



**"Putting the Pedal to the Metal: Accelerating Achievement and Accountability"**

*"Racing Our Way to an 'A'"*



## Gregory-Lincoln Education Center for the Performing & Visual Arts

**2022-2023 STUDENT HANDBOOK**

**School Hours | 8:30 AM - 4:00 PM**

713.942.1400



### Administrative Team

Dr. LaTreia Woodard, Principal  
DeShaun Harris, Dean of Instruction  
Valarie Moore, Assistant Principal  
Sharron Breedlove, Assistant Principal  
Thomas Porter, Fine Arts Magnet Coordinator  
Donielle Lester, Teacher Specialist  
Shantai Yelverton, Teacher Specialist  
Alizabeth Robinson, Counselor

**Gregory-Lincoln  
Education Center for the  
Performing & Visual Arts**

*"A 2022  
TEA 'B' Accountability  
Rated School!"*

## Student Dress Code

**6<sup>th</sup>/7<sup>th</sup> Grade: Gray Polo Shirts**

**or GLEC School T-Shirts**

**8<sup>th</sup> Grade: Red Polo Shirts**

**or GLEC School T-Shirts**



## Attendance Policy

**Attendance:** Attendance is taken at 10:30 for ADA and every class period. Students who leave school prior to 10:30 am are marked absent for an entire day. Students are marked absent if they leave early; and are marked absent for each class period they miss. Please send a note upon your child's return to school, within 3 days. Only absences due to illness, legal appointments/court appearances, death in the family, hazardous road conditions making travel impossible, participation in official school activities will be excused. All scholars are only allowed 3 unexcused absences before acquiring excessive unexcused absences that can affect at the end of the year.

**Tardies:** Children who arrive to school after 8:30 AM are tardy. Tardy slips will be issued from the main office beginning at 8:30 AM.

**Early Departure:** If you need to pick up your child prior to dismissal time, a parent or guardian must sign the student out in the Main Office.

## ALL CLOTHING

Must be solid colored, without patterns.  
Must be clean, neat, and mended.  
Must not contain rips, holes, cuts, etc., that extend through the fabric.  
Must be properly fitted; neither excessively tight nor excessively baggy.  
Pants must not fall below the waistline.  
Skirt/skort length must be no shorter than three inches above the knee.  
Only solid black leggings may be worn under skirts; length of skirt must be the same with or without leggings.  
Oversized, undersized, tight-fitting, torn pants/ shirts will not be permitted.

## SHOES

· Closed toed shoes such as tennis shoes, loafers, or boots.  
-Open-toed shoes are not allowed.

## School Visitations

For the safety and security of our children, you must sign in at the front office. Your driver's license or state ID will be scanned, and you will be given a nametag for your visit.

**Conferences:** Arrangements can be made for parent conferences with the Principal, School Leaders, and teachers. These meetings must be **scheduled** and cannot be guaranteed on a drop-in basis.

**Cafeteria Visits:** Due to COVID protocols and safety concerns, cafeteria/lunch visits are not allowed.



## Cell Phones/Technology

Cell phones must be powered off during the instructional day. Cell phones used during the school day will be confiscated and submitted to the main office.

Parents/students must submit \$15 to the Main Office to pick-up confiscated cell phones at the end of the school day. No Bluetooth speakers and visible headphones are allowed.

## School Dress Code Non-Negotiables

- ❖ **Student must be in school uniforms must be worn at all times.**
- ❖ **Hoodies allowed, but not worn on the head.**
- ❖ **House shoes, Crocs, or athletic sandals are not allowed.**

### PTO/Volunteers

PTO/Volunteers All volunteers in HISD schools must be cleared through the Volunteers in Public Schools (VIPS) program. Registering with the VIPS program can be done either online through the Parents tab on the HISD homepage ([www.houstonisd.org](http://www.houstonisd.org)) or on-campus with Ms. Sharon Ford, Parent Engagement.

**Parent Dress Code: Parents must wear clothes appropriate for a public school.**

### Emergency School Closings

For information on school closings, local TV news coverage (NBC, CBS, ABC, FOX) will indicate "All HISD schools." Additionally, FM/AM radio stations and [www.houstonisd.org](http://www.houstonisd.org) will carry latest school closings. In the event of a campus-specific emergency closing, parents will receive an automated call. Additionally, parents can sign up for text alerts from HISD by texting "YES" to 68453.

## For Parents

### Ways to help your student succeed

- # 1. Make sure your student comes to school prepared and ready to learn
- # 2. Remind your students to complete their homework (you can even watch it with them!) & study for tests and quizzes
- # 3. If your student is struggling, encourage them to get help
- # 4. Regularly check your students grades to hold them accountable on Parent Portal



### PowerUp HISD: The Future is Now

All Middle School students will be issued a Chromebook and pay a \$25 rental fee for the 2022-2023 school year. The method of payment is HISD School Pay: <https://houstonisd.schoolpay.com> OR cash (paid to the campus)

- All devices should be charged daily.
- Replacements for chargers and second issue devices will incur a \$25 charge, at minimum.
- Student accounts will be heavily monitored.

Contact Mr. Montes or Mrs. Tasby



### Transportation

The campus is not responsible for assigning bus routes to students. All parents should contact HISD Transportation directly at: (713) 556-9400.

You may contact Mr. Thomas Porter, Magnet Coordinator about Magnet Transportation.

### Parent Contact

Please keep address and phone numbers up to date in the school office. You may notify us of a change in information by completing the contact information form in the Main Office.

**In case of emergency, it is vital that we can contact you.**

### PROMOTION STANDARDS

#### 6<sup>th</sup>/7<sup>th</sup> Grade:

- Have sufficient attendance\*
- Meet the state requirement of overall yearly average of 70 in three of the four core courses English/Reading, Mathematics, Science, and Social Studies.

#### 8<sup>th</sup> Grade:

- Have sufficient attendance\*
- Meet the state requirement of overall yearly average of 70 in three of the four core courses English/Reading, Mathematics, Science, and Social Studies.

### Student Needs



If you need uniform or school supplies assistance, reach out to Ms. Rita Perez, Wraparound Specialist.

### GRADES

Daily Assignments/Activities - 50%  
Tests -30%  
Quizzes/Projects - 15%  
Participation/Homework/Other - 5%

