

**Jaime Davila Elementary School**  
7610 Dahlia, Houston, TX 77012  
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**Avisay Cerda, Principal**  
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**Irma Martinez – Administrative Assistant**

**Jaime Davila Elementary**  
**Title I Part A School**  
**Jaime Davila Elementary Parental Involvement Policy**

**Part I. General Expectations**

**Jaime Davila Elementary** agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for the Title I, Part A, developed under section 1114(b) of ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- a. That parents plan an integral role in assisting their child's learning.
- b. That parents are encouraged to be actively involved in their child's education at schools
- c. That parents are full partner in their child's education and are included as appropriate, in decision making and on advisory committees to assist in the education of their child;
- d. The carrying out of other activities, such as those describe in section 1118 of the ESEA.

## **PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. Jaime Davila Elementary will take the following actions to involve parents in the joint development of its school parental plan under section 1118 of the ESEA:
  - *Hold meetings to discuss and revise any information to policy if applicable.*
  - *Send documentation home for parents who cannot attend meetings.*
2. Jaime Davila Elementary will take the following actions to involve parents in the process of school review and improvement under section 116 of the ESEA:
  - *Communicate verbally and through written notices.*
3. Jaime Davila Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings such as in the morning or evening so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting and will encourage them to attend by:
  - *Written and Oral communications in three languages: English and Spanish*
4. Jaime Davila Elementary will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress and the proficiency levels students are expected to meet by:
  - *Send notices in a timely manner*
  - *Send notices in three major languages: English and Spanish*
5. Jaime Davila Elementary will at the request of parents provide opportunities for regular meetings for parents to formulate suggestions and to participate as appropriate in decisions about the education of their children. The school will respond to any such suggestions as soon as practicable possible by:
  - *Setting up requested meetings in a timely manner*
6. Jaime Davila Elementary will provide each parent an individual student report about the performance of their children on the State assessment in a least math, reading, writing, and science by:
  - *the end of 2020-2021 At the beginning of the school year*
7. Jaime Davila Elementary will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710 December 2, 2002) by:
  - *Communicate parents via letter immediately*
8. Jaime Davila Elementary will provide assistance to parents of children served by the school as appropriate in understanding topics by undertaking the actions described in this paragraph:
  - The state's academic content standards
  - The state's student academics achievement standards
  - The state and local academic assessments including alternate assessments the requirements of Part A
  - How to monitor their child's progress and how to work with educators
    - a) *Hold Conferences*
    - b) *Explain curriculum in their language*
    - c) *Provide Calendar with testing dates*
9. Jaime Davila Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement such as literacy training and using technology as appropriate to foster parent involvement by:
  - *Making computers available to parents to register for VIPS or other school related activities*
  - *Provide Classes for Parents at least One per Semester*

- *Host Family Literacy Nights*

10. Jaime Davila Elementary will with the assistance of its parents, educate its teachers, pupil services, personnel, principals and other staff in how to reach out to communicate with and work with parents as equal partners in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and schools by:

- *Nutrition Classes for Parents*
- *Family Nights*
- *VIPS Volunteer Program*

11. Jaime Davila Elementary will to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Home Instruction for Preschool Youngsters, students of diverse centers that encourage and support parents in more fully participating in the education of their children by:

- *Providing an information Parent Center (Room 1)*

12. Jaime Davila Elementary will take the following actions to ensure that information related to the school and parent-programs, meetings and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and to the extent practicable in a language the parents can understand:

- *School Messenger*
- *Mar-quee*
- *Flyer*
- *Monthly Calendar*
- *Jaime Davila Website - <http://www.houstonisd.org/davila>*

### **PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

Jaime Davila Elementary Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district in consultation with its parents chooses to undertake to build parents capacity for involvement in the school and school system to support their children's academic achievement such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education
- Adopting and implementing model approaches to improving parental involvement
- Establishing a school parental advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Developing appropriate roles for community-based organizations and businesses, including faith-based organization in parental involvement activities.

### **PART IV.**

This Jaime Davila Elementary Parental Involvement Policy has been developed jointly with and agreed on with parents of children participating in Title I, Part A programs as evidence by September 24, 2020.

This policy was adopted by the Houston Independent School District on December 9, 2016 and will be in effect for the period of 2020-2021. Jaime Davila Elementary will distribute this policy to all parents of participating Title I, Part A children on or before October 9, 2020.

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Avisay Cerda, Principal

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Date

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Maritess Alviento, Title 1 Coordinator