The purpose of this handbook is to provide students and parents with the rules, regulations, and policies that have been put in place in order to ensure a safe, secure campus to provide a high standard of education.

Dear Students,
Welcome to McReynolds Middle School! Middle school is a time of transition and change. You will be expected to attend school every day, complete all assignments, and behave in accordance with the McReynolds behavior policy. Set your expectations and standards high. We are certain that you will be able to achieve them. Your year will be exciting and filled with many new opportunities.

Dear Parents/Guardians,
You are the most important people in your children’s lives. We value you and look forward to working with you to ensure that your children are safe and successful at McReynolds Middle School!

Please help us to help your children by:
- Supporting all school and classroom rules for student conduct.
- Providing the school with your current address and home, work, cell, and emergency telephone numbers.
- Making sure that your child is on time and attends school every day. McReynolds officially starts at 8:30 A.M.
- Providing school personnel with any student information that may affect your child’s ability to learn and/or to behave at school.
- Making sure that your child is prepared for school each and every day by being in McReynolds’ dress code and adhering to the campus no cell phone policy.

Please Contact your child’s teacher, counselor and/or administrator with your questions and concerns.
SCHOOL VISITATION and HOURS

VISITORS: All visitors and parents are to report to the main office to sign in and receive a pass prior to going anywhere on the campus. A photo ID must be presented to obtain a visitor's pass and the pass must be always visible during the visit. All visitors must turn in visitor's badge upon leaving.

SCHOOL HOURS 8:30 a.m.—4:05 p.m.

MONDAY DETENTION TIME: 4:00 p.m.-5:00 p.m.

SATURDAY DETENTION TIME: 9:00 a.m.-12:00 p.m.

ARRIVAL: Students may begin arriving on campus no earlier than 7:20 a.m. Students who arrive on campus before 7:30 a.m. will not be allowed into the building. Students are to wait in designated grade level areas at 7:45 a.m. All students must enter the building no later than 8:30 a.m. Parents are to drop off and pick up students at the circular driveway on Zindler by the cafeteria. Magnet Academy arrival and dismissal is located at the second parking lot on Zindler. All students that come late need to have a tardy pass from the grade level clerk or receptionist. NO EXCEPTIONS.

DISMISSAL: School dismissal starts at 3:50 p.m. All students should immediately leave the campus. Students need to be picked up at no later than 4:05 p.m. The only exception are students that are staying for a sponsored after school activity, in which case they must be picked up immediately after the activity is over. Students will not be released from class between 3:15 p.m. and 3:50 p.m. Any adult checking a child out of school must be listed in PowerSchool. Parents/guardians must be listed in PowerSchool and provide a valid ID/Driver’s License. NO EXCEPTIONS.

Once students leave campus, they cannot come back on campus.

All after school activities will end at 6:00 p.m.

ATTENDANCE: The Texas Compulsory School Attendance Law requires that all students attend school from ages six (6) to eighteen (18). All students are expected to be on time and attend school every day unless there is a reason for an excused absence. The City of Houston Mayor’s Anti-Gang office will investigate all unexcused absences and enforce the Compulsory School Attendance Law. The student’s parent is subject to prosecution under Education Code 25.093 and the student is subject to prosecution under Education Code 25.094.

REASONS FOR EXCUSED ABSENCES:

- Illness of student and/or doctor appointments for student
- Death in the family
- Weather or road conditions that make traveling dangerous
ATTENDANCE (CONTINUED):

REASONS FOR EXCUSED ABSENCES (continued):

- Participation in school activities with permission from the principal
- Juvenile court proceeding documented by probation officer
- Emergencies/reasons deemed acceptable by the principal or superintendent

**A student who is absent for any reason, other than for a documented healthcare appointment, will not be allowed to participate in school related activities on that day or evening.

WRITTEN REASON FOR ABSENCE: If a student is absent for an entire day, or a portion of the day, a written excuse from the parent/guardian must be provided and brought to the attendance office upon the student’s return. The note should include: the date and time of absence, the reason for the absence, and the parent/guardian’s contact info and signature. If a written excuse is not provided, the absence is documented as unexcused.

**Notes must be turned in within three days of return to school. Only three (3) handwritten excuses are permitted per semester.

MAKE-UP WORK POLICY: Students are expected to turn in all make up work by the teacher’s assigned due date. In addition to regular conferences, students will receive an additional conference regarding missing assignments.

LATE ARRIVAL DURING INSTRUCTIONAL TIME: Between 8:45-10:15 a.m. Any student who arrives to school after 8:45 a.m. receive a late arrival pass and they will be documented as tardy and receive disciplinary consequences. Notes from a parent/guardian will be accepted, but will not excuse a tardy after the student’s 3rd tardy. After three late morning arrivals, there will be a parent conference scheduled.

TARDY TO CLASS: All students are expected to report to class on time. There are 5 minute passing periods between classes. Students with excessive absences, late arrivals, or tardies will be referred to the administrative team and attendance authorities. Students who are late to class will receive disciplinary consequences. Consequences are the following
- 3rd time: warning and a parent phone call.
- 4th time: detention and a parent conference the.
- 5th time: one day of character education.
- 6th time: home visit and another day of character education.
- 7th and beyond, time will result in character education, counseling and a behavior contract.
TRUANCY:

A student absent from school/class without the consent of his/her parent or school personnel is truant. This constitutes an unexcused class absence, and the student will not be permitted to class unless accompanied by his/her parent or a written excuse from an administrator. Students with three unexcused absences will be turned over to the attendance DRIP and Truancy committee.

ATTENDANCE LAW SAYS:

Texas Education Code Sec.25.085. COMPULSORY SCHOOL ATTENDANCE

(a) A child who is required to attend school under this Section shall attend school each school day for the entire period the program of instruction is provided

(b) Unless specifically exempted by Section 25.086., a child who is at least six (6) years of age, or who is younger than six (6) years of age and has previously been enrolled in first (1st) grade, and who has not yet reached the child's 19th birthday shall attend school

(c) On enrollment in prekindergarten or kindergarten, a child shall attend school

(d) Unless specifically exempted by Section 25.086., a student enrolled in a school district must attend an extended year program for which the student is eligible that is provided by the district for students identified as likely not to be promoted to the next grade level or tutorial classes required by the district under Section 29.084

(e) A person who is 19 years old is required to attend each school day for the entire period the program of instruction for which the student is enrolled is offered. However, if the person has more than five unexcused absences in a semester, the school district may revoke the person's enrollment for the remainder of the school year. A person whose enrollment is revoked under this subsection may be considered an unauthorized person on school district grounds for purposes of Sec. 37.107. Texas Education Code Sec.25.095. WARNING NOTICE

If a student is absent without an excuse for ten (10) or more days or parts of days in a six-month period:

(a) the student's parent is subject to prosecution under Texas Education Code Section 25.093; and

(b) the student may be subject to referral to truancy court pursuant to Texas House Bill 2398.

An offense under these sections is a Civil Penalty (Texas House Bill 2398). Each day the child remains out of school after the warning has been given/sent or the child has been ordered to attend school by the juvenile court may constitute a separate offense. A parent/guardian is subject to a fine ranging from $100 to $500 per offense after this warning notice (Texas House Bill 2398).
SCHOOL SUPPLIES

- Students are required to always have standard school supplies. Those supplies will be kept in the classroom to ensure they are always available.

- Students will be able to bring a CLEAR BACKPACK to school. NO MESH/SOLID BACKPACKS ALLOWED. Backpack privileges can be temporarily suspended at the discretion of the Principal for chronic violation of school rules.

TEXTBOOKS:

- Parents/Guardians can check out textbooks from the school for their student. Each parent/guardian is responsible for all textbooks signed out.

- You will not be able to check out textbooks if you have lost books from the previous year or have not paid the replacement cost.

- A valid driver's license is required for all textbook checkouts.

- Write your name, in pen, in the front cover of each of your textbooks.

- You will sign and keep a copy of the textbook receipt when you check out books.

- Books are to be used only by the student to whom the books are issued. DO NOT loan your books to your friends. If they lose the book, YOU will be charged for it.

- Keep books clean, as there is a charge for any damages. If a book is damaged when you check it out, let the staff know immediately.

- USE AND KEEP THE BOOKS AT HOME.

- Please do not play with the barcodes; if one comes off, there is a charge for replacement.

ONLINE GRADEBOOK SYSTEM: HISD teachers use PowerSchool to record grades. Parents and students can also use PowerSchool to check recent and upcoming assignments, daily grades, attendance information, and more.

CHEATING/ACADEMIC DISHONESTY: Cheating will not be tolerated. If a student is caught cheating, the teacher will give the student a written referral to his/her grade level principal. Consequences will be given by the grade level administrator.

TUTORIALS: McReynolds offers tutoring to all students and requires students who are having difficulties in a core subject area to attend. You will be notified if your child is recommended or required to attend tutorials.

REPORT CARDS AND PROGRESS REPORTS: Report cards will be distributed shortly after the close of the grading period. At mid-grading period a progress report, with input from all teachers, will be prepared and sent home with each student. Parents are to sign and return each progress report and report card.
HOUSTON ISD DISCIPLINE POLICY

The Houston Independent School District has strict guidelines that govern student discipline and disciplinary actions. These policies can be found in the "HISD Code of Student Conduct" handbook. All administrators abide by the policies written in the handbook. Please consult the "HISD Code of Student Conduct" handbook or call a McReynolds administrator if you have any questions or concerns.

Examples of behaviors that are subject to discipline are:

- Tardiness (to class or to school), Truancy, Skipping Class
- Bullying or Harassment of other students (including on social media)
- Leaving the classroom or school grounds without permission
- Being in an unauthorized area
- Possession of and/or under the influence of a controlled substance
- Possession of firearms, lighters, knives, and other prohibited items
- Inappropriate display of affection and/or sexual harassment
- Disruption in the cafeteria/hallways/other areas on the campus
- Violation of classroom rules/procedures/dress code policy
- Any other infraction as outlined in the "HISD Code of Student Conduct."

The 2022-2023 "HISD Code of Student Conduct" can be accessed at www.houstonisd.org/codeofconduct or on the school's website.

MCREYNOLDS MIDDLE SCHOOL DISCIPLINE POLICY

The McReynolds Middle School discipline policy follows the "HISD Code of Student Conduct." Any infractions of the Code of Student conduct will be documented by the teacher or administrator and disciplinary action will follow.

NON-DISCRIMINATION NOTICE

It is the policy of the Houston Independent School District not to discriminate based on age, color, handicap or disability, ancestry, national origin, marital status, race, religion, sex, veteran status or political affiliation in its educational or employment programs and activities.
STUDENT SAFETY

The campus police are responsible for assuring the safety and well-being of all students and staff. The primary goal is to prevent and suppress delinquent conduct that may threaten the safety and security of the campus.

MISCONDUCT

In cases where a student engages in conduct that contains the elements of an offense in violation of the Penal Code or criminal provisions of the Education Code, the school district will report the offense to law enforcement officials to determine whether the district attorney will pursue charges of the offense. Parents and students should be aware that HISD police officers are peace officers commissioned by the State of Texas and are authorized to enforce all laws or take any actions to enforce the laws whether on campus or away from campus.

The principal has an obligation under the law to notify the HISD Police Department and the local police department if the principal has reasonable grounds to believe that a student has engaged in any criminal offense in school, on school property, or at a school sponsored/school-related activity on or off campus.

FIGHTING:

Fighting will not be tolerated at McReynolds Middle School.

If a student is threatened physically, it should be reported to an adult immediately.

All fighting incidents are reported to the school administrator and campus HISD Police Officer for review and investigation

Students who fight will be suspended.

The student who commits an act of misconduct that may be classified into any of the five levels listed in the student code of conduct book will be subject to disciplinary action.

SEXUAL HARASSMENT & PUBLIC DISPLAY OF AFFECTION (PDA):

Sexual harassment and PDA (examples of which include, but are not limited to, requests for sexual favors, sexual coercion, unwanted and unwelcome verbal or physical conduct of a sexual nature, whether by word, gesture, or any other sexual conduct; kissing, hand-holding, hugs lasting for longer than two seconds, sexting), are not acceptable at any time on the school campus, or at school-related activities that are off-campus, or on the school bus.

GANG-RELATED ACTIVITY/BEHAVIOR:

McReynolds will not tolerate gang related activity/behavior or the wearing of gang-identified articles of clothing and/or gang symbols. Articles of clothing, symbols, or emblems, which are thought to signify gang membership, will be banned from campus.
STUDENT DRESS CODE POLICY

All McReynolds students are required to wear the school uniform.

McReynolds Middle School
Dress Code Policy 2022-2023

All McReynolds students are required to wear the school uniform.

UNIFORM SHIRTS:

- Grey/White/Burgundy Polo Style Shirts
- Undershirts must be plain white and cannot be visible below the bottom of the uniform shirt. P.E. shirts are not to be worn as undershirts.

UNIFORM BOTTOMS:

- All pants must be of khaki material, NOT denim/jean like material and must be khaki or navy blue in color. All pants must fit at the waist and crotch, be appropriately sized, and properly hemmed or cuffed—not rolled.
- Jeans, sweatpants, jogging pants, warm-up pants, Spandex, bikini shorts, leggings, stirrups, stretch pants, or cargo pants are not allowed.
- Belt buckles may not be large, decorative, or have names or initials. Belts must be buckled appropriately and not be oversized or hang.

NO SHORTS ARE ALLOWED! ONLY KHAKI AND NAVY PANTS.

SHOES/FOOTWEAR:

- Footwear must be worn at all times.
- Students must wear shoes with backs and straps that are appropriate for school.
- Tennis shoes, canvas or leather shoes only are permissible during school hours.
- No flip flops, house/shower shoes, flashing/lights shoes, roller shoes/wheelies, slides (even when worn with socks), backless shoes, or high heels. CROCS MUST BE IN SPORT MODE ALL DAY IF BEING WORN.
- No ALL RED and NO ALL BLUE shoes are allowed.

CLEAR BACKPACKS (ONLY) allowed!
STUDENT DRESS CODE POLICY (CONTINUED)

PURSES THAT ARE LARGE are not allowed

- Girls are allowed to carry small purses. Large tote bags/purses are not permitted.

ACCESSORIES:

- Exposed tattoos and/or use of pens, pencils or markers to make marks on arms, hands, legs, face, etc. are not allowed in school.

- Excessive makeup is not allowed.

- Chains, necklaces, and rosaries must be worn inside the shirt at all times.

- Any shirt, blouse, sweater, jacket, shorts or pants with rips, tears or cuts may not be worn (even if worn with leggings underneath).

- Hats, caps, bonnets and/or head coverings are not to be worn on campus.

- Bandanas of any color are not allowed on campus.

- No visible facial piercings are allowed. (band-aide coverings)

- No cut/shaved hair designs/symbols/lines/words are allowed in hair.

- No spike backings on earrings.

FREE DRESS:

- No free dress at any time unless approved by the principal.

- No clothing referring to drugs, violence, tobacco, or inappropriate topics allowed.

- No clothing that allows undergarments to be visible.

- Shirts and pants may not be oversized, baggy, or tight.

- No sweatpants, jogging pants, warm-ups, pajama pants, biking shorts, Spandex or Lycra tops or pants, leggings, stirrups, stretch pants or cargo pants.

- No flip flops, house/shower shoes, slides, backless shoes, or high heels.

- No pullover jackets/sweaters/hoodies. The only exception is the official, grey, McReynolds pullover.

- NO RED OR BLUE ATTIRE DURING FREE DRESS DAYS!
FREE DRESS CONTINUED:

- No see-through clothing, sleeveless, tank, or cop tops.
- No suspenders or studded belts.
- Belt buckles may not be large, decorative, or have names or initials.
- Belts must be buckled appropriately and not be oversized or hang.
- Any shirt, blouse, sweater, jacket, shorts or pants with rips, tears or cuts may not be worn.
- Hats, caps, and/or head coverings are not to be worn on campus.
- Bandanas of any color are not allowed on campus.
- Underwear should not be visible.

Infractions of the dress code, whether on regular school days or Free Dress days, are subject to disciplinary measures as outlined in the HISD Code of Student Conduct. Students out of compliance with dress code will be referred to administration. Any student found out of dress code before 8:30 will be sent home.

The principal and/or assistant principal(s) are authorized to make determinations regarding whether any fashion, fad, hair, jewelry or article of clothing is inappropriate for school wear or disruptive to the educational process and/or safety of the campus.

PHYSICAL EDUCATION:

- Students must wear the required school P.E. uniform. (WHITE SHIRTS/BLACK SHORTS)
- Students will provide their own combination lock for P.E. lockers.
- Students may NOT share P.E. lockers.

McReynolds Middle School is not responsible for lost, stolen, or damaged items or any charges incurred as a result.

TRUANCY:

A student absent from school/class without the consent of his/her parent or school personnel is truant. This constitutes an unexcused class absence, and the student will not be permitted to class unless accompanied by his/her parent or a written excuse from an administrator. Students with three unexcused absences will be turned over to the constable.
Rules and Regulations:

ALL AREAS

CELL PHONES, CAMERAS, MUSIC DEVICES, AND OTHER ELECTRONIC DEVICES:
Cell phones/electronic communication devices will be collected in the morning during the advisory period, and they will be distributed back to the students at the end of the day during advisory period. They are to remain completely off (not on silent or vibrate) during the school day. Students may use the school phones, with permission, for emergencies. Cameras, music devices, video games, headphones, and other electronic devices are not permitted at school.

Note:
If a cell phone is seen on campus after the morning advisory period, the phone will be confiscated, and a $15.00 administrative fee will be charged and the student is subject to disciplinary consequences. Parent / guardian is required to pick up the device from the administrator.

Using a cell phone to film a fight, and/or take inappropriate pictures, will result in serious disciplinary consequences, including possible suspension.

McReynolds Middle School is not responsible for lost, stolen, or damaged electronic devices or any charges incurred as a result.

Note: Cyber bullying, social media uploading that is inappropriate, offensive, and provocative pictures or videos ('sexting') may be deemed offensive in nature and can be considered harassment.

GUM, CANDY, FOOD, DRINKS:

Chewing gum is not permitted. Eating or drinking anywhere except the cafeteria is not permitted. Students who habitually violate this rule will be given a written referral to their grade level principal. Neither parents nor students are allowed to bring “outside” food items, other than their personal lunches, on campus. Students are not to bring any type of outside beverage/drink to school. Student can purchase items at the school store.

INK PENS, MARKERS, AND OTHER WRITING SUPPLIES:

Ink pens, markers, and other writing supplies that may cause permanent damage are not permitted. Students are to carry and use pencils ONLY!

Teachers may provide students with pens, markers, and other writing materials for use in the classroom only.
THINGS TO LEAVE AT HOME

- Cell Phones
- CD Players
- IPODS/IPADS
- Headphones
- Cameras
- Markers/sharpies/pens
- Body lotion
- Hair Spray/Color
- Makeup
- Gum/candy
- Perfume/cologne
- Spinners
- Water bottles
- Soda Cans
- Tumbler Cups
- Lasers
Rules and Regulations:
AREAS OUTSIDE OF THE CLASSROOM (CONTINUED)

CLINIC RULES and REGULATIONS:

According to board policy #675.330, school personnel, including the nurse, cannot administer medications for short-term illnesses. Medication for long term illnesses requires parents to contact the nurse. Students are not allowed to bring any kind of over-the-counter medicine (Aspirin, Tylenol, cold medicines, etc.) to school. If, under exceptional circumstances, a student is required to take medication during school hours and the parent cannot be at school to administer medications, only the school nurse or the nurse's designee will administer the medication in compliance with the following regulations:

Written orders from the physician must be on file with the school nurse stating:

- Student’s name
- Name of drug
- Dosage
- Purpose of the medication
- Time of day medication is to be given
- Anticipated number of days it needs to be administered at school

Note: The medication must be brought to school in a container appropriately labeled by the pharmacy or physician.

Medications will be stored in a locked cabinet. The physician on the written form must specifically state any exception to this provision. An individual record will be kept of such prescription medication administered by school personnel. If it is determined that the student is ill enough to be sent home, the student will not be released from school until a parent or guardian has been notified and has given permission for the student to leave school.
Rules and Regulations:

AREAS OUTSIDE OF THE CLASSROOM

HALLWAYS AND RESTROOMS:

Students are expected to behave in accordance with the McReynolds behavior expectations in the restrooms and hallways. This includes no running, pushing, littering, or any other behavior that would be disruptive or destructive to the school environment. To minimize classroom disruptions, students are encouraged to use the restroom in between class periods. All students must have a written PASS from a staff member if they are not in their assigned classroom. Students in the hall without a pass will receive disciplinary consequences.

CAFETERIA RULES:

- All students will sit at assigned tables.
- Speaking at conversational volume is permitted.
- Students will remain seated until directed.
- Playing with food is prohibited.
- No food, drinks, straws, etc. are to be taken out of cafeteria without permission.
- Students are to enter and exit cafeteria in an orderly manner.
- Students are expected to wait in food lines in an orderly manner.

Note: Non-compliance of cafeteria rules will result in loss of privileges or other disciplinary action.

LIBRARY RULES:

- Conversational tones are expected at all times.
- Students will not be allowed entrance without a written pass.
- All books must be returned on time.
- Late books will be subject to late fees.
- Fees will be charged for damaged or lost library books, books on CD, reference materials, and other library resources.
- Computers are to be used for academic purposes only.
BEING PREPARED FOR CLASS:

Students are expected to be prepared for school and for their classes every day. Being prepared includes having all necessary materials and supplies and being on time (in assigned seat when tardy bell rings). Supplies include paper, pencil, and anything else that is needed for class. Teachers and grade level clerks will provide items as needed but students need to be responsible and arrive with materials as best as possible.

CLASSWORK POLICY:

Students are expected to participate and complete all class work assigned.

HOMEWORK POLICY:

The homework policy of McReynolds Middle School is that homework is required of all students. A normal homework assignment is intended to accomplish course goals outside the classroom.

STUDENT RESPONSIBILITY:

- Understand the homework assignment (s) before leaving school
- Take home all necessary materials needed to complete the assigned task
- Complete homework on time
- If student is absent, they must turn in all missing assignments within time allotted by the teacher.

Promotion Standards:

1. Students must pass STAAR in Reading and Math.
2. State requirement of an overall yearly average of 70 or above and a local requirement of an average of 70 or above in three of the four core courses: Language Arts (average of reading and English), mathematics, science, and social studies.
3. Students must have sufficient attendance—absences cannot exceed 10% of class meetings.

* Eighth graders must meet the standards above in order to participate in any Promotional Activities at the end of the school year.
Student Bullying
(Board Policy 5131)

The Houston Independent School District is committed to providing all students with a safe educational environment in which all members of the school community are treated with dignity and respect and free from harassment, intimidation or bullying. Bullying and harassment of students by students, school employees, volunteers and visitors will not be tolerated in the Houston Independent School District. The district will not tolerate bullying or any behavior that infringes on the safety or well-being of students, staff, or any other persons within the district’s jurisdiction whether directed at an individual or group. The school district prohibits harassment, bullying, hazing, or any other victimization based on but not limited to any of the following actual or perceived traits or characteristics: age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status.

This policy is in effect during the school day, while students are on property within the jurisdiction of the school district; going to or coming from school, on school-owned or school-operated vehicles, attending or engaged in school sponsored activities; and/or away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district. The Board of Education affirms the right of every student to attend a school that is safe and secure. Therefore, the district, schools, students, parent/guardians and community have an obligation to promote mutual respect and safe, harmonious relations that support dignity and equality.

The Board recognizes that some acts of bullying, harassment, or intimidation may be isolated and/or unintentional incidents requiring that the school respond appropriately to the individuals committing the acts. Other acts may indicate a larger pattern of bullying that require a response either at the classroom, school site, or district levels or by law officials. Consequences and appropriate remedial actions for a student who commits an act of bullying may range from behavioral intervention and education up to and including suspension or expulsion.

Bullying is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of electronic act, and including, one or more acts committed by a pupil or group of pupils, that have the effect of placing a reasonable pupil in fear of harm to his person or property, causing a reasonable pupil to experience substantial interference with his or her academic performance, or causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by the school.

Reasonable student means a pupil including, but not limited to, an exceptional needs student, who exercises average care, skill, and judgment in conduct for a person of his or her age.
Responding to Bullying Complaints:

REMEMBER TO SAY SOMETHING (SANDY HOOK PROMISE)

The principal is responsible for investigating all reports of bullying.

Consequences for a student who commits an act of bullying shall be appropriate according to:

- The nature of the behavior
- The developmental age of the student
- The student's history of problem behaviors and performance
- Inform the parent/guardians of both the victim and the child who committed the bullying
- The nature of the incident
- The results of the investigation
- The type of action(s), consequences, and follow-up that will be taken to resolve the situation (as appropriate to ensure confidentiality)

Staff Responsibilities:

McReynolds MS staff will create an environment where students understand that bullying is unacceptable and will not be tolerated by:

- Discussing with all students all aspects of the bullying/harassment policy and strategies to prevent bullying.
- Learning to recognize the indicators of bullying behavior.
- Intervening immediately and take corrective action when bullying is observed.
- Encourage students to report bullying incidents.

Student Expectations:

Students are expected to take responsibility for helping create a safe school environment by:

- Not sensitive to how others might perceive their actions or words engaging in or contributing to bullying behaviors, actions, or words.
- Reporting all incidents of teasing, bullying harassment, intimidation, or other physical or verbal abuse via the say something anonymous report system or student compliant form.
- Never engage in retaliatory behavior, ask of, encourage, or consent to anyone's taking retaliatory actions on one's behalf.
- Treating everyone with respect and being
- There will be serious consequences for students who commit acts of bullying, including but not limited to suspension.
STUDENT COMPLAINT FORM

BULLYING, SEXUAL HARASSMENT, DATING VIOLENCE

Name: ___________________________ Student ID: ___________________________
Grade: _______ Date: _______ Time: _______ School: __________________________

Please answer the following questions about the most serious incident:

List the name of the student(s) accused of bullying, sexual harassment, or dating violence:

Relationship between you and the accused student:

Describe the incident:

Where and when did it happen?

Were there any witnesses? [ ] yes [ ] no If yes, who?

Is this the first incident? [ ] yes [ ] no If no, how many times has it happened before?

Other information, including previous incidents or threats:

_________________________ __________________________
Student or parent declines to complete this form: Initial and date:

Page 1
I certify that all statements made in the complaint are true and complete. Any intentional misstatement of fact will subject me to appropriate discipline. I authorize school officials to disclose the information I provide only as necessary in pursuing the investigation.

Signature of student:  
Date:  

Signature of school official receiving complaint:  
Date:  

Signature of school official conducting follow-up:  
Date:  

Notes of actions taken:  

Additional information from student or staff:

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Please remove this page, fill out the form, and return it to school.

McReynolds Middle School
Permission-to-Post Student Work

I give permission for my child’s work and/or picture to be posted on the school webpage, in the school newspaper, yearbook, around the campus, and/or other public places related to the educational setting for the 2022-2023 school year.

| Student’s name (please print) | Parent’s signature/date |

McReynolds Middle School
Parent Permission Form and User Agreement

_____ My child may use email and the Internet while at school.

_____ My child may not use email and the Internet while at school.

Parent name (print): ________________________________

Parent signature/date: ________________________________

As a user of the McReynolds Middle School computer network, I agree to comply with the school rules regarding computers, the Internet, and email.

| Student name (print) | Student signature/date |

Grade: ____________ Advocacy Teacher: _______________________

I acknowledge that I have received and read the 2022-2023 McReynolds Middle School Student Handbook and am aware of all rules, regulations, and consequences.

Student signature: ________________________________ Date ________________

Parent signature: ________________________________ Date ________________
Padre/Estudiante Forma de Permiso

Por favor remueva esta forma, complete y regrésela a la escuela.

McReynolds Middle School
Permiso para Publicar Trabajos de Estudiante

Doy permiso para que los trabajos y fotos de mi hijo/hija sean publicados en la página de internet de la escuela, en el periódico de la escuela, el libro del año escolar, alrededor de la escuela, y en sitios públicos relacionados a la educación del año escolar 2022-2023.

_________________________________________  ________________________________
Nombre de Estudiante (letra de molde)  Firma de Padres /Fecha

McReynolds Middle School
Forma de Permiso y Acuerdo de Usuario

_____Mi hijo/hija tiene permiso de usar correo electrónico y el internet durante la escuela.

_____Mi hijo/hija no tiene permiso de usar correo electrónico y el internet durante la escuela.

_________________________________________
Nombre de Padre (letra de molde):

_________________________________________
Firma de Padre/Fecha:

Como usuario de la red de McReynolds Middle School, estoy de acuerdo en cumplir con el reglamento con respecto al uso de las computadoras, el Internet y el correo electrónico.

_________________________________________
Nombre del Estudiante (letra de molde):

_________________________________________
Firma del Estudiante/Fecha:

Grade: _______  Maestro/a de Abogacia: ____________________________

Yo reconozco que e recibido y leído el manual de estudiante para la escuela McReynolds Middle School para el año 2022-2023 y estoy consciente de las reglas y regulaciones y las consecuencias.

Firma del Estudiante: ____________________________
Firma de Padre: ____________________________
The McReynolds PBIS Committee

Mission

Our Mission is to provide a positive, safe, nurturing, and respectful environment in which all students have the opportunity to become healthy, productive members of society. We will provide this through:

1. Development of clearly defined and consistent student expectations and accountabilities which reflect our theme of Be Safe, Be Respectful, Be Responsible, and Be On-Time

2. Maintenance of an open-ended flexible approach through the use of a data driven informational system.

3. Educationally sound methods that foster student character, safety, academic excellence and individual citizenship.
Students will have the opportunity to participate in club time built into their schedules during the school day. These club selections are chosen by students and sponsored by teachers. The following is a list of the current clubs that are being offered:

Outdoor Games Club
Indoor Games Club
Chess/Checkers Club
Speech and Debate Club
Technology Club
Dance Club
Drama Club
Movie Club
Yoga Club
Student Government
Sports Fundamentals
Chinese Club
Drill Team
Art Club
Culinary Arts
Recycling Club
UIL Band
Directions: You will use this form to select your top three choices for the club or organization you will participate in on Fridays during school. You are **not** guaranteed to get your first choice so please choose additional choices you would like. If you have any questions, please ask your advisory teacher.

<table>
<thead>
<tr>
<th>6th Grade Clubs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Games Club</td>
</tr>
<tr>
<td>Chess/Checkers Club</td>
</tr>
<tr>
<td>Technology Club</td>
</tr>
<tr>
<td>Dance Club</td>
</tr>
<tr>
<td>Drama Club</td>
</tr>
<tr>
<td>Movie Club</td>
</tr>
</tbody>
</table>

--------------------------------------------

ID Number: ________________
Name: ________________
Grade Level: __________
1st Choice: _______________________
2nd Choice: _______________________
3rd Choice: _______________________

McReynolds Club Selection Form
Directions: You will use this form to select your top three choices for the club or organization you will participate in on Fridays during school. You are **not** guaranteed to get your first choice so please choose additional choices you would like. If you have any questions, please ask your advisory teacher.

<table>
<thead>
<tr>
<th>7th Grade Clubs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Games Club</td>
</tr>
<tr>
<td>Chess/Checkers Club</td>
</tr>
<tr>
<td>Indoor Games Club</td>
</tr>
<tr>
<td><strong>Yoga Club</strong></td>
</tr>
<tr>
<td>Dance Club</td>
</tr>
<tr>
<td>Drama Club</td>
</tr>
<tr>
<td>Gaming Club</td>
</tr>
<tr>
<td>Sports Fundamentals</td>
</tr>
<tr>
<td>UJI Band</td>
</tr>
<tr>
<td>Drill Team</td>
</tr>
<tr>
<td>Art Club</td>
</tr>
<tr>
<td>Chinese Club</td>
</tr>
</tbody>
</table>

ID Number: ________________
Name: ________________
Grade Level: ___________
1st Choice: __________________
2nd Choice: __________________
3rd Choice: __________________
Directions: You will use this form to select your top three choices for the club or organization you will participate in on Fridays during school. You are **not** guaranteed to get your first choice so please choose additional choices you would like. If you have any questions, please ask your advisory teacher.

<table>
<thead>
<tr>
<th><strong>8th Grade Clubs</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Games Club</td>
</tr>
<tr>
<td>Chess/Checkers Club</td>
</tr>
<tr>
<td>Baking and Cooking Club</td>
</tr>
<tr>
<td>Bears Care Club</td>
</tr>
<tr>
<td>Speech and Debate Club</td>
</tr>
<tr>
<td>Recycling Club</td>
</tr>
<tr>
<td>Dance Club</td>
</tr>
<tr>
<td>Movie Club</td>
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</tr>
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<td>Art Club</td>
</tr>
</tbody>
</table>

ID Number: ________________
Name: ________________
Grade Level: __________
1st Choice: __________________
2nd Choice: __________________
3rd Choice: __________________