Parent and Family Engagement Policy
Gallegos Elementary School Title I, Part A School-Wide
2022 - 2023

Purpose
A strong partnership between the school and home is essential if a quality educational program is to be provided to all students. Gallegos Elementary School is dedicated to the philosophy that parent involvement is integral to the success of each student. For this reason, parents are actively recruited as our partners for success. Parents will be invited to participate in the annual revision of the campus School-Family Compact, the campus Family Engagement Policy, the Campus Improvement Plan, and the Comprehensive Needs Assessment. An updated copy of the Family Engagement policy will be posted annually on the campus web page. Two annual meetings will be held to inform parents of the school’s participation in Title I, Part A programs, to explain the Title I, Part A requirements, and the rights of parents to be involved in Title I, Part A programs. The meeting will be held at a time that is convenient for parents to attend.

Goals
• The school will work to ensure that the required school levels of parent involvement policies meet the requirements of section 1116 ESEA (Elementary and Secondary Education Act).
• The school will educate teachers, specialized instructional support personnel, school leaders, and other staff, in the value of parental contribution and in how to communicate with parents to build school-family connections.
• The school will communicate with parents in an understandable and uniform format and, to the extent practicable, in a language the parents can understand (English/Spanish). The school will use the following modes to communicate with parents:
  o Homework/Conduct Sheets (Kinder – 2nd Grade)
  o School Flyers
  o Positive notes home to parents of student success
  o Parent/Teacher Conference Forms
  o School Marquee
  o Houston ISD Web Page
  o Gallegos Elementary Web Page
  o Translators Provided
  o Automated Mass Calling System Through District Schedule
  o Automated call-out system (campus)
  o ClassDojo
  o Social Media platforms – Facebook, Twitter, Instagram

• The school and parents will work collaboratively to ensure strong family engagement, to support a partnership among the school, parents, and the community, and to improve student academic achievement. The following is a list of opportunities that have been created to inform and involve parents, not limited to other reasonable support for family engagement activities as parents may request:
  o Meet the Teacher Night – First Visit w/Child’s New Teacher in August
  o Open House Night
  o Grandparents Luncheon
  o Title I, Part A Annual Fall Meeting
  o Coffee with the Principal
  o Communities in Schools Manager -work with students and communicate with parents
- Flyers/Notices Home (Outlining school curriculum, forms of academic assessment)
- Progress Reports and Report Cards
- Parent Volunteer Opportunities – Must have VIPS
- Parent Workshops/Support/Resources
- Family Fall Festival
- SDMC Committee Meetings
- Content Nights (Literacy and Math Night)
- Sharing of school report card (campus website/school newsletter)
- Elementary Promotional Ceremony
- STAAR End of Year Student/Parent Reports
- TELPAS End of Year Student/Parent Reports
- Title I, Part A Annual Spring Meeting Held in Conjunction with another Parent Event
- Clubs (Cheerleading, soccer, etc.)
- Field Day
- Book Fairs
- ACE Showcase – Fall and Spring
- Campus Gifted and Talented EXPO

- The school will mandate that teachers hold at least 2 parent teacher conferences annually where the teachers will review grade level content standards, student assessments, and progress data with parents. The teachers will provide parents with support on how to work with their child to improve their child’s academic achievement. Parents will also have opportunities for regular meetings relating to their children’s education, when requested.

- The school will educate, coordinate, and integrate family engagement programs and activities with other Federal, State, and local programs, and conduct other activities, such as family engagement centers, that support parents in fully participating in their children’s education.

- Academic nights for Reading, Science, and Math will be developed with the purpose of providing materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

- Parents are encouraged to provide the school feedback on all its Title I, Part A school-wide program activities. Feedback is welcome at all parent involvement activities and on climate survey.

**ANNUAL EVALUATION**

Gallegos Elementary will hold annual meetings to review the Family Engagement Policy and the School-Family Compact. The Family Engagement Policy ensures that there is a strong partnership between the school and the parent. A School-Family Compact will describe school and parent responsibilities.