

Start time: 3:43pm

- Firedrill:
- issues with teachers leaving their lights on
 - Subs did not have sub binders for the drill
 - Teachers should bring sub binders to PLCS to see if they are up to date and should have roster, emergency contacts and procedures
 - It was suggested we should have a uniform list of procedures for all teachers
 - 3rd/4th graders should know to leave the building on the left side (ALLENDAL) and come in on the right side so they are not running over younger kids
 - Concern about PK kids being left behind
- Lockdown magnet
- Mr. Gonzalez demonstrated how to use the magnet on the classroom door and why it is beneficial
 - It will save 10 seconds off of time needed to grab keys to lockdown your door.
 - CONCERN: someone is propping up the door on Sieber side with a cone. The outside gate is not catching unless pulled firmly.
- Dismissal safety concern
- Inclement Weather plans for Kinder. Teachers and students have to wait 30 mins.
 - Suggestion: students and teachers wait in the hallway for extreme cold weather and should have a walkie for name to be called.
 - Parents are driving off before teachers close the car doors.
 - No parent conferences in the front at any time. Pay attention at all times when dismissing.
 - We need to remind parents to wait before they pull off. Maybe say, "Have a nice day!" to let them know.
- Runners
- Ms. Manning will contact staff to see who is restraint trained in the school to make sure we have one person in every grade level

Attendance numbers were discussed: 2nd grade 98.7% and 5th grade 98%. 97.3% for the year.

Next year schedule was discussed. We will see if we continue the same staggered dismissal or not.

A DRAFT for next year's staff was discussed and read. It is NOT FINAL. Only a DRAFT.

- Switching to full time equivalent model
- Teachers will be chosen based on performance, other duties, seniority and need.

We can officially announce our IB candidacy by March 1, 2018.

Black History Luncheon is on February 23rd and program on February 28th.

Parent asked what the parents can do to help with next year's budget cuts. Mr. Gonzalez suggested to contact the board member and join PTO.

Meeting adjourned: 5:11pm