The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. Official Board action shall be taken only in meetings that comply with the Open Meetings Act. [See BE (LEGAL)]

When a proposal is presented to the Board, the Board shall hold a discussion and reach a decision. Although there may be dissenting votes, which are made a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.

Board members as individuals shall not exercise authority over the District, its property, or its employees; however, individual Board members shall have the right to seek information from District records and employees in accordance with this policy. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See BDAA]

An individual member may act on behalf of the Board only with the official express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue.

An individual Board members, acting in their an official capacity, meaning all duties of office including administrative decisions or actions, shall have access the right to any records seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including existing reports and internal correspondence information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]

If a Board member is not acting in an official capacity, the Board member has no greater right to District records than a member of the public.

An individual Board members shall not have access to personally identifiable confidential student records unless the member is acting in an official capacity and has a legitimate educational interest in the records that properly may be withheld from members of the general public only on a need-to-know basis and in accordance with policies FL(LEGAL) and (LOCAL).

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should
be provided or may file a request under the Public Information Act. [See GBAA]

Confidentiality

At the time Board members are provided access to confidential records, the Superintendent or other District employee shall advise them of their responsibility to maintain the confidentiality requirements.

Requests for Records

An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

Requests for Reports

No individual members shall not direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. [See also BE(LOCAL)] Directives to the Superintendent regarding the preparation of reports shall be by:

Directives to the Superintendent regarding the preparation of reports shall be by:

1. Board action [see also BE(LOCAL)];
2. Request of an individual Board member made in a Board meeting after discussion by the Board as a whole; or
3. Written request of an individual Board member.

Confidentiality

At the time a Board member is provided access to records or reports that are confidential or otherwise not subject to public disclosure [see GBA], the Superintendent or other District employee shall advise the Board member of the responsibility to comply with confidentiality requirements and the District's information security controls.

Referring Complaints

If citizens, employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or designee, who shall proceed according to the appropriate applicable
complaint policy. [See (LOCAL) policies at DGBA, FNG, BED and GF]

When the concern or complaint directly pertains to the Board’s own actions or policy, for which there is no administrative remedy, the Board member may also request that the issue be appropriately considered for placement on the agenda.

Complaint Against a Board Member

A person affected by any activity of a Board member may register a complaint with the Board President of the Board, or in the case of a complaint involving the Board President, with the Board First Vice President of the Board.

The Board President or Board First Vice President shall act to resolve the complaint and may utilize the services of an experienced, trained mediator.

The person who initiated the complaint shall be advised of the resolution of the complaint.

Visits to District Facilities

A Board member shall adhere to any posted requirements for visitors to first report to the main office of a District facility, including a school campus. Visits during the school or business day shall not be permitted if their duration or frequency interferes with the delivery of instruction or District operations. [See also GKC]

Effective Date

This policy shall be effective as of the adoption date, September 9, 2022.