td>
<td>16616 Diana Lane</td>
<td>Houston</td>
<td>77062</td>
</tr>
<tr>
<td>Harris County Scarsdale Annex</td>
<td>10851 Scarsdale Boulevard</td>
<td>Houston</td>
<td>77089</td>
</tr>
<tr>
<td>Hiram Clarke Multi Service Center</td>
<td>3810 West Fuqua Street</td>
<td>Houston</td>
<td>77045-6402</td>
</tr>
<tr>
<td>Raindrop Turkish House</td>
<td>9301 West Bellfort Boulevard</td>
<td>Houston</td>
<td>77031</td>
</tr>
<tr>
<td>Nottingham Park Building - Meeting Room</td>
<td>926 Country Place Drive</td>
<td>Houston</td>
<td>77079</td>
</tr>
<tr>
<td>Harris County Public Health Environmental Services - 1st floor Conference Room</td>
<td>2223 West Loop South Freeway</td>
<td>Houston</td>
<td>77027</td>
</tr>
<tr>
<td>Metropolitan MultiService Center - MMSL AR 2 3</td>
<td>1475 West Gray Street</td>
<td>Houston</td>
<td>77019-4926</td>
</tr>
<tr>
<td>HCC West Loop South - Room C108</td>
<td>5601 West Loop South</td>
<td>Houston</td>
<td>77081</td>
</tr>
<tr>
<td>Bayland Park Community Center - Annex</td>
<td>6400 Bissonnet Street</td>
<td>Houston</td>
<td>77074</td>
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<tr>
<td>Tracy Gee Community Center - Art Room 1 and 2</td>
<td>3599 Westcenter Drive</td>
<td>Houston</td>
<td>77042</td>
</tr>
<tr>
<td>Katherine Tyra Branch Library - Meeting Room</td>
<td>16719 Clay Road</td>
<td>Houston</td>
<td>77084</td>
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<tr>
<td>Trini Mendenhall Community Center - Room 106</td>
<td>1414 Wirt Road</td>
<td>Houston</td>
<td>77055-4917</td>
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<tr>
<td>Acres Homes Multi Service Center - Auditorium</td>
<td>6719 West Montgomery Road</td>
<td>Houston</td>
<td>77091</td>
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<tr>
<td>Lone Star College Victory Center - VC102</td>
<td>4141 Victory Drive</td>
<td>Houston</td>
<td>77088</td>
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<tr>
<td>Hardy Street Senior Citizens Center - Auditorium</td>
<td>11901 West Hardy Road</td>
<td>Houston</td>
<td>77076-1220</td>
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<tr>
<td>Kashmere MultiService Center - Auditorium</td>
<td>4802 Lockwood Drive</td>
<td>Houston</td>
<td>77026-2941</td>
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<tr>
<td>Neighborhood Centers Inc Ripley House Campus - Room 209</td>
<td>4410 Navigation Boulevard</td>
<td>Houston</td>
<td>77011-1036</td>
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<tr>
<td>HCC Southeast College Building C Parking Garage</td>
<td>6960 Rustic Street</td>
<td>Houston</td>
<td>77087</td>
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<tr>
<td>Fiesta Mart Inc - Dining Area</td>
<td>8130 Kirby Drive</td>
<td>Houston</td>
<td>77054-1706</td>
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<tr>
<td>Sunnyside Multi Service Center - Auditorium #189</td>
<td>9314 Cullen Boulevard</td>
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<td>77051</td>
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<tr>
<td>Texas Southern University - Robert J Terry Library</td>
<td>3100 Cleburne Street</td>
<td>Houston</td>
<td>77004</td>
</tr>
<tr>
<td>University of Houston - E Cullen Building Room 18</td>
<td>4302 University Drive</td>
<td>Houston</td>
<td>77004</td>
</tr>
<tr>
<td>The Grand Tuscany Hotel - The Regency</td>
<td>12801 Northwest Freeway</td>
<td>Houston</td>
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</tr>
<tr>
<td>Location</td>
<td>Address</td>
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<tr>
<td>------------------------------------------------------</td>
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<tr>
<td>Moody Park Community Center - Main MultiPurpose Room</td>
<td>3725 Fulton Street</td>
<td>Houston</td>
<td>77009</td>
</tr>
<tr>
<td>SPJST Lodge Num 88 - Annex in back of main building</td>
<td>1435 Beall Street</td>
<td>Houston</td>
<td>77008</td>
</tr>
<tr>
<td>HCPL Octavia Fields Branch Library - Meeting Room</td>
<td>1503 South Houston Avenue</td>
<td>Humble</td>
<td>77338-3441</td>
</tr>
<tr>
<td>Alief ISD Administration Building - Room 750</td>
<td>4250 Cook Road</td>
<td>Houston</td>
<td>77072</td>
</tr>
</tbody>
</table>

9. All voting at the election shall be by the method provided by the Commissioners’ Court of Harris County, Texas, for use in elections held in Harris County, Texas, under the conditions provided for by contract between Harris County and the Houston Independent School District.

10. Board Services Director Vermeille Jones, in consultation with the Superintendent of Schools and HISD Office of Legal Services, is hereby authorized to make all necessary arrangements for the holding of said election and to serve as the District’s representative to coordinate with the Harris County Elections Administrator in conducting the election in accordance with the laws of this State.

11. The candidates receiving the majority of the votes cast for Districts II and IV shall be deemed to be elected and be entitled to serve as trustee.

12. The results of the election shall be canvassed by the Board in accordance with the Texas Election Code and Article 2774b at a meeting called by the Board in accordance with the requirements of the Texas Open Meetings Act.

13. The candidates elected to office in Geographic Districts II and IV shall assume office on January 1, 2020, continuing until December 31, 2023.

14. All election materials including the notice of election, ballots, instruction cards, affidavits, and other forms which the voter may be requested to sign, and all early voting materials, shall be printed in English, Spanish, Chinese, and Vietnamese, or Spanish, Chinese, and Vietnamese translations thereof shall be made available in the circumstances permitted and the manner required by law.

15. The official ballots for the election shall be prepared in accordance with the Texas Election Code, and Article 2774b. All candidates shall be designated on the official ballot according to the number of the geographic district in which the candidate resides. The official ballot shall have printed on it the following:

**Official Houston ISD Runoff Election Ballot for Trustee Districts II and IV**

16. This Resolution and Order shall constitute the election order for the call of the runoff election herein described, and the same or a substantial copy of this Order shall serve as proper notice of the election. The notice, including a Spanish, Chinese and Vietnamese translation,
shall be published at least one time not less than ten (10) days before the day of the election in a
newspaper of general circulation in the District and posted not later than the 15th day before
election day, and remain posted continuously through election day, on the bulletin board used for
notices of meetings of the Board of Education. The District shall deliver notice of this election to
the Harris County Clerk as soon as practicable.

PASSED AND APPROVED, this twenty-first day of November, 2019.

Dr. Sergio Lira, Secretary
Board of Education
Houston Independent School District

Diana Dávila, President
Board of Education
Houston Independent School District