**BURRUS ELEMENTARY SDMC MEETING NOTES**

9/26/24

4:30pm

Virtual – MS Teams

* **Call to Order:** 4:28pm (waiting on other members to join)
* **WELCOME**
* **In attendance:**
	+ Nicole Williams, Principal
	+ Dr. Erin Green, Assistant Principal
	+ Alexandra Ellis, SpEd Teacher
	+ Jonathan Jackson, Band Director
	+ Irene Garcia, Office Manager
* **REVIEW OF NORMS AND AGREEMENTS**
* **Pulse check - On the Horizon- Action Plan - Celebrations**
	+ Burrus has gone from an F. The current projection, based on the district analysis, is a B+.
	+ Burrus has high quality instruction happening daily across our campus Pre-K – 5th grade
		- Core content areas are delivering high quality instruction, as well as in Band and Dance
		- Students work with manipulatives
		- Students work on investigations
		- Students play instruments
	+ **On the Horizon for the Month**
		- Muffins with moms: October 15, 2024
		- Red Ribbon Week October: 24 – 31, 2024
		- Literacy Night October: 24, 2024
		- Math & Science Night: November 21, 2024
	+ **Action Plan**
		- SDMC committee members will review, and we will get a post check on whether we agree to the Action Plan.
		- The Key actions are aligned to instruction. The reason these key actions were selected is because we want to focus on instruction. We would like to increase our TEA rating from a B+ to an A.

\*Key Action 1 – Increase the quality of instruction across all core content with the use of strategic engagement strategies.

* + - * 80 % of Burrus ES classroom observations scored using the Spot Observation form by the district Independent Review Team will have a proficient rating or higher in the students engagement characteristics by December 2024 and an increase of 90% proficiency in May 2025.
			* 80% of the Burrus ES teachers will be proficient or higher, as rated by the campus administration team, in the delivery of high quality instructions as evidenced by their Spot Observation form score by May 2025
			* 80 % of Burrus ES core content teachers will consistently employ a variety of multiple response strategies as evidenced by their tier one instruction so that this percentage increases to 90 % by May 2025

\*Key Action 2 – (We have noted that we are not performing well in this area. If we focus on this special population of students, this will help us get over the hump to move from our B to an A).

Improve Special Education proficiency across the curriculum by Implementing student IEP goals with fidelity as evidenced by accommodations tracking and Student work products.

* SpeEd compliance in Easy IEP will be at 100% weekly completion, as evidenced by Easy IEP and documentation of accommodations using Power Teacher Pro by the first targeted folder review in November 2024
* Student IEPs will be used to design instruction by 100% of teaches as evidenced by the implementation of accommodations and modifications outlined in the students’ IEPs based on sample student work products in teacher accommodation binders.
* Throughout the 2024-2025 school year, 100% of staff members will receive the relevant portions of student IEPs withing 3 days of its finalization as evidenced by campus record keeping and teacher documentation in Power Teacher Pro.

\*Key Action 3 – Another sub-population we are not performing significantly well in is the targeted area for our Emergent Bilingual students. We are committed on improving Emergent Bilingual proficiency across grade levels for English Learners by implementing scaffolds and content & Language supports.

* By September 2024, 80% of classroom instruction will effectively utilize scaffolds and language support for EB students so that this number increases to 90% by January as evidenced by classroom observation scores and feedback.
* By 2024 PEIMS snapshot date, 100% of potential EV students, defined by the Home Language Survey indicators, are tested in PreLAS or LAS as evidenced by appropriate codes in Powerschool.
* 80% of teachers of EB students will be rated proficient or higher in the delivery of high-quality instruction, as rated by the campus administration team and measured by the second semester’s monthly spot average of the Engage and Connect portion of the HISD Spot Observation form by May 2025.

\*Key Action 4 - Increase student social-emotional awareness to decrease the number of out of school suspensions that we have this year.

* 80% of our teachers will be rated proficient or higher by the campus leadership team on the classroom environment portion of the teacher evaluation system by the end of September 24. This percentage will increase to 90% by November and 100% by January 2025.
* Increase in positive student behavior incident by 30%, as recorded in behavior logs, along with 15% decrease in out of school suspensions over the academic year. By the end of 2025.
* Increase in student self-reported social emotional awareness by 25%, as evidenced in campus culture survey. By the end of May 2025.

All these key actions have been selected to help us drill down to areas that we need improvement in to help us move from our B to our A plus.

* **FLOOR OPENED FOR QUESTIONS AND COMMENTS**
	+ There were no questions or comments.

* **Voting – SDMC committee is given the opportunity to vote on the proposed action plan if you are for the action plan, please unmute yourself and vote.**
* Yea – Aleaxandra Ellis
* Yea Yea – Jonathan Jackson
* Yea – Irene Garcia
* **Motion to adjourn** at 4:45pm by Ms. Ellis.
	+ Mr. Jackson seconded.