

**Bush Elementary School**  
**SDMC Meeting 3<sup>rd</sup> Quarter Agenda & Minutes**  
**Thursday, February 8, 2024**

- 1. Welcome:** Mr. Shankle welcomed everyone and then read the purpose and norms of the SDMC. Mrs. Hoang will meet separately about agenda items if needed.
- 2. Roles and Duties**
  - a. Chairperson- Linh Hoang**
  - b. Minutes- Rachel Larson**
  - c. Time Manager- Val'ree Shankle**
- 3. Next SDMC Meeting Schedule**
  - a. May 8, 2024**
- 4. Speakers to Agenda Items**
  - a. Ms. Rebecca Arata:** parent of 3<sup>rd</sup> grade student in Ms. Baber's class started by saying that the intervention question was ignored twice at the principal's coffee. She wants to know what we are doing about intervention.
- 5. Budget- State of the School-** This year's budget is \$204,000. 45% of budget has been used for substitutes, tutorials, paper, IXL, maintenance, extra duty pay.
  - a. Enrollment-720** as of 2.8.2024
  - b. Last year's projection-738**
  - c. This year's projection- Due February 700.** It is better to be under projected than over.
- 6. Accountability Ratings** Bush is rated A again. We are not NES. We get to keep some autonomy. Still keeping spot observations, T-TESS, MRS, Eureka, HMH and Amplify. There was a dip because of constructive response. Only 10 SPED students needed to count toward rating. Use accommodations in class on a daily basis. NWEA goals were based on one year of growth not the 1.6 years growth Miles wanted for MOY.
- 7. Review of the School Improvement Plan**
  - a. Goal 1: Achievement.**
    - i. Focus on Emergent Bilinguals.** Ms. Murray to plan instructional strategies for PD.
    - ii. 18 classes a week- spot coaching**
    - iii. 30-45 min of intervention embedded in daily schedule**
      - 1. Parent concern was discussed.** Mrs. Larson explained 5<sup>th</sup> grade intervention schedule and plan. Teachers decide TEKS reviewed based on classroom data. Students rotate to all teachers. Ms. Brown explained 2<sup>nd</sup> grade intervention schedule and plan. 2<sup>nd</sup> grade GT is working on Biography project. Parent stated her daughter was not being taught during intervention and instead was given a packet of work or asked to work on a project with no help. The parent made it clear it wasn't the teacher's fault. She repeated that no teaching or intervention was happening therefore her daughter was not receiving bell to bell instruction. Ms. Hoang reported that she had a discussion with all teachers at last faculty meeting and gave guidelines for what should be happening during intervention. She said she would meet with 3<sup>rd</sup> grade teachers again to coach them on her expectations.

- iv. Bell to bell instruction
  - v. Staff PD days
  - vi. Weekly PLCs with admin
- b. Goal 2: Campus Culture and climate
  - i. Staff survey completed by 2/9
  - ii. Front Foyer decorations
  - iii. Cultural diversity board by the front office
  - iv. Barbara Bush pledge
  - v. Announcing all birthdays
  - vi. Breakfast and refreshments during staff meetings
  - vii. Monthly celebrations of birthdays
  - viii. Weekly Bobcat Ledger with Principal's message
  - ix. No other suggestions offered.
- c. Goal 3: Staff Quality, Recruitment, and Retention
  - i. Increase teacher retention by 10 percent.
    - 1. Teachers are retiring.
    - 2. Moving out of HISD.
  - ii. Collaborate with PTO (monthly coffee, room parents by grade level for equity of classroom supports, teacher's lounge makeover)
  - iii. Principal Advisory Teacher Panel committee
  - iv. Sunshine Committee
  - v. Extra 30 minutes of planning with library added.
- d. Goal 4: Parent & Community Engagement
  - i. PTO presided reported error on Summary. It should read, "In 2022-2023, Bush PTO raised approximately \$30,000."
  - ii. Increase teacher buy in and community engagement.
    - 1. Teachers are busy with after school tutoring to attend after school meetings.
  - iii. Campus master calendar to include more family engagement events.
  - iv. Increase teacher attendance and parent attendance in PTO meetings.
  - v. Talkingpoints as platform to communicate with parents.
- e. Goal 5: Curriculum, Instruction and Assessment
  - i. Develop collective efficacy among teachers that is centered around analysis and common team meetings.
    - 1. Teachers had a Learning Walk to visit other classrooms.
  - ii. PLC time increased from 45 to 55 min.
  - iii. PD supports Emergent Bilingual.
  - iv. Master Schedule has weekly PLC with admin.
  - v. Spot Coaching (3 in the morning and 3 in the afternoon)

**8. Homework Policy for next year**

- a. Homework is optional because some students don't have parent help at home.

**9. Afterschool programs next year**

- a. We will have After 3 programs.

- b. Looking for sports after school or cheer. Need teacher volunteers or possibly vendor.

**10. Attendance incentives**

- a. SDMC talked about tardies and excused vs. unexcused. It's not the student's fault if they are sick. We don't want sick students coming to school. Possibly change the monthly lunch to include excused absences only. Students leaving early is also a problem. Leaving at 2:00 is missing an entire class period.

**11. Volunteer Opportunities**

- a. PTO stressed that is extremely hard to get parent volunteers. Parents only want to volunteer for certain lunch hours. Parents don't want to volunteer for recess duty.
- b. Add volunteers to read aloud to younger grades.
- c. Help with 2<sup>nd</sup> grade project.

**12. Safety During Arrival and Dismissal**

- a. Adjustments were made to dismissal plan. 3<sup>rd</sup> grade is lined up in one row against windows. Club and tutorial students are in the library.
- b. We will have to move the dismissal time to 3:00 p.m. We are waiting for word from ED.
- c. PTO president stated that no one on PTO board called the Fire Marshall.
- d. Concerns for current dismissal plan include an active shooter risk.
- e. Teachers are not on contract hours after 3:05.
- f. Possibly not open school at 7:00 a.m. so more teachers are available after 2:45.
- g. Parents still drop off students before 7:00 a.m.

**13. Other Business**

- a. None reported.

**Meeting adjourned at 5:00 p.m.**