

**Emerson Elementary**  
**Shared Decision-Making Committee**  
**February12, 2020**  
**Second Quarter 2019-2020**

**Welcome**

- Call to order
- Members in attendance

**Check-In Protocol**

- committee members check-in
- Purpose of meeting: Identify safety related Emergency procedures. Discuss plans for second semester, projection, staffing.

**Approval of previous SDMC minutes**

**Third Quarter SDMC Agenda**

- I. Safety
- II. Projection, Enrollment Calendar
- III. Budget Update Budget, Fiscal Accounting (Fundraising, Professional Development requests)
- IV. Intervention
- V. Other concerns, questions, issues: Birthday Policy

Next meeting date\_\_\_\_\_

Meeting Adjourned at \_\_\_\_\_

Members in attendance

Date

<u>Lizbeth Jara</u>	<u>2/12/20</u>
<u>Kimberly Madison</u>	<u>2/12/2020</u>
<u>E. Cantu</u>	<u>2/12/2020</u>
<u>Grdo Valle</u>	<u>2/12/2020</u>
<u>Justine Guevarra</u>	<u>2/12/2020</u>
<u>Krystal Allen</u>	<u>2/12/2020</u>
<u>M. Moore</u>	<u>2/12/2020</u>
<u>Ana G. Domínguez</u>	<u>2/12/2020</u>
<u>Peta Dav</u>	<u>2/12/2020</u>
<u>Alvaro S. Lopez</u>	<u>2/12/2020</u>
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## SDMC Meeting

02/12/2020

Start time - 2:03 pm

Welcome –

Dr. Rodriguez - How are things going?

### 5<sup>th</sup> Graders

Guevarra – Negative - 5<sup>th</sup> graders are not following school rules.

There is an issue that need to be addressed as it relates to the transition with core.

Pros – There are some 5<sup>th</sup> graders that are following the rules and Hartle and Moore are doing great with providing different strategies to combat behavior.

**Jara (CTC)** – Getting ready for TELPAS. She is preparing for the training (for Teachers) on this Friday, February 14, 2020 – (early dismissal) for TELPAS and she is also preparing for STAAR.

**Cantu – (1<sup>st</sup> grade)** Teachers have been attending the LIT by 3 training. They are super excited about the new integrations that are coming with the new books.

**Steele (2<sup>nd</sup> grade)** – Teachers are excited about the new books! No change with discipline. They will continue to tackle everything together as a team.

**Moore (5<sup>th</sup> grade)** – elaborated on Guevarra’s response. They need to get a handle on 5<sup>th</sup> grade behavior. Ms. Moore also spoke about Camp! They had a good time with the students that attended camp and she also spoke highly of the different activities that was provided at camp. She also discussed how the students and Ms. Moore LOVED the food.

### **Safety-**

Dr. Rodriguez - 1<sup>st</sup> order was about Safety. Do the staff know what to do if we had an active shooter and we had to find alternative ways to leave campus?

- A. What would plan A be?
- B. Where would be go?

Solution/Option – We need to have a plan. Options stated below.

- A. Leave our campus and head to the neighborhood park**
- B. Walking to Piney Point (0.7 miles away)

*\*\*Ms. Jara suggested the park would be the best option\*\**

**The SDMC committee voted on Option A being the school choice in the event there is an immediate threat and the students and staff need to leave campus for an emergency.** We will conduct trainings/practice drills to evaluate and sort out details of the approved plan.

Every high school will be equipped with metal detectors. Some middle schools will be equipped with metal detectors and some Elementary schools will also be equipped (for parents/visitors).

### **Projection –**

- A. Last year: 950 students
- B. This year: did not meet projection – Actual: 936 students
  - a. Students are not coming on the first day and therefore cannot be enrolled today.
  - b. Possible solutions:
    - i. Class Dojo message a couple of days during the summer before to remind them
    - ii. Last day of school flyer
    - iii. End of the year celebration/ graduation announcement to come first day of school
    - iv. \$130,000 cut from budget because of the 14 students short of projection

- C. Right now: 928 students currently enrolled.
- D. Proposition from next year: 935 students

#### **Enrollment calendar**

- A. Registration: March 1, 2020
- B. Make appointments to register because of limited staff
- C. Tuesday- Thursday 8:30-12pm
- D. No registration in May then start back up in June. No registration in July and we will start back up in August.
- E. No more paper registration for Pre-K

#### **Interventions –**

- A. Ms. Dominguez and Mr. Dix work together and are in constant communication regarding interventions. The communication is very open, and they have great dialogue.
- B. The person that come to Dominguez class and really not a big help to her with feedback regarding the students' strengths and/or weaknesses.
- C. Moore – Reading intervention is going great. They are receiving great feedback and strategies.
- D. Rodriguez – concerned about the intervention about reading and math. He has expressed his concerns with “Tom” and the issue will be taken care of with either “credit” or something else that’s agreed upon with SDMC.
- E. Dominguez – suggested a very direct intervention strategies when working with struggling students
- F. Rodriguez – working really hard to find assistance with hiring interventionist (retired teachers and/or TA’s). He is open for suggestions.
- G. Moore – Montalvo is doing good and Ms. Moore is seeing progress with Reading for those students that are being pulled.

#### **Other Concerns/ Policies**

Birthday Policies – we had some issues with parents **not** being informed about Birthday Policies. Douglas is requesting teachers to please “remind” parents about the birthday policies and to also come up with other alternatives as it relates to student Birthday parties. Any suggestions on how the birthday celebrations could be more meaningful but, less parties at one time.

#### **Valle –**

They are trying to utilize an organization that would assist with translators for Refugee parents. They would also be able to assist with sending translators for things like parent conferences, school programs, etc. This organization will also provide immunizations/medical treatment/medical prescriptions to refugee families. All of this at no cost to the families who qualify. More details to come.

#### **Questions –**

Rodriguez - This is hiring season and the ADMIN team will need people to come and sit in on interviews so that we can get some energetic, fun and exciting people on board.

Valle – She purpose hiring a counselor. It will be talked about at the next SDMC meeting.

Meeting ended at 2:45 pm.