



Herrera Elementary School

Ms. M. Gutierrez-Principal
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SDMC Committee Meeting Q2

January 13, 2025

Library 3:30 – 4:30

Minutes

- Mrs. Gutierrez welcomed SDMC members and discussed roles and responsibilities and any updates pertaining to roles and members. Review of previous minutes were discussed.
- NWEA Data: Mrs. Gutierrez reviewed data results for NWEA and shared data from other schools in the division. The data was broken down and compared with other schools in the division. Data will be analyzed to determine how the school can support student growth and goal setting. Discussed area of improvement and success, recommendations for intervention and enrichment programs.
- Tutorials: Will begin week of February 3d. Teachers have been provided with guidelines. Schedule tutorials will occur before/after school or during designated intervention periods.
- School action plan was reviewed to include updated NWEA MOY Data. Campus needs assessment for data, what key action steps will be taken to foster growth for students. Quality of instruction will continue to be emphasized via spot observations, day to day coaching, after school lesson rehearsals and IRT results.
- Camp Cullen Updates - Meeting held with parents to discuss upcoming event and what would be required in order to attend. Student behavior to be held to a high standard for participation.

- Any evaluator can submit SPOTS that count for each teacher
 - Evaluators won't have a "list" of teachers they appraise
- Appeal process
 - Conversation then bubbled up to the EDI to determine rescore or reevaluation
- Campus Action Plan
 - Will be included in teacher's evaluation.
 - This should be included in weekly plcs, drive campus and classroom priorities.
- Student Surveys
 - Stakeholder input concluded that the Student Survey will NOT be part of the framework for TES
 - Surveys will ONLY take place for those teachers applying for DTR
 - Campus leaders may opt in or out of the survey for non-evaluative purposes
- Measuring Student Growth
 - Continue with measures for this year: achievement and growth scores
 - Working to establish more clarity for Group F Teachers
 - This has been the tension point for measuring student achievement
 - Support with SLO, streamlined across the district in some areas
 - Focus groups taking place specifically for this component

Teacher Presentation

- Teachers will receive a printout of the overview and 1st draft of the manual
- Agenda
 - View the video from HISD
 - Allow time for teachers to read the overview
 - Reflect/Questions
 - Share opportunities for teacher engagement and input

- STAAR Preparation Plan, teachers will align their curriculum and instruction with the STAAR test blueprints and standards to ensure students are exposed to the specific content and skills tested. School will provide students with opportunities to participate in tutorials. Spiral Review will be exercised in classroom to review previously learned materials. Teachers will provide students with opportunities to practice the STAAR test online to become familiar with the platform. Teachers will also seek parental involvement and provide home based resources for practice.
- TES, TES Trainer, Rachel Young is campus Trainer for the new system. Ms. Young receives monthly trainings and provides the campus with resources and updates pertaining to system. Ms. Young will be presenting on topic during PLC, the week of February 4th, Tuesday. The information to be delivered is as follows –
- DTR Process - Distinguished Teacher Review
 - Opportunity to recognize teachers' work outside the classroom
 - How teachers lead on camps, commitment to lifelong learning, impact
 - Sponsoring programs beyond their designated responsibilities
 - Additional certifications and degrees
 - Application based - teachers apply
 - These teachers will have the Student Survey as a requirement
- Instructional Evaluation
 - SPOT Rubric; no T-TESS rubric
 - New Evaluator Certification process
 - Training to take place in the summer
 - Must complete and PASS Calibrations
 - If not passed after 3 attempts the opportunity to change role or terminate
 - Recert MOY
 - Additional support
 - Teachers should receive at least one, but not more than 4 spots per month to count towards their average
 - More support for teachers on best practices, access to videos of other lessons that include exemplars
 - On the job coaching SHOULD happen without an evaluative component
 - 45 minute observation will be optional for majority of teachers