



David G. Burnet Elementary
Houston Independent School District
Dr. Sharon Amador, Principal
Olga Hernandez Ayala, Assistant Principal
5403 Canal Street | Houston, TX 77011
Phone 713-924-1780 | Fax 713-924-1783

SDMC Q1 AGENDA 10/28/2024

MINUTES

Dr. Amador went over the agenda and presented a PowerPoint.

- IRT Visit last week
Looking for more rigor instruction/Classroom Management
- Professional Development on November 8, 2024
- Enrollment is 324 (low student enrollment)
- Need 1 more staff member (Teaching Assistant)
- Overall campus score is a 71, last year 75 therefore extra spots/IRT visits
Ms. Torres asked if same visitors all the time, Dr. Amador mentioned different visitors each visit.
- We will be having extra support (Specialist) for the teachers in Math, Reading & Science.
This is campus wide support.
Ms. Morales asked if the extra support will be for students as well and Dr. Amador clarified that the additional support will only be for teachers.
- Dr. Amador reviewed the Campus Action Plan
She discussed how the school is graded as a campus and leaders.
She read over all 4 goals. The 6 indicators were discussed.
SpED is a big focus districtwide.
- Bond Information was given and reviewed.
Safety & Security/HVAC Improvements/Lead Abatement
Ms. Ramirez asked if passed will it actually happen at Burnet.
Mr. Sanchez asked about the holes in the walls. Dr. Amador mentioned that Ms. Huerta already had workorders and the ED of support is working on it.
Ms. Torres mentioned that the last Bond we had at Burnet they only upgraded the water fountains with tile. The ladies restroom used to have 2 stalls and now only 1. Not many things were done with the Bond.
- Dr. Amador talked about our attendance being at 96% but the attendance goal is 98%.
Some ideas were brought up. Possibly having the counselor as well as PTA help with incentives. Ms. Torres asked about the purple attendance folders that have been used in the past as she thinks those did help. Ms. Hernandez states that at other schools different staff members would help by calling, etc. Possibly having a Tardy & Attendance folders.
Ms. Ramirez asked what can be done about the same parents checking out students early all the time. Ms. Torres mentioned a parent always bringing her student in late at 8:30 am.
Ms. Hernandez mentioned talking to the parent about it. Dr. Amador did mention if it's a



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- recurrent problem possibly getting CPS involved. Ms. Ramirez mentioned that HISD has started to send absentee letters to parents. Ms. Medina will give us more information about this.
- Dr. Amador reviewed the upcoming events til end of November.
She did specify no events should be interrupting instruction time. Ms. Garro asked if parents send cupcakes can they be given to students during recess. Dr. Amador did say yes to that and clarified that NO parties are allowed.
 - Ms. Torres asked if we were having a Pot Luck for Thanksgiving(Staff).
Mr. Sanchez asked about having a staff Holiday Dinner.
 - In regards to the Holiday Program, Ms. Ramirez asked if possible to have 2 days instead of 1. Should we charge for the program and/or assign 2 tickets per student.
 - STAAR Fun Night was explained and discussed.
 - Thanksgiving Luncheon, only 2 tickets per student at a cost \$5.00 (no outside food permitted). Mr. Sanchez asked about having to-go plates for the parents to make the transition a lot smoother and faster. Ms. Rocha states that she does not have enough staff to make it happen. The cafeteria tables usually have butcher paper on them for each class. If not enough staff to assist, then none will be used.
 - Dr. Amador stated that the next SDMC meeting will be held on December 16th at 3:30 pm.
 - Ms. Garro asked about November 8th staff development day. Dr. Amador states that half day training will be on campus and half day HISD sessions.
 - Ms. Williams asked if we have Secret Santa. We have had Secret Santa before only to those that would want to participate.

In Attendance:

Dr. Sharon Amador
Olga Hernandez
Olga Ortiz
Maria Ramirez
Julia Morales
Edward Sanchez
Rhonda Williams
Viola Torres
Maria Botello
Dariana Garro



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