



SHARPSTOWN
INTERNATIONAL SCHOOL
8330 TRIOLA LANE, HOUSTON, TX 77036
PHONE: 713-778-3440 FAX: 713-778-3444



Sharpstown International School SDMC

Meeting Agenda
March 30, 2022
7:30-8:20, Microsoft TEAMS

Schedule (60 minutes)

Time	Duration	Activity
7:30	30	2022-2023 Budget Update
8:00	20	Principal selection process & SDMC
Next meeting:		June 01, 2022

Members present: Carrillo, Bissell, Kantor, Oropeza, Dedrick, Bordelon, Viera Castro.

1. Budget updates:

- a. District has moved away from earlier proposed plan of FTE staffing model with immediate implantation in the coming 2022-2023 school year.
- b. Budgeting for the 22-23 school year will look very similar to how budgeting has run in the past, with a PUA model of funding and budgetary decisions largely left up to campus discretion
- c. Caveat for 2022-2023 budget is that all campuses are to have certain “baseline” positions, including: nurse, librarian, Fine Arts, and PE
- d. The good news is that we already either have these positions or someone acting in this capacity (and the position will require a title change, but no negative impact to the budget).
- e. Projected enrollment for the upcoming school year has been submitted at 1360 students
 - i. This is a growth from previous years, but a decrease from what the HISD demographers had projected in the FTE budgeting process
 - ii. Also an increase from what was previously submitted to the district in January/February of this year.
 - iii. Why? When we were working under the increased enrollment projections from demographers, we began admitting more students from our waitlist to meet demographer’s projections. Rather than scale back now, we have upped our submitted projections to account for the increase in students.
 - iv. Unlike neighborhood schools, we do not have the “grace period” from the start of school to snapshot (last Friday in October) to make up for missing students. We have to meet our projections on Day One. In theory, it is better to over-enroll and have more students show up, than enroll conservatively and have no-shows that opt for other schools at the start of the school year.
- f. Official budget will be posting in the coming weeks, and Bordelon will have to quickly allocate money for approval by the end of the 21-22 school year.

- g. Plans are to add additional teaching positions in Math and Science, as well as student-level support in the office (re: Attendance/Truancy, Mental Health, etc).
 - h. Additionally, SIS is receiving a fully funded position out of Title 1 that will be either an interventionist position or teacher specialist position. Admin will be meeting to discuss best use of the position and how to support targeted student academic needs.
 - i. No positions that are currently on campus for the 21-22 school year are at risk of being cut. Any staffing changes will be the result of teacher transfers and retirements, not RIFs.
2. Principal Selection Process
- a. In coming weeks, SSO will meet with faculty, staff, and parents to solicit feedback on the desired characteristics in the incoming principal.
 - b. Dates for meetings are TBD.
 - c. Following feedback sessions, district will create a profile of desired principal, and use the feedback to screen any applicants for the position.
 - d. Candidates will be interviewed by panel of teachers, parents, and staff.
 - e. Typically, two finalists are chosen and sent to the Superintendent, who makes the final decision.
 - f. New principal will officially start in the summer, though there is ample time left in the spring semester for overlap with current administration to ensure a smooth transition.
 - g. Teachers on interview panel are typically chosen from the SDMC. More information is forthcoming.

Next meeting: June 01, 2022