



Herrera Elementary School

Ms. M. Gutierrez-Principal
Ms. R. Ham-Assistant Principal, Ms. S. Castillo-Assistant Principal
525 Bennington Street
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SDMC Committee Meeting Q4

April 24th, 2025

Library 3:30 – 4:30

- Sign in
- Gutierrez welcomed the SDMC members. Members provided updates accordingly.
- Budget/ Enrollment 2025-2026: Ms. Gutierrez attended our 25-26 budget meeting on Friday April 4th. We are currently projected to have 687 students for the 25-26 school year. Based on this projection AND our 24-25 cycle 3 and cycle 4 attendance, we will take a hard hit on our budget for next year. With these specific data points, we lost - \$350,000.00. In order to get some money back, after October 2025 snapshot day, we have to increase our enrollment! I am calling this Operation 65. Here is what this means. Our goal is to retain 617 students. These are the students that will roll over (PreK3 through 4th grade). We have preregistered 47 students, for the 25-26 school year. So, $617 + 47 = 664$ students. We need to recruit 65 more students. $664 + 65 = 729$ students. Ideas for recruitment include: Massive recruitment campaign through social media, advertisements in Restaurants, daycares, YMCA, Washaterias, Gas Statios. Ms. Vizi will go to Farias and Small Steps with recruitment Flyers.
- Staffing/Vacancies: 2025-2026 positions anticipated to be closed: Bilingual Kinder, 2nd Grade English and 3rd Grade English.
- EOY: district Assessments: Dibels/Lectura Window: April 21st – May 12. NWEA Math 05.20.2025, NWEA Reading 05.21.2025, NWEA Science 05.22.2025, NWEA EB Students 05.27.2025. Circle Window: Window: April 23 – May 23.
- EOY Ceremonies: EOY Ceremonies - The team is awaiting further guidance regarding End-of-Year (EOY) ceremonies. At this time, it is anticipated that the same procedures as last year will be followed, with brief celebrations taking place in homeroom classes during non-instructional time. Parents wishing to attend must be VIPS approved.
- Summer School Updates: Lyons Elementary will be hosting Herrera Students. Students with excessive absences will be given lab time to justify promotion status, with the exception of those students that have history with chronic absences. Summer School Dates will be June 11th – July 18th. District will share parent/guardian letter templates and a list of identified students on April 25th. On April 28th, Campuses are to send home letters to parents/guardians for those students required to attend summer school. Families have May 19th to Opt in to summer school.
- Field Day: Field Day plans have not yet been finalized but will take place after all End-of-Year (EOY) testing. The team is awaiting further guidance from the district; however, it is expected to follow the same procedures as last year. Students will participate in outdoor stations featuring various competitions. VIPS-approved parents may attend.
- TES - Following the recent board approval of the 2025–2026 Teacher Evaluation System, key messaging was discussed to ensure teachers feel supported and confident in the process. We reviewed a key component, the Distinguished Teacher Review (DTR) which is designed to recognize exemplary work without adding additional tasks. The evaluation rubric is intended to be fair and supportive, with a trained and calibrated team conducting holistic reviews. The program is application based, but not overly complicated. Overall, the process aims to be stress-free and celebratory. We are continuing to reinforce these points and collect any teacher questions to be addressed at the next TES Trainer session (late April).