



## J. LEWIS ELEMENTARY

Houston Independent School District  
Jorge Rodriguez, Principal  
Wonder Gatson, Assistant Principal

6745 Tipperary Ln.  
Houston, TX 77061

(713) 845-7453 Office  
(713) 845-4711 Fax

### Parent and Family Engagement Policy

November 12, 2021

Research supports that in order for students to be successful, their Parents/Guardians must be actively involved in their education. Lewis Elementary School developed this policy to describe how we involve parents in the development of the Parent and Family Engagement Policy and the School-Parent Compact. Both are designed to help parents as they support student achievement and to ensure parents with limited English proficiency or disabilities can participate in their children's education. This policy was developed with the assistance and approval of the parents of students participating in the Title 1 program, as well as Title 1 personnel.

**CAMPUS POLICY INVOLVEMENT:** Thus far we have hosted two virtual meetings where we invited the parents of all students who participate in the Title 1 program to our Annual Title I Meeting. Going forward the meetings will be held virtually in accordance with COVID 19 protocol. Meetings will be offered in the morning or evening on two separate days in an effort to meet the needs of our students and their families. At each meeting we will discuss Title 1 laws, its requirements, and the rights and benefits to parents of students involved. We encourage our parents to attend our annual meetings. The meeting dates are posted on our website and communicated via Class Dojo. During the meetings we will explain how parents can be involved in the planning, reviewing, and improvement of Title 1 programs, including contributing to this Parent and Family Engagement Policy. We will involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school Parent and Family Engagement Policy.

We will have 6 additional meetings (2 in the Fall and 4 in the Spring) to give parents of participating students timely information about our Title 1 programs, including Reading/Math tutorials, and summer school. We will describe and explain the curriculum in use at the school, explain our expectations for students, and explain how we measure student performance. We will explain how each individual student and our school as a whole are doing on state tests such as the STAAR, and other measures of performance such as benchmark testing, HFWE, and the Universal Screener. We will explain the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet.

We will host timely meetings to respond and acknowledge parent suggestions on the education of their child. We encourage parents to make suggestions and share experiences with other parents and participate in decisions concerning services offered and VIPS opportunities. Comments can be submitted to the school either in person, phone

calls, notes, or the school's webpage. If applicable the school will address the comments at our parent meetings or call the person submitting the comment.

We use a variety of communicative techniques such as Microsoft Teams, Class Dojo, phone calls our Student Handbook, School Website, Communication Folders, HISD Connect, Parent Teacher Conferences, Open House, Parent Engagement Meetings, Progress Reports, Report Cards, Benchmark results, and Fluency scores to solicit parent participation and deliver important information. If the School-wide Program Plan is unsatisfactory to the parents, the school submits parents' comments to the Department of External Funding and revises the plan as advised by the HISD Title 1, Part A Parental Involvement Program Administrator and other District designees as advised.

**SCHOOL-PARENT COMPACT:** The School-Parent Compact was developed jointly with parents of participating Title I students and explains how parents, the entire school staff, and the students will all share responsibility for improved student academic achievement, and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. Lewis Elementary will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

- Provide high quality curriculum and instruction to all students, provide homework assignments to students, provide necessary assistance to parents so they can help with assignments, and encourage students and parents by providing information about their student's progress. Parent / teacher communication is vital to the success of your child's education. We will hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held in the Fall semester and Spring Semester.
- Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
  - Progress reports, report cards, and teacher phone calls/notes to parents as needed.
- Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: During the teachers' conference times.
- Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows we encourage all parents to become VIPS so they can volunteer in their child's classrooms during school hours We encourage our parents to monitor attendance, making sure that homework is completed, monitor amount of television their children watch, participate, as appropriate, in decisions relating to my children's education, promoting positive use of my child's extracurricular time. We encourage parents to stay informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child, via phone, Class Dojo by mail and responding, as appropriate, and serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's

School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.

**BUILDING CAPACITY FOR INVOLVEMENT:** To ensure effective involvement of parents and to support a partnership among school, parents, and the community to improve student academic achievement, we will build the schools' and parents' capacity for strong parental involvement by implementing the following activities:

- Assisting parents in the understanding of HISD Connect, the HUB, TEKS, STAAR, the district's assessments, how to monitor a child's progress, and how to work with teachers to improve achievement of their children.
- Providing materials and training to help parents work with their children - materials and training are provided to help parents help their children, such as Family Science Night, Math and Literacy night, G/T Socials, Open House, scheduled conferences between teachers and parents, Parents University and other school functions.
- Educating teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.
- Will to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other community based early learning programs - the development of school-business partnerships that include activities for parents is encouraged. Community-based organizations and businesses are given information about opportunities for working with parents. We contact churches, local businesses, and specific social clubs, to assist with parental and student involvement.

### ***Ensuring Accessibility for all Parents***

- Ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and to the extent practicable, in a language the parent can understand. Participation and involvement of all parents is important.
- Information related to student achievement, school performance, school and parent programs, meetings and other opportunities for participation is sent home in the home language whenever possible. Some of the standard information sent home in Spanish includes this policy, School-Parent Compact, announcements, report cards, school profiles, and student test results. We ensure the ability of parents with disabilities to participate by providing handicapped access to classrooms and buildings where meetings are held.
- Providing reasonable support for parental involvement activities, such as parent resource centers that encourage and support parents to be involved.
- Ensuring the full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parent of migratory children, including

providing information and school reports in a format and to the extent practicable, in a language that parents can understand

- We encourage all parents to be involved in their child's education and we are open to suggestions and comments by phone, notes, in person, or email. Please feel free to contact us at any time.

J. Rodriguez, Principal



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### POLITICA DE INVOLUCRAMIENTO DE PADRES

Noviembre 12, 2021

De acuerdo a las investigaciones que se han hecho está comprobado que, si los estudiantes van a tener éxito, sus padres o guardianes deben involucrarse activamente en su educación. La escuela primaria Lewis Elementary desarrolló esta política para describir como involucramos a los padres en el desarrollo de la política de Los Padres y El Compromiso de la Familia y el Compacto de Escuela-Padres. Estas dos políticas están diseñadas para ayudar a los padres a ayudar a sus hijos para triunfar en la escuela; y para asegurar que los padres con inglés limitado o con incapacidades puedan participar en la educación de sus hijos. Esta política fue desarrollada con la asistencia y aprobación de los padres de niños participando en el programa Título I, así como el personal de Título I.

**INVOLUCRAMIENTO DE LA ESCUELA EN LA POLITICA:** Hasta ahora hemos organizado dos reuniones virtuales donde invitamos a los padres de todos los estudiantes que participan en el programa de Título 1 y a nuestra Reunión Anual de Título I. De ahora en adelante las reuniones se llevarán a cabo virtualmente de acuerdo con el protocolo COVID 19. Las reuniones se ofrecerán por la mañana o por la tarde en dos días separados con el esfuerzo por satisfacer las necesidades de nuestros estudiantes y sus familias. En la junta discutiremos la ley de Título I, sus requisitos, y los derechos y beneficios a los padres de los niños involucrados. Promovemos la participación de los padres de Título I a asistir a la junta al proveer recordatorios de la fecha de las juntas por nuestro sitio web y por la aplicación de Class DOJO. Durante la junta explicamos como los padres pueden involucrarse en la planeación, revisión y mejoramiento de los programas de Título I, incluyendo el contribuir a esta política de Los Padres y El Compromiso de la Familia.

Tendremos 6 reuniones adicionales (2 en el otoño y 4 en la primavera) para brindarles a los padres de los estudiantes participantes información oportuna sobre nuestros programas de Título 1, que incluyen tutoriales de lectura / matemáticas y la escuela de verano. Describiremos y explicaremos el plan de estudios que se utiliza en la escuela, explicaremos nuestras expectativas para los estudiantes y explicaremos cómo medimos el rendimiento estudiantil. Explicamos el progreso de cada estudiante y de nuestra escuela en general en su contexto en exámenes estatales como el STAAR y otras medidas de desempeño tales como los exámenes HFWE y el Universal Screener. Explicamos las formas de evaluación académica usadas para medir el progreso de los estudiantes y los niveles que se espera que los estudiantes alcancen.

Tendremos juntas planificadas para responder y recibir sugerencias de los padres. Invitamos a padres a compartir experiencias con otros padres y participar en decisiones de servicios ofrecidos y oportunidades de voluntarios con nuestro programa de VIPS. Comentarios o sugerencias pueden ser entregadas en persona, por teléfono, o en la página de internet de la escuela, si es necesario se pueden discutir en las juntas. Usamos una variedad de técnicas de comunicación tales como las aplicaciones de Microsoft TEAMS, Class DOJO, por teléfono, nuestro Manual Estudiantil, el sitio WEB de la escuela, folders de comunicación, Connect Ed, conferencias entre padres y maestros, Open House, reportes de progreso, reportes de calificaciones, resultados de pruebas de avance y niveles de fluidez para solicitar participación de los padres y entregar información importante.

Si el Plan de Programa Escolar no es satisfactorio para los padres, la escuela remite los comentarios de los padres al Departamento de Fondos Externos y revisa el plan como recomienda el Título I de HISD, Parte A Administrador del Programa de Involucramiento de Padres y otros designados por el Distrito como recomendado.

**CONTRATO ESCUELA-PADRES:** El Contrato Escuela-Padres fue desarrollado conjuntamente con los padres de estudiantes participantes en Título I y explica como padres, personal escolar y el estudiante compartirán la responsabilidad por el mejoramiento de los logros académicos de los estudiantes y los medios por los cuales la escuela y los padres construirán y desarrollarán una sociedad para ayudar a los niños para que alcancen los estándares altos del estado. La Escuela Primaria Lewis proporcionará un currículo e instrucción de alta calidad en un ambiente de aprendizaje de apoyo y efectivo que permitirá a los niños cumplir con los estándares de logros académicos de los estudiantes del Estado que son los siguientes:

- Proveer un currículo de alta calidad e instrucción a todos los estudiantes. La comunicación entre padres y maestros es vital para el éxito de la educación de su hijo. Realizaremos conferencias de padres y maestros durante las cuales se discutirá este pacto en relación con el logro individual del niño. Específicamente, esas conferencias se llevarán a cabo en el semestre de otoño y el semestre de primavera.
- Proporcionar a los padres informes frecuentes sobre el progreso de sus hijos. Específicamente, la escuela proporcionará los informes de la siguiente manera:
  - Informes de progreso, boletas de calificaciones y llamadas telefónicas / notas de los maestros a los padres según sea necesario.
- Proporcionar a los padres un acceso razonable al personal. También, el personal estará disponible para la consulta con los padres como sigue: Durante las horas de la conferencia de los profesores.
- Proporcionar a las padres oportunidades de voluntariado y participar en la clase de su hijo, y observar las actividades de la clase, de la siguiente manera animamos a todos los padres que se unan a nuestro programa VIPS para que puedan ser voluntarios en las aulas de sus hijos durante las horas escolares. Animamos a nuestros padres a supervisar la asistencia, monitorear la cantidad de televisión que sus hijos ven, promoviendo el uso positivo del tiempo extracurricular de mi hijo. Animamos a los padres a mantenerse informados sobre la educación de su hijo y comunicarse con la escuela leyendo cuidadosamente todos los avisos de la escuela o del distrito escolar recibidos por mi hijo, o por teléfono oh por Class Dojo o por correo y respondiendo, según sea apropiado, y ayudar en lo que sea posible, Como el Representante de los padres de la Parte I del Título I en el Equipo de Mejoramiento Escolar de la escuela, el Comité Asesor de Políticas del Título I.

**CIMENTANDO LA CAPACIDAD PARA INVOLUCRAMIENTO:** Para asegurar el involucramiento efectivo de los padres y para apoyar la asociación entre escuela, padres y la comunidad para mejorar los logros académicos de los estudiantes, cimentamos la capacidad de la escuela y los padres de un fuerte involucramiento de padres al implementar las siguientes actividades:

- Ayudando a los padres para que entiendan de HISD Connect, del HUB, los TEKS, examen STAAR, y las evaluaciones del distrito y como monitorear el progreso de un niño/a y como trabajar con maestros para mejorar los logros de sus niños.
- Otorgando materiales y entrenamientos para ayudar a los padres para que trabajen con sus niños – materiales y entrenamiento se otorgan para ayudar a los padres a ayudar a sus niños, tales como Noche de Ciencias para la Familia, Noche de Matemáticas y Alfabetización para la familia, Sociales G/T, Open House, juntas programadas entre padres y maestros, Universidad para Padres y otras funciones escolares.
- Educando a los maestros, personal de servicio a los estudiantes, directores y otro personal con la ayuda de padres en el valor y utilidad de contribuciones de padres y en como alcanzar, comunicarse y trabajar con padres como socios equitativos, implementar y coordinar programas para padres y construir enlaces entre padres y la escuela.
- El deseo de extender programas y actividades factibles y apropiados y coordinarlos e integrarlos con otros programas comunitarios de aprendizaje temprano. Se da a las organizaciones y negocios con raíces en la comunidad información acerca de las oportunidades de trabajar con los padres. Nos ponemos en contacto con las iglesias, negocios locales y clubes sociales específicos para ayudar con el involucramiento de padres y estudiantes.

### ***Garantizar la accesibilidad a todos los padres***

- Asegurando que la información relacionada a los programas de la escuela y para padres, juntas y otras actividades se envié a los padres de niños participando en un formato y hasta donde sea posible en un lenguaje que los padres puedan entender. La participación e involucramiento de todos los padres es importante.
- Se envía a las casas información relativa a los logros de los estudiantes, logros de la escuela, programas de la escuela y padres, juntas y otras oportunidades de participación se envían a las casas en el lenguaje hablado en casa cuando es posible. Alguna información estándar enviada a las casas en español incluye esta política, Contrato entre la escuela y los padres, anuncios, periódicos, reportes de calificaciones, perfiles escolares y resultados de pruebas de los estudiantes.
- Brindaremos apoyo razonable para las actividades de participación de los padres, como los centros de recursos para padres que animan y apoyan a los padres a participar.
- Proveer apoyo razonable para actividades de involucramiento de padres; tales como centros de recursos para padres y apoyo para que los padres se involucren.
- Animamos a todos los padres de familia a que se involucren en la educación de sus hijos/as, nosotros queremos escuchar sus sugerencias. Siéntase libres de contactarnos.

J. Rodriguez, Principal



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### **Title 1 Agenda**

- I. Welcome and Introductions
  - a. Principal Rodriguez
  - b. Hernita S. Johnson, Title 1 Contact
- II. Title 1, Part A Program Participation
- III. Title 1, Part A Use of Funds
- IV. Parents' Right to Be Involved
  - a. PTO
- V. Written Policy and Compact
- VI. Curriculum and Assessment
- VII. Title 1, Part A Program Evaluation

### **Meeting Minutes**

During this meeting we reviewed the Title 1 Powerpoint and addressed any clarifying questions the parents had. We also reviewed and modified the Parent Engagement Policy and the School-Parent Compact. Parents were asked to sign up for the PTO and advised of upcoming campus events. Contact information for the Title 1 Contact was shared.

HOUSTON INDEPENDENT SCHOOL DISTRICT

## Every Student Succeeds Act (ESSA)

Title I, Part A Program Annual Parent Meeting  
Lewis Elementary School

## Todos los estudiantes triunfan (ESSA)

Reunión anual de padres del programa Título I,  
Parte A, de la Escuela Lewis Elementary

Dates: November 12, 2021  
Presenter:  
Principal Rodriguez and Hernita S. Johnson  
Campus Title I Contact  
Hernita S. Johnson

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## Title I, Part A Program-Definition

### Definition

Title I, Part A is a formula grant program that provides financial assistance to local educational agencies (LEAs) and schools with high numbers or high percentages of children from low-income families. Formula grant programs are noncompetitive awards based on a predetermined formula. Title I is the largest program supporting elementary and secondary education in Every Student Succeeds Act (ESSA).

### Título I, Parte A - Definición

Título I, Parte A, es un programa de subvención por fórmula que provee asistencia a agencias educativas (LEA) y escuelas con números o porcentajes elevados de niños de familias de bajos ingresos. El proceso de asignación de este tipo de subvenciones no es competitivo y las subvenciones se calculan sobre la base de una fórmula predeterminada. Título I es el programa de apoyo a la educación primaria y secundaria más grande en el marco de la ley Todos los Estudiantes Triunfan (ESSA).

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## Title I, Part A Program / Título I, Parte A Programa

### Purpose

The Title I, Part A program is intended to help ensure that all children meet challenging state academic standards, regardless of economic status. Title I is the government's attempt to provide all children with the opportunity to receive a fair, equitable and high-quality education, and to close the achievement gap.

### Propósito

El propósito del programa Título I, Parte A, es lograr que todos los estudiantes cumplan con los exigentes estándares académicos estatales, independientemente de su estatus económico. Título I es el plan del gobierno para brindar a todos los estudiantes la oportunidad de recibir una educación justa, equitativa y de alta calidad, y para cerrar la brecha de rendimiento.

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## How Schools Qualify / Qué requisitos deben cumplir las escuelas para recibir asistencia del programa

- Campuses with an economically disadvantaged enrollment percentage of 40%-100% are considered "school-wide" campuses.
  - Campuses with an economically disadvantaged enrollment percentage of 35-39% are considered a "targeted assistance" campus.
  - Campuses with an economically disadvantaged enrollment percentage below 35% are not eligible for Title I funds.
- This school year, our campus is identified as a Title I Campus.**
- Las escuelas donde un 40% a un 100% de los alumnos **inscritos** son de bajos ingresos se consideran escuelas de "asistencia general de Título I".
  - Las escuelas donde un 35% a un 39% de los alumnos **inscritos** son de bajos ingresos se consideran escuelas de "asistencia selectiva de Título I".
  - Las escuelas donde menos del 35% de los alumnos **inscritos** son de bajos ingresos no califican para recibir asistencia de Título I.

Este ciclo escolar, nuestra escuela está identificada como escuela de Título I.

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## Lewis Elementary School

**At Lewis Elementary School** we spend our Title I dollars on:

1. Student Enrichment Programs
2. Instructional Resources
3. Extra Duty Pay for Staff

En la Escuela **Lewis Elementary** utilizamos los fondos de Título I para:

1. Programas de enriquecimiento estudiante
2. Recursos de instrucción
3. Pago de derechos adicionales

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## Parent and Family Engagement / Participación de los padres y la familia

Research has **proven** that students whose parents are involved in their child's education have greater success in school.

So, the Title I Grant supports activities that focus on parental and family involvement.

Las investigaciones han **demonstrado** que los estudiantes cuyos padres se involucran en su educación tienen más éxito en la escuela.

Es por eso que los fondos de Título I se utilizan para apoyar actividades centradas en la participación de los padres y la familia.

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## Parental Involvement Requirements

### Requisitos para la participación de los padres

- **Parent Notifications** (These are regular written communications to inform parents).
- Examples of parent notifications are:
  - **School-Parent Compact** (These are statements of shared responsibilities).
  - **Parent and Family Engagement Policy** (This is a plan to involve parents).
- **Notificaciones para los padres** (comunicaciones que normalmente se les envían por escrito con el fin de informarlos).
- Algunos ejemplos de notificaciones son:
  - **El Convenio de la escuela y los padres** (declaración de las responsabilidades compartidas)
  - **La Normativa escolar para la participación de los padres y las familias** (el plan para promover su participación)

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## Lewis Elementary School

At Lewis Elementary School we are committed to utilizing our Title I funds to maximize student achievement and impact student learning.

En la Escuela Lewis Elementary nos comprometemos a utilizar los fondos de Título I en beneficio del rendimiento y el aprendizaje de los estudiantes.

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## Questions? / ¿Tiene preguntas?

Lewis Elementary School

**Hernita S. Johnson,**  
Title I Contact/ Contacto escolar de Título I

[hjohnso8@houstonisd.org](mailto:hjohnso8@houstonisd.org)

(713) 845-7453

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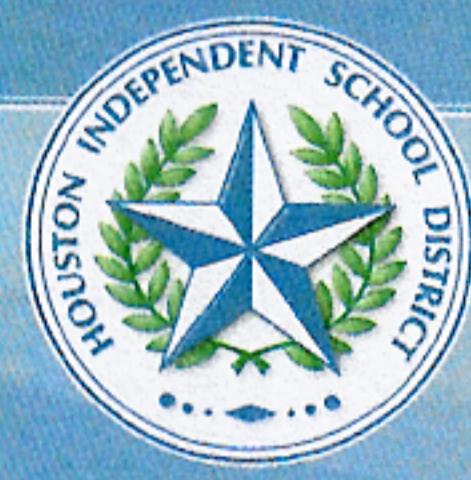
HOUSTON INDEPENDENT SCHOOL DISTRICT

## Gracias Thank you

Dates/ Fechas: November 12, 2021

Presenter / Presentador:  
Principal Rodriguez and Hernita S. Johnson

Title/Escuela Title I Contacta (o)  
Hernita S. Johnson



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## Lewis Elementary School

At Lewis Elementary we want you to be involved. Here are some ways that you can be involved in your child's school:

- Participate in revising or developing the School-Parent Compact.
- Participate in revising or developing the Parent and Family Engagement Policy.
- Join our PTO!!!

En la Escuela de Lewis Elementary queremos que usted se involucre. Estas son algunas de las maneras en que puede involucrarse en la escuela de su hijo:

- Participe en la creación o revisión del Convenio de la Escuela y los Padres
- Participe en la creación o revisión de la Normativa escolar para la participación de los padres y las familias
- Únete a nuestra PTO

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## Title I Annual Meeting/Reunión anual de Título I

These "supplemental" federal funds are used to:

- Accelerate instruction for struggling students,
- Provide professional-development for teachers, paraprofessionals, and administrators
- Hire certified personnel, and highly qualified instructional assisting staff.
- Provide additional resources – technology, personnel, materials, instructional programs, software, and
- Encourage parent and family involvement.

Estos fondos federales suplementarios se utilizan para:

- acelerar la instrucción de estudiantes que tienen dificultades;
- ofrecer cursos de capacitación profesional a maestros, personal auxiliar y administradores;
- contratar personal certificado y personal auxiliar de instrucción altamente cualificado;
- ofrecer recursos adicionales como tecnología, personal, materiales, programas de instrucción y software; y
- promover la participación de los padres y las familias.

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## Supplemental Dollars? / ¿Qué significa suplementario?

This means that Title I, Part A funds cannot be used to provide services that are required by:

- State Law
- State Board of Education Rule
- Local Policy

Esto significa que los fondos de Título I, Parte A, no se pueden utilizar para ofrecer servicios que normalmente están requeridos por:

- una ley estatal,
- una regla de la Junta Estatal de Educación,
- la normativa local.

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## Other Requirements / Otros requisitos

- **The Federal Report Card** This report card informs parents of the performance of the campus.
  - At **Lewis Elementary** we send a letter home with an internet link to the report card for our school.
  - We also make a copy available on our school website.
- **El Informe Federal** de calificación de las escuelas mantiene a los padres informados del desempeño de la escuela de sus hijos.
- **La Escuela Lewis Elementary** le envía una carta a su casa con un enlace de Internet para que pueda ver nuestro Informe.
- También podrá encontrar una copia en el sitio web de nuestra escuela.

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## Remember that... Recuerde que...

The External Funding Department (Title I) is **fundamentally focused** to providing quality support to all Title I campuses and central office staff to ensure that **all students achieve academic success**.

Pamela Evans, Director  
External Funding Department  
(Titles I, II & IV)

El Departamento de Financiamiento Externo (Título I) **se enfoca específicamente** en brindar apoyo de calidad a las escuelas de Título I y al personal de las oficinas centrales para que **todos los estudiantes logren el éxito académico**.

Pamela Evans, gerente  
Departamento de Financiamiento Externo (Título I, II y IV)

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Lewis Elementary  
Coffee with the Principal  
Title I/PTO  
Friday, November 12, 2021



Lewis Elementary  
Coffee with the Principal  
Title I/PTO  
Friday, November 12, 2021



Lewis Elementary  
Title 1 School  
Coffee with the Principal  
Friday, December 10, 2021

# Campus Title I, Part A Written Parent/Family Engagement Policy Checklist

Campus Name: Lewis Elementary Campus #: 194  
 Date Policy was Updated: 11/12/21 Date Distributed to Parents: 11/15/21

Evidence that the school parent involvement policy - SEC. 1116. [20 U.S.C. 6318]	Documentation Needed:
<input checked="" type="checkbox"/> was jointly developed with parents	Sign in sheet, agenda, minutes
<input checked="" type="checkbox"/> was distributed to parents of participating children, to the extent practicable, in a format and language parents can understand	Written Policy
<input checked="" type="checkbox"/> was provided to the local community	Website, Newsletter, and/or Community Newspaper
<input checked="" type="checkbox"/> will be periodically reviewed and revised as necessary	Sign in sheet, agenda, minutes
<b>CAMPUS POLICY REQUIREMENTS - SEC. 1116. [20 U.S.C. 6318]</b> The parent/family engagement policy states how the school...	By checking <b>yes</b> , the Title I, Part A campus indicates evidence of the policy requirement and a description of how the component will be implemented.
1 <b>will convene an annual meeting</b> , at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents/families to be involved.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>1</u> #: <u>2</u>
2 <b>Will offer four (4) required meetings and four alternate meetings – eight (8) meetings total. Each of these meetings should be scheduled in the morning and the afternoon on different days to accommodate parents.</b>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>1</u> #: <u>2-3</u>
3 <b>will involve parents &amp; families</b> , in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, & improvement of the school parent & family engagement policy. The involvement of parents/families must include an adequate representation of parents/families of participating children.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>1</u> #: <u>2</u>
4 <b>will provide parents/families of participating children –</b> <ul style="list-style-type: none"><li>✓ timely information about programs under this part;</li><li>✓ a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;</li><li>✓ if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.</li></ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>1</u> #: <u>3</u> <input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>1</u> #: <u>3</u> <input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>1</u> #: <u>4</u>
5 <b>If the schoolwide program plan (campus improvement plan) is not satisfactory</b> to the parents/families of participating children, the school will submit parents' /families' comments on the plan to the External Funding Titles I, II & IV Dept. and revise the plan as advised by the HISD Title I, Part A Parent & Family Engagement Program Administrator and other district designees as advised.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N P: <u>2</u> #: <u>1</u>

<p><b>CAMPUS POLICY REQUIREMENTS</b> [SEC. 1116. [20 U.S.C. 6318]]: The parent/family engagement policy states how the school...</p>	<p>By checking <b>yes</b>, the Title I, Part A campus indicates evidence of the policy requirement and a description of how the component will be implemented.</p>	<p>Note the <b>paragraph (P)</b> and page <b>number (#)</b> of the location of the required component:</p>
<p><b>6 SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENTS</b> –a component of the school level parent/family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.</p>		
<p><b>Such Compact Shall-</b></p>	<ul style="list-style-type: none"> <li>✓ <b>Describe the school's responsibility</b> to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the State's student academic achievement standards (STAAR);</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>1</u> #: <u>2</u>
<ul style="list-style-type: none"> <li>✓ <b>Ways in which each parent</b> will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's classroom;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>2</u> #: <u>2</u>	
<ul style="list-style-type: none"> <li>✓ <b>Ways in which parents will</b> participate, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>2</u> #: <u>2</u>	
<ul style="list-style-type: none"> <li>✓ <b>Address the importance of communication</b> between teachers and parents/families on an ongoing basis through, at a minimum-</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>2</u> #: <u>2</u>	
<ul style="list-style-type: none"> <li>    <b>Parent-teacher conferences</b>, at least annually, during which the compact shall be discussed as the compact relates to the individual child's academic achievement;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>2</u> #: <u>2</u>	
<ul style="list-style-type: none"> <li>    <b>Frequent Reports to parents on their children's progress;</b></li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>2</u> #: <u>2</u>	
<ul style="list-style-type: none"> <li>    <b>Reasonable access to staff</b>, opportunities to volunteer and participate in their child's class, and observation of classroom activities.</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>2</u> #: <u>2</u>	
<p><b>BUILDING CAPACITY FOR INVOLVEMENT</b> – To ensure effective engagement of parents/families &amp; to support a partnership among the school, parents, families, and the community to improve student academic achievement, the campus will build the schools' and parents' capacity for strong parent/family engagement by implementing the <b>REQUIRED POLICY ACTIVITIES</b>, the school:</p>		
<ul style="list-style-type: none"> <li>✓ <b>will assist parents</b> of the children being served in understanding the TEKS, STAAR, and the district's and school's assessments, and how to monitor a child's progress, and work with educators to improve achievement of their children;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>3</u> #: <u>1</u>	
<ul style="list-style-type: none"> <li>✓ <b>will provide materials and training</b> to help parents work with their children, such as literacy training and using technology to foster parent/family engagement;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>3</u> #: <u>1</u>	
<ul style="list-style-type: none"> <li>✓ <b>will educate teachers, pupil services personnel</b>, principals, and other staff, <u>with the assistance of parents</u>, in the value and utility of contributions of parents, and in how to reach out to, communicate with, &amp; work with parents/families as equal partners, implement / coordinate parent programs, and build ties between parents, families, and school;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>3</u> #: <u>1</u>	
<ul style="list-style-type: none"> <li>✓ <b>will, to the extent feasible and appropriate, coordinate</b> and integrate parental involvement programs and activities with other programs, such as the Head Start program, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Programs, and public preschool and other programs;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>3</u> #: <u>1</u>	
<ul style="list-style-type: none"> <li>✓ <b>will ensure that information related to</b> school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>3</u> #: <u>2</u>	
<ul style="list-style-type: none"> <li>✓ <b>will provide reasonable support</b> for parent/family engagement activities such as parent resource centers that encourage and support parents to be involved.</li> </ul>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N   P: <u>3</u> #: <u>2</u>	

CAMPUS POLICY REQUIREMENTS- SEC. 1116. [20 U.S.C. 6318] The parent / family engagement policy states how the school...	By checking <u>yes</u> , the Title I, Part A campus indicates evidence of the policy requirement and a description of how the component will be implemented.	Note the <u>paragraph (P)</u> and page <u>number (#)</u> of the location of the required component:
<b>8 BUILDING CAPACITY FOR ENGAGEMENT</b> – To ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement, the campus <b>will build</b> the schools' and parents' capacity for strong parent/family engagement by implementing <b>OPTIONAL POLICY ACTIVITIES</b> and the school:		
<ul style="list-style-type: none"> <li>✓ <b>may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;</b></li> <li>✓ <b>may provide necessary literacy training from funds received under this part if the school district has exhausted all other reasonably available sources of funding for such training;</b></li> <li>✓ <b>may pay reasonable and necessary expenses associated with local parent/family engagement activities (including transportation) to enable parents/families to participate in school-related meetings and training sessions;</b></li> <li>✓ <b>may train parents to enhance the engagement of other parents/family members;</b></li> <li>✓ <b>may arrange school meetings at a variety of times, or conduct in-home conferences between teachers (or other educators who work directly with participating children) and parents who are unable to attend such conferences at school, in order to maximize parent/family engagement and participation;</b></li> <li>✓ <b>may adopt and implement model approaches to improving parent/family engagement;</b></li> <li>✓ <b>may develop appropriate roles for community-based organizations and businesses in parent/family engagement activities.</b></li> </ul>	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	P: <u>3</u> #: <u>1</u> P: <u>n/a</u> P: <u>n/a</u> P: _____ P: _____ P: _____ P: _____ P: <u>3</u> P: <u>2</u> P: <u>attached</u>
<b>9 Parent Accessibility</b> – To ensure full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a format and to the extent practicable, in a language that parents can understand.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
<b>10 Sign-In sheet and Meeting Minutes</b> – Documentation of parents who jointly developed and agreed with the school's parent/family engagement policy.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	P: <u>attached</u> #: <u>attached</u>