

The HUB Saving Content from a Quiz

This document describes how to save teacher or campus-created content from the HUB. This content can be used to recreate courses on Canvas. Courses created by the district will be saved and recreated in Canvas by the Curriculum Department and other Central Office staff.

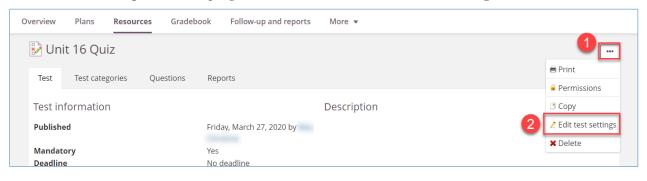
Go to Your HUB Course

Begin by going to the HUB Course Quiz or Test you would like to save. Once you are in your course, go to **resources** and click on the **quiz or test**.

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← → C ☆ houston.itslearning.com/ContentArea/ContentArea.aspx?LocationID=1093536&Location	🕒 Guest 🗄		
to Home Courses Groups Calendar Library Admin Apps and Tools	Digital Resources A4E Dashboards Email Service Desk FAQs		۲ 😌 😍
Spring Biology A1/B1 Overview Plat Resources Gradeb	ook Follow-up and reports More 👻		🛓 👻 🛛 Add
🛃 Unit 16 Quiz			
2 Test Test categories Questions	Reports		
Test information	Description		
Published	Friday, March 27, 2020 by		
Mandatory	153		
Deadline	No deadline		
Standard	⊙ SCI.9-11.12.A		
Status	Active Deactivate		
Participants not submitted	0		
Max score	15		
Publish test results for participants to view Duration			
Duration	15		
Review test			
Results:			
X Delete answer Filter by: All attempts 👻	Filter by: Group -		
Name Synchronization key	y Answered Astatus	Score Show	
No answers submitted			

Edit Quiz or Test Settings

a. Click on the ellipsis in the top right corner. Then click on Edit Test Settings.



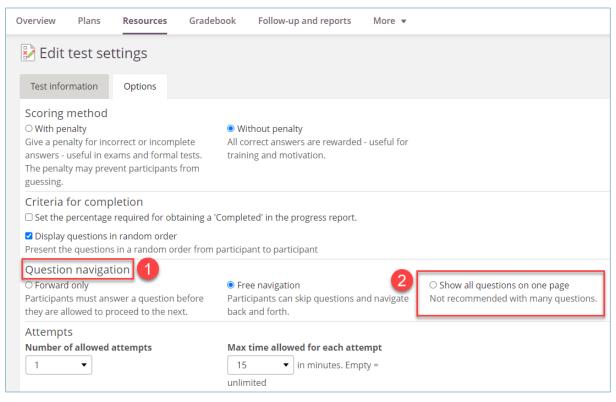


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- b. Click on the **Options tab.**
- Overview
 Plans
 Resources
 Gradebook
 Follow-up and reports
 More

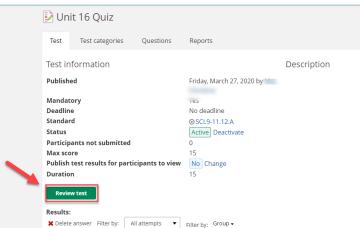
 Edit test settings

 Test information
 Options
- c. Scroll down to the Question Navigation section and click on the Show all questions on one page radial. Then click save.



Print as a PDF

a. Click on **Review Test.**



HOUSTON INDEPENDENT SCHOOL DISTRICT

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- b. Click on the top left corner of the quiz or test and hold down your left click button while scrolling down to the end of the test or quiz. This should highlight the entire test.
- c. Right click on the blue highlighted space.
- d. A menu will appear. Click on Print.

Overview	Plans	Resources	Gradebook	Follow-up and reports	More 💌	
Questic Match the	correct bo	dy system to th	e correct function	and/or major organs.		
[Nervous Sy	stem –		?	Protects internal organs Copy link to highlight Mineral storage Search Google for "Question 1 Match the correct body system to the"	Ctrl+C Ctrl+P

- e. Choose the print destination as **Save as PDF** from the dropdown menu. Then click **Save**.
- f. Choose the location to save the document.
- g. Name the document and click **Save**.

print	Question 1	*	Print		4 pages
as	Match the correct body system to the correct function and/or major organs.		Destination	Save as PDF	-
F	Drag the boxes to match the answers		Pages	All	-
p-	Supports and moves body Protects		Layout	Portrait	•
	Nervous System = ? Mineral storage Blood formation		More settings		~
bave.					
ave	Endocrine System = ? Locomotion Heat production				
nt.	Piruitary gland Parathyroid gland				
nd	Integumentary System Thyroid gland Adrenal gland Thymus Pancreas Gonads				
	Skeletal System = ? Barrier to invading organisms and chemicals Temperature				
	control			2 Save	Cancel

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