



Jefferson Elementary

5000 Sharman St. Houston, TX. 77009 713-696-2778

Mrs. Claudia Florez, Principal

May 27, 2025

The SDMC meeting began at 4:15 P.M. The following members were present in the SDMC Meeting: Members Present: Mr. Jeremy Huntington- Kindergarten Teacher, Ms. Karina Flores Fifth Grade Teacher, Ms. Syndhia Oceans- Teacher Apprentice, Anne Love- School Based Professional, Adriana Segura- SPED Representative, Rosa Nunez-Ledezma- Non-Instructional, Ms. Claudia Florez- Principal. The following items were discussed:

1. **Vacancies-** The SDMC members discussed the current vacancies for the campus; Pre-K ESL Teacher, Pre-K teacher Aid, 2nd Grade Math, 3rd Grade Math (Bilingual), 5th Grade Science, Teacher Apprentice. The principal informed the members that interviews were being conducted after school during the week and at the upcoming job fairs. The goal was to be at 100% before the end of summer.
2. **Pre-K Enrollment-** Mrs. Florez informed the members about the PreK enrollment event that occurred at campus on May 22nd. She informed the SDMC that the campus was able to enroll five students for the upcoming year and that we still needed to continue to reach out to the community and different platforms to advertise out Pre-K program.
3. **EOY Checklist-** Mrs. Florez reviewed the checkout list that teachers will have to complete and turn in by the last day of school, June 5th.
4. **EOY Ceremonies-** Mrs. Florez discussed the expectations and the process that would be followed for the ceremonies. Only two parents per student would be allowed to join us during the ceremonies because of the cafeteria capacity. All grade levels are responsible for creating a ceremony program to give to parents when they arrived. Mrs. Florez will be responsible for giving the perfect attendance and honor roll for the school year to students.
5. **Pink/Blue Cards-** Mrs. Florez will be providing each homeroom teacher with both pink (girls) and blue (boys) cards to fill out with important information about each student. These cards will then be used during the summer to plan homerooms for the upcoming school year. Cards are due on June 5th.
6. **Finish Strong-** Mrs. Florez reminded members that we had to finish the year strong with HQI. Spots would still be happening along with classroom visits on a daily basis and feedback would continue to be provided to continue holding the line.