

Parent Orientation 2022-2023

Project Chrysalis Middle
School



Dean of Students Mrs. Freitag

Gloria Robayo-Freitag

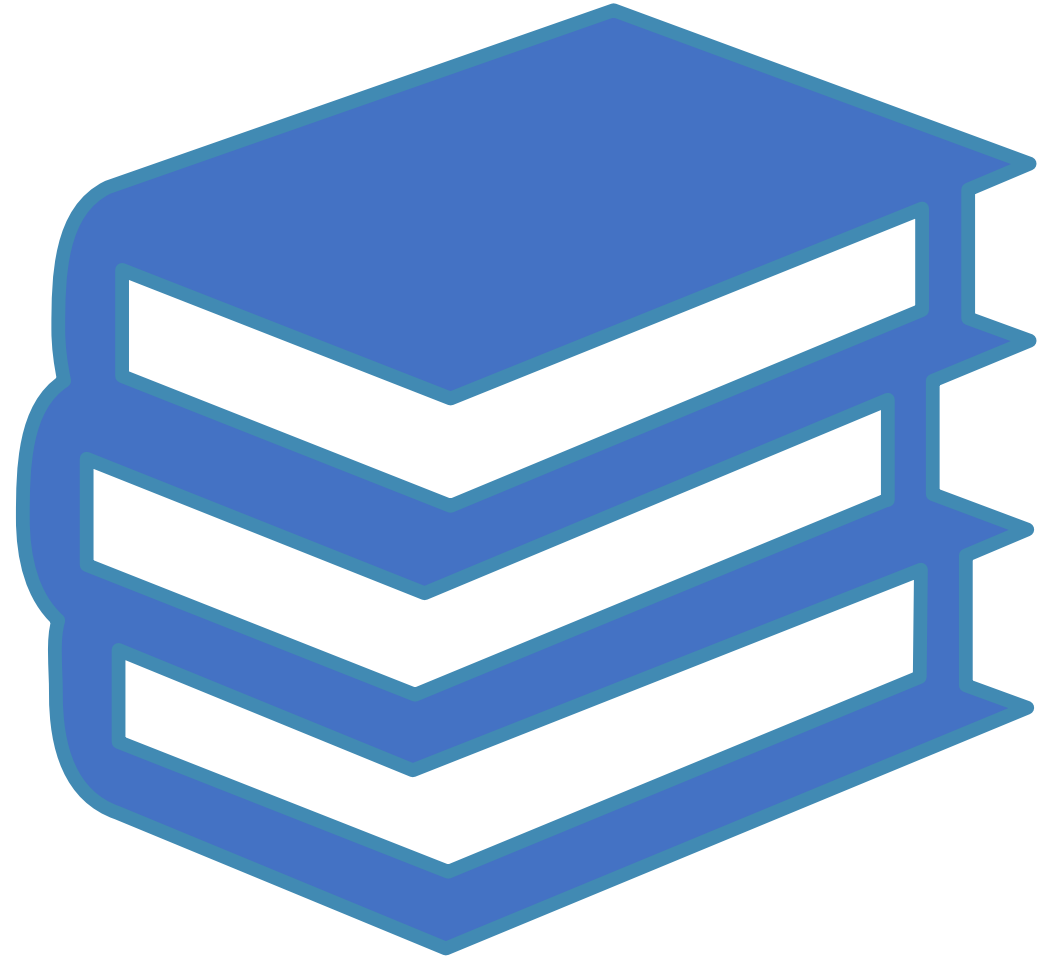
emails will come from grobayo@houstonisd.org

Cell #: 713 261 3680

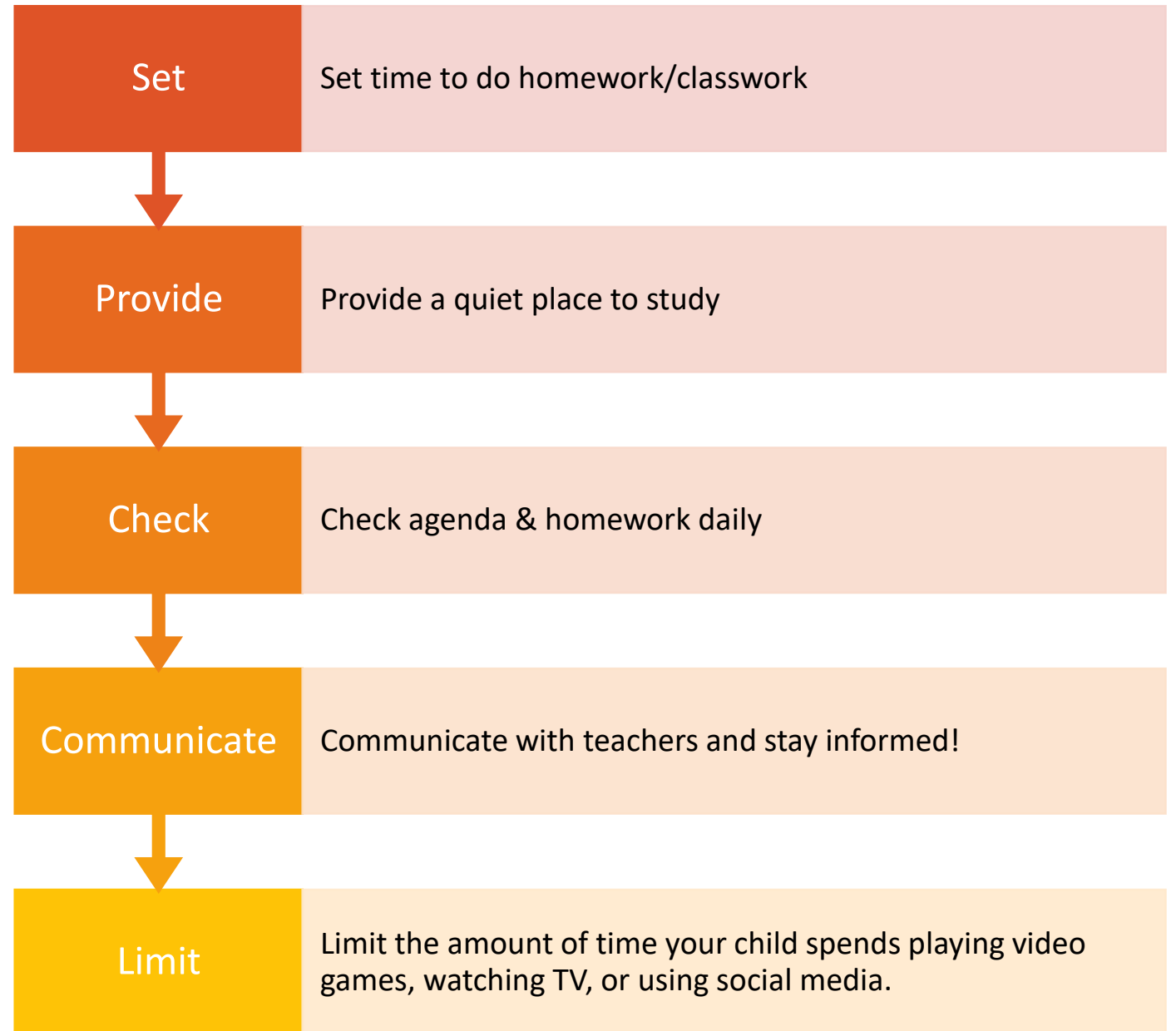


Overview

- Parental Commitment and support
 - Understanding your pre-teen/teen
- School communication
- Teachers and people to know
- Schedule, Clubs, Sports, Supply list, Field Trips
- Family handbook: Contracts, Attendance, Dress Code, Grading, Electronics
- CLIPBOARD: Behavior and Academic Expectations
- PowerUP: Parent requirements

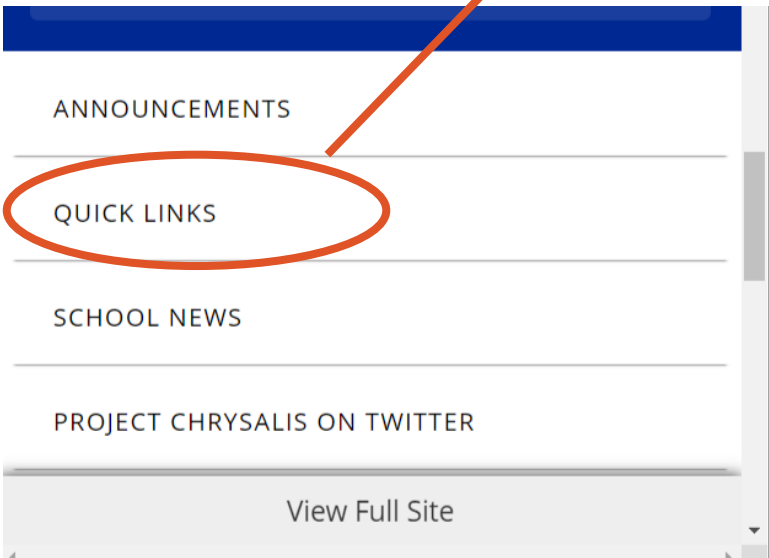


How Parents Can Help!





Cell phone version



QUICK LINKS

[2021-2022 School Supply Lists](#)

[Teacher and Staff Directory](#)

[2021 Summer Homework](#)

[Monthly School Newsletters](#)

[Student and Parent Portal](#)

[Cage Elementary](#)

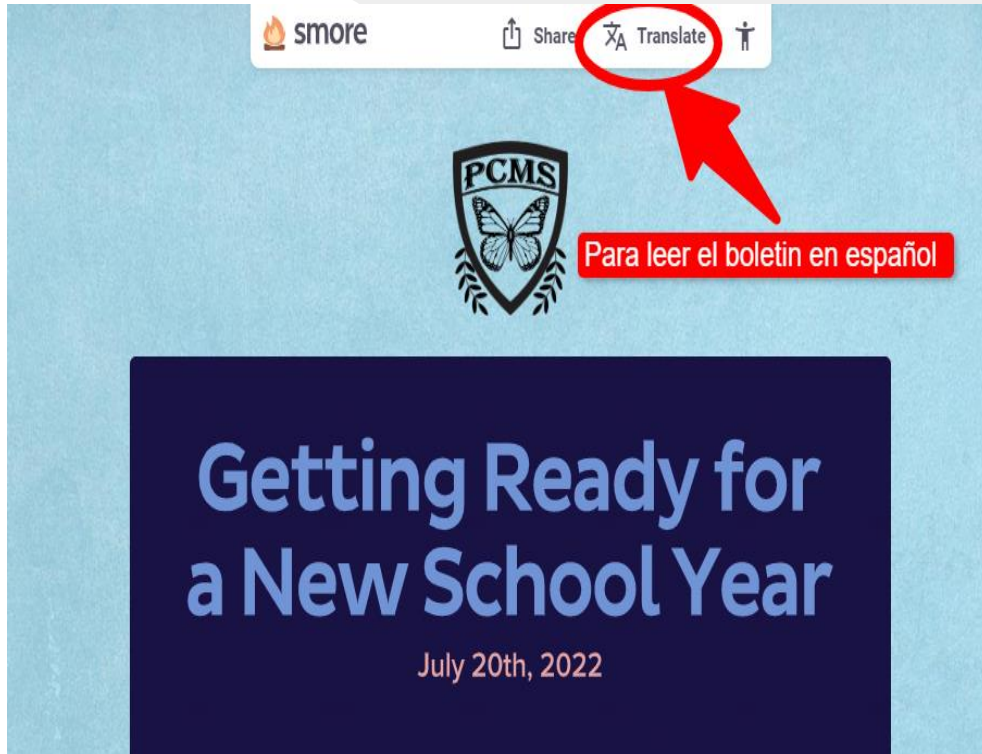
School's website

www.houstonisd.org/chrysalisms



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Newsletters

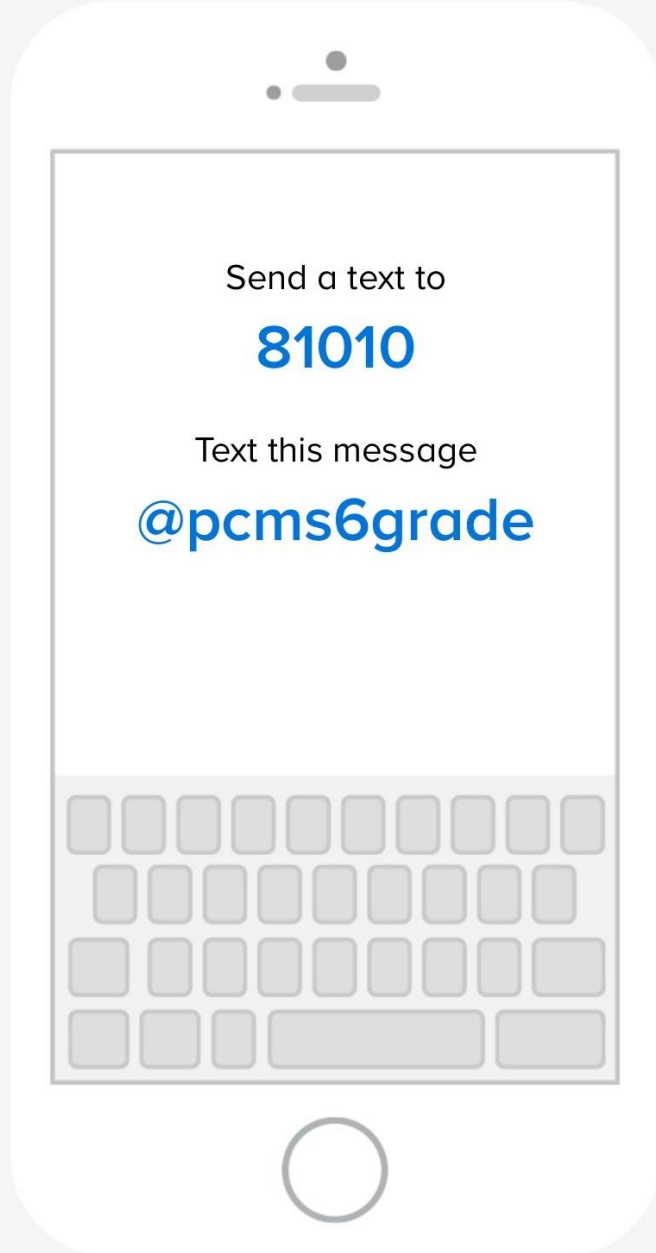


Available in our website

Emailed from
deanmrsfreitag@users.smores.com or
grobayo@houstonisd.org

Available in Spanish

Tell people to take out their phones.



Remind

- The Remind system or app uses your cell phone number.
- Reminders will be sent about important emails/information you need to check in your email or our website.
- Three ways we communicate:
 - Email
 - Newsletter
 - Remind



[Back to School: Find out what's new for 2021-2022 and where to get vaccinated](#)



Project Chrysalis Middle School

Not Just Exemplary, Extraordinary!

[Home](#)[About Us](#)[Academics](#)[Activities](#)[Get Involved](#)[Resources](#)

Project Chrysalis Middle School ▸ [Academics](#) [Academic Resources](#)

ACADEMIC RESOURCES

[Monthly School Newsletters](#)[Meet Our Teachers](#)[Grading and Report Cards](#)

6TH GRADE TEACHERS

MATH-Meet Ms.
Barakat

ELA-Meet Ms.
Martinez

SCIENCE-Meet

7TH GRADE TEACHERS

MATH-Meet Ms.

ELA-Meet Ms.
Mullins

SCIENCE-Meet Ms.

[Expand All](#)

8TH GRADE TEACHERS

MATH-Meet Ms.
Barakat

ELA-Meet Ms.
Mechler

[Expand All](#)[Edit Page](#)

Exemplary Teachers

- Under Academic Resources, Left side: Meet Our Teachers:
<https://www.houstonisd.org/Page/184085>

TEACHER DIRECTORY

Grade Level	Content	Name	Email	Appointment
6th	Art	Isis Garcia	Isis.Garcia@houstonisd.org	
6th	English Language Arts	Yenifer Martinez	Yenifer.Martinez@houstonisd.org	
6th	Math	Jovi Bacani	jbacani@houstonisd.org	https://bit.ly/3kg9tAJ
6th	Science	Gregory Freitag	gfreitag@houstonisd.org	
7th	English Language Arts	Emily Mullins	Emily.Mullins@houstonisd.org	
7th	Science	Teresa Carr	Teresa.Carr@houstonisd.org	
7th	Social Studies	Christie McDaniel	Christine.McDaniel@houstonisd.org	
7th and 8th	AVID Elective	Kimberly Spraggins	kimberly.spraggins@houstonisd.org	
7th and 8th	PE/Health	Juan Romero	jromero1@houstonisd.org	
8th	English Language Arts	Valarie Mechler	Valarie.Mechler@houstonisd.org	
8th	Math and Algebra	Ghada Barakat	ghada.barakat@houstonisd.org	
8th	Science	Kristina Smith	kristina.smithoneil@houstonisd.org	
8th	Social Studies		@houstonisd.org	

STAFF DIRECTORY

Title	Name	Email
Principal	Dr. Lisa Rodriguez	lrodrig5@houstonisd.org
Dean of Students	Gloria R. Freitag	grobayo@houstonisd.org
Technology Support	Ricardo Arrazate	rarrazat@houstonisd.org
Wraparound Specialist	Araceli Martinez	araceli.martinez@houstonisd.org
Administrative Asst	Diana Barrera	dbarrera@houstonisd.org
Student Information Rep.	Alma Garza	agarza2@houstonisd.org
Nurse	Natasha Valle	natasha.valle@houstonisd.org

This information can be found at

<https://www.houstonisd.org/chrysalisms>

under quick link: Staff and Faculty Directory

Schedule Information

Student schedules available by homeroom in our school's website under student resources

7:30 am School starts

7:30 – 8:10 Homeroom

- 7:31-7:45 Tardy mark on the clipboard
- 7:46-8:00 Tardy on HISD Connect, no tardy mark
- After 8:00 am, child will be counted absent for homeroom
- Homework is picked up the first 20 minutes of homeroom.

Daily Schedule

- 5 classes every day
- 70 minutes of instruction per class

3:00 pm School ends

- Pick up on time. Let us know of transportation issues promptly.

Tutorials, fine arts clubs, and sports

- 3:00-4:00 Tuesday thru Friday.

Arrivals and Dismissals

Driveway on Ernestine st. for 2nd thru 8th grade. Blue gates driveway.

If your child has a sibling in pk, kinder or 1st, then he/she must be dropped off and picked up in the Leeland St. driveway.

Safety is our number 1 priority. Help us with the following:

- Do not park on the street.
- Do not drop off in the street lanes.
- Be patient. Plan for traffic and slow lines the first week.
- Looking for police officers who can volunteer to direct traffic a few times a week.
- Do not hold up the line. Let your child out in the driveway.

Clubs and Sports



Teacher-sponsored clubs will be Tuesday-Thursday 3-4 pm.



Sports are sponsored by Coach Romero. They are from 3-4:30 pm, Tuesday-Friday



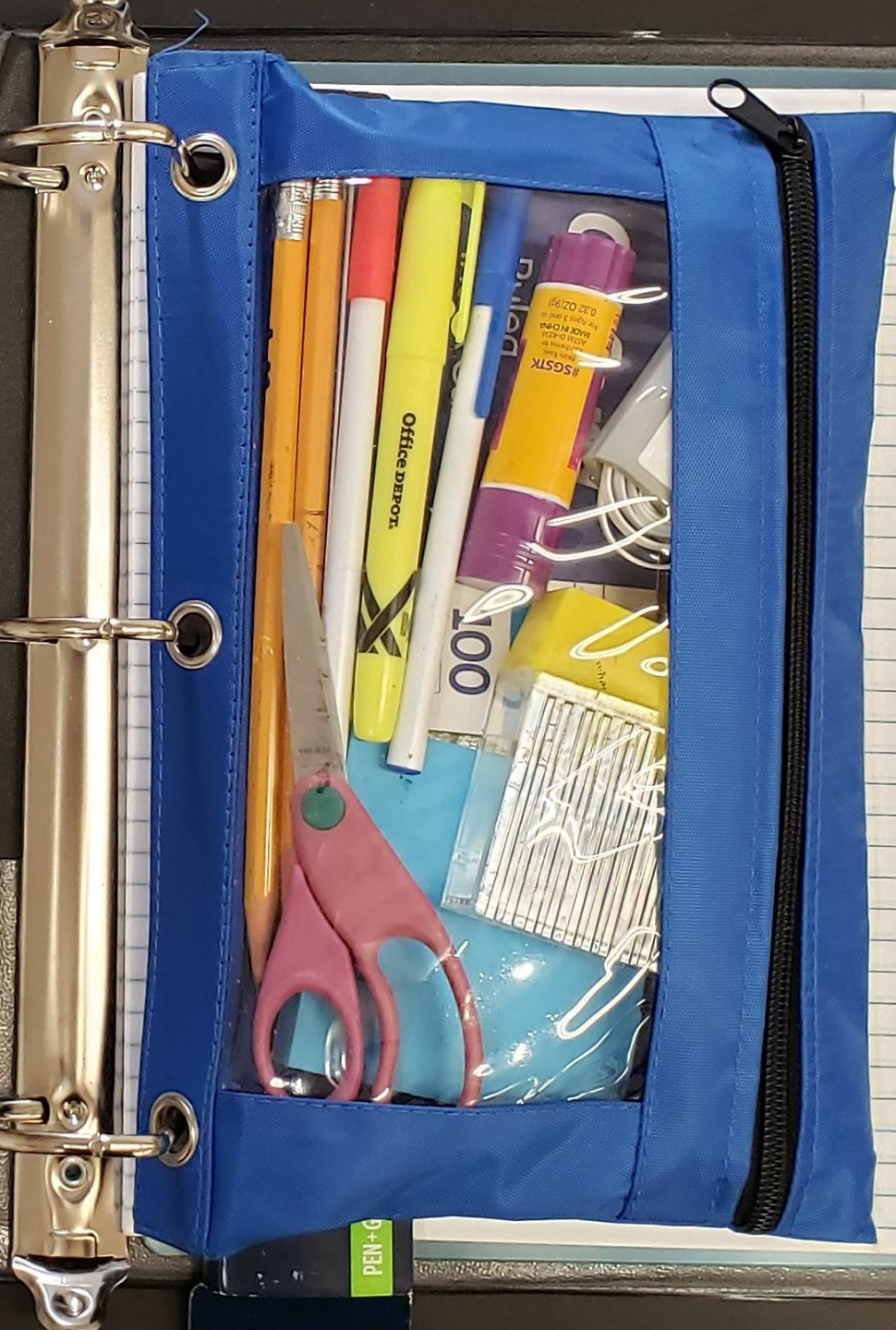
Fine Arts clubs offered by Cage teachers, are from 3-4 pm.



Clubs and sports participation is dependent on academic performance and behavior. No pass No play.



Lists of clubs and sports will be provided after the second week of school.



School Supply List

On the first day of school, every chrysalis student WILL BE GIVEN their PCMS binder, a school agenda, and a pencil bag with all the necessary school supplies, which are listed below:

- ✓ 5 dividers
- ✓ 1 pack of ruled paper

PENCIL BAG CONTENTS

- 2 sharpened pencils
- 1 Large eraser
- 1 Red pen
- 1 Blue/Black Pen
- 1 Glue stick
- 1 Highlighter
- 1 Sharpener
- 1 pair of scissors
- 1 Ruler (12 inch)
- 1 pack of colored pencils



School Supply List

- Your child can restock any item from Mrs. Freitag's room at any point during the school year.
- Your child will receive a responsibility mark for not having the Binder, agenda and/or complete pencil bag with him/her on daily basis.
- Additional items requested can be found in our website:
<https://www.houstonisd.org/Page/161658>
- All items on this list are due by the second day of school.
- A teacher may add a few items throughout the school year based on curriculum needs.

*If you cannot afford any or all additional requested supplies,
please email Mrs. Freitag*

Monthly Theme Days

Wednesdays



Professional Dress Day

Thursdays



College Dress Day

Fridays



Freedom Dress Day for \$1

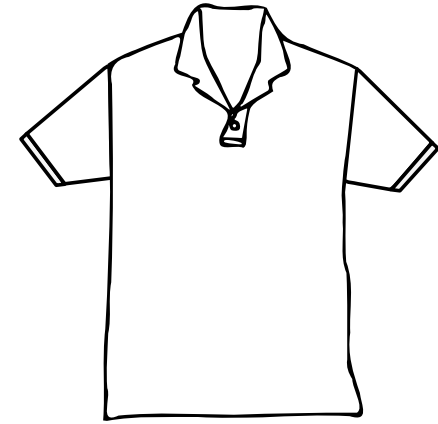
- **Once a month**, students have the opportunity to have themes days instead of their uniform.
- A calendar will be provided with the dates this takes place. The calendar includes the rules that students **MUST** follow.
- If students do not adhere by these rules, theme days will not happen in the Spring.

Fees and Field Trips

6th grade students have mandatory nonrefundable **activity fee** of \$80 that covers: Friday and STAAR WARS T-shirts, the winter field trip and the end of year party. This fee is due by September 30th, 2022.

We have created an easy PAYMENT PLAN for the optional fee. The payment plan will be sent home the first week of September pending field trip approvals.

Uniform and dress code



Dress Code

- No ripped jeans allowed!
- No joggers.
- Skirts and shorts must be no shorter than 2 inches above the knee.
- Page 16 in the family handbook has a detailed list of dress code at Chrystalis.



Uniform

- BLUE Jeans or Khaki uniform slacks, shorts or skirts
- 6th grade: Navy blue polo shirt with collar and school logo
- 7th grade: Maroon polo shirt with collar and school logo
- 8th grade: Black polo shirt with collar and school logo
- Dark Gray Sweatshirt/Jacket with school logo.

Family handbook

In the family handbook, please make sure to review the section for Project Chrysalis, on pages 21-22.

- Student and Parent Contracts
- When signing the handbook acknowledgement, Chrysalis parents and students agree to the contracts.

<https://www.houstonisd.org/Page/160103>

Student Contract

As a student at Project Chrysalis Middle School, I must abide by the following:

1. I will come to school on time daily.
2. I will be prepared for my classes with all materials, completed assignments, and an excellent attitude daily.
3. I will maintain an agenda and write all my assignments daily.
4. I will abide by the classroom rules set in each teacher's syllabus.
5. I will always be responsible for my behavior, online and offline.
6. I will dress in proper school attire and wear my ID badge daily.
7. I will do my absolute best each day and strive to maintain a minimum of a B average in all my classes.
8. I will serve a minimum of **20** community service hours this school year and maintain an accurate record of these hours.
9. I will participate in all fundraisers to assist my school.
10. I will not disrespect anyone in any way on campus or on any school activities off campus.
11. I have read and understand that I will follow all school rules.

If I do not comply/obey all the above, I understand that I could/will be exited from Project Chrysalis Middle School.

Parent Contract

As parent(s) of Project Chrysalis student, I commit to actively participate in the educational success of my son/daughter. Therefore, I commit to the following:

- 1) **See that my child attends school every day, is punctual and always picked up on time.**
- 2) **Establish a place and time for homework.**
- 3) **Review my child's agenda daily, and sign it if necessary.**
- 4) **Review letters and documents sent home to me thoroughly.**
- 5) Create an account in **parent connect**.
- 6) Encourage my child to follow the PCMS Discipline System and Honor Code.
- 7) Seek assistance for my child if there is any problem in keeping him/her from doing well in school.
- 8) Support the school's choice of discipline and enforce discipline consequences at home in order to ensure that my child will maintain appropriate behavior towards teachers, staff, and students always.
- 9) I commit a minimum of **8** hours of volunteer service a school year and to participate in fundraisers the school sponsors.
- 10) I have read, understand and will comply with all the expectations as set forth in the school handbook and orientation.

Contracts

Parents and Students are fully committed to:

- Student Achievement and Responsibility
- Community Service:
 - Parents: 8 Hours per year
 - Students: 20 Hours per year
- Enhancing our School Culture and School Climate

Attendance

Your child must be at school by 7:30 am and be picked up at 3 pm.

Please do not drop students off before 7 am.

**YOUR CHILD IS MARKED ABSENT
NOT ONLY FOR THE DAY, BUT FOR
EVERY CLASS HE/SHE MISSES.**

Make doctor's and dentist's appointments after school whenever possible.

If your child is ill and needs to be picked up from school, school personnel will call you. Your child should let an adult know if he/she is sick for their safety. You should not receive a call from your child for you to come to pick them up.

Grading Policy

Re-Take Policy:

- Students will be allowed to re-take exams if the students received a **69 or lower** on the original exam.
- Students will **not** be allowed to re-take quizzes, final exams, end-of-cycle exams, or district benchmarks.
- The **student** must request to take the re-take within **five school days** of receiving the grade.
- The maximum grade earned on a **re-test** will be a **70**.
- Students will take an **alternate form** of the original exam.

Late Work Policy:

- Students will have until the **next class period** to submit any late assignments for the highest possible grade of a **70**.

Make Up Work Policy:

- In the case of excused absences, students will have a number of days **equal to that of their absence** to turn in make-up work **without penalty**. After this time has passed, the late work policy will be applicable.

Grading Policy

Listed our family handbook, which can be found in our school's website.

Grading Categories and Weights

GRADING CATEGORIES

Assessments: 30% Projects: 20% Classwork: 35% Homework: 15%

6-week grading cycles

- Progress Reports go out to families after the third week of the cycle.
- Report cards go out to families after the last (sixth) week of the cycle
- You don't have to wait for progress reports or report cards to see your child's grade: **Sign up for the parent portal in HISD Connect**

PowerUp-Parent steps

- Make sure you have completed all steps in the list below for your student to receive a Chromebook.
 1. Complete Digital Safety Course/Quiz.
<https://www.houstonisd.org/Page/194669>
 2. Sign and submit a hard copy of the loan agreement and Acceptable Use Policy forms. *These forms will be sent home on August 22. Please return them the next day.*
 3. Create a SchoolPay account and pay the non-refundable \$25 device user fee. You will be charged 3% fee when using SchoolPay



Cell phones and smartwatches Policy

- All electronics must be off during school hours.
- Do not text or call your child during school hours. If you need to contact your child, please call the school and we will deliver the message.
- If your child is going home due to illness, school staff will call you to pick up your child. Your child should not be calling or texting you during school hours unless school staff has given them permission.
 - First time violation: Confiscation and parent notification
 - Second time: Confiscation and \$15 fine
 - Third or more: Administrator discipline action

Discipline: Clipboard and AIM

CLIPBOARD

- Two sides to each clipboard: Respect and Responsibility
- Marks: students receive “marks” on each side when they do not demonstrate positive student behaviors.



3-MARK NOTICES:

Parents are notified with a form and phone call
Form must be signed and returned the next day
Detention is served on Fridays from 3- 4 pm
After two detentions in the same grading cycle a child will automatically be placed on AIM



REFERRAL:

AIM Respect or Responsibility is assigned after 5 marks in the same week.

CLASS: **6-1** Week of 27-Aug - 31-Aug **Clipboard Manager**

Respect Marks												Responsibility Marks											
	2	3	Note Date	Note Recd	4	5	AIM Respect		1	2	3	Note Date	Note Recd	4	5	AIM Responsibility							
1																							
2																							
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Students Names in that class
Nombres de los alumnos en esta clase

1. Absence without notice
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Clipboard system in Real Life

CLASS:	6-1	Week of:	27-Aug	-	31-Aug		Clipboard Manager										
		Respect Marks								Responsibility Marks							
	Student Name	1	2	3	Note Date	Note Rcvd	4	5	AIM Respect	1	2	3	Note Date	Note Rcvd	4	5	AIM Responsibility
1	Student A									1 RR	1 MC	1 GF	9/20	9/21	1 MB	1 JM	9/22 JM
2	Student B																
3	Student C																

Student Conduct: Respect Marks	Student Organization: Responsibility Marks
<ol style="list-style-type: none"> Off Task Uncooperative Disruptive Talking Throwing objects Horse playing Taunting Disruptive behavior/loud Inappropriate behavior Inappropriate language Disrespectful* Dishonest* No permission* 	<ol style="list-style-type: none"> No homework No pencil case/pouch No agenda No ID No PE uniform Tardy Dress Code Violation Failure to relay school information Failure to return AIM Documents Disorganized backpack Improper waiting in line Unprepared*



Meet the Teacher

Get to know your teachers!

Friday, August 19th

1:00-3:00 pm

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- If you have any comments that you would like to share privately, please contact Mrs. Freitag at 713-261-3680 or grobayo@houstonisd.org.



Questions?